CITY OF URBANA

City of Urbana

Youth Services Grant Program

FY 2024 – 2025

Workshop Topics

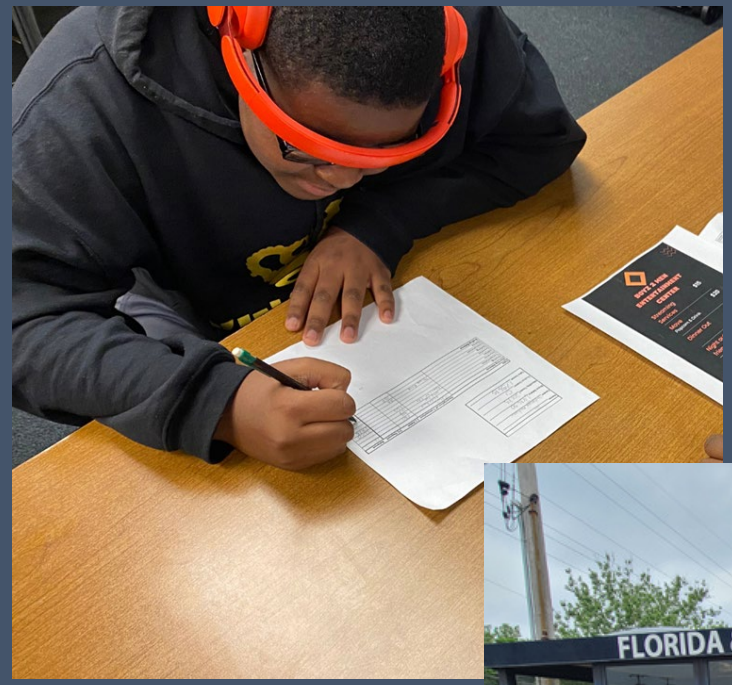
- Program overview
- Timeline
- Application Process
- Q & A

Overview

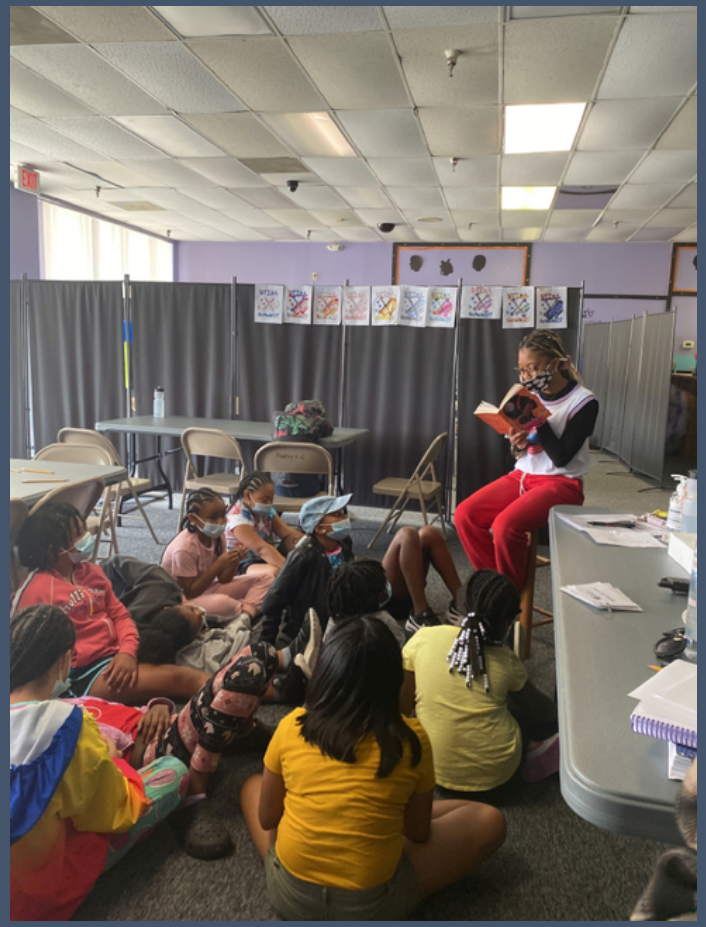
Funding for non-profits

Programs & services

Low-income Urbana youth



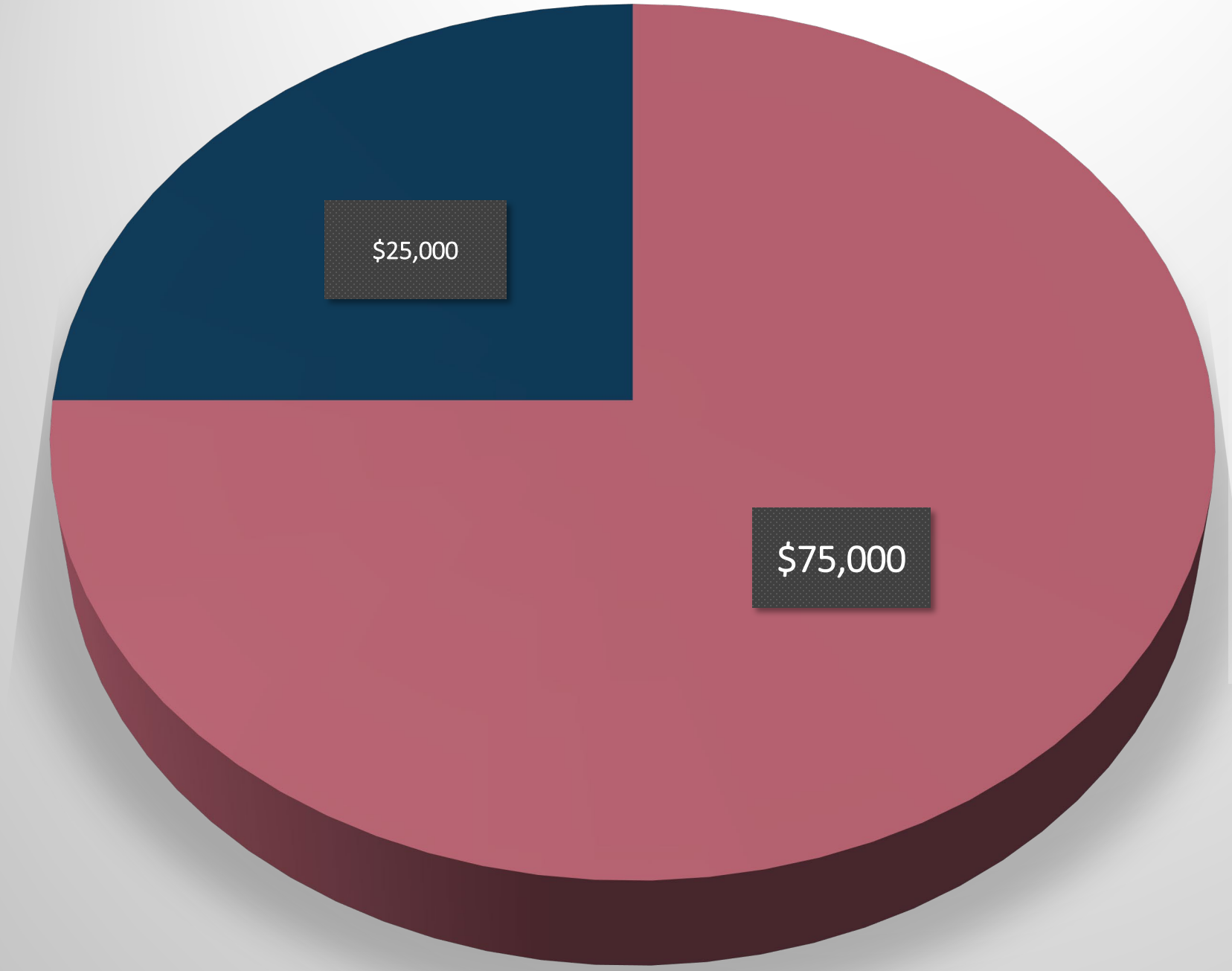
FLORIDA & PHILO



Key Service Areas

- *Health*
- *Wellbeing*
- *Opportunity*

FY 24-25 Funding
$100,000



Expense Eligibility

Eligible Expenses

- Program staff payroll
- Operating/administrative costs
- Goods & services
- Facility rental

Ineligible Expenses

- Subawards/grants to other agencies
- Direct payments to participants
- Construction costs
- Services for non-Urbana residents

Timeline

Grant Assistance Workshop

Thursday, March 14th: 12pm – 1pm

Applications Due

Monday, April 1st: 4pm

Awards approved by Council

Grant term begins

July 1, 2024

Application Process

Neighborly Grant Portal

One application for multiple programs

Required Documents

- Agency FY 2023-2024 Budget
- Agency Board Members/Officers
- IL Charitable Organization Annual Report
- Audit OR Certified Financial Statements
- IRS Tax Exempt Letter / 501 (c) (3) Status
- IL Tax Exempt Letter
- IL Certification of Good Standing

Scoring Tool

FY 23-25 Urbana Child & Youth Services Grant Program Application Evaluation Criteria		
Agency Name:	**Program Name:**	
Program Eligibility (Unscored)	**Y/N**	*Proposals that do not meet both of the program eligibility criteria will not be considered for funding*
1. Program addresses at least one key service area		
2. All required application documentation have been submitted as prescribed		
Criteria	**Score**	**Scoring Benchmark**
1. Proposed program meets an unmet need or gap in service in the community		**Yes (3); No (0)** ***Based on narrative***
2. Agency has experience securing and managing grant awards		**Yes (1); No (0)** ***Based on budget narrative***
3. Agency demonstrates capacity to operate program beyond this year's funding		**Yes (2); No (0)** ***Based on narrative***
4. Proposed program increases services rather than replacing existing services		**Yes (1); No (0)** ***Based on narrative***
5. Agency has clearly defined success measures to demonstrate program impact		**Yes (1); No (0)** ***Based on narrative***
6. Agency has experience successfully offering similar programming		**Yes (1); No (0)** ***Based on narrative***
7. Agency leverages funds to support program		**Yes (2); No (0)** ***Based on budget narrative***
8. Program costs are reasonable		**Yes (2); No (0)** ***Based on budget***
9. Applicant demonstrates experience collaborating with other organizations		**Yes (2); No (0)** ***Based on narrative***
10. More than 51% of agency Board is composed of BIPOC members		**Yes (5); No (0)** ***Based on Section G***
Maximum Score: 20		

Website Resources

Website Resources

- urbanaillinois.us/ysg
- Presentation slides
- Q & A page

Q & A