

**AREA-WIDE RECORDS MANAGEMENT SYSTEM (ARMS)
POLICY BOARD**

NOTICE OF MEETING

DATE: February 18, 2016

TIME: 3:30 PM

LOCATION: 400 S. Vine St.
Council Chambers

A G E N D A

1. Call to Order and Roll Call
2. Additions to the Agenda
3. Approval of Minutes of Previous Meeting: November 19, 2015.
4. Public Input
5. Staff Report
 - eCitations
 - o Upcoming RFP
 - o Integration between ARMS and JANO
 - Update on IDOT Pedestrian Stops
 - Field Reporting rollout, proposed timeline:
 - o Fri, Feb 26 - End of Development and Testing
 - o March 14 - March 21 - Agencies conduct training
 - o Tues, March 22 - "Cutover Day"
6. Reports of committees and officers.
7. Unfinished business.
 - Tabled discussion - ARMS Security Policy
8. New business.
 - Election for Vice Chair
 - Action Item - Approve ARMS Operating Budget
 - Address formats used in ARMS
 - o The User Group discussed address formats and recommends to the ARMS Policy Board that ARMS should adopt the County GIS standard (that is already used by METCAD).
9. Adjournment.

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