



CITY OF
URBANA

SIDEWALK CAFÉ LICENSE RENEWAL APPLICATION
CALENDAR YEAR 2024

RENEWAL FEE: \$26.00

PLEASE PRINT OR TYPE

Establishment Name: _____

Establishment Address: _____ Urbana, IL 61801

STREET

BOX NUMBER

Establishment Telephone: (____) _____

Corporate Name: _____

Corporate Address: _____

STREET

BOX NUMBER

CITY

STATE

ZIP

Corporate Telephone: (____) _____

Health District Permit # _____

Hours of Operation: Indoor- _____

Outdoor- _____

Seating Capacity: Indoor- _____

Outdoor- _____

Store Manager Name: _____

Store Manager Signature: _____

Store Manager Telephone: (____) _____

Proof of insurance is required as follows:

- Certificate of insurance in the Acord 25-S type format that lists the City of Urbana Public Works Dept., 706 S. Glover St., Urbana, IL 61802, as a certificate holder.
- Evidence of liability insurance in the amount of \$1,000,000 combined single-limit for bodily injury or death and property damage with a \$1,000,000 aggregate.
- City of Urbana, its agents, and employees must be listed as an additional named insured with respect to general liability on the public right-of-way for the period listed above.

**Please return completed application,
proof of insurance and the appropriate fee to**

**City of Urbana
Attn: Finance Department
400 South Vine Street
Urbana, IL 61801**

FOR OFFICE USE ONLY

Business Account Number: _____ Renewal Fee: _____

License Number: _____ Processed By: _____

Next Renewal Date: _____ Date: _____