



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

### GRANTS MANAGEMENT DIVISION

**TO:** Community Development Commission Members  
**FROM:** Kelly H. Mierkowski, Manager, Grants Management Division  
**DATE:** August 23, 2018  
**SUBJECT:** Staff Briefing

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*Updates, activities and accomplishments since June 26, 2018:*

#### **Department of Housing and Urban Development (HUD) Activity**

- ❑ Received Grant Agreements from HUD for FY 1819 CDBG & HOME, waiting on funds
- ❑ Received various emails re CPD Notices, CoC information, Trainings/Workshops, etc.

#### **Overview of Major Grants Management Division Activities & Accomplishments**

##### ❑ **Grants Management Division Manager**

##### ❑ **Other**

- ◆ Continued coordination of the FY2020 AI/AFFH Collaboration
- ◆ Monthly meetings with Economic Development Division re projects/developments
- ◆ Miscellaneous Grants-related and City-related assistance
- ◆ Working HACC on different housing grants and projects

##### ● **Community Development Block Grant (CDBG)**

- ◆ Monitoring Budget, Timeliness, and Program Compliance
- ◆ Updating policies and procedures, as needed and as time allows.
- ◆ Working with Transitional Housing clients on goals and referrals
- ◆ Managing the CDBG-funded and City-funded portions of the CSSF

##### ● **Emergency Solutions Grant (ESG)**

- ◆ Monitoring Budget and Program Compliance

##### ● **HOME Program**

- ◆ Monitoring Budget, Commitments, and Program Compliance
- ◆ Working on Bristol MOU with Champaign re monitoring of DBRA, Section 3, etc.
- ◆ Processing HOME funding requests
- ◆ Working with the City of Champaign to administer proposed HOME funding assistance to be provided to the Bristol Park Redevelopment project
- ◆ Working with Habitat for Humanity of Champaign County, Navicore Solutions, Courage Connection, and other subrecipients to ensure compliance with HOME regulations

##### ● **Blight Reduction Program**

- ◆ Monitoring Budget and Program Compliance

##### ● **Abandoned Property Program**

- Monitoring Budget and Program Compliance

□ **Housing Rehabilitation Coordinator**

• **Closing out FY17-18 Projects**

- ◆ Emergency Grant /Access Grant projects Five (5) applications, approved and completed
- ◆ Senior Repair Service Projects Eleven (11) applications approved and completed
- ◆ Whole House Rehabilitation Projects to date: one approved and complete
- ◆ Blight Reduction Program (BRP) through the Illinois Housing Development Authority (IHDA): Project completed. Habitat for Humanity now has an additional Sixteen (16) total Properties for their land portfolio to build on or sell.
- ◆ Abandoned Properties Program (APP) Funding through the Illinois Housing Development Authority (IHDA): Working with GMD staff, Building Safety, and Habitat for Humanity on this program and identifying properties. Two demolition projects complete to date one additional project maintenance completed. Coordinating efforts with Building Safety and Habitat for additional properties.

• **FY18-19 Rehab Projects**

- ◆ Emergency Grant /Access Grant projects to date: additional applications pending
  - One (1) application, approved out for proposals
- ◆ Senior Repair Service Projects to date: additional applications pending
  - 3 applications approved and in progress.
- ◆ Whole House Rehabilitation Projects to date:
  - one approved and contract scheduled for signing, additional applications pending
- ◆ Abandoned Properties Program (APP) Funding through the Illinois Housing Development Authority (IHDA):
  - Working with GMD staff, Building Safety, and Habitat for Humanity on this program and identifying properties. Coordinating efforts with Building Safety and Habitat for additional properties.

□ **Community Development Associate (GMD intern)**

- ◆ Working on FY 1718 CAPER
- ◆ Other duties as needed

□ **OTHER GRANTS MANAGEMENT DIVISION ACTIVITIES**

Staff attended regular meetings of the Champaign County Continuum of Care (CoC)/CoC Executive Committee, Council of Service Providers to the Homeless (CSPH), Housing Authority of Champaign Co. (HACC) Board of Commissioners, Senior Task Force, Community Reinvestment Group (CRG), and HOME Technical Committee.

Staff also attended various Webinars related to HUD/Federal, and State Grants.