

ADOPT URBANA AGREEMENT

The _____ (Sponsoring Group) recognize the need for litter free roadways throughout the City of Urbana and hereby enter into this agreement in an effort to contribute toward maintaining litter free streets and roads.

By signature below, the sponsoring group acknowledges the hazardous nature of the work and agrees to the terms and conditions set forth by the City of Urbana.

The sponsoring group and its volunteers and agents shall assume all responsibility for, and hold the City of Urbana harmless (which includes all officials, employees, and agents) from any and all claims or actions resulting from the group's or agent's work in the program.

All members of the sponsoring group are jointly bound by the terms and conditions of the agreement. The sponsoring group and the City of Urbana shall hereby fulfill their respective responsibilities as outlined in the City of Urbana's Adopt-a-Street Program Policy. A copy of said policy is attached and hereby incorporated by reference.

The City of Urbana recognizes and approves that the _____ (Sponsoring Group/Person) shall adopt a section of _____ (street name) from _____ to _____, and the Sponsoring Group accepts the responsibility of picking up litter on this section for a time beginning from _____, 20__ and ending on _____, 20__.

Name of Sponsoring Group

Group President (Signature) _____ Phone number _____ Date

Group President (Printed) _____ Address

Group Coordinator (Signature) _____ Phone number _____ Date

Group Coordinator (Printed) _____ Address

SAFETY PROCEDURES

- Keep this list of safety procedures with you.
- Have a list of emergency contacts and phone numbers with you.
- Wear safety vests provided.
- Wear light-colored comfortable clothing.
- Wear pants that cover legs.
- Wear closed toed shoes.
- Wear gloves.
- Don't pick up broken glass, needles, syringes, chemical containers, pesticide containers, large objects, and/or animals. Make a note of the location of any of these items and report it to Urbana Public Works.
- Walk towards traffic while collecting litter.
- Stay off of the street.
- Never chase a windblown object into the street.
- Do not cross the street.
- Clean the area between the shoulder or curb to the private property line on both sides of the street.
- Stay away from the edge of the roadway.
- Stay alert—do not wear headphones, earbuds or earphones; don't talk on cell phones; don't eat food while collecting litter.
- Stay hydrated—drink plenty of fluids.
- Use sunscreen to avoid sunburn.
- Stay away from deep water.
- Clean your hands before eating.
- Participants should be driven to the site and dropped off so they can work on one side of the road while walking facing traffic.
- Provide a staging area away from the roadway for rest breaks.

Shuttle Vehicle Drivers

- Drivers must obey the rules of the road.
- Never drive against the flow of traffic.
- When slowing down and stopping to pick up or drop off participants, the shuttle vehicle should use its four-way flashers.
- Whenever possible, pull off the street to pick up or drop off participants by using approaches and side roads. Never block a travel lane and never stop by a guardrail or on a bridge.
- Never park a vehicle over a hill.
- Always get in and out of a shuttle vehicle on the side that is farthest away from the travel lanes.
- Do not try to get in or out of a shuttle vehicle until it has come to a complete stop.
- Do not ride in the back of a pick-up truck or on the tailgate.

SUGGESTED AREAS FOR ADOPTION

- Around Urbana High School and Urbana Middle School
- Country Club Road
 - Between Broadway Avenue and the bridge west of Broadway Avenue
 - Between Central Avenue and Coler Avenue (extended)
- Coler Avenue
 - Between Bradley Avenue and Tremont Street (extended)
- Bradley Avenue
 - Between Lincoln Avenue and Goodwin Avenue or Wright Street
- Main Street
 - Between Glover Avenue and Lierman Avenue
- Anthony Drive
 - Between O'Brien Drive and Division Avenue (extended)
 - Between Coler Avenue (extended) to Oak Street
 - Between Vance Drive and the eastern end of Vance Drive
- Kenyon Road
 - Between Gregory Street (extended) and Oak Street
- Killarney Street
 - Between Kenyon Drive and Lincoln Avenue
 - Between Lincoln Avenue to the eastern end of Lincoln Avenue