



City of Urbana Budget Fiscal Year 2001-02

Mayor:

Tod Satterthwaite

City Clerk:

Phyllis D. Clark

Council Members:

Esther Patt

Ruth E. Wyman

James H. Hayes, Jr.

Danielle Chynoweth

Laura Huth

Joseph A. Whelan

Milton E. Otto

Chief Administrative Officer:

Bruce K. Walden

Comptroller:

Ronald C. Eldridge

Finance Department Staff

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Mayor's Message

To the Citizens of Urbana and the Urbana City Council:

I hereby submit to the citizens of Urbana and the Urbana City Council my recommended budget for FY 2001-2002. Expenditures are recommended at \$32,595,492 with revenues of \$31,641,858 (difference is being funded by a drawdown of fund balance for that has been saved for capital improvement projects).

Success in economic development and good management by the City's financial team has resulted in revenues exceeding expenses in recent years by as much as \$2.3 million dollars. These revenues have provided the funding for major capital projects included in this budget such as the Library expansion and important infrastructure improvements. The City's revenue growth also enables the City to improve some key services while maintaining all other services at the high level that is expected by our citizens. Finally, the revenue growth also enables me to recommend in this budget that the property tax rate be further reduced to \$1.31 continuing a trend that Urbana has enjoyed for several years.

I am very pleased that through the efforts of the City Council, the Library Board and the Library Foundation Board there will be a Library construction project in 2002. I appreciate the hard work and dedication of all those involved whose efforts have produced a project plan that is widely supported and which have resulted in private donations to this project of over \$1,000,000 to date. This budget contains \$750,000 for the Library building fund, which will bring the fund balance at the end of the fiscal year to \$3.5 million. Assuming that the Library Foundation will be successful in raising their goal of \$2 million, I anticipate a future contribution to the Library building fund of \$1 million in the 2002-2003 fiscal year, which will bring it to \$4.5 million. With the groundbreaking for the project scheduled for the spring of 2002, this budget also contains the first major expenditures from the Library building fund for construction.

Early this year the City Council approved an agreement that provides for the expansion of Farm and Fleet and the relocation and expansion of University Auto Park on Route 45 north of I-74. This budget provides for the funding of the improvements to the intersection of Rt. 45 and Anthony Dr. that the City is responsible for under the terms of the agreement. The Council recently approved a development agreement with Andrea's Harley-Davidson for their expansion and relocation to north Lincoln Ave. Funding for the City's obligations to infrastructure improvements relating to this agreement are also included in this budget.

A few additional highlights in this year's budget include:

- funding for increased parking and nuisance enforcement
- funding for additional staffing at the Urbana Free Library
- improvements to neighborhood streets, streetlights and sewers
- the scheduled replacement of squad cars in the Police Department

The City will continue to enjoy revenue growth if our long-term financial plan is followed as closely as it has been in recent years. For this reason, I feel comfortable in recommending a property tax rate of \$1.31, which is a decrease in the rate from the current \$1.37. This

Mayors's Message

property tax rate reduction is the continuation of a trend that Urbana has experienced since 1993 when the rate was \$1.58.

This budget shows that we can reap the benefits of successful investment in our community by adding services, funding major capital projects and offering property tax rate reduction all at the same time.

Sincerely,

Tod Satterthwaite
Mayor

Chief Administrative Officer's Message

To The Mayor Of The City Of Urbana:

The 2001-02 budget improves the position of the City of Urbana in fulfilling the mission of enhancing the quality of life of all Urbana citizens as we go forward into the next century. Today, as a municipal corporation, we are stronger, more productive and more successful than we have been in the past. We have achieved sustained growth in our assessed value, bolstered our financial resources and executed on a number of key management strategies- including controlling operational expenses and developing the tax base. This budget will increase operational initiatives to expand services to the community.

Continued strong revenue growth has allowed this budget to invest in four major areas:

1. Expanded city services to citizens
2. Full funding for the library expansion project and needed building improvements
3. Fulfilling economic development agreement commitments to infrastructure on the northern city boundaries and in the downtown area, and
4. Increased commitment to maintaining the city's infrastructure of neighborhood streets, sewers, sidewalks, and streetlights.

Taxes are reduced:

Over the last eight years we have carefully executed our financial plan which has resulted in the near elimination of City debt, an expansion in City services, increased street and sewer construction and a reduction in the tax rate. During this period the tax rate has been reduced 13% (from \$1.58 to \$1.37). This budget is proposing a further reduction to \$1.31 for the 2001 levy, a 17% reduction from \$1.58. Major Urbana economic development projects coming on the tax roles in 2000 include Park Inn, Farm and Fleet, the Flex-n-Gate expansion project. The increase in assessed value from these economic development projects and annexations has resulted in an average annual increase in the assessed valuation of 6.0% over each of the last 5 years. This increase in assessed value has allowed the Urbana taxing districts to lower the overall tax rate by \$.43 (from \$9.24 to \$8.81) over the last 3 years.

Financial threats are reduced:

There has been considerable success in mitigating or eliminating financial threats in the last year including the following:

1. Defeating "Big Grove"
2. Retaining our automobile dealerships and other retail uses
3. Entering tax base sharing agreements for new development in Champaign
4. Likelihood of "safety net" tax agreement with Carle Foundation
5. Lincoln Square's stability has improved
6. Excellent funding of pension, worker comp risk and savings reserves

A Bright Future:

Our investments in infrastructure, service capacity and economic development initiatives will likely yield additional revenue growth in the coming fiscal years:

1. Increased sales taxes from O'Brien's, Farm and Fleet, annexations and initiatives
2. Increased cash flow from metro-zone agreements on research park and industrial development
3. \$6,000,000 EAV addition from retirement of TIF #1 in 2003
4. Transfer Facility tip fee cash flow expected
5. Planned annexations will yield low cost growth
6. Increased new home development and construction
7. Construction of additional projects now in planning for downtown area

As a result of our success in the above areas, this budget proposes increasing expenditures and expanding services as follows:

1. Spending is increased 5.2% overall
2. 3.5 personnel are added for library, police and nuisance enforcement services
3. Full funding of Library and city building repairs
4. \$1,000,000 for capital improvements

Multi-Year Context

General operating revenues are projected to exceed general operating expenditures in the current year (FY 2000-01) in the amount of \$1,871,000. This is approximately 9% of the budget and is more than was projected last year due to higher revenues and spending less than estimated. General operating revenues are projected to exceed expenditures next year (FY 2001-02) by \$1,338,000. A chart indicating future financial projections is included in the Summaries Section. Assuming modest future revenue growth, operating revenues should continue to exceed expenditures until 2005. Assuming more aggressive assumptions concerning revenue growth and development, operating revenues would be projected to exceed expenditures until approximately 2008. The financial plan during this period is to hold steady the tax rate, fund capital projects on a cash basis without debt and maintain adequate financial reserves. With this approach and with modest success in current economic development initiatives, additional revenues will be available for allocation in future budgets.

Carry Forward Allocation

Carry forward from FY 1999-2000 in addition to the projected revenues over expenses for FY 2000-01 and 2001-02 results in a total to be allocated for non-recurring expenditures in this budget is \$2,810,440. The funds have been budgeted as follows;

1. \$1,000,000 to C.I.P for N. Cunningham and neighborhood improvements
2. \$750,000 to building fund for Library
3. \$170,000 for roof and various repairs to city buildings.
4. \$98,650 for non-recurring new equipment.
5. \$786,580 reserves

The City reserve funds are projected to have the following expenditures and fund balances:

General Reserve Fund: (formerly Tax Stabilization)

Balance 7/1/01	\$2,778,000
Transfer from General Fund	+2,810,440
Interest	+ 118,000
Recycling Toter Repayment	+ 30,000
Non-recurring costs	- 279,860
Transfer to Cap. Impr. Fund	- 1,000,000
Transfer to Library Bldg.	- 750,000
Balance, 7/1/02	\$3,706,497

Economic Development Reserve Fund:

Balance, 7/1/01	\$ 148,000
Interest	+ 5,000
Loan Repayments from TIFs/Other	+ 153,000
Development Costs	- 155,333
Balance, 7/1/02	\$ 92,000

Does not include matching revenues and expenses for Farmer's Market or Build Urbana property tax programs.

Other Special Funds:

Social Services

\$133,420 is available for agency funding, up \$2,620 from last year. This funding level can be increased approximately 2% each year until FY2006-2007 when excess cash will be distributed. Assuming inflationary increases each year, the General Fund contribution at that time will then equal \$146,250. Included in this fund is \$5,000 for Fighting Back and \$7,500 for the domestic violence initiative as in last year's budget.

Workers' Compensation

The record of City employees is still very good. It is estimated the fund balance will approach \$2.84 million by June 30, 2002. Due to the lower claim costs, the amount charged to the general operating funds was decreased 50%, saving \$162,000. The program is now close to self-sustaining status with interest now approximating the annual costs of the program.

Capital Improvement Fund

Capital improvement expenditures total approximately \$7.5 million (23% of the entire city budget and approximately the same amount as last year). Projects highlights include:

1. North Cunningham improvements
2. Increased annual street maintenance
3. Neighborhood street and sidewalk projects
4. Broadway neighborhood storm sewer improvements
5. Increased street pavement patching
6. Florida avenue extension

Chief Administrative Officer's Message

TIF Funds

Included in the above total for capital improvements are \$1.13 million in downtown infrastructure improvements and improvements related to the County Courthouse.

Vehicle and Equipment Replacement

Major scheduled equipment replacements in the coming year are 12 Police squad cars and rehab. of holdover squads costs \$273,000; Fire Pumper Truck costs \$286,000; and, a Fire suburban truck which costs \$42,600. New equipment is electronic speed sign for Police \$12,000; Fire L.P. trainer \$8,650, GPS receiver \$21,000; C.A.O electric hybrid compact auto as study for possible future purchases \$21,000; and trench rescue equipment for Fire Dept. \$20,000.

Total Revenue And Expenditures, All Funds

Total revenues for all City funds for FY 01-02 is \$31.6 million (1.7% higher than current year).

Total expenditures for all City funds for FY 01-02 is \$32.9 million, with the difference of \$1,300,000 being funded by a reduction of fund balance carried forward for designated capital improvement projects. This amount is \$1.5 million less than the total expenditures in current FY 00-01 because current year included \$1.4 million in a non-recurring expenditure for the Police Mobile Digital Computers.

FY 2000-2001 General Operating Budget:

Expenses

The general operating budget including the Library is up 5.2%. General Operating Fund expenditures total \$21,095,725. Of this amount, approximately 75% are personnel costs.

Revenues

Utility and State income tax growth has been robust over the last four years. Local sales tax growth has been directly related to new store openings and annexations.

	99	00	01	02
Normal Recurring	+2.5%	+4.1%	+2.0%	+2.5%
Unusual Revenue Changes	+3.0%	+1.7%	+1.8%	+0.4%
Total Revenues	+5.5%	+5.8%	+3.8%	+2.9%
Sales Taxes	+0.6%	+7.7%	+5.0%	+2.8%
Utility Tax	+10.3%	+6.6%	+7.0%	+3.0%
State Income	+5.9%	+5.3%	+2.5%	+3.0%

Property Tax Rate

The property tax levy rate is proposed at \$1.31. Assessed value due to new construction and annexations is projected to grow at 5.0%. Therefore, the levy amount will increase slightly (0.4%) to \$4,469,660.

Personnel and Salary Adjustments

The budget contains 3.5 additional full time equivalents as follows:

- + 1 FTE Police Dept. School Resource Officer (partially funded by grant)
- + 1 FTE Librarian
- + .66 FTE Public Works part-time nuisance abatement
- + .5 FTE Public Works L.R.C. attendant
- + .5 FTE Finance Dept. Web/Documents Coordinator
- + .4 FTE Police Dept. Meter Patrol
- + .15 FTE Public Works Arbor
- - .75 Public Works Engineering (upgrade of positions has allowed for reduction)

The budget contains a 3.5% cost of living salary increase for non-bargaining unit employees (approximately equal to bargaining unit increases). The IAFF contract expires June 30, 2001. AFSCME and FOP expire June 30, 2003. Health insurance costs rose 14% or \$83,000 annually.

Department Highlights

All City departments have done very well in controlling costs while increasing productivity. As has been our recent history, the bulk of service enhancements are derived through purchases of equipment and technology.

Police Department

The Police Department budget is up 5.3%. Important or new items are as follows:

- Additional full-time School Resource Officer (grant will fund 80% over 3 years)
- Additional hours for meter patrol
- Additional funds to upgrade pay for late shift clerical part-time.
- Additional police officer training
- \$12,000 for new electronic portable radar speed sign for increased enforcement

It is worth noting that the Police Department has benefited from obtaining federal grant dollars to fund the bulk of our technology purchases. The installation of new mobile data computers in each squad car was accomplished greatly increasing officer productivity.

Fire Department

The Fire Department's budget is up 3.8%. Additions are as follows:

- Additional ILS training \$3,750
- Overtime for School Risk Watch program \$2,000
- New LP fire training equipment costs \$8,640
- Additional trench rescue equipment \$20,000

Based upon the contract for services with the University of Illinois, Urbana will receive a contract payment next year of \$1,039,105, up 3.5%.

Chief Administrative Officer's Message

Public Works Department

The total increase for the Public Works Department budget is 4.6%. There are several items of interest including the following:

- Additional \$10,000 for parking lot snow removal
- Additional \$10,000 for open ditch area mowing
- Additional \$2,600 for part-time for Arbor tree trimming
- Additional \$5,040 to continue 4 fall leaf pickups
- Additional \$12,000 for part-time nuisance abatement
- New fork lift equipment costs \$15,000
- New GPS receiver hardware and software costs \$21,000
- Upgrade in City mobile radio system costs \$34,740

Executive Department

The Executive Department budget is up 6.3%. This is due to the addition of \$16,000 in contractual legal services. Otherwise, the increase is 4.4%.

- Acquisition of electric hybrid auto to experiment with viability for city fleet
- Additional contract services in anticipation of personnel changes

City Clerk

The City Clerk's budget is up 4.4%. There are no significant operational budget changes.

Finance Department

The Finance Department budget is up 6.3%. This is due to increase in part-time Web/Documents Coordinator position. Otherwise, increase is 3.5%.

Community Development

The Community Development Department budget is up 2.9%. There are no significant operational budget changes.

Library

The budget includes an increase of 6.8% in expenditures and a 7.0% increase in the Library tax levy. This is due to additional full-time Librarian. Otherwise, increase is 4.9%. Budget includes an additional \$20,000 set aside in the City's Vehicle and Equipment Replacement Fund for future upgrade to the Lincoln Trails System. Total amount designated at 6/02 is \$72,500. The budget includes \$750,000 transfer to the Building Fund as per agreement.

Bruce K. Walden
Chief Administrative Officer

Adopting Ordinance

ORDINANCE NO. _____

AN ORDINANCE
APPROVING THE ANNUAL BUDGET

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2001, and ending June 30, 2002, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by the Mayor at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:30 p.m. on Monday, May 21, 2001, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2001-02, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2001, and ending June 30, 2002.

This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

Adopting Ordinance

AYES:

NAYS:

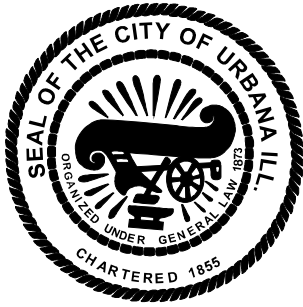
ABSTAINED:

PASSED by the City Council this _____ day of _____, 2001.

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2001.

Tod Satterthwaite, Mayor



Staff Goals

Urbana's municipal services are important to people in the community because they:

- Fulfill essential public needs that citizens are generally unable to provide for themselves; and
- Protect the public health, safety and welfare for present and future generations in areas not addressed by special service districts; and
- Enhance the quality of life we all enjoy in ways that are affordable and cost-effective.

In providing services, our staff reflects and promotes the following:

Enthusiasm

Everything we do is aimed at providing service to the public, either directly or indirectly. Each person has an important job to do and helps build an effective team. We can be justifiably proud of what we do for the community and how we do it.

Progress

Urbana is a leader. Innovation and creativity are encouraged, and we are not afraid to be first. We are also sensible and careful, and well prepared to back up new ideas with facts. Being a leader involves more responsibility for actions, not less.

Respect

Everyone and everything has a value and on that basis deserves to be treated with respect. Corrective actions are steps necessary to achieve positive results. There is a strength in legitimate diversity, and we accept and appreciate such factors that distinguish between different segments of our population. Equal opportunity is more than a law, it is an attitude.

Everyone has a role in our success. Thanks for your contribution!

Effectiveness-Efficiency

We need to be effective in achieving results and prioritizing our efforts and efficient at the same time to stretch our resources. In doing things, we take pride in a personalized approach in which we are ever mindful of the human aspects of service delivery.

Quality

It is better to do fewer things and do them all well than to try to do too much and do everything poorly. Our concern for quality is reflected in every aspect of our work, which in turn affects our community and our environment.

Safety

We strive to provide a safe community for citizens and a safe work place for ourselves and co-workers. All the benefits of other efforts are lost to someone who suffers an injury as a result of violence or accident. Safety is a concern in all we do.

General Information:

Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:

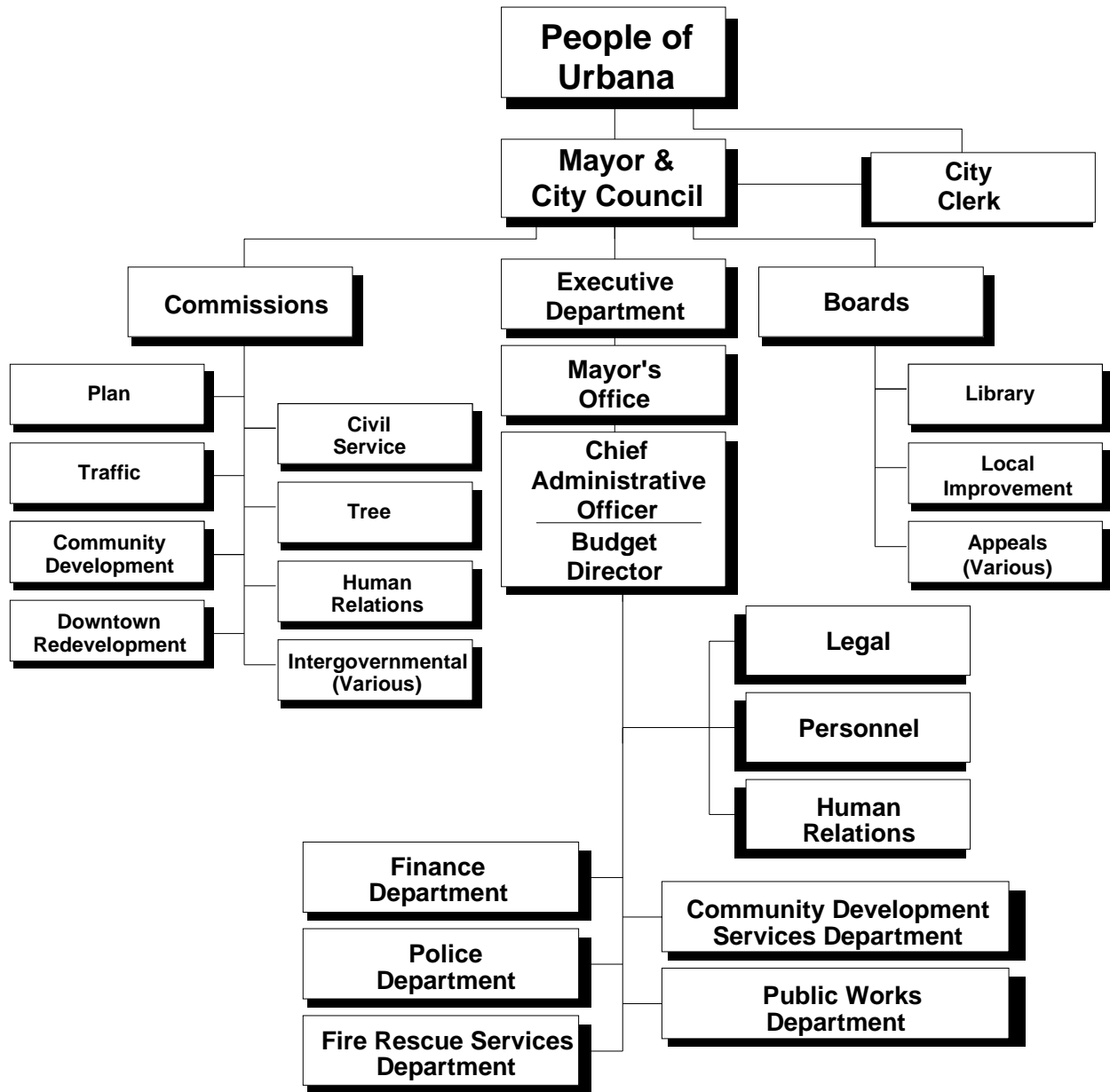
- City Council
- Executive Department
 - Administration
 - Legal
 - Human Relations
 - Personnel
- Finance Department
 - Administration
 - Parking Tickets, Permits and Licenses
 - Financial Services
 - Information Services
 - Police Records Management System (in special fund)
 - C.A.T.V. P.E.G. (in special fund)
- Community Development Services Department
 - Administration
 - Economic Development
 - Planning and Zoning
 - Building Safety Division
 - New Construction
 - Housing
 - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)
- Police Department
 - Administration
 - Patrol
 - Criminal Investigations
 - Support Services


General Information

- School Crossing Guards
- Meter Enforcement
- Animal Control
- Fire Rescue Services Department
- Public Works Department
 - Administration
 - Arbor Division
 - Urban Forestry
 - Landscape Management
 - Landscape Recycling Center (in special fund)
 - Public Facilities Division
 - Facilities Maintenance
 - Civic Center
 - Parking System Maintenance (M.V.P.S. Special Fund)
 - Parking Garage (M.V.P.S. Special Fund)
 - Operations Division
 - Tool room
 - Snow and Ice Removal
 - Traffic Control
 - Street Lighting
 - Street Maintenance and Construction
 - Concrete Repair
 - Sewer Maintenance and Construction
 - Traffic Signals
 - Right of Way and Technical Support
 - Engineering Division
 - Planning and Mapping
 - Transportation Improvements
 - Sewer Improvements
 - Environmental Management Division
 - Environmental Planning
 - Environmental Control
 - U-Cycle (in special fund)

- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
 - Centralized Costs
 - Administration
 - Adult Division
 - Children's Division
 - Archives Division
 - Maintenance Division
 - Acquisitions Division
 - Circulation Division
 - Documents Project

Organizational Chart



	<p>City of Urbana Organization Chart Structure And Major Service Functions</p>
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FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Each member and the Mayor serve a four-year term. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 38,600 and 10.2 square miles are within the City boundaries.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged as the preferred method of budgeting by various municipal financial associations.

This document is only one part of the financial reporting information system for the City of Urbana. Described below are the 5 major financial documents which comprise the public reporting part of the City's financial reporting system:

- This document, the Annual Budget, is the mechanism that the elected authorities and the public use to (1) legally control the level of monies being collected and being spent by the City for the immediate upcoming fiscal year. The emphasis of this document is to present information that will allow the public and elected officials to make informed decisions on services and the financing of these services for the short term future.
- A Multi-Year Financial Plan is normally published approximately 2 months before this document. The multi-year financial plan describes and explains financial policies and assumptions that are used in compiling this budget document and in financial decision making. The multi-year plan presents the impacts that current financial decisions will have on a longer-term picture.
- The 10 year Capital Improvement and Replacement Plan (C.I.P.) is published approximately 30 days before the release of this document. This plan presents the impacts that current financial decisions concerning major capital infrastructure (streets, lighting, storm and sanitary sewers, and sidewalks) improvements will have on a long-term perspective . It also details information that the City has gathered concerning the current conditions of these assets and explains the decision making process used to prioritize certain capital improvement projects.
- The City also publishes a detailed line item expenditure report. The information presented in this report is probably too detailed to be very useful to elected officials and the public in making financial policy decisions. It is very useful to the City staff in managing the budget on a daily basis.

General Information

- The Comprehensive Annual Financial Report is published annually in the first week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year. This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

All funds are balanced from all perspectives.

Included in this document are all funds of the City except for special assessments and the Champaign-Urbana Solid Waste Disposal System (C.U.S.W.D.S.). Budgetary authority for special assessments is controlled by the original Court order and assessment ordinance. C.U.S.W.D.S., which is the joint venture agency with the City of Champaign that manages the old regional landfill, has a separate annual budget which is approved by each City Council.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1 year period July 1, 2001 to June 30, 2002. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those which change the basic nature of the project require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills are due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2001-02 is the proposed amount to be levied in December 2001 and collected by the City approximately ½ in June of 2002 and ½ in Jul-Sep. 2002. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from other dedicated revenue sources. A description of each outstanding individual bond issue is included in the Multi-Year Financial Plan.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities and the Illinois Public Treasurer's Fund. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows. Financial information concerning the property tax levy for each plan is contained in the budget document under each fund:

- All employees, except sworn police and fire personnel, that meet certain minimum hourly standards participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois. Employees contribute 4.5% of their annual salary and the City is required to contribute the remaining amounts necessary to fund the system, based on an actuarially determined amount that accumulates sufficient assets to pay benefits when due.
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.9% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due.
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 8.455% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due.

The City of Urbana utilizes conventional outside insurance to cover its exposure to liability claims with standard retention levels. These costs are reported in each department in the general fund. The City on November 1, 1993, became self-insured with standard minimum stop-loss limits for worker's compensation coverage. A financial summary of this fund is included in the Allocated Reserve Section, Worker's Compensation Retained Risk Fund in this document.

REVENUES

THIS SECTION PROVIDES AN ANALYSIS OF EACH OF THE CITY'S MAJOR SOURCES OF REVENUE, A HISTORICAL ACCOUNTING OF THESE REVENUES OVER THE PAST 2 YEARS, CURRENT YEAR AND NEXT YEAR'S PROJECTIONS.

REVENUE ANALYSIS

PROPERTY TAX, \$4,469,660 (14% OF TOTAL REVENUES):

The levy rate is recommended to be \$1.3120 (same as Champaign). This rate when extended against an estimated equalized assessed value of \$340,675,658 (5% increase) will produce the amount of \$4,469,660. This amount is an increase of 0.4% over the amount levied in the current year. It is estimated that this levy will cause current homeowners to pay 2% less in property tax (\$7 on a \$75,000 home and \$12 on a \$125,000 home) than last year. Only 16% of the total property tax paid by an Urbana homeowner is received by the City for services (School District responsible for 53%).

	PROPOSED 2001-02		ESTIMATED 2000-01		ACTUAL 1999-00	
	\$	%INC	\$	%INC	\$	%INC
GENERAL FUND	\$1,157,360	-14.57%	\$1,354,820	-0.18%	\$1,357,264	-1.43%
PENSIONS *	1,494,500	6.80%	1,399,280	6.00%	1,320,090	8.91%
LIBRARY	1,817,800	7.04%	1,698,300	4.54%	1,624,494	5.00%
TOTAL	\$4,469,660	0.39%	\$4,452,400	3.50%	\$4,301,848	4.00%
ASSESSED VALUE	\$340,670,407	5.00%	\$324,448,007	4.88%	\$309,353,707	10.40%
% ANNEX/CONST		2.50%		3.50%		5.50%
% CURRENT TAXPAYERS		2.50%		1.38%		4.90%
CITY TAX RATE	1.3120	-4.39%	1.3723	-1.31%	1.3905	-5.80%
HOMEOWNER PAYS:						
\$75,000 HOME	\$378	-1.89%	\$386	0.07%	\$385	-0.90%
\$125,000 HOME	\$630	-1.89%	\$643	0.07%	\$642	-0.90%
OVERALL TAX RATE	UNK.		UNK.		9.0981	0.00%
CHAMPAIGN:						
ASSESSED VALUE	UNK.		\$775,792,500	5.10%	\$738,177,512	4.84%
CITY TAX RATE	1.3120	0.00%	1.3120	0.00%	1.3120	0.00%
OVERALL TAX RATE	UNK.		UNK.		7.8278	-1.63%

Each 1% in total levy amount = \$44,700

Each 1% in library levy = \$17,790

Each 1 cent increase in tax rate = \$34,072

SALES AND USE TAX, \$5,551,948 (18% OF TOTAL REVENUES):

The current sales tax rate on general retail sales in Urbana is 7.5%. Of this rate, the State's share is 5.0%, the City's share is 2.0%, and the County's share is .5%. The City's 2% is comprised of 1% statutory tax on most retail sales and an additional 1% local sales tax under home-rule authority. The local sales tax exempts sales of food, drugs, medicine and licensed personal property such as automobiles. All sales tax revenue is allocated to the general operating fund. Sales taxes have increased an average annual amount of 4.4% over the last 3 years. Annexations have contributed to this increase. An increase of 2.8% is projected for year 2001-02.

STATE INCOME TAX, \$3,210,163 (10% TOTAL REVENUES):

The State of Illinois taxes the incomes of individuals at the rate of 3% and corporations at the rate of 4.8%. Ten percent of these collections are returned to cities and counties based on population. All income tax revenue is allocated to the general operating fund. Income taxes have increased an average annual amount of 4.6% over the last 3 years due to the strong state economy which has resulted in above average income growths, especially in corporations. I have projected an increase of 3% for next year, based on estimates from the Illinois Department of Revenue.

UTILITY TAXES, \$3,632,266 (12% OF TOTAL REVENUES):

The City imposes a tax on utility company charges for the sales of electricity (45% of total utility tax), natural gas (16% of total), water (6% of total), and telecommunications (33% of total). Because of changes in State law, in August 1998 the City changed its tax on electricity from a 5% tax on "gross receipts" to a kilowatt/hour "consumption" tax. The tax on natural gas and water remains at 5% of gross receipts. In January 1998, the City changed the utility tax on telephones to a telecommunications tax, at the same 5% rate. This change expanded the base taxed to include long distance calls. All utility tax revenue is allocated to the general operating fund. The change in electricity tax from "gross receipts" to "consumption" based will mean that increases in the future for utility tax on electricity which accounts for 45% of total will be limited to increased usage only. Utility taxes have increased an average annual amount of 8% over the last 3 years. In 99 and 00 this increase was due to the unusual growth in cellular telephone usage (see chart below). In 01, the increase was due to price increases in natural gas. An increase of 3% is projected for year 2001-02.

	97-98	98-99	99-00	00-01
Electricity	-9.4%	3.7%	6.6%	1.8%
Telecomm.	38.9%	27.7%	7.4%	3.5%
Nat. Gas	-5.7%	1.1%	5.7%	39.8%
Water	2.0%	3.6%	3.6%	3.5%
Total	2.3%	10.3%	6.6%	7.0%

SERVICE CHARGES AND FEES, \$2,839,572 (9% OF REVENUES):

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. An example of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service. The amount of this charge for FY2001-02 will be \$1,039,105, a 3.5% increase over 00-01. The amount paid by the University will increase annually in the future, similar to the inflationary increase in the costs incurred in providing the service.

Revenue Analysis

- Users of the Landscape Recycling Center pay fees for this service. The amount expected to be raised in FY2001-02 is \$315,000. Revenues from this service charge are reported in the Landscape Recycling Special Fund, along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents various spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY2001-02 is \$764,100. Approximately 50% of the amount is collected from spaces in the University campus area. It is expected that this amount will not increase significantly unless an increase in meter and rental rates are approved. However this amount is sufficient to maintain the current level of parking services for the foreseeable future or until new capital improvements are needed.
- The Urbana Free Library charges a fee for certain services it provides such as non-resident fees, photo-copying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY2001-02 is \$131,220.
- The City charges a franchise fee for companies that utilize the City right of way in their business. Franchise fees are charged to Ameritech based on State Statute approved charge per telephone line (\$162,744), University of Illinois for telephone service, per contractual agreement (\$32,888), cable television at the rate of 7% of gross receipts (\$335,255), and Northern Il. Water Company, per contractual agreement (\$59,260). Revenues from these franchise fees except for the 2% P.E.G. fee, are allocated to the General Fund. Revenues from the P.E.G. fee are accounted for in a separate fund. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service.

COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL ENTITLEMENTS AND GRANTS, \$2,517,378 (8% OF TOTAL REVENUES):

The City of Urbana receives monies from the U.S. Housing and Urbana Development Department for programs administered by the City to improve the quality of life of low income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant entitlement and HOME Investment Partnership Act. These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding has remained relatively at the same level over the past 3 years. The amounts reported for next year, based on awards from HUD are \$922,427 C.D.B.G., \$1,485,583 HOME and \$109,368 Shelter Plus program.

TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$1,692,915 (5% TOTAL REVENUES):

All incremental property taxes in the three tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries. The property tax element in T.I.F. One will end in 2003, T.I.F. Two in 2009, and T.I.F. Three in 2013. Increases in the future will be dependent upon new projects that will add to the assessed value.

MOTOR FUEL TAX, \$1,075,000 (3% TOTAL REVENUES):

A portion of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for street maintenance and improvements. The state changed the formula for distribution to local governments in 2000, thus eventually increasing the city's receipts 18% or an additional \$164,000 annually (impact to Urbana received over 2 fiscal years). Usually, motor fuel tax will only increase if gasoline consumption increases in the state and if Urbana's population increases equally to the state population.

SEWER BENEFIT TAX, \$675,000 (2% TOTAL REVENUES):

The city imposes a tax on all property owners to pay for sanitary sewer improvements. This tax is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax is allocated to the City's Sanitary Sewer Capital Improvement Fund. The amounts raised from the tax have averaged annual increases approximating inflation over the past 4 years. An increase of 4% was included in the recent proposed fee schedule that was presented to the City Council.

HOTEL/MOTEL TAX, \$576,875 (2% OF TOTAL REVENUES):

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel/motel tax revenue is allocated to the general operating fund. Approximately 26% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel taxes have increased an average annual amount of 22% over the last 3 years. This increase is due to additional hotels and motels that have opened or been annexed. Without additional motels, future increases will approximate inflation. An increase of 1.5% is projected for next year.

LICENSES AND PERMITS, \$874,340 (3% OF REVENUES):

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. An example of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. Generally, license/permit revenue can be expected to increase annually similar to

Revenue Analysis

inflationary increases in expenses incurred by the City in administering these activities. However, building permits can fluctuate depending on the level of construction. An increase of 4% is projected for next year.

FINES AND TICKETS, \$701,099 (2% OF TOTAL REVENUES):

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. All fines/ticket revenue is allocated to the general operating fund to offset the costs of administering the violation and collection of the fine. Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods.

RECYCLING TAXES, \$424,690 (1% TOTAL REVENUES):

The City imposes a annual \$24/dwelling unit tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from these taxes is allocated to the City's Recycling Special Fund. An increase is projected 4/1/02, when the City's current collection contract expires.

LOCAL FOOD AND BEVERAGE TAX, \$257,428 (1% TOTAL REVENUES):

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. Food and beverage sales taxes have increased an average annual amount of 2% over the last 3 years. I have projected an increase of 3% for next year.

INTEREST ON INVESTMENTS, \$1,079,634 (3% TOTAL REVENUES):

The City invests all its monies that is not needed to immediately pay expenses, in various interest earning accounts and securities. The length of maturity and the type of account depend upon the amount available and when it is projected that these invested amounts will be needed. The amount projected for next year is the same amount as currently being earned.

REVENUE DETAILS AND PROJECTIONS, ALL FUNDS

	1999-00	2000-01	% CHG.	2001-02	% CHG.	% CHG. 2 YRS
UTILITY TAXES	\$3,295,625	\$3,526,472	7.0%	\$3,632,266	3.0%	5.0%
SALES TAX	5,210,592	5,416,910	4.0%	5,551,948	2.5%	3.2%
PROPERTY TAXES	4,301,648	4,411,803	2.6%	4,469,660	1.3%	1.9%
U.S. GOVT. GRANTS	119,819	59,791	-50.1%	74,770	25.1%	-12.5%
C.D.B.G. /HOME GRANTS	2,009,071	2,077,892	3.4%	2,517,478	21.2%	12.3%
POLICE M.D.C. GRANT	0	1,364,646	#DIV/0!	0	-100.0%	#DIV/0!
LIBRARY FOUNDATION	0	0	#DIV/0!	1,000,000	#DIV/0!	#DIV/0!
LICENSE/PERMITS/FEES	736,497	830,682	12.8%	874,340	5.3%	9.0%
FINES/TICKETS	697,099	700,453	0.5%	701,099	0.1%	0.3%
PARKING FEES	801,576	761,500	-5.0%	764,100	0.3%	-2.3%
REIMB., CAP. IMPR. PROJ.	116,501	477,724	310.1%	381,200	-20.2%	144.9%
FRANCHISE FEES	583,442	565,097	-3.1%	590,147	4.4%	0.6%
L.R.C. FEES	314,550	315,000	0.1%	315,000	0.0%	0.1%
LIBRARY FEES	113,215	121,720	7.5%	131,220	7.8%	7.7%
U/I REIMB., FIREFIGHTING	965,352	1,003,966	4.0%	1,039,105	3.5%	3.8%
STATE INCOME TAX	3,042,521	3,119,283	2.5%	3,210,163	2.9%	2.7%
STATE T.I.F. GRANT	145,302	225,600	55.3%	230,100	2.0%	28.6%
STATE M.F.T.	1,004,443	1,060,000	5.5%	1,075,000	1.4%	3.5%
STATE GRANTS	490,192	357,064	-27.2%	347,720	-2.6%	-14.9%
SEWER BENEFIT TAX	654,324	645,000	-1.4%	675,000	4.7%	1.6%
INTEREST INCOME	1,164,412	1,110,387	-4.6%	1,079,634	-2.8%	-3.7%
HOTEL/MOTEL TAX	477,802	568,564	19.0%	576,875	1.5%	10.2%
LOCAL FOOD/BEV. TAX	249,930	249,930	0.0%	257,428	3.0%	1.5%
RECYCLING TAX	387,435	396,163	2.3%	424,690	7.2%	4.7%
PROPERTY SALES	169,785	90,286	-46.8%	30,000	-66.8%	-56.8%
T.I.F. TAXES	1,612,387	1,658,750	2.9%	1,692,915	2.1%	2.5%
TOTAL REVENUES	\$28,663,520	\$31,114,683	8.6%	\$31,641,858	1.7%	5.1%

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

	ACTUAL 1999-00	% CHG.	PROJECTED 2000-01	% CHG.	PROJECTED 2001-02	% CHG.
SALES TAXES:						
STATE SALES TAX:						
RECURRING STATE SALES TAX	\$3,387,139	6.5%	\$3,591,753	3.0%	\$3,714,588	2.0%
NON-RECURRING STATE SALES TAX	100,000	3.1%	50,000	1.4%	50,000	1.4%
SUBTOTAL, STATE SALES TAX	\$3,487,139	9.6%	\$3,641,753	4.4%	\$3,764,588	3.4%
LOCAL SALES TAX:						
RECURRING LOCAL SALES TAX	\$1,723,453	3.5%	\$1,775,157	3.0%	\$1,810,660	2.0%
NON-RECURRING LOCAL SALES TAX	0	0.0%	0	0.0%	0	0.0%
SUBTOTAL, LOCAL SALES TAX	\$1,723,453	3.5%	\$1,775,157	3.0%	\$1,810,660	2.0%
SUBTOTAL STATE/LOCAL SALES TAX:						
RECURRING SALES TAX	\$5,110,592	5.4%	\$5,366,910	3.0%	\$5,525,248	2.0%
NON-RECURRING SALES TAX	100,000	2.1%	50,000	1.0%	50,000	0.9%
SUBTOTAL, SALES TAX	\$5,210,592	7.5%	\$5,416,910	4.0%	\$5,575,248	2.9%
LOCAL FOOD & BEV. SALES TAX:						
RECURRING F&B SALES TAX	\$249,930	-3.9%	\$249,930	0.0%	\$257,428	3.0%
NON-RECURRING F&B SALES TAX	0	0.0%	0	0.0%	0	0.0%
SUBTOTAL, F&B SALES TAX	\$249,930	-3.9%	\$249,930	0.0%	\$257,428	3.0%
HOTEL/MOTEL TAX:						
RECURRING HOTEL/MOTEL TAX	\$414,794	1.9%	\$477,600	0.0%	\$568,600	0.0%
NON-RECURRING HOTEL/MOTEL TAX	62,808	15.4%	90,964	19.0%	8,275	1.5%
SUBTOTAL, HOTEL/MOTEL TAX	\$477,602	17.3%	\$568,564	37.1%	\$576,875	1.5%
SUBTOTAL, ALL SALES TAXES:						
RECURRING SALES TAXES	\$5,775,316	4.7%	\$6,094,440	2.6%	\$6,351,276	1.9%
NON-RECURRING SALES TAXES	162,808	3.0%	140,964	2.4%	58,275	0.9%
SUBTOTAL, SALES TAXES	\$5,938,124	7.7%	\$6,235,404	5.0%	\$6,409,551	2.8%
LESS TRANSFER TIF/GRANT	(81,149)		(183,000)		(210,000)	
UTILITY TAX:						
NORMAL, RECURRING UTILITY TAX	\$3,245,625	4.9%	\$3,410,972	3.5%	\$3,632,266	3.0%
NON-RECURRING UTILITY TAX	50,000	1.6%	115,500	3.5%	0	0.0%
SUBTOTAL, UTIL. TAX	\$3,295,625	6.6%	\$3,526,472	7.0%	\$3,632,266	3.0%
STATE INCOME TAX:						
REGULAR, RECURRING	\$2,883,674	5.3%	\$2,956,372	2.5%	\$3,045,063	3.0%
ADD'L, SURCHARGE TAX	0	0.0%	0	0.0%	0	
SUBTOTAL, INCOME TAX	\$2,883,674	5.3%	\$2,956,372	2.5%	\$3,045,063	3.0%
FRANCHISE FEES:						
NORMAL, RECURRING FEES:						
IL. BELL	157,241	-0.8%	157,241	0.0%	162,744	3.5%
UNIV. IL. TELEPHONE	32,888	2.9%	32,888	0.0%	32,888	0.0%
CABLE T.V.	219,138	3.0%	225,712	3.0%	239,255	6.0%
N. IL. WATER	55,320	0.0%	57,256	3.5%	59,260	3.5%
NON-RECURRING FEES	31,000		0		0	
INTEREST ON INVESTMENTS	173,224	20.6%	173,224	0.0%	173,224	0.0%
TICKETS AND FINES:						
NORMAL, RECURRING:						
PARKING TICKETS	504,187	10.6%	504,187	0.0%	504,187	0.0%
DOG CONTROL	2,835	11.2%	2,835	0.0%	2,835	0.0%
CITY COURT	158,188	6.8%	158,188	0.0%	158,188	0.0%
QUASI-FINES	31,889	104.4%	31,889	0.0%	31,889	0.0%
NON-RECURRING TICKETS/FINES	0		0		0	
LICENSES AND PERMITS (SEE DETAIL)	374,363	-3.7%	389,338	4.0%	404,911	4.0%

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)

	ACTUAL	%	PROJECTED	%	PROJECTED	%
	1999-00	CHG.	2000-01	CHG.	2001-02	CHG.
OTHER REVENUES (SEE DETAIL)	240,266	2.8%	249,944	4.0%	259,944	4.0%
PROCEEDS, MORTGAGE BOND PAYOFF	0		43,000	#DIV/0!	0	
FED. POLICE GRANT (AD ASST)	21,357		22,000	3.0%	22,770	3.5%
C.U.S.W.D.S. REIMB., ADMIN.	13,117		13,642	4.0%	14,187	4.0%
FED. GRANT, COMMUNITY POLICING	77,388		10,735	-86.1%	42,000	291.2%
U/I FIREFIGHTING REIMBURSEMENT	965,352		1,003,966	4.0%	1,039,105	3.5%
RECURRING TRANSFERS IN FROM						
OTHER CITY FUNDS:						
BLDG. LEASE, Y/W SITE	0		0		0	
OVERHEAD, Y/W SITE	11,820	-57.8%	12,293	4.0%	12,780	4.0%
SEWER TAX TRANSFER	347,360	4.0%	359,520	3.5%	373,900	4.0%
REIMB., FEMA AND CDAP	4,392		0		0	
OVERHEAD, C.D. HOME FUND	15,550		15,550		16,172	4.0%
COST REIMB. TIF FUND	30,000	-61.8%	0	-100.0%	0	#DIV/0!
INTEREST, RESERVE FUNDS	0		0	#DIV/0!	0	
INS. RESERVE TRANS., TIF SALES TAX	81,149		183,000		210,000	
M.V.P.S. PILOT/OPERATING	38,800		40,350	4.0%	41,960	4.0%
M.V.P.S. PILOT/OPERATING	0		0	#DIV/0!	0	#DIV/0!
M.V.P.S. PILOT/OPERATING	286,135	4.0%	296,740	3.7%	308,610	4.0%
SUBTOTAL, RECURRING TRANSFERS	815,206	-14.5%	907,453	11.3%	963,422	6.2%
NON-RECURRING TRANSFERS IN						
FROM OTHER FUNDS:						
INS. RESERVE FUND	0		0		0	
RESERVE FUNDS, U-CYCLE	0		0		0	
SUBTOTAL, NON-RECURRING TRANSFERS	\$0		\$0		\$0	
TOTAL	\$15,909,233	5.8%	\$16,518,746	3.8%	\$16,987,689	2.8%
RECAP OF REVENUES AND TRANSFERS:						
RECURRING REVENUES	\$14,794,249		\$15,296,829		\$15,965,992	
RECURRING TRANSFERS IN	866,784		907,453		963,422	
SUBTOTAL, REC. REV. & TRANSFERS	\$15,661,033	4.1%	\$16,204,282	1.9%	\$16,929,414	2.5%
NON-RECURRING REVENUES	243,808		314,464		58,275	
NON-RECURRING TRANSFERS	4,392		0		0	
SUBTOTAL, NON-REC. REV. & TRANS.	\$248,200		\$314,464		\$58,275	
TOTAL	\$15,909,233	5.8%	\$16,518,746	3.8%	\$16,987,689	2.8%

PERMITS AND LICENSES DETAIL

	ACTUAL 1999-00	PROJECTED 2000-01	PROJECTED 2001-02
PERMITS AND LICENSES:			
BUILDING PERMITS	\$70,019	\$72,820	\$75,733
MECHANICAL PERMITS	36,763	38,234	39,763
ELECTRICAL PERMITS	42,176	43,863	45,618
PLUMBING PERMITS	32,920	34,237	35,606
ENGINEERING PERMITS	2,200	2,288	2,380
FOOD HANDLER'S LICENSE	8,200	8,528	8,869
SIDEWALK CAFE LICENSE	66	69	71
LIQUOR LICENSE	137,499	142,999	148,719
N.I.L. WATER EXCAVATIONS	3,720	3,869	4,024
AMUSEMENT DEVICE LICENSE	7,427	7,724	8,033
TAXI CAB COMPANY LICENSE	3,060	3,182	3,310
MOBILE HOME PARK LICENSE	1,072	1,115	1,159
SOLICITOR LICENSE	0	0	0
TAXI CAB DRIVER LICENSE	1,176	1,223	1,272
FIRE PREVENTION LICENSE	4,360	4,534	4,716
ELECTRICIAN LICENSE	8,400	8,736	9,085
SANITARY HAULERS LICENSE	8,500	8,840	9,194
BICYCLE LICENSE	0	0	0
RAFFLE LICENSE	335	348	362
AMBULANCE LICENSE	200	208	216
HAZARDOUS MATL HANDLING LICENSE	2,000	2,080	2,163
ELEVATOR LICENSE	4,270	4,441	4,618
TOTAL, LICENSES AND PERMITS	\$374,363	\$389,338	\$404,911

OTHER REVENUES DETAIL

OTHER REVENUES:			
VARIOUS SERVICE FEES	\$18,641	\$19,487	\$20,267
U/I HOUSING INSPECTIONS FEE	15,980	16,619	17,284
STATE-FIRE INS. FEE	20,704	21,500	22,360
SEIZED/FORFEITED MONIES	7,642	7,948	8,266
TOWNSHIP REIMB., MAINTENANCE	4,140	4,306	4,478
POLICE TRAINING REIMB.	0	0	0
DAMAGE REIMB./CITY PROP.	20,484	21,303	22,155
HOMESTEAD LIEU OF TAX	1,286	1,337	1,391
DATA PROCESSING CONTRACTS	17,654	18,360	19,095
CIVIC CENTER RENTAL	49,628	51,613	53,678
SALE CODE BOOKS	398	414	430
ZONING REVIEW FEES	2,756	2,866	2,981
PLAN REVIEW FEES	24,867	25,862	26,896
SALE ZONING BOOKS	445	463	481
SALE ZONING MAPS	282	293	305
COPY FEES	4,480	4,659	4,846
3-10 AREA PARKING PERMITS	50,879	52,914	55,031
TOTAL, OTHER REVENUES	\$240,266	\$249,944	\$259,944

SUMMARIES

THIS SECTION REPORTS TOGETHER REVENUES, EXPENSES, AND FUND BALANCES FOR ALL CITY FUNDS AND FOR OPERATING FUNDS. ALSO INCLUDED IS A DETAILED LISTING OF ALL PERSONNEL.

SUMMARIES

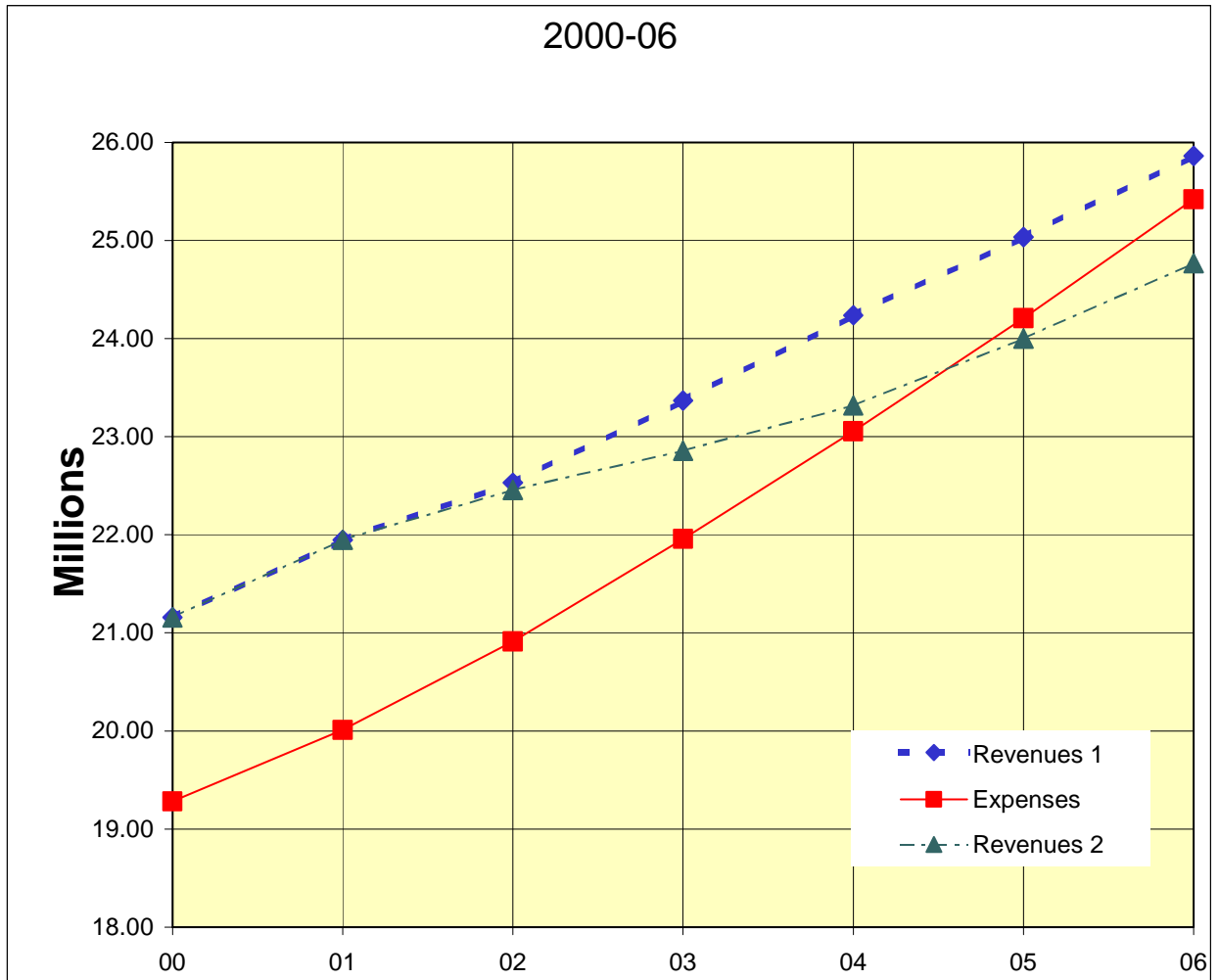
REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

	1999-00	2000-01	% CHG.	2001-02	% CHG.	% CHG.
FUND BAL., BEG. YEAR	\$19,384,413	\$21,725,802		\$18,461,887		2 YR. AVE
REVENUES, PER DETAIL						
IN REVENUES SECTION	\$28,663,520	\$31,114,683	8.6%	\$31,641,858	1.7%	5.1%
EXPENSES:						
POLICE	\$5,029,610	\$5,141,241	2.2%	\$5,533,425	7.6%	4.9%
FIRE	3,909,231	4,059,189	3.8%	4,316,256	6.3%	5.1%
CAPITAL IMPROVEMENTS	3,373,889	7,507,371	122.5%	7,383,004	-1.7%	60.4%
PUBLIC WORKS	4,046,668	4,254,153	5.1%	4,468,916	5.0%	5.1%
EXECUTIVE	887,221	930,106	4.8%	998,967	7.4%	6.1%
FINANCE	812,195	831,591	2.4%	889,779	7.0%	4.7%
COMMUNITY DEVELOPMENT	3,688,252	4,643,970	25.9%	4,216,494	-9.2%	8.4%
CITY CLERK	137,555	141,048	2.5%	148,280	5.1%	3.8%
LIBRARY	2,043,337	2,145,463	5.0%	2,291,148	6.8%	5.9%
CITY COUNCIL	35,810	36,927	3.1%	36,984	0.2%	1.6%
EQUIPMENT PURCHASES	1,205,965	3,160,164	162.0%	1,195,310	-62.2%	49.9%
DEBT SERVICE	829,442	837,000	0.9%	841,000	0.5%	0.7%
HOME RECYCLING	362,186	374,080	3.3%	394,840	5.5%	4.4%
LANDSCAPE RECYCLING	203,183	223,918	10.2%	264,220	18.0%	14.1%
PARKING SYSTEM	226,313	368,419	62.8%	309,490	-16.0%	23.4%
POLICE RECORDS MGT.	53,535	64,210	19.9%	65,990	2.8%	11.4%
PUBLIC TELEVISION	43,422	53,680	23.6%	58,510	9.0%	16.3%
SOCIAL SERVICES	119,290	143,300	20.1%	145,920	1.8%	11.0%
AMOUNTS NOT SPENT	(684,973)	(537,232)	-21.6%	(599,041)	11.5%	-5.0%
TOTAL EXPENSES	\$26,322,131	\$34,378,598	30.6%	\$32,959,492	-4.1%	13.2%
FUND BALANCE, END YR	\$21,725,802	\$18,461,887		\$17,144,253		

OPERATING FUNDS SUMMARY

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHANGE
NORMAL CARRYOVER, PREV. YEAR	\$508,900	\$526,200	\$547,300	\$569,200	
REVENUES AND TRANSFERS IN:					
CITY, PER DETAIL INCLUDED					
IN REVENUES SECTION	\$15,041,742	\$15,909,233	\$16,518,746	\$16,987,689	2.8%
LIBRARY	336,999	329,503	347,220	360,870	3.9%
FIRE/POLICE PENSION	64,000	93,000	93,000	93,000	0.0%
SUBTOTAL	\$15,442,741	\$16,331,736	\$16,958,966	\$17,441,559	2.8%
PROPERTY TAX	4,136,200	4,301,848	4,452,400	4,469,660	0.4%
SUBTOTAL	19,578,941	20,633,584	21,411,366	21,911,219	
BUDGET EXPENSES:					
GENERAL FUND:					
CITY COUNCIL	\$35,810	\$35,810	\$35,810	\$35,810	0.0%
EXECUTIVE	768,034	807,911	853,811	907,297	6.3%
FINANCE	730,797	777,365	812,670	863,600	6.3%
CITY CLERK	179,065	183,980	193,245	201,793	4.4%
POLICE	4,040,554	4,271,227	4,354,831	4,585,415	5.3%
FIRE RESCUE	3,498,300	3,631,281	3,737,657	3,880,790	3.8%
PUBLIC WORKS	3,909,673	4,100,600	4,289,010	4,484,330	4.6%
COMMUNITY DEVELOPMENT	813,205	845,487	900,585	926,760	2.9%
SUBTOTAL, BEFORE TRANSFERS	\$13,975,438	\$14,653,661	\$15,177,619	\$15,885,795	4.7%
RECURRING TRANSFERS OUT:					
TRANSFER, SOCIAL SERVICES	112,380	123,640	128,090	133,150	4.0%
TRANSFER, MERIT PAY PLAN	15,899	25,163	26,420	27,740	5.0%
TRANSFER, UNEMPLOYMENT COMP.	5,550	18,000	18,000	18,810	4.5%
TRANSFER, ANNEXATIONS FUND	28,817	35,000	31,740	55,000	73.3%
TRANSFER, UCYCLE (DROPOFF SITE)	30,900	7,800	0	0	
TRANSFER, I.M.R.F.	0	400,000	450,000	500,000	11.1%
TRANSFER, CAP. IMPR. PLAN	580,000	633,200	658,530	688,160	4.5%
TRANSFER, PUBLIC SAFETY O/T	20,000	20,000	19,827	20,900	5.4%
NET TOTAL GEN. FUND EXPENSES	\$14,768,984	\$15,916,464	\$16,510,226	\$17,329,555	5.0%
PENSION COSTS	1,276,123	1,413,090	1,492,280	1,587,500	6.4%
LIBRARY COSTS	1,884,149	1,953,997	2,045,520	2,178,670	6.5%
NET TOTAL OPERATING EXPENSES	17,929,256	19,283,551	20,048,026	21,095,725	5.2%
REV. OVER (UNDER) EXPENSES, END YEAR					
AMOUNT UNSPENT /UNDER BUDGET	653,983	968,718	508,117	522,500	
REV. OVER (UNDER) EXPENSES, END YEAR, AFTER UNSPENT AMOUNT					
NON-RECURRING CARRYOVER, PREV. YEAR	573,263	1,034,031	1,714,824	1,498,067	
NON-RECURRING, TRANSFER RESERVE FUNDS	(1,825,600)	(1,616,858)	(2,066,314)	(2,810,440)	
NORMAL CARRYOVER, END YEAR	(\$526,200)	(\$547,300)	(\$569,200)	(\$594,814)	
NON-RECURRING CARRYOVER, END YEAR	\$1,034,031	\$1,714,824	\$1,498,067	\$7	

GENERAL OPERATING FUNDS LONG-TERM FINANCIAL PROJECTIONS



PERSONNEL SUMMARY

EXECUTIVE DEPARTMENT:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
MAYOR	1.00	1.00	1.00	1.00
CHIEF ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	1.00	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00	1.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
PERSONNEL MANAGER	1.00	1.00	1.00	1.00
PERSONNEL REPRESENTATIVE	1.00	1.00	1.00	1.00
C.A.T.V. P.E.G. COORDINATOR	1.00	1.00	1.00	0.00
SECRETARY	1.00	1.00	1.00	1.00
INFORMATION SPECIALIST	0.00	0.00	0.00	0.00
SUBTOTAL, FULL-TIME	12.00	12.00	12.00	11.00
PART-TIME POSITIONS:				
INFORMATION SPECIALIST P-T	0.75	0.00	0.00	0.00
LEGAL INTERN P-T	1.33	1.33	1.33	1.33
LEGAL CLERK-TYPIST P-T	0.25	0.50	0.75	0.75
FARMER'S MARKET SPEC. P-T	0.30	0.30	0.30	0.00
CATV CAMERA OPERATORS	0.15	0.15	0.15	0.00
P.E.G. PRODUCTION INTERN P-T	0.00	0.25	0.25	0.00
EXECUTIVE INTERN	0.00	0.50	0.50	0.50
PERSONNEL REPR. P-T	0.00	0.00	0.00	0.00
SUBTOTAL, PART-TIME	2.78	3.03	3.28	2.58
EXECUTIVE DEPARTMENT TOTAL	14.78	15.03	15.28	13.58

FINANCE DEPARTMENT:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
COMPTROLLER	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
U.P.T.V. COORDINATOR	0.00	0.00	0.00	1.00
SUBTOTAL, FULL-TIME	13.00	13.00	13.00	14.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.00	0.00	0.25	0.75
U.P.T.V. PRODUCTION INTERN	0.00	0.00	0.00	0.25
U.P.T.V. CAMERA OPERATORS	0.00	0.00	0.00	0.15
PERSONAL COMPUTER TECH.	0.25	0.25	0.25	0.25
SUBTOTAL, PART-TIME	0.25	0.25	0.50	1.40
FINANCE DEPARTMENT TOTAL	13.25	13.25	13.50	15.40

CITY CLERK'S OFFICE:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
CITY CLERK	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE TOTAL	3.00	3.00	3.00	3.00

Summaries

POLICE DEPARTMENT:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	4	4	4	4
SERGEANT	7	7	9	9
K9 OFFICER	0	1	1	1
OFFICER	36	35	33	34
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
SECRETARY	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
METER PATROL SUPERVISOR	1	1	1	1
METER PATROL OFFICER	0	0	0	1
SUBTOTAL, FULL-TIME	62.00	62.00	62.00	64.00
PART-TIME POSITIONS:				
P-T METER PATROL	4.00	4.00	4.00	4.00
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.15
SUBTOTAL, PART-TIME	7.75	7.75	7.75	7.15
POLICE DEPARTMENT TOTAL	69.75	69.75	69.75	71.15

FIRE DEPARTMENT:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
FIRE CHIEF	1.00	1.00	1.00	1.00
ASSISTANT CHIEF	0.00	0.00	0.00	0.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
COMPANY OFFICER	15.00	15.00	15.00	15.00
FIREFIGHTER	37.00	37.00	37.00	37.00
SECRETARY	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

PUBLIC WORKS DEPARTMENT:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
SECRETARY	2.00	2.00	2.00	2.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	0.00	0.00
MGR., ENG. AND ADMIN.	0.00	0.00	1.00	1.00
P.W. CLERK	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	2.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	0.00	0.00	0.00	1.00
EQUIPMENT OPERATOR	8.00	8.00	8.00	8.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	9.00	9.00	10.00	10.00
ELECTRICIAN	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN	2.00	1.00	1.00	1.00
R.O.W. TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	2.00	2.00	2.00	2.00
PROJECT COORDINATOR	1.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	3.00	3.00	3.00	4.00
INFORMATION TECHNICIAN	2.00	2.00	2.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	0.00	0.00	0.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	55.00	56.00	57.00	59.00
PART-TIME POSITIONS:				
CLERK-TYPIST	0.75	0.75	0.75	0.75
SEASONAL, ARBOR	1.14	4.37	4.37	4.52
L.R.C. LABORERS	2.00	2.00	2.15	1.65
BUILDING MAINT., SEASONAL	0.34	0.34	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
TOOL ROOM CLERK	1.00	1.00	1.00	0.00
ENGINEERING AIDE	1.10	1.10	1.10	0.35
U-CYCLE/ENV. AIDE	0.00	0.58	0.58	0.58
ENV. CONTROL OFFICER	0.50	0.50	0.34	1.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	2.30	0.28	0.28	0.28
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.39	19.18	19.33	17.89
PUBLIC WORKS DEPARTMENT TOTAL	72.39	75.18	76.33	76.89

COMMUNITY DEVELOPMENT DEPARTMENT:

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. COORDINATOR	1.00	1.00	1.00	1.00
SENIOR PLANNER	1.00	1.00	1.00	1.00
PLANNER	2.00	2.00	2.00	2.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	1.00	1.00	1.00
PLUMBING & MECH. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. SECRETARY	1.00	1.00	1.00	1.00
BLDG. SAFETY SECRETARY	1.00	1.00	1.00	1.00
C.D.B.G. CLERK-TYPIST	1.00	1.00	1.00	1.00
PLANNING CLERK-TYPIST	1.00	1.00	1.00	1.00
C.D.B.G. MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR I	1.00	1.00	1.00	1.00
GRANTS COORDINATOR II	1.00	1.00	1.00	1.00
C.D. PROJECT MGR.	0.00	0.00	0.00	0.00
C.D.B.G. REHAB SPECIALIST	1.00	1.00	1.00	1.00
TIF SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	20.00	20.00	20.00	20.00
PART-TIME POSITIONS:				
C.D. INTERN	0.50	0.50	0.50	0.50
FARMER'S MARKET SPEC. CLERK-TYPIST	0.00	0.00	0.00	0.30
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	1.50	1.50	1.50	1.80
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	21.50	21.50	21.50	21.80

CITY TOTAL, BEFORE LIBRARY:

	1998-99	1999-00	2000-01	2001-02
FULL-TIME POSITIONS	224.00	225.00	226.00	230.00
PART-TIME POSITIONS	29.67	31.71	32.36	30.82
CITY TOTAL (BEFORE LIBRARY)	253.67	256.71	258.36	260.82

LIBRARY:

	1998-99	1999-00	2000-01	2001-02
FULL-TIME POSITIONS	20.00	20.00	20.00	21.00
PART-TIME, REG	20.50	20.50	20.50	20.50
PART-TIME, SUBSTITUTE	2.70	2.70	2.70	2.70
LIBRARY TOTAL	43.20	43.20	43.20	44.20

CITY TOTAL, INCLUDING LIBRARY:

	1998-99	1999-00	2000-01	2001-02
FULL-TIME POSITIONS	244.00	245.00	246.00	251.00
PART-TIME POSITIONS	52.87	54.91	55.56	54.02
CITY TOTAL (INCLUDING LIBRARY)	296.87	299.91	301.56	305.02

BUDGET EXPENDITURE SUMMARIES

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
CITY COUNCIL	\$26,600	0.0%	\$750	0.0%	\$8,460	0.0%	\$0	#DIV/0!	\$35,810	0.0%
EXECUTIVE DEPT.:										
ADMINISTRATIVE	\$238,087	4.9%	\$3,210	0.0%	\$82,230	5.7%	\$0	#DIV/0!	\$323,527	5.0%
LEGAL	218,570	3.9%	11,500	0.0%	51,730	45.7%	0	#DIV/0!	281,800	9.5%
HUMAN RELATIONS	52,110	4.4%	700	0.0%	21,870	0.2%	0	#DIV/0!	74,680	3.1%
PERSONNEL	131,910	7.6%	1,200	0.0%	85,790	2.0%	0	#DIV/0!	218,900	5.3%
SUBTOTAL EXECUTIVE	\$640,677	5.1%	\$16,610	0.0%	\$241,620	10.2%	\$0	#DIV/0!	\$898,907	6.3%
FINANCE DEPT.:										
ADMINISTRATION	\$109,430	3.9%	\$5,960	15.5%	\$89,990	4.4%	\$0	#DIV/0!	\$205,380	4.4%
PARKING TICKETS, PERMITS & LICENSES	135,430	4.2%	13,500	-5.6%	20,110	6.7%	0	#DIV/0!	169,040	3.7%
FINANCIAL SERVICES	110,670	4.3%	34,620	0.0%	63,880	0.3%	0	#DIV/0!	209,170	2.3%
INFORMATION SERVICES	240,700	14.4%	0	#DIV/0!	11,460	1.1%	0	#DIV/0!	252,160	13.7%
TOTAL FINANCE	\$596,230	8.1%	\$54,080	0.0%	\$185,440	3.0%	\$0	#DIV/0!	\$835,750	6.3%
CITY CLERK	\$111,803	5.4%	\$2,180	0.0%	\$85,960	3.3%	\$0	#DIV/0!	\$199,943	4.4%
COMMUNITY DEVELOPMENT:										
ADMINISTRATION	\$121,320	4.0%	\$7,400	2.5%	\$49,460	4.7%	\$0	#DIV/0!	\$178,180	4.1%
ECONOMIC DEVELOPMENT	57,710	3.3%	0	#DIV/0!	133,710	-6.9%	0	#DIV/0!	191,420	-4.0%
PLANNING AND ZONING	168,060	7.9%	1,490	0.0%	40,570	3.9%	0	#DIV/0!	210,120	7.1%
NEW CONSTRUCTION	223,070	3.4%	4,480	4.7%	24,620	7.5%	0	#DIV/0!	252,170	3.8%
HOUSING	62,740	4.2%	760	7.0%	15,060	5.1%	0	#DIV/0!	78,560	4.4%
SUBTOTAL (CD)	\$632,900	4.8%	\$14,130	3.1%	\$263,420	-1.4%	\$0	#DIV/0!	\$910,450	2.9%
POLICE DEPARTMENT:										
ADMINISTRATION	\$125,620	4.0%	\$480	166.7%	\$20,240	-2.5%	\$0	#DIV/0!	\$146,340	3.2%
PATROL	2,241,735	7.0%	13,520	32.3%	574,225	-0.9%	0	#DIV/0!	2,829,480	5.4%
CRIMINAL INVEST.	511,850	5.3%	500	#DIV/0!	93,130	-2.8%	0	#DIV/0!	605,480	4.1%
SUPPORT SERVICES	363,760	5.8%	28,020	-1.1%	132,420	4.0%	0	#DIV/0!	524,200	5.0%
SCHOOL CROSS GUARD	40,900	3.5%	360	0.0%	1,790	-1.1%	0	#DIV/0!	43,050	3.3%
PARKING ENFORCEMENT	109,150	14.3%	1,230	0.0%	15,930	16.8%	0	#DIV/0!	126,310	14.4%
ANIMAL CONTROL	31,935	4.5%	360	0.0%	45,370	6.0%	0	#DIV/0!	77,665	5.3%
SUBTOTAL POLICE	\$3,424,950	6.7%	\$44,470	9.3%	\$883,105	0.2%	\$0	#DIV/0!	\$4,352,525	5.3%
FIRE RESCUE DEPARTMENT	\$3,218,940	5.5%	\$61,570	4.5%	\$419,540	-7.8%	\$0	#DIV/0!	\$3,700,050	3.8%
PUBLIC WORKS:										
ADMINISTRATIVE	\$238,890	5.1%	\$11,300	-3.4%	\$75,600	3.0%	\$0	#DIV/0!	\$325,790	4.3%
URBAN FORESTRY	159,980	3.5%	3,990	24.3%	55,210	-1.1%	0	#DIV/0!	219,180	2.6%
LANDSCAPE MANAGEMENT	141,290	5.9%	5,120	0.0%	49,790	22.2%	0	#DIV/0!	196,200	9.4%
FACILITY MAINT.	111,330	4.0%	18,320	0.0%	257,180	0.4%	0	#DIV/0!	386,830	1.4%
CIVIC CENTER	39,830	3.5%	2,140	0.0%	9,710	-6.4%	0	#DIV/0!	51,680	1.4%
TOOLROOM	39,870	14.6%	21,140	-7.4%	14,960	2.2%	0	#DIV/0!	75,970	5.2%
SNOW & ICE REMOVAL	36,130	3.5%	39,600	0.0%	34,800	-27.4%	0	#DIV/0!	110,530	-9.7%
TRAFFIC CONTROL	109,070	1.0%	35,530	0.0%	22,270	-3.3%	0	#DIV/0!	166,870	0.2%
ST. LIGHTING	167,230	18.1%	53,300	0.0%	242,670	-1.5%	0	#DIV/0!	463,200	5.0%
ST. MAINT. & CONST.	292,920	6.9%	43,180	10.2%	220,320	11.8%	0	#DIV/0!	556,420	9.0%
CONCRETE REPAIR	222,300	1.3%	83,480	0.0%	60,830	1.8%	0	#DIV/0!	366,610	1.1%
SEWER MAINT. & CONST.	227,520	2.6%	25,330	0.0%	51,030	6.5%	0	#DIV/0!	303,880	3.0%
TRAFFIC SIGNALS	60,610	8.9%	9,050	0.0%	12,590	-0.6%	0	#DIV/0!	82,250	6.3%
ROW/TECH. SUPPORT	30,320	4.0%	2,310	0.0%	11,060	-20.4%	0	#DIV/0!	43,690	-3.7%
SUBTOTAL, OPN. DIV.	\$1,185,970	6.0%	\$312,920	0.7%	\$670,530	1.1%	\$0	#DIV/0!	\$2,169,420	3.6%
ENGINEERING DIV:										
PLANNING AND MAPPING	\$258,210	-5.7%	\$2,500	0.0%	\$33,600	20.5%	\$0	#DIV/0!	\$294,310	-3.2%
TRANSPORTATION IMPR.	138,420	41.4%	850	-15.0%	10,960	3.5%	0	#DIV/0!	150,230	37.2%
SEWER IMPR.	99,870	0.1%	800	-15.8%	10,560	5.1%	0	#DIV/0!	111,230	0.4%
SUBTOTAL, ENG. DIV.	\$496,500	5.3%	\$4,150	-6.7%	\$55,120	13.6%	\$0	#DIV/0!	\$555,770	6.0%
ENV. MGT. PLANNING	56,200	7.0%	1,500	0.0%	98,730	6.4%	0	#DIV/0!	\$156,430	6.5%
ENV. CONTROL	51,890	35.7%	300	0.0%	8,460	1.4%	0	#DIV/0!	60,650	29.4%
SUBTOTAL, ENV. CONTROL	\$108,090	19.1%	\$1,800	0.0%	\$107,190	6.0%	\$0	#DIV/0!	\$217,080	12.1%
SUBTOTAL PUBLIC WORKS	\$2,481,880	6.0%	\$359,740	0.7%	\$1,280,330	2.5%	\$0	#DIV/0!	\$4,121,950	4.4%
SUBTOTALS	\$11,133,980	6.0%	\$553,530	1.7%	\$3,367,875	0.7%	\$0	#DIV/0!	\$15,055,385	4.6%
PERCENTAGE OF BUDGET	73.95%		3.68%		22.37%		0.00%		100.00%	

BUDGET EXPENDITURE SUMMARIES (CONTINUED)

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
SOCIAL SERVICE AGENCIES	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANSFER, MERIT PAY	27,740	5.0%	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$27,740	5.0%
UNEMPLOYMENT REIMB.	18,810	#DIV/0!	\$0	#DIV/0!	\$0	-100.0%	\$0	#DIV/0!	\$18,810	4.5%
ANNEXATIONS/REBATES	0	#DIV/0!	\$0	#DIV/0!	\$55,000	73.3%	\$0	#DIV/0!	\$55,000	73.3%
TRANSFER IMRF	0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANSFER, CAP. IMPR.	0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
TRANSFER, PUB. SAFETY OT	20,900	5.4%	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$20,900	5.4%
SUBTOTAL, OP. FUNDS	\$11,201,430	6.2%	\$553,530	1.7%	\$3,422,875	0.8%	\$0	#DIV/0!	\$15,177,835	4.8%
PERCENTAGE OF BUDGET	73.80%		3.65%		22.55%		0.00%		100.00%	
EQUIPMENT SERVICES	\$233,800	3.6%	\$340,270	12.5%	\$169,975	14.8%	\$39,320	31.2%	\$783,365	10.9%
SOCIAL SERVICES	0	#DIV/0!	0	#DIV/0!	145,920	-3.2%	0	#DIV/0!	145,920	-3.2%
LANDSCAPE RECYCLING	176,180	24.2%	32,620	0.0%	69,140	10.4%	15,720	-85.6%	293,660	-15.2%
UCYCLE	17,040	3.4%	1,000	0.0%	406,800	5.2%	0	#DIV/0!	424,840	5.1%
VEH./EQ. REPL.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1,140,270	-62.3%	1,140,270	-62.3%
CABLE T.V. P.E.G.	47,730	9.9%	3,000	0.0%	8,100	7.0%	0	#DIV/0!	58,830	9.0%
POLICE RECORDS PROG.	55,400	-0.8%	0	#DIV/0!	10,700	26.6%	0	#DIV/0!	66,100	2.8%
FEMA TORNADO GRANT	0	#DIV/0!	0	#DIV/0!	0	-100.0%	2,876	-71.6%	2,876	-99.2%
WORKERS COMP.	0	#DIV/0!	0	#DIV/0!	319,200	14.4%	0	#DIV/0!	319,200	14.4%
C.D.B.G.	164,847	3.0%	6,000	30.4%	518,752	16.3%	242,828	-0.7%	932,427	9.0%
C.D. SPECIAL	0	#DIV/0!	0	#DIV/0!	10,000	-4.5%	0	#DIV/0!	10,000	-4.5%
HUD SMALL BUS. LOAN	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
CRYSTAL LAKE PARK NGBHD	0	#DIV/0!	0	#DIV/0!	28,031	111.4%	0	#DIV/0!	28,031	111.4%
TRANSITIONAL HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
DOWNTOWN LOANS	0	#DIV/0!	0	#DIV/0!	38,000	26.7%	0	#DIV/0!	38,000	26.7%
LOCAL HOUSING LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
STATE TRUST HOUSING	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	#DIV/0!	0	-100.0%
TORNADO GRANT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
HOME CONSORTIUM	55,870	-14.2%	0	#DIV/0!	1,308,777	-58.4%	0	#DIV/0!	1,364,647	-57.5%
HOME SUPPORTIVE	0	#DIV/0!	0	#DIV/0!	206,516	-7.3%	0	#DIV/0!	206,516	-7.3%
SHELTER PLUS	0	#DIV/0!	0	#DIV/0!	109,368	-31.8%	0	#DIV/0!	109,368	-31.8%
TIF ONE	0	#DIV/0!	0	#DIV/0!	9,750	-58.3%	600,000	-8.6%	609,750	-10.3%
TIF TWO	42,100	4.1%	0	#DIV/0!	213,550	-56.5%	530,000	151.7%	785,650	5.8%
TIF THREE	0	#DIV/0!	0	#DIV/0!	203,000	-60.4%	0	#DIV/0!	203,000	-60.4%
TIF FOUR	0	#DIV/0!	0	#DIV/0!	0	-100.0%	0	#DIV/0!	0	-100.0%
MOTOR VEHICLE PARKING	136,650	3.6%	42,460	-4.8%	396,090	-17.7%	599,000	-27.2%	1,174,200	-20.7%
LIBRARY	1,393,701	7.5%	230,012	4.0%	459,332	4.2%	93,209	17.1%	2,176,254	6.8%
CAP. IMPROV./REPLACEMENT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,027,500	-32.2%	2,027,500	-32.2%
MOTOR FUEL TAX	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	560,000	-77.8%	560,000	-77.8%
SANITARY SEWER CONST.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	770,500	-7.4%	770,500	-7.4%
STONECREEK DEV.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
BUILDING RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,459,300	#####	2,459,300	#####
TAX STABILIZATION	0	#DIV/0!	0	#DIV/0!	11,210	86.8%	170,000	#DIV/0!	181,210	#####
U.D.A.G. RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
EC. DEVELOPMENT RESERVE	0	#DIV/0!	0	#DIV/0!	232,220	-49.6%	0	#DIV/0!	232,220	-49.6%
SALES TAX GRANT RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
I.M.R.F. PENSION	743,300	4.2%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	743,300	4.2%
POLICE PENSION	1,061,500	9.6%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1,061,500	9.6%
FIRE PENSION	526,000	8.9%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	526,000	8.9%
1994C DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	128,000	1.6%	0	#DIV/0!	128,000	1.6%
1992 TIF 3 DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	134,000	0	0	#DIV/0!	134,000	0.0%
TOTALS	\$15,855,548	6.5%	\$1,208,892	4.8%	\$8,559,306	-25.7%	\$9,250,523	-21.3%	\$34,874,269	-11.3%
PERCENTAGE OF BUDGET	45.46%		3.47%		24.54%		26.53%		100.00%	

**GENERAL FUND
DEPARTMENT
EXPENDITURES**

CITY COUNCIL

EXECUTIVE

FINANCE

CITY CLERK

POLICE

FIRE RESCUE SERVICES

PUBLIC WORKS

COMMUNITY DEVELOPMENT SERVICES



URBANA CITY COUNCIL

MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. There are two committees of the whole (all Council members are members of the committees) established, the Committee on Administration and Finance which meets the 2nd Monday of the month and the Committee on Environment and Public Safety which meets the 4th Monday of the month. These committees also hear citizen input and forward legislation to the Council for action.

CITY COUNCIL

EXPENDITURES BY CATEGORY

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	PROPOSED 2001-02	% CHG.
PERSONNEL SERVICES	\$26,600	\$26,600	\$26,600	\$26,600	0.0%
MATERIALS AND SUPPLIES	39	277	750	750	0.0%
OPERATIONS AND CONTRACTUAL	0	1,975	8,460	8,460	0.0%
TOTAL	\$26,639	\$28,852	\$35,810	\$35,810	0.0%



EXECUTIVE DEPARTMENT

DEPARTMENT MISSION

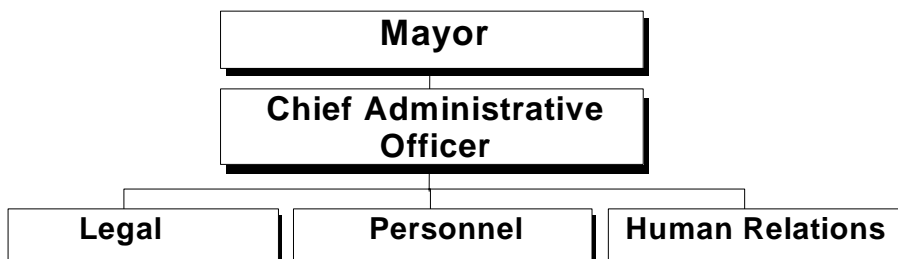
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations and enforce the Americans with Disabilities Act.
- **Personnel** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.
- **Additional Programs** - Personnel for the Farmer's Market Program (reported in Economic Development Reserve Fund) is reported in the Community Development section, but their activities and financial results are reported in the special funds section of the budget document. Personnel for the C.A.T.V P.E.G. Fund (reported in "Special Funds the Support General Operations") is being under the Finance Department.

EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



Executive Department

**EXECUTIVE DEPARTMENT
EXPENDITURES BY DIVISION**

DIVISION	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
ADMINISTRATION	\$275,339	\$256,662	\$316,161	\$331,917	5.0%
LEGAL	209,964	218,267	257,330	281,800	9.5%
HUMAN RELATIONS	67,479	75,851	72,450	74,680	3.1%
PERSONNEL	185,645	189,381	207,870	218,900	5.3%
TOTAL	\$738,427	\$740,161	\$853,811	\$907,297	6.3%

**EXECUTIVE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
PERSONNEL SERVICES	\$538,508	\$560,687	\$609,861	\$640,677	5.1%
MATERIALS AND SUPPLIES	13,610	12,080	16,610	16,610	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	178,919	159,634	219,270	241,620	10.2%
CAPITAL OUTLAY	7,390	7,760	8,070	8,390	4.0%
DEPARTMENT TOTAL	\$738,427	\$740,161	\$853,811	\$907,297	6.3%

**EXECUTIVE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
MAYOR	1.00	1.00	1.00	1.00
CHIEF ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
EXECUTIVE SECRETARY	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	1.00	1.00	1.00	1.00
LEGAL SECRETARY	1.00	1.00	1.00	1.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
PERSONNEL MANAGER	1.00	1.00	1.00	1.00
PERSONNEL REPRESENTATIVE	1.00	1.00	1.00	1.00
C.A.T.V. P.E.G. COORDINATOR	1.00	1.00	1.00	0.00
SECRETARY	1.00	1.00	1.00	1.00
INFORMATION SPECIALIST	0.00	0.00	0.00	0.00
SUBTOTAL, FULL-TIME	12.00	12.00	12.00	11.00
PART-TIME POSITIONS:				
INFORMATION SPECIALIST P-T	0.75	0.00	0.00	0.00
LEGAL INTERN P-T	1.33	1.33	1.33	1.33
LEGAL CLERK-TYPIST P-T	0.25	0.50	0.75	0.75
FARMER'S MARKET SPEC. P-T	0.30	0.30	0.30	0.00
CATV CAMERA OPERATORS	0.15	0.15	0.15	0.00
P.E.G. PRODUCTION INTERN P-T	0.00	0.25	0.25	0.00
EXECUTIVE INTERN	0.00	0.50	0.50	0.50
PERSONNEL REPR. P-T	0.00	0.00	0.00	0.00
SUBTOTAL, PART-TIME	2.78	3.03	3.28	2.58
EXECUTIVE DEPARTMENT TOTAL	14.78	15.03	15.28	13.58

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Coordinate and direct labor relations including union contract negotiations and grievances
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.60	3.60	3.60	3.60
PART-TIME	0.75	0.50	0.50	0.50
TOTAL	4.35	4.10	4.10	4.10

**EXECUTIVE DEPARTMENT, ADMINISTRATION DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$197,928	\$195,920	\$227,051	\$238,087	4.9%
MATERIALS AND SUPPLIES	2,342	1,853	3,210	3,210	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	67,679	51,129	77,830	82,230	5.7%
CAPITAL OUTLAY	7,390	7,760	8,070	8,390	4.0%
DIVISION TOTAL	\$275,339	\$256,662	\$316,161	\$331,917	5.0%

**EXECUTIVE DEPARTMENT
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	1.58	1.83	2.08	2.08
TOTAL	4.58	4.83	5.08	5.08

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
PERSONNEL SERVICES	\$172,787	\$189,342	\$210,330	\$218,570	3.9%
MATERIALS AND SUPPLIES	9,820	\$9,149	11,500	11,500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	27,357	\$19,776	35,500	51,730	45.7%
DIVISION TOTAL	\$209,964	\$218,267	\$257,330	\$281,800	9.5%

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.40	1.40	1.40	1.40
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.40	1.40	1.40	1.40

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$60,112	\$59,611	\$49,920	\$52,110	4.4%
MATERIALS AND SUPPLIES	243	268	700	700	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	7,124	15,972	21,830	21,870	0.2%
DIVISION TOTAL	\$67,479	\$75,851	\$72,450	\$74,680	3.1%

**EXECUTIVE DEPARTMENT
PERSONNEL DIVISION ACTIVITIES**

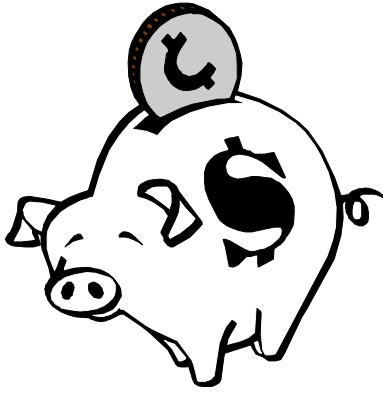
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, PERSONNEL DIVISION
FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**EXECUTIVE DEPARTMENT, PERSONNEL DIVISION
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
PERSONNEL SERVICES	\$107,681	\$115,814	\$122,560	\$131,910	7.6%
MATERIALS AND SUPPLIES	1,205	810	1,200	1,200	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	76,759	72,757	84,110	85,790	2.0%
DIVISION TOTAL	\$185,645	\$189,381	\$207,870	\$218,900	5.3%



FINANCE DEPARTMENT

DEPARTMENT MISSION

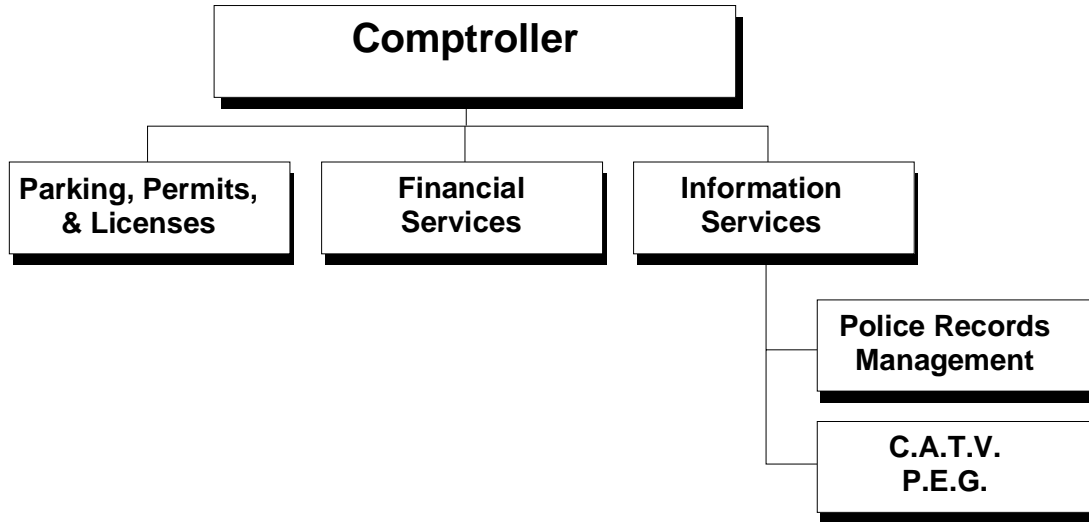
To manage the City's financial resources and information systems.

DEPARTMENT ORGANIZATION

The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Secretary.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Secretary.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 1 Computer Systems Specialist, .75 Web Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The program is supervised by the Information Services Manager. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Coordinator, .25 UPTV Production Intern, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section

**FINANCE DEPARTMENT
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT
EXPENDITURES BY PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
ADMINISTRATION	\$193,658	\$202,879	\$223,440	\$233,230	4.4%
PARKING, PERMITS, & REV. COLLECTION	139,980	146,012	163,060	169,040	3.7%
FINANCIAL SERVICES	177,164	185,490	204,400	209,170	2.3%
INFORMATION SERVICES	147,475	196,717	221,770	252,160	13.7%
DEPARTMENT TOTAL	\$658,277	\$731,098	\$812,670	\$863,600	6.3%

**FINANCE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$442,179	\$503,079	\$551,750	\$596,230	8.1%
MATERIALS AND SUPPLIES	44,985	45,153	54,080	54,080	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	146,773	157,306	180,060	185,440	3.0%
CAPITAL OUTLAY	24,340	25,560	26,780	27,850	4.0%
DEPARTMENT TOTAL	\$658,277	\$731,098	\$812,670	\$863,600	6.3%

**FINANCE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
COMPTROLLER	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
U.P.T.V. COORDINATOR	0.00	0.00	0.00	1.00
SUBTOTAL, FULL-TIME	13.00	13.00	13.00	14.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.00	0.00	0.25	0.75
U.P.T.V. PRODUCTION INTERN	0.00	0.00	0.00	0.25
U.P.T.V. CAMERA OPERATORS	0.00	0.00	0.00	0.15
PERSONAL COMPUTER TECH.	0.25	0.25	0.25	0.25
SUBTOTAL, PART-TIME	0.25	0.25	0.50	1.40
FINANCE DEPARTMENT TOTAL	13.25	13.25	13.50	15.40

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist C.A.O. in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare various reports to oversight agencies
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$92,291	\$96,546	\$105,320	\$109,430	3.9%
MATERIALS AND SUPPLIES	4,219	4,494	5,160	5,960	15.5%
OPERATIONS AND CONTRACTUAL SERVICES	72,808	76,279	86,180	89,990	4.4%
CAPITAL OUTLAY	24,340	25,560	26,780	27,850	4.0%
PROGRAM TOTAL	\$193,658	\$202,879	\$223,440	\$233,230	4.4%

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 180,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 2,900 permits and licenses
- Process, resolve and account for approximately 3,600 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS AND LICENSES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.50	3.50	3.50	3.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.50	3.50	3.50	3.50

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$116,825	\$122,482	\$129,910	\$135,430	4.2%
MATERIALS AND SUPPLIES	11,036	9,258	14,300	13,500	-5.6%
OPERATIONS AND CONTRACTUAL SERVICES	12,119	14,272	18,850	20,110	6.7%
PROGRAM TOTAL	\$139,980	\$146,012	\$163,060	\$169,040	3.7%

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 5,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial (manual and computerized) record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for special assessment annual billings in accordance with State law and Court order
- Bill, collect and account for approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,000 single-family and 360 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, utility tax and telecommunications tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$92,846	\$96,327	\$106,090	\$110,670	4.3%
MATERIALS AND SUPPLIES	29,730	31,401	34,620	34,620	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	54,588	57,762	63,690	63,880	0.3%
PROGRAM TOTAL	\$177,164	\$185,490	\$204,400	\$209,170	2.3%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM ACTIVITIES**

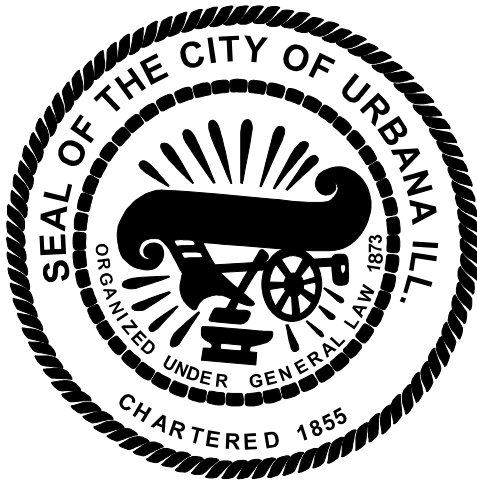
- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City's data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City's AS/400 Computer System software

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.25	0.25	0.50	1.00
TOTAL	4.25	4.25	4.50	5.00

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$140,217	\$187,724	\$210,430	\$240,700	14.4%
OPERATIONS AND CONTRACTUAL SERVICES	7,258	8,993	11,340	11,460	1.1%
PROGRAM TOTAL	\$147,475	\$196,717	\$221,770	\$252,160	13.7%

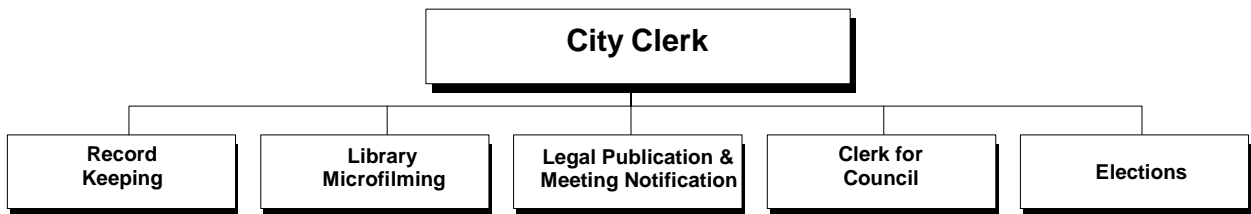


CITY CLERK

DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirement for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

CITY CLERK DEPARTMENT ORGANIZATIONAL CHART



EXPENDITURES BY CATEGORY

Display Area					
CITY OF URBANA, ILLINOIS					
ANNUAL BUDGET - FISCAL YEAR 2001-02					
CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$98,272	\$101,230	\$106,068	\$111,803	5.4%
MATERIALS AND SUPPLIES	1,719	1,733	2,180	2,180	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	71,638	75,460	83,220	85,960	3.3%
CAPITAL OUTLAY	0	0	1,777	1,850	4.1%
TOTAL	\$171,629	\$178,423	\$193,245	\$201,793	4.4%

**CITY CLERK'S OFFICE
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
CITY CLERK	1.00	1.00	1.00	1.00
ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	1.00
SECRETARY	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE TOTAL	3.00	3.00	3.00	3.00

ACTIVITIES OF THE CITY CLERK'S OFFICE

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Urbana Free Library to insure the continuation of systematic filming of important documents and maintenance of an index for these microfiche records
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests
- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar



POLICE DEPARTMENT

DEPARTMENT MISSION

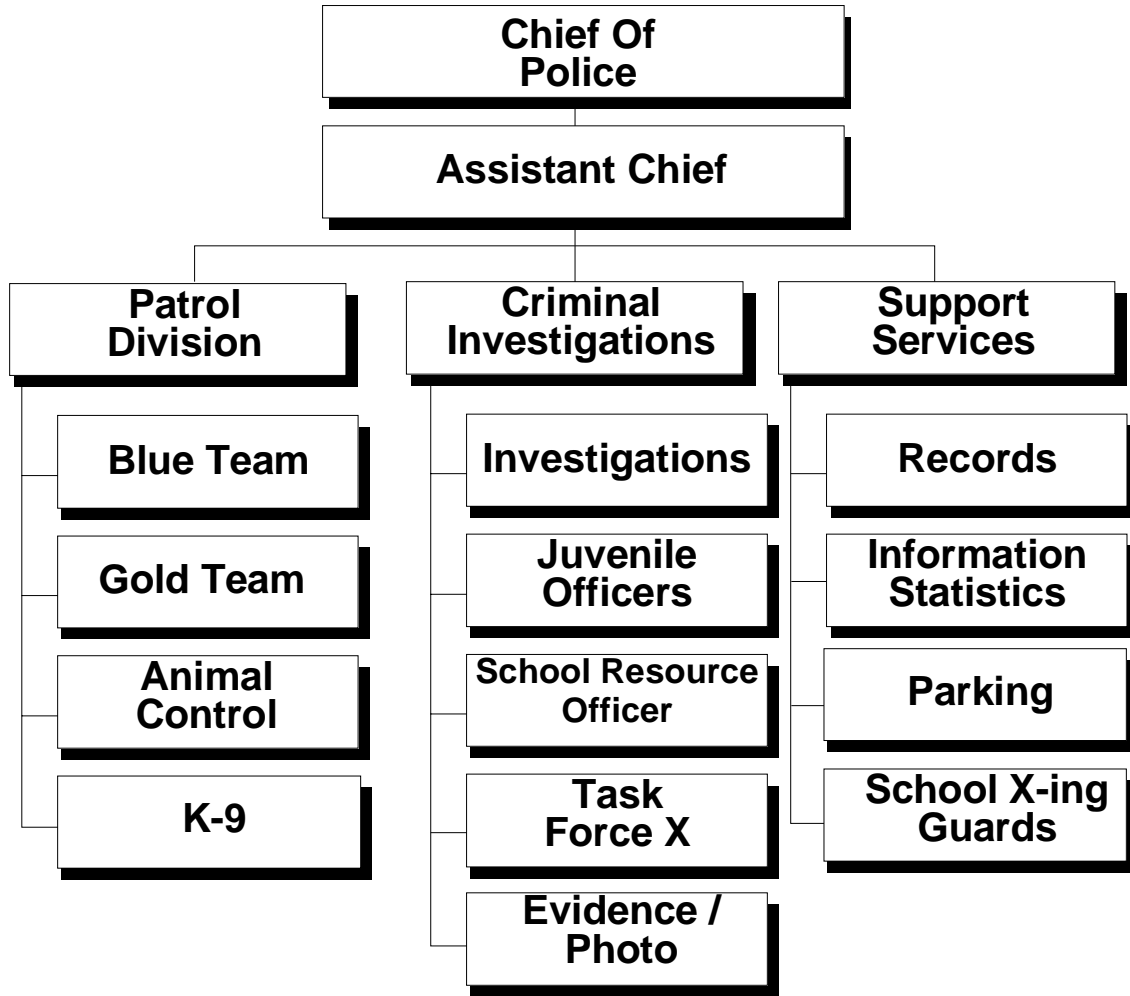
To protect life, property and the constitutional rights of all citizens within our jurisdiction; to serve our citizens by enforcing the law, preserving the peace, and reducing the fear of crime; to help create a safer environment in which to live, work and recreate through problem solving and collaboration with our citizens; to continually strive for excellence in the performance of our duty through education and training.

DEPARTMENT ORGANIZATION

The Police Department is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, and 1 Secretary.
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws and the apprehension of criminal violators in Urbana. This is a twenty-four hour a day, seven day a week operation, staffed with 19 officers on each team (blue & gold) and on civilian employee.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Coordinates the department's Task Force X operation and Special Enforcement Details. Also coordinates all undercover operations and handles all evidence and seizures for the department. CIS provides these services with eight police officers and two civilian employees.
- **Support Services** – Maintains the department's record system and information management system, provides statistical analysis for the department, backup dispatch center, provide teleserve service to public and is the primary contact point for public access to the department. Also provides Parking Enforcement and School Crossing services for the department. This division is staffed with one officer, eight civilian employees and 7.75 (FTE) part-time positions.

**POLICE DEPARTMENT
ORGANIZATION CHART**



**POLICE DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
ADMINISTRATION PROGRAM	\$312,125	\$341,472	\$363,380	\$379,230	4.4%
PATROL PROGRAM	2,396,628	2,543,439	2,684,385	2,829,480	5.4%
CRIMINAL INVESTIGATIONS PROGRAM	460,163	522,101	581,788	605,480	4.1%
INTERNAL SERVICES PROGRAM	429,534	421,015	499,458	524,200	5.0%
SCHOOL X-GUARDS PROGRAM	33,998	37,894	41,690	43,050	3.3%
PARKING PROGRAM	98,425	97,945	110,390	126,310	14.4%
ANIMAL CONTROL PROGRAM	54,200	60,198	73,740	77,665	5.3%
DEPARTMENT TOTAL	\$3,785,073	\$4,024,064	\$4,354,831	\$4,585,415	5.3%

**POLICE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
PERSONNEL SERVICES	\$2,811,961	\$2,979,723	\$3,211,007	\$3,424,950	6.7%
MATERIALS AND SUPPLIES	32,156	29,041	40,670	44,470	9.3%
CONTRACTUAL SERV.	754,136	804,340	881,534	883,105	0.2%
CAPITAL OUTLAY	186,820	210,960	221,620	232,890	5.1%
DEPARTMENT TOTAL	\$3,785,073	\$4,024,064	\$4,354,831	\$4,585,415	5.3%

**POLICE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	4	4	4	4
SERGEANT	7	7	9	9
K9 OFFICER	0	1	1	1
OFFICER	36	35	33	34
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
SECRETARY	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
METER PATROL SUPERVISOR	1	1	1	1
METER PATROL OFFICER	0	0	0	1
SUBTOTAL, FULL-TIME	62.00	62.00	62.00	64.00
PART-TIME POSITIONS:				
P-T METER PATROL	4.00	4.00	4.00	4.00
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.15
SUBTOTAL, PART-TIME	7.75	7.75	7.75	7.15
POLICE DEPARTMENT TOTAL	69.75	69.75	69.75	71.15

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$107,136	\$112,054	\$120,820	\$125,620	4.0%
MATERIALS AND SUPPLIES	20	175	180	480	166.7%
OPERATIONS AND CONTRACTUAL SERVICES	18,149	18,283	20,760	20,240	-2.5%
CAPITAL OUTLAY	186,820	210,960	221,620	232,890	5.1%
PROGRAM TOTAL	\$312,125	\$341,472	\$363,380	\$379,230	4.4%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00

**POLICE DEPARTMENT
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT
PATROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	BUDGET 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG
PERSONNEL SERVICES	\$1,883,657	\$1,993,339	\$2,094,810	\$2,241,735	7.0%
MATERIALS AND SUPPLIES	7,994	5,259	10,220	13,520	32.3%
OPERATIONS AND CONTRACTUAL SERVICES	504,977	544,841	579,355	574,225	-0.9%
PROGRAM TOTAL	\$2,396,628	\$2,543,439	\$2,684,385	\$2,829,480	5.4%

**POLICE DEPARTMENT
PATROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	39.00	39.00	39.00	40.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	39.00	39.00	39.00	40.00

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Perform periodic checks for alcohol and tobacco violations
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Participate in the state-wide SHO-CAP through the juvenile officer program.
- Participate in the county-wide inter-agency task force for drug traffic
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$381,971	\$444,956	\$485,928	\$511,850	5.3%
MATERIALS AND SUPPLIES	0	0	0	500	#DIV/0!
OPERATIONS AND CONTRACTUAL SERVICES	78,192	77,145	95,860	93,130	-2.8%
PROGRAM TOTAL	\$460,163	\$522,101	\$581,788	\$605,480	4.1%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	10.00	10.00	10.00	10.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	10.00	10.00	10.00	10.00

**POLICE DEPARTMENT
INTERNAL SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate evidence according to procedures
- Prepare all necessary reports to oversight agencies

**POLICE DEPARTMENT
INTERNAL SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$302,509	\$287,897	\$343,839	\$363,760	5.8%
MATERIALS AND SUPPLIES	22,612	22,579	28,320	28,020	-1.1%
OPERATIONS AND CONTRACTUAL SERVICES	104,413	110,539	127,299	132,420	4.0%
PROGRAM TOTAL	\$429,534	\$421,015	\$499,458	\$524,200	5.0%

**POLICE DEPARTMENT
INTERNAL SERVICES PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	9.00	9.00	9.00	9.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	9.00	9.00	9.00	9.00

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children across busy streets

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$32,455	\$36,046	\$39,520	\$40,900	3.5%
MATERIALS AND SUPPLIES	76	339	360	360	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	1,467	1,509	1,810	1,790	-1.1%
PROGRAM TOTAL	\$33,998	\$37,894	\$41,690	\$43,050	3.3%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	3.75	3.75	3.75	3.75
TOTAL	3.75	3.75	3.75	3.75

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To effectively enforce parking ordinances, to include parking meters, City parking lots and 3 am to 10 am zones

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	% CHG
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$88,422	\$85,672	\$95,520	\$109,150	14.3%
MATERIALS AND SUPPLIES	732	544	1,230	1,230	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	9,271	11,729	13,640	15,930	16.8%
PROGRAM TOTAL	\$98,425	\$97,945	\$110,390	\$126,310	14.4%

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	2.00
PART-TIME	4.00	4.00	4.00	3.40
TOTAL	5.00	5.00	5.00	5.40

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM ACTIVITIES**

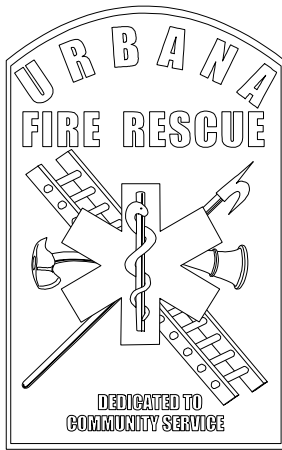
- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM ACTIVITIES
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
PERSONNEL SERVICES	\$15,811	\$19,759	\$30,570	\$31,935	4.5%
MATERIALS AND SUPPLIES	722	145	360	360	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	37,667	40,294	42,810	45,370	6.0%
PROGRAM TOTAL	\$54,200	\$60,198	\$73,740	\$77,665	5.3%

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



FIRE RESCUE SERVICES DEPARTMENT

DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

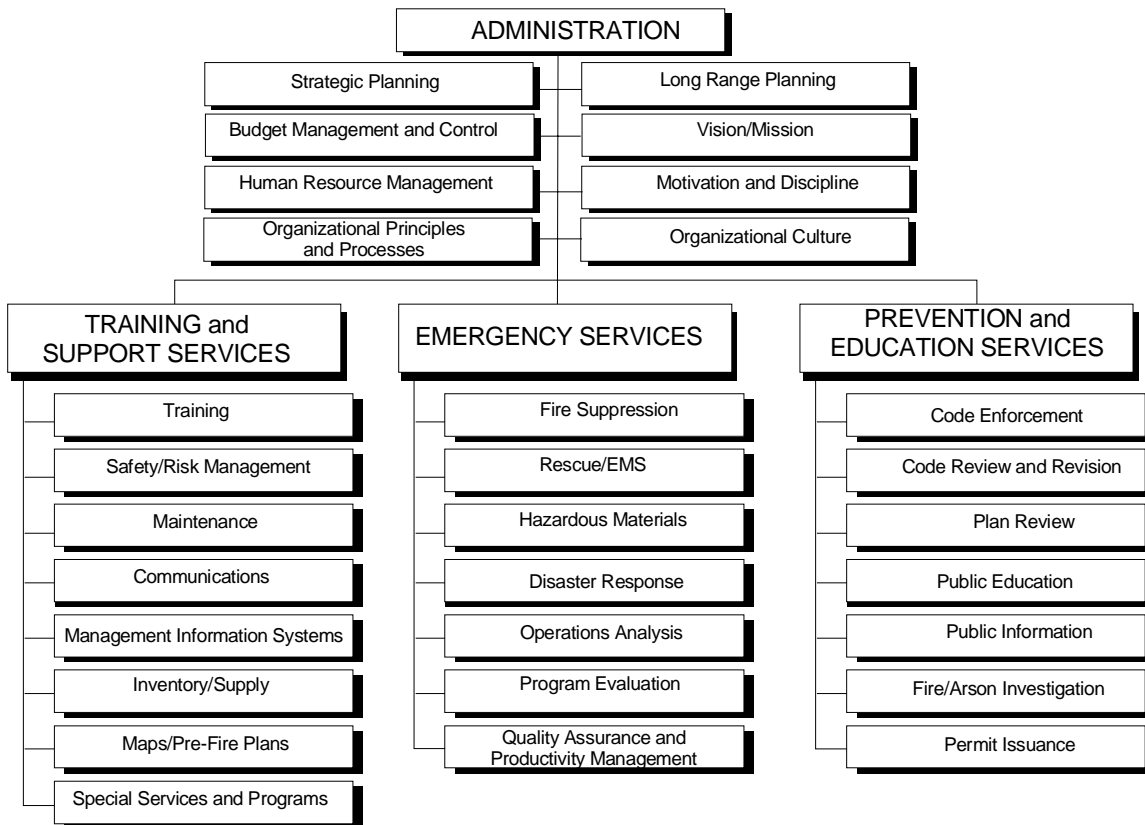
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this division is responsible for operations analysis, program evaluation, and quality

Fire Rescue Services Department

assurance and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 37 Firefighters, 15 Company Officers and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



**FIRE RESCUE SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG
	1997-98	1998-99	1999-00	2000-01	
PERSONNEL SERVICES	\$2,580,314	\$2,810,183	\$3,052,050	\$3,218,940	5.5%
MATERIALS AND SUPPLIES	58,904	53,329	58,935	61,570	4.5%
OPERATIONS AND CONTRACTUAL SERVICES	420,164	429,860	455,112	419,540	-7.8%
CAPITAL OUTLAY	117,575	160,993	171,560	180,740	5.4%
TOTAL	\$3,176,957	\$3,454,365	\$3,737,657	\$3,880,790	3.8%

**FIRE RESCUE SERVICES DEPARTMENT
PERSONNEL SUMMARY FTE'S**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
FIRE CHIEF	1.00	1.00	1.00	1.00
ASSISTANT CHIEF	0.00	0.00	0.00	0.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
COMPANY OFFICER	15.00	15.00	15.00	15.00
FIREFIGHTER	37.00	37.00	37.00	37.00
SECRETARY	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks

Fire Rescue Services Department

- Provide fire and life safety education programs, news releases, and information distribution
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile firesetters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity



PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION

To provide Urbana citizens a healthy, desirable and safe environment through responsible management and maintenance of public works facilities, infrastructure and services.

DEPARTMENT ORGANIZATION

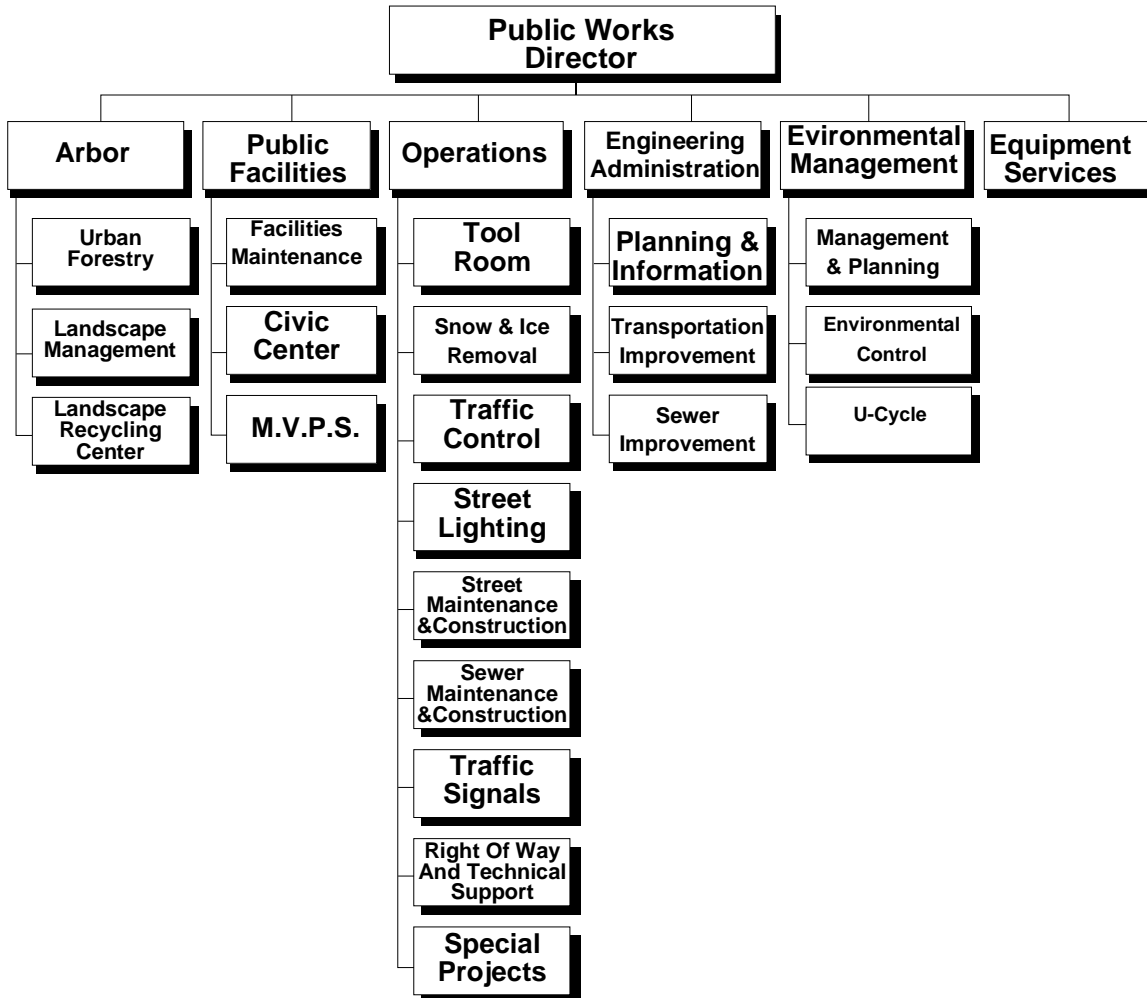
The Public Works Department is organized into seven divisions:

- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and grounds and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
 - Snow and Ice Removal from municipal streets and parking lots
 - Maintenance and repair of street and traffic control signs and lane markings
 - Maintenance and repair of street and municipal parking lot lighting systems
 - Maintenance and repair of streets, sidewalks, municipal parking lots and right of way
 - Maintenance and repair of municipal storm and sanitary sewer systems
 - Maintenance and repair of municipal traffic signal systems
 - Management of the municipal right of way, and graphic and training support for the Public Works Department

Public Works Department

- **Engineering** - This division is headed by the Manager of Engineering and Administration (Public Works Director serves as City Engineer) and provides city-wide mapping support, infrastructure design and construction management, subdivision/private development plan review, and maintenance of the Capital Improvement Plan.
- **Environmental Management** - This division is headed by the Environmental Manager and provides certain solid waste coordination and environmental control services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

**PUBLIC WORKS DEPARTMENT
ORGANIZATIONAL CHART**



**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
ADMINISTRATION	\$613,639	\$634,032	\$652,430	\$688,170	5.5%
ARBOR DIVISION:					
URBAN FORESTRY	189,776	184,105	213,560	219,180	2.6%
LANDSCAPE MANAGEMENT	111,638	143,287	179,330	196,200	
PUBLIC FACILITIES DIVISION:					
FACILITIES MAINTENANCE	326,952	363,344	381,540	386,830	1.4%
CIVIC CENTER	43,346	45,981	50,990	51,680	1.4%
OPERATIONS DIVISION:					
TOOL ROOM	63,937	91,568	72,240	75,970	5.2%
SNOW AND ICE REMOVAL	117,860	99,565	122,465	110,530	-9.7%
TRAFFIC CONTROL	157,908	164,807	166,485	166,870	0.2%
STREET LIGHTING	382,947	397,110	441,182	463,200	5.0%
STREET MAINT. AND CONST.	418,143	407,556	510,380	556,420	9.0%
CONCRETE REPAIR	365,654	409,880	362,630	366,610	1.1%
SEWER MAINT. AND CONST.	219,405	229,609	295,030	303,880	3.0%
TRAFFIC SIGNALS	66,809	72,561	77,353	82,250	6.3%
R.O.W. AND TECHNICAL SUPPORT	36,552	34,596	45,350	43,690	-3.7%
ENGINEERING DIVISION:					
PLANNING AND MAPPING	229,745	216,434	304,100	294,310	-3.2%
TRANSPORTATION IMPROVEMENTS	103,670	112,826	109,460	150,230	37.2%
SEWER IMPROVEMENTS	103,600	100,414	110,760	111,230	0.4%
ENVIRONMENTAL MANAGEMENT:					
MGT. AND PLANNING	138,952	143,437	146,840	156,430	6.5%
ENVIRONMENTAL CONTROL	41,176	45,757	46,885	60,650	29.4%
DEPARTMENT TOTAL	\$3,731,709	\$3,896,869	\$4,289,010	\$4,484,330	4.6%

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$2,060,739	\$2,163,847	\$2,342,095	\$2,481,880	6.0%
MATERIALS AND SUPPLIES	313,707	341,226	357,335	359,740	0.7%
CONTRACTUAL SERVICES	1,057,603	1,071,366	1,249,530	1,280,330	2.5%
CAPITAL OUTLAY	299,660	320,430	340,050	362,380	6.6%
DEPARTMENT TOTAL	\$3,731,709	\$3,896,869	\$4,289,010	\$4,484,330	4.6%

**PUBLIC WORKS DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
SECRETARY	2.00	2.00	2.00	2.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	0.00	0.00
MGR., ENG. AND ADMIN.	0.00	0.00	1.00	1.00
P.W. CLERK	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	2.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	0.00	0.00	0.00	1.00
EQUIPMENT OPERATOR	8.00	8.00	8.00	8.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	9.00	9.00	10.00	10.00
ELECTRICIAN	2.00	2.00	2.00	2.00
TRAFFIC SIGNAL TECHNICIAN	2.00	1.00	1.00	1.00
R.O.W. TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	2.00	2.00	2.00	2.00
PROJECT COORDINATOR	1.00	2.00	2.00	2.00
ENGINEERING TECHNICIAN	3.00	3.00	3.00	4.00
INFORMATION TECHNICIAN	2.00	2.00	2.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	0.00	0.00	0.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	55.00	56.00	57.00	59.00
PART-TIME POSITIONS:				
CLERK-TYPIST	0.75	0.75	0.75	0.75
SEASONAL, ARBOR	1.14	4.37	4.37	4.52
L.R.C. LABORERS	2.00	2.00	2.15	1.65
BUILDING MAINT., SEASONAL	0.34	0.34	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
TOOL ROOM CLERK	1.00	1.00	1.00	0.00
ENGINEERING AIDE	1.10	1.10	1.10	0.35
U-CYCLE/ENV. AIDE	0.00	0.58	0.58	0.58
ENV. CONTROL OFFICER	0.50	0.50	0.34	1.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	2.30	0.28	0.28	0.28
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.39	19.18	19.33	17.89
PUBLIC WORKS DEPARTMENT TOTAL	72.39	75.18	76.33	76.89

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and the Campustown 2000 Task Force
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	5.00	4.30	4.30	4.30
PART-TIME	0.75	0.75	0.75	0.75
TOTAL	5.75	5.05	5.05	5.05

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$238,824	\$240,138	\$227,250	\$238,890	5.1%
MATERIALS AND SUPPLIES	10,733	9,983	11,700	11,300	-3.4%
CONTRACTUAL SERVICES	64,422	63,481	73,430	75,600	3.0%
CAPITAL OUTLAY	299,660	320,430	340,050	362,380	6.6%
PROGRAM TOTAL	\$613,639	\$634,032	\$652,430	\$688,170	5.5%

**PUBLIC WORKS DEPARTMENT
URBAN FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT
URBAN FORESTRY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.65	3.34	3.34	3.34
PART-TIME	1.13	1.13	1.13	1.28
TOTAL	5.78	4.47	4.47	4.62

**PUBLIC WORKS DEPARTMENT
URBAN FORESTRY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$118,430	\$137,637	\$154,530	\$159,980	3.5%
MATERIALS AND SUPPLIES	3,355	2,938	3,210	3,990	24.3%
CONTRACTUAL SERVICES	67,991	43,530	55,820	55,210	-1.1%
PROGRAM TOTAL	\$189,776	\$184,105	\$213,560	\$219,180	2.6%

**PUBLIC WORKS DEPARTMENT
LANDSCAPE MANAGEMENT PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT
LANDSCAPE MANAGEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.65	3.34	3.34	3.34
PART-TIME	1.13	1.13	1.13	1.28
TOTAL	5.78	4.47	4.47	4.62

**PUBLIC WORKS DEPARTMENT
LANDSCAPE MANAGEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$71,511	\$95,753	\$133,480	\$141,290	5.9%
MATERIALS AND SUPPLIES	5,715	5,041	5,120	5,120	0.0%
CONTRACTUAL SERVICES	34,412	42,493	40,730	49,790	22.2%
PROGRAM TOTAL	\$111,638	\$143,287	\$179,330	\$196,200	9.4%

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.34	0.34	0.50	0.50
TOTAL	2.34	2.34	2.50	2.50

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$95,762	\$103,061	\$107,010	\$111,330	4.0%
MATERIALS AND SUPPLIES	21,545	29,781	18,320	18,320	0.0%
CONTRACTUAL SERVICES	209,645	230,502	256,210	257,180	0.4%
PROGRAM TOTAL	\$326,952	\$363,344	\$381,540	\$386,830	1.4%

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$34,209	\$36,681	\$38,480	\$39,830	3.5%
MATERIALS AND SUPPLIES	1,111	228	2,140	2,140	0.0%
CONTRACTUAL SERVICES	8,026	9,072	10,370	9,710	-6.4%
PROGRAM TOTAL	\$43,346	\$45,981	\$50,990	\$51,680	1.4%

Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$30,189	\$32,427	\$34,780	\$39,870	14.6%
MATERIALS AND SUPPLIES	18,274	18,916	22,820	21,140	-7.4%
CONTRACTUAL SERVICES	15,474	40,225	14,640	14,960	2.2%
PROGRAM TOTAL	\$63,937	\$91,568	\$72,240	\$75,970	5.2%

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks around municipally owned facilities

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$48,044	\$40,666	\$34,905	\$36,130	3.5%
MATERIALS AND SUPPLIES	32,310	38,018	39,600	39,600	0.0%
CONTRACTUAL SERVICES	37,506	20,881	47,960	34,800	-27.4%
PROGRAM TOTAL	\$117,860	\$99,565	\$122,465	\$110,530	-9.7%

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide maintenance on street and traffic control signs to include replacement of damaged or missing signs
- Annually repaint or reapply street traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Mow right-of-ways
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	2.70	2.70	2.70	2.70
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.70	2.70	2.70	2.70

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$99,352	\$109,909	\$107,940	\$109,070	1.0%
MATERIALS AND SUPPLIES	37,928	36,806	35,525	35,530	0.0%
CONTRACTUAL SERVICES	20,628	18,092	23,020	22,270	-3.3%
PROGRAM TOTAL	\$157,908	\$164,807	\$166,485	\$166,870	0.2%

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	4.00	4.00	4.00	4.00

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$151,182	\$155,828	\$141,592	\$167,230	18.1%
MATERIALS AND SUPPLIES	40,540	51,916	53,300	53,300	0.0%
CONTRACTUAL SERVICES	191,225	189,366	246,290	242,670	-1.5%
PROGRAM TOTAL	\$382,947	\$397,110	\$441,182	\$463,200	5.0%

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.65	4.65	6.65	6.65
PART-TIME	1.95	1.95	1.95	1.95
TOTAL	6.60	6.60	8.60	8.60

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	
PERSONNEL SERVICES	\$206,222	\$193,245	\$274,070	\$292,920	6.9%
MATERIALS AND SUPPLIES	46,739	42,613	39,180	43,180	10.2%
CONTRACTUAL SERVICES	165,182	171,698	197,130	220,320	11.8%
PROGRAM TOTAL	\$418,143	\$407,556	\$510,380	\$556,420	9.0%

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Crackseal bituminous surface streets
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	7.15	7.15	5.15	5.15
PART-TIME	0.86	0.86	0.85	0.85
TOTAL	8.01	8.01	6.00	6.00

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$246,332	\$276,362	\$219,390	\$222,300	1.3%
MATERIALS AND SUPPLIES	69,530	78,367	83,480	83,480	0.0%
CONTRACTUAL SERVICES	49,792	55,151	59,760	60,830	1.8%
PROGRAM TOTAL	\$365,654	\$409,880	\$362,630	\$366,610	1.1%

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.45	4.45	5.45	5.45
PART-TIME	0.46	0.46	0.44	0.44
TOTAL	4.91	4.91	5.89	5.89

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$165,252	\$180,503	\$221,780	\$227,520	2.6%
MATERIALS AND SUPPLIES	14,543	15,471	25,330	25,330	0.0%
CONTRACTUAL SERVICES	39,610	33,635	47,920	51,030	6.5%
PROGRAM TOTAL	\$219,405	\$229,609	\$295,030	\$303,880	3.0%

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.25	1.25	1.25	1.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.25	1.25	1.25

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$51,497	\$54,968	\$55,633	\$60,610	8.9%
MATERIALS AND SUPPLIES	5,640	7,163	9,050	9,050	0.0%
CONTRACTUAL SERVICES	9,672	10,430	12,670	12,590	-0.6%
PROGRAM TOTAL	\$66,809	\$72,561	\$77,353	\$82,250	6.3%

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM ACTIVITIES**

- Provide technical assistance to the Public Works Department to include surveying, data collection, preparation of project design and cost estimates
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Enforce right-of-way ordinances (visibility triangle, moving permits)
- Provide skill, safety and quality control training for Public Works Department
- Inspect utility cuts and in-house construction projects

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM ACTIVITIES
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	0.55	0.55	0.55	0.55
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.55	0.55	0.55	0.55

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$26,173	\$27,291	\$29,140	\$30,320	4.0%
MATERIALS AND SUPPLIES	807	690	2,310	2,310	0.0%
CONTRACTUAL SERVICES	9,572	6,615	13,900	11,060	-20.4%
PROGRAM TOTAL	\$36,552	\$34,596	\$45,350	\$43,690	-3.7%

**PUBLIC WORKS DEPARTMENT
SPECIAL PROJECTS PROGRAM ACTIVITIES**

- This program reports special projects and grants that are non-recurring in nature. There has been nothing to report for the last four years.

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.00	5.70	5.70	4.70
PART-TIME	0.60	0.60	0.60	0.35
TOTAL	4.60	6.30	6.30	5.05

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$204,173	\$191,121	\$273,720	\$258,210	-5.7%
MATERIALS AND SUPPLIES	2,295	1,657	2,500	2,500	0.0%
CONTRACTUAL SERVICES	23,277	23,656	27,880	33,600	20.5%
PROGRAM TOTAL	\$229,745	\$216,434	\$304,100	\$294,310	-3.2%

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for transportation improvement construction projects which include streets, curbs, sidewalks, streetlights and traffic signals.

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.00	2.00	2.00	3.00
PART-TIME	0.25	0.25	0.25	0.00
TOTAL	3.25	2.25	2.25	3.00

**PUBLIC WORKS DEPARTMENT
ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$95,346	\$105,445	\$97,870	\$138,420	41.4%
MATERIALS AND SUPPLIES	1,115	511	1,000	850	-15.0%
CONTRACTUAL SERVICES	7,209	6,870	10,590	10,960	3.5%
PROGRAM TOTAL	\$103,670	\$112,826	\$109,460	\$150,230	37.2%

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.25	0.25	0.25	0.00
TOTAL	2.25	2.25	2.25	2.00

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$95,309	\$94,014	\$99,760	\$99,870	0.1%
MATERIALS AND SUPPLIES	232	47	950	800	-15.8%
CONTRACTUAL SERVICES	8,059	6,353	10,050	10,560	5.1%
PROGRAM TOTAL	\$103,600	\$100,414	\$110,760	\$111,230	0.4%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and disposal of recycling wastes generated from City operation

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$48,411	\$50,605	\$52,520	\$56,200	7.0%
MATERIALS AND SUPPLIES	1,280	948	1,500	1,500	0.0%
CONTRACTUAL SERVICES	89,261	91,884	92,820	98,730	6.4%
PROGRAM TOTAL	\$138,952	\$143,437	\$146,840	\$156,430	6.5%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL CONTROL PROGRAM ACTIVITIES**

- Provide certain environmental protection services through enforcement of health, safety, and welfare codes
- Investigating complaints and initiating abatement procedures concerning health hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.50	0.50	0.34	1.00
TOTAL	1.50	1.50	1.34	2.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$34,521	\$38,193	\$38,245	\$51,890	35.7%
MATERIALS AND SUPPLIES	15	132	300	300	0.0%
CONTRACTUAL SERVICES	6,640	7,432	8,340	8,460	1.4%
PROGRAM TOTAL	\$41,176	\$45,757	\$46,885	\$60,650	29.4%



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT MISSION

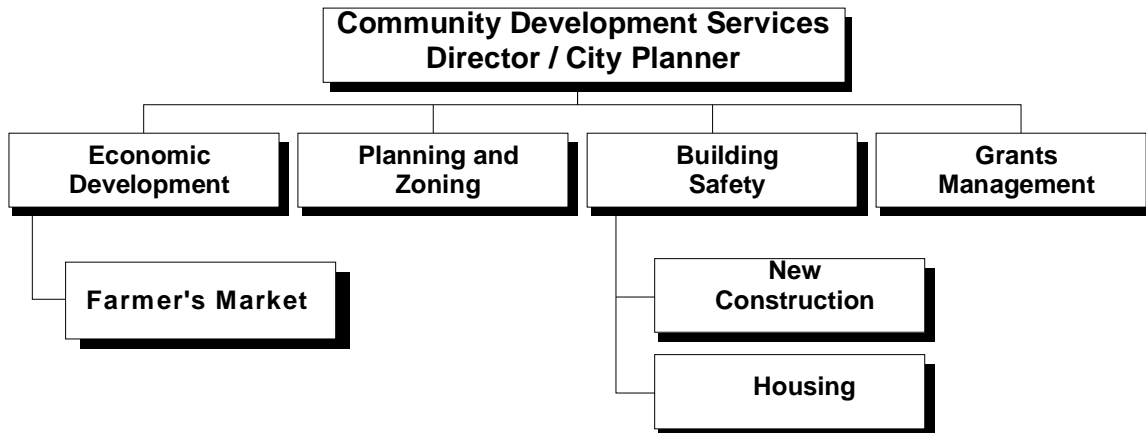
To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, building safety code enforcement, and community block grant.

DEPARTMENT ORGANIZATION

The Community Development Services Department is organized into three divisions:

- **Planning and Economic Development** - provide overall administration of the department to insure effective and efficient management, to administer economic development programs, and to provide professional land use and general planning services in accordance with the Comprehensive Plan. This division includes 3 separate programs: Administration, Economic Development, and Planning and Zoning.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 2 separate programs: New Construction and Housing.
- **Grants Management** - manages federal and state housing grants and programs. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** - Personnel for the Farmer's Market Program (reported in Economic Development Reserve Fund) is reported in the Executive section, but their activities and financial results are reported in the special funds section of the budget document.

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ORGANIZATIONAL CHART**



**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURES BY PROGRAM**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
ADMINISTRATION	\$160,733	\$166,885	\$186,790	\$194,490	4.1%
ECON. DEV.	182,244	185,190	199,485	191,420	-4.0%
PLANNING AND ZONING	141,699	133,297	196,250	210,120	7.1%
NEW CONSTRUCTION	211,976	222,239	242,830	252,170	3.8%
HOUSING	56,312	65,393	75,230	78,560	4.4%
DEPARTMENT TOTAL	\$752,964	\$773,004	\$900,585	\$926,760	2.9%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	ACTUAL 2001-02	% CHG.
PERSONNEL SERVICES	\$507,550	\$523,732	\$604,065	\$632,900	4.8%
MATERIALS AND SUPPLIES	9,960	8,525	13,700	14,130	3.1%
OPERATIONS AND CONTRACTUAL SERVICES	221,094	225,667	267,140	263,420	-1.4%
CAPITAL OUTLAY	14,360	15,080	15,680	16,310	4.0%
DEPARTMENT TOTAL	\$752,964	\$773,004	\$900,585	\$926,760	2.9%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	1998-99	1999-00	2000-01	2001-02
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. COORDINATOR	1.00	1.00	1.00	1.00
SENIOR PLANNER	1.00	1.00	1.00	1.00
PLANNER	2.00	2.00	2.00	2.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	1.00	1.00	1.00
PLUMBING & MECH. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. SECRETARY	1.00	1.00	1.00	1.00
BLDG. SAFETY SECRETARY	1.00	1.00	1.00	1.00
C.D.B.G. CLERK-TYPIST	1.00	1.00	1.00	1.00
PLANNING CLERK-TYPIST	1.00	1.00	1.00	1.00
C.D.B.G. MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR I	1.00	1.00	1.00	1.00
GRANTS COORDINATOR II	1.00	1.00	1.00	1.00
C.D. PROJECT MGR.	0.00	0.00	0.00	0.00
C.D.B.G. REHAB SPECIALIST	1.00	1.00	1.00	1.00
TIF SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	20.00	20.00	20.00	20.00
PART-TIME POSITIONS:				
C.D. INTERN	0.50	0.50	0.50	0.50
FARMER'S MARKET SPEC. CLERK-TYPIST	0.00	0.00	0.00	0.30
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	1.50	1.50	1.50	1.80
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	21.50	21.50	21.50	21.80

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.25	0.25	0.25	0.25
TOTAL	2.25	2.25	2.25	2.25

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	ACTUAL 2001-02	% CHG.
PERSONNEL SERVICES	\$102,206	\$108,281	\$116,650	\$121,320	4.0%
MATERIALS AND SUPPLIES	5,537	3,916	7,220	7,400	2.5%
OPERATIONS AND CONTRACTUAL SERVICES	38,630	39,608	47,240	49,460	4.7%
CAPITAL OUTLAY	14,360	15,080	15,680	16,310	4.0%
PROGRAM TOTAL	\$160,733	\$166,885	\$186,790	\$194,490	4.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, site development reviews, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, and the Economic Development Fund
- Represent the department and City in economic development matters with the County Chamber, Economic Development Corporation, and Urbana Promotion Corporation

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	ACTUAL 2001-02	% CHG.
PERSONNEL SERVICES	\$48,525	\$50,886	\$55,845	\$57,710	3.3%
OPERATIONS AND CONTRACTUAL SERVICES	133,719	134,304	143,640	133,710	-6.9%
PROGRAM TOTAL	\$182,244	\$185,190	\$199,485	\$191,420	-4.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING AND ZONING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan
- Generate housing development initiatives
- Provide planning coordination and recommendations to the Plan Commission and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING AND ZONING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.75	0.75	0.75	0.75
TOTAL	4.75	4.75	4.75	4.75

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING AND ZONING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	ACTUAL 2001-02	% CHG.
PERSONNEL SERVICES	\$115,971	\$106,434	\$155,730	\$168,060	7.9%
MATERIALS AND SUPPLIES	1,238	1,202	1,490	1,490	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	24,490	25,661	39,030	40,570	3.9%
PROGRAM TOTAL	\$141,699	\$133,297	\$196,250	\$210,120	7.1%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various BOCA, State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual elevator permits, electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	5.00	5.00	5.00	5.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	ACTUAL 2001-02	% CHG.
PERSONNEL SERVICES	\$193,051	\$201,235	\$215,650	\$223,070	3.4%
MATERIALS AND SUPPLIES	3,104	2,988	4,280	4,480	4.7%
OPERATIONS AND CONTRACTUAL SERVICES	15,821	18,016	22,900	24,620	7.5%
PROGRAM TOTAL	\$211,976	\$222,239	\$242,830	\$252,170	3.8%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	ACTUAL	%
	1998-99	1999-00	2000-01	2001-02	CHG.
PERSONNEL SERVICES	\$47,797	\$56,896	\$60,190	\$62,740	4.2%
MATERIALS AND SUPPLIES	81	419	710	760	7.0%
OPERATIONS AND CONTRACTUAL SERVICES	8,434	8,078	14,330	15,060	5.1%
PROGRAM TOTAL	\$56,312	\$65,393	\$75,230	\$78,560	4.4%

SPECIAL FUNDS THAT SUPPORT THE GENERAL FUND

CERTAIN FUNDS ACCOUNT FOR EXPENDITURES, WHICH SUPPORT THE GENERAL FUND BUT, WHICH ARE BEST SEPARATED FOR BETTER ACCOUNTING AND REPORTING. THESE FUNDS ARE:

- **SOCIAL SERVICE AGENCIES**
- **UNEMPLOYMENT COMPENSATION**
- **ANNEXATIONS/REBATES**
- **EQUIPMENT SERVICES**
- **VEHICLE AND EQUIPMENT REPLACEMENT**
- **LANDSCAPE RECYCLING**
- **HOME RECYCLING (U-CYCLE)**
- **WORKER'S COMPENSATION RETAINED RISK**
- **CATV PEG**
- **FEMA TORNADO GRANT FUND**
- **FEMA PROJECT IMPACT GRANT FUND**
- **POLICE RECORDS MANAGEMENT SYSTEM**

SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding. Specific allocations will be decided prior to adoption.

SOCIAL SERVICE AGENCIES FUND FINANCIAL SUMMARY

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
BEGINNING FUND BALANCE	\$16,607	\$49,692	\$61,542	\$42,117	
REVENUES:					
TRANSFER, GEN. FUND RECURRING	\$107,380	\$111,140	\$115,590	\$120,210	4.0%
TRANSFER, GEN. FUND PROJECT 18	5,000	5,000	5,000	5,180	3.6%
TRANSFER, GEN. FUND, ANTI VIOLENCE INIT.	0	7,500	7,500	7,760	3.5%
REFUND, UNUSED ALLOCATIONS	5,250	0	3,285	0	-100.0%
TRANSFER, TRANS. HOUSING, NON-RECURRING	48,680	0	0	0	#DIV/0!
SUBTOTAL, REVENUES	\$166,310	\$123,640	\$131,375	\$133,150	
EXPENSES:					
FRANCIS NELSON HEALTH CENTER	\$26,600	\$0	\$0	\$0	
FAMILY SERVICES	0	43,000	0	0	
CENTER FOR WOMEN IN TRANSITION	0	0	11,000	0	
COMMUNITY ADVOCACY/MENTORING	0	0	600	0	
CRISIS NURSERY	0	0	16,000	0	
E. ILL. REFUGEE ASSISTANCE CENTER	0	0	5,500	0	
Y.W.C.A. BREAST CANCER	0	0	8,000	0	
VICTIM/OFFENDER PROGRAM	0	0	4,500	0	
PLANNED PARENTHOOD	15,000	0	0	0	
GREATER COMMUNITY AIDS PROJECT	5,000	0	0	0	
BEST INTERESTS OF CHILDREN	0	0	9,500	0	
CANNAN FOUNDATION	0	5,000	0	0	
CHAMPAIGN COUNTY HEALTH CARE CONS.	0	5,600	10,000	0	
CHAMPAIGN COUNTY FAMILY SERVICE	43,000	0	0	0	
CHAMPAIGN COUNTY YMCA	0	10,000	11,000	0	
COMMUNITY GROUP EC. DEV.	0	5,000	6,000	0	
EL CENTRO POR LOS TRABADOR	5,500	0	0	0	
REGIONAL PLANNING COMM.	2,000	3,000	0	0	
CHILDREN'S HOME/AID SOCIETY	0	0	13,500	0	
COOP NURSERY	0	1,680	3,800	0	
RED CROSS, PRAIRIE CHAPTER	2,500	0	3,000	0	
THE MENTAL HEALTH TIMES CENTER	13,000	0	7,000	0	
SAFE HARBOR CLUB	2,500	3,000	0	0	
RENT ASSISTANCE	1,125	0	0	0	
UNIVERSITY Y.W.C.A.	6,000	0	0	0	
PRAIRIE CENTER HEALTH SYSTEM	6,000	6,410	6,500	0	

**Special Funds That Support
General Operations**

**SOCIAL SERVICE AGENCIES FUND
FINANCIAL SUMMARY (CONTINUED)**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
A WOMAN'S FUND	0	17,600	9,900	0	
HOMESTEAD CORP.	0	3,500	5,000	0	
DOMESTIC VIOLENCE INITIATIVE	0	0	15,000	7,500	
FIGHTING BACK/PROJECT 18	5,000	5,000	5,000	5,000	
PROJECT READ	0	2,000	0	0	
VICTIM RECON. PROGRAM	0	1,000	0	0	
TO BE ALLOCATED	0	0	0	133,420	
SUBTOTAL, SOCIAL SERVICE AGENCIES	\$ 133,225	\$ 111,790	\$ 150,800	\$ 145,920	-3.2%
CITY CONT., TRANS. HOUSING	0	0	0	0	
TOTAL EXPENSES	\$ 133,225	\$ 111,790	\$ 150,800	\$ 145,920	
ENDING FUND BALANCE	\$49,692	\$61,542	\$42,117	\$29,347	

UNEMPLOYMENT COMPENSATION FUND

Accounts for payments to the State of Illinois for unemployment compensation as required by law. The City of Urbana reimburses the State directly for benefits paid out rather than as a percentage of payroll. Therefore amounts paid may fluctuate widely from one year to another.

**UNEMPLOYMENT COMPENSATION FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
REVENUES:				
TRANSFER, GEN. FUND	\$5,550	\$946	\$18,000	\$18,810
EXPENDITURES:				
UNEMPLOYMENT COMP. PAYMENTS	\$5,550	\$946	\$18,000	\$18,810

ANNEXATIONS / REBATE FUND

Accounts for payments as required under various annexation and development agreements.

**ANNEXATIONS / REBATE FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
REVENUES:				
TRANSFER, GEN. FUND	\$28,817	\$10,809	\$35,000	\$55,000
EXPENDITURES:				
UNEMPLOYMENT COMP. PAYMENTS	\$28,817	\$10,809	\$35,000	\$55,000

EQUIPMENT SERVICES FUND

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

**EQUIPMENT SERVICES FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	ESTIMATED 2000-01	BUDGET 2001-02	% CHG
CASH BAL., BEG. YEAR	\$162,270	\$146,616	\$107,272	\$52,857	
RECEIPTS:					
TRANSFER FROM OTHER FUNDS					
FOR SERVICE FEES	\$521,012	\$535,730	\$557,000	\$668,400	20.0%
OTHER	9,587	7,183	0	0	
INTEREST	0	6,001	0	0	
TOTAL RECEIPTS	\$530,599	\$548,914	\$557,000	\$668,400	
EXPENDITURES:					
PERSONNEL SERVICES	\$211,315	\$220,229	\$225,780	\$233,800	3.6%
SUPPLIES	232,996	250,269	302,400	340,270	12.5%
CONTRACTUAL AND OPERATING	111,311	107,833	148,095	169,975	14.8%
EQUIPMENT	1,124	20,289	29,960	39,320	
SUBTOTAL, EXPENDITURES	\$556,746	\$598,620	\$706,235	\$783,365	
ADJUST FOR DEPRECIATION	(10,493)	(10,362)	(20,820)	(23,400)	
DEDUCT EST. UNSPENT BUDGET	0	0	(74,000)	(77,000)	
NET CASH EXPENDITURES	\$546,253	\$588,258	\$611,415	\$682,965	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$28,789	\$30,000	\$22,540	\$6,620	
RESERVED FOR SOIL CLEANUP	\$20,420	\$0	\$0	\$0	
RESERVED FOR OPERATING	\$97,407	\$77,272	\$30,317	\$31,672	

ACTIVITIES OF THE EQUIPMENT SERVICES FUND

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**Special Funds That Support
General Operations**

**EQUIPMENT SERVICES FUND
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	0.00	0.38	0.58	0.58
TOTAL	0.00	0.38	0.58	0.58

VEHICLE AND EQUIPMENT REPLACEMENT FUND

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$2,118,625	\$1,725,463	\$1,879,994	\$1,335,416
REVENUES:				
TRANSFER FROM GEN. FUND	\$667,490	\$740,783	\$785,537	\$816,960
EQUIPMENT SALES	38,904	132,394	80,286	20,000
INSURANCE PROCEEDS	135,882	0	0	0
METRO AGENCY CONTRIBUTIONS	4,000	6,000	6,000	6,000
D.U.I. FINES, RESTRICTED	0	0	3,354	4,000
TRANSFER, NON-RECURRING GEN.FUND	55,500	0	0	0
TRANSFER, FEMA GRANT FUND	12,969	0	0	0
POLICE FED. GRANT (EQ.)	8,034	20,682	24,095	10,000
FED. GRANT, POLICE VESTS	0	0	2,961	0
FED. GRANT, M.D.C.'S	0	0	1,204,256	0
DONATION, FIRE THERMAL CAMERAS	0	0	35,000	0
TRANSFER, FIRE INTERCOM SYSTEM	4,500	0	0	0
TRANSFER, L09 SALT TANKS	0	5,631	0	0
TRANSFER, GEN., NEW EQ.	0	128,275	180,670	98,650
STATE REIMB., POLICE TRAINING	0	16,475	15,000	15,000
STATE REIMB., FIRE TRAINING	4,265	3,504	3,300	3,300
TRANSFER, P.E.G. FUND	61,000	33,000	40,500	42,100
INTEREST	88,121	101,365	95,388	75,000
TOTAL REVENUES	\$1,080,665	\$1,188,109	\$2,476,347	\$1,091,010
EXPENDITURES:				
MAJOR EQUIPMENT	\$1,317,371	\$876,738	\$1,191,735	\$806,430
POLICE EQUIPMENT	75,338	53,004	1,417,685	131,560
FIRE EQUIPMENT	19,180	40,555	120,800	74,290
PUBLIC WORKS EQUIPMENT	18,192	28,848	197,009	77,530
OTHER DEPT. EQUIPMENT	4,746	19,826	85,696	45,100
PEG EQUIPMENT	39,000	14,607	8,000	5,360
SUBTOTAL, EXPENDITURES	\$1,473,827	\$1,033,578	\$3,020,925	\$1,140,270
FUND BAL., END YEAR, P.E.G.	\$99,403	\$117,796	\$150,296	\$187,036
FUND BAL., END YEAR, METCAD	\$58,566	\$74,996	\$92,086	\$109,856
FUND BAL., LINCOLN TRAILS	\$0	\$0	\$50,000	\$72,500
FUND BAL., END YEAR, REG.	\$1,567,494	\$1,687,202	\$1,043,034	\$916,764

Special Funds That Support
General Operations

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
GENERAL FUND TRANSFERS BY DEPARTMENT**

DEPARTMENT	ACTUAL	ACTUAL	PROJECTED	BUDGET
	1998-99	1999-00	2000-01	2001-02
EXECUTIVE	\$7,390	\$7,760	\$8,070	\$8,390
FINANCE	24,340	25,560	26,780	27,850
CITY CLERK	0	0	1,777	1,850
POLICE:				
REG.	171,170	194,530	204,530	212,720
METCAD	15,650	16,430	17,090	17,770
FIRE	134,920	160,993	171,560	178,420
PUBLIC WORKS	299,660	320,430	340,050	353,650
COMMUNITY DEV.	14,360	15,080	15,680	16,310
TOTAL	\$667,490	\$740,783	\$785,537	\$816,960

LANDSCAPE RECYCLING CENTER

Accounts for costs of countywide self-sustaining landscape recycling center.
Revenues are provided from service fees charged users of the center.

**LANDSCAPE RECYCLING CENTER
FINANCIAL SUMMARY**

	ACTUAL	ACTUAL	ESTIMATED	BUDGET	%
	1998-99	1999-00	2000-01	2001-02	CHG
FUND BAL., BEG. YEAR	\$13,833	\$49,210	\$125,393	\$100,503	
RECEIPTS:					
L.R.C. SERVICE FEES	\$288,177	\$314,485	\$315,000	\$315,000	0.0%
OTHER REVENUES	141,908	65	0	0	
INTEREST	1,686	4,409	6,500	6,500	
TOTAL RECEIPTS	\$431,771	\$318,959	\$321,500	\$321,500	
EXPENDITURES:					
PERSONNEL SERVICES	\$104,268	\$125,722	\$141,840	\$176,180	24.2%
SUPPLIES	24,409	31,364	32,620	32,620	0.0%
CONTRACTUAL AND OPERATING	74,219	59,717	62,651	69,140	10.4%
SET ASIDE FOR EQ. REPL.	0	0	0	0	
SUBTOTAL, OP. EXPENDITURES	\$202,896	\$216,803	\$237,111	\$277,940	
DEDUCT EST. UNSPENT BUDGET	0	0	0	0	
NET REV. OVER (UNDER) OP. EXP.	\$228,875	\$102,156	\$84,389	\$43,560	
EQUIPMENT	193,498	25,973	109,279	15,720	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$49,210	\$125,393	\$100,414	\$128,194	
RESERVED FOR OPERATING	\$0	\$0	\$89	\$149	

LANDSCAPE RECYCLING CENTER ACTIVITIES

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations

- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	0.00	1.98	1.98	1.98
PART-TIME	0.00	3.44	3.44	3.44
TOTAL	0.00	5.42	5.42	5.42

U-CYCLE FUND

Accounts for costs of residential single-family and multi-family recycling programs. Revenues from recycling taxes fund contractual pickup. The drop-off site closed October 1, 1999, with the implementation of the multi-family program.

**U-CYCLE FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	ESTIMATED 2000-01	BUDGET 2001-02	% CHG
CASH BAL., BEG. YEAR	\$2,160	\$11,044	\$33,330	\$25,506	
RECEIPTS:					
RECYCLING TAX:					
RESIDENTIAL	\$192,090	\$198,203	\$194,400	\$206,480	6.2%
MULTI-FAMILY	0	189,232	201,763	218,210	
TRANSFER, RESERVE FUNDS:					
MATERIAL RESALE	9	24	93	3,100	
LOAN RPC, TOATERS	0	85,338	0	0	
DROP OFF SITE	30,900	7,800	0	0	
TOTAL RECEIPTS	\$222,999	\$480,597	\$396,256	\$427,790	
EXPENDITURES:					
RESIDENTIAL PROGRAM	\$213,641	\$191,064	\$191,700	\$203,840	
MULTI-FAMILY PROGRAM	474	171,122	212,380	221,000	
PURCHASE TOATERS, MFAM.	0	96,125	0	0	
TOTAL EXPENDITURES	\$214,115	\$458,311	\$404,080	\$424,840	
CASH BAL., END YEAR:					
RESERVED RESIDENTIAL	\$11,518	\$18,681	\$21,474	\$27,214	
CASH BAL., END YEAR:					
RESERVED MULTI FAMILY	(\$474)	\$14,649	\$4,032	\$1,242	

U-CYCLE PROGRAM ACTIVITIES

- The residential program now provides curbside recycling collection for six dwelling units or less, under a contract with the private sector, which will expire in March 2002. Funding is provided entirely from the residential recycling tax.

**Special Funds That Support
General Operations**

- The multifamily program provides on-site collection to apartment buildings of seven or more units under a private sector contract to expire in March 2002. The program is funded from a multifamily recycling tax.

WORKER’S COMPENSATION RETAINED RISK FUND

Accounts for the transfer of monies from the general operating funds and costs for worker’s compensation claims. Amounts transferred represent the cost of conventional worker’s compensation insurance and are charged to various programs and departments. Expenditure amounts included in the financial summary that follows would be the maximum or worst case level. It is anticipated that substantially lower payments will actually be made, but it is impossible to predict the amount. Unspent amounts will be accumulated in the fund to pay for future claims.

**WORKER’S COMPENSATION RETAINED RISK FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$2,132,681	\$2,343,904	\$2,647,625	\$2,841,181
REVENUES:				
INTEREST	\$107,450	\$139,309	\$150,000	\$162,000
TRANSFER, GEN. FUND	304,890	315,570	315,570	153,690
TRANSFER, L.R.C.	3,600	1,800	900	940
TRANSFER, ARMS PROG.	200	200	100	110
TRANSFER, P.E.G. FUND	620	700	310	320
TRANSFER, EQ. SERV. FUND	4,220	4,200	2,100	2,180
TRANSFER, M.V.P.S. FUND	7,220	7,200	3,600	3,750
TOTAL REVENUES	\$428,200	\$468,979	\$472,580	\$322,990
EXPENDITURES:				
BENEFIT PAYMENTS	\$105,962	\$65,812	\$105,000	\$150,000
EMPLOYEE INCENTIVES/TRAINING	90,270	78,641	151,000	145,000
ADMINISTRATOR FEE	20,745	20,805	23,024	24,200
TOTAL EXPENDITURES	\$216,977	\$165,258	\$279,024	\$319,200
LESS EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR:	\$2,343,904	\$2,647,625	\$2,841,181	\$2,844,971

CABLE TV P.E.G. FUND

Accounts for receipts from the 2% P.E.G. franchise fee that was assessed with the new cable TV franchise ordinance. This program will report costs of televising public meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the p.e.g. fund.

**CABLE TV P.E.G. FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$29,620	\$10,839	\$22,138	\$20,573
REVENUES:				
2% P.E.G. FEE	\$80,217	\$88,055	\$92,000	\$96,000
MEMBERSHIP FEES	300	225	225	225
INTEREST	380	141	700	700
TOTAL REVENUES	\$80,897	\$88,421	\$92,925	\$96,925
EXPENDITURES:				
Personnel Costs:				
P.E.G. Coordinator	\$24,998	\$25,869	\$26,940	\$30,460
Camera Operators	3,677	1,601	3,550	3,680
Production Intern	0	3,084	6,340	6,560
Employee Insurance	2,166	2,490	2,750	3,140
I.M.R.F.	4,130	5,110	3,840	3,890
Subtotal, Personnel	\$34,971	\$38,154	\$43,420	\$47,730
Supplies	\$1,469	\$1,100	\$3,000	\$3,000
Contractual and Operating:				
Dues and Subscriptions	\$60	\$54	\$60	\$60
City Insurance	850	1,180	1,080	1,160
Training & Education	267	1,023	1,600	2,000
Consultant	0	0	1,500	1,500
Eq. Maintenance	441	1,391	2,000	2,000
Promotional Costs	0	0	500	500
Transfer, Worker's Comp.	620	700	310	320
City Telephone	0	520	520	560
Transfer, VERF (Eq.)	61,000	33,000	40,500	42,100
Subtotal, Contractual and Op.	\$63,238	\$37,868	\$48,070	\$50,200
TOTAL EXPENDITURES	\$99,678	\$77,122	\$94,490	\$100,930
FUND BAL., END YEAR:	\$10,839	\$22,138	\$20,573	\$16,568

ACTIVITIES OF THE CABLE TV P.E.G. FUND

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**Special Funds That Support
General Operations**

**CABLE TV P.E.G. FUND
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	0.00
PART-TIME	0.15	0.40	0.40	0.00
TOTAL	1.15	1.40	1.40	0.00

F.E.M.A. TORNADO GRANT FUND

Accounts for certain charges made to the Federal and State F.E.M.A. agencies for costs incurred from the tornado disaster in April of 1996. These charges are in the form of a transfer from the FEMA Emergency C.D. Special Fund

**F.E.M.A. TORNADO GRANT FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$46,664	\$11,993	\$11,789	\$2,276
REVENUES:				
F.E.M.A. GRANT	\$0	\$0	\$0	\$0
TRANSFER, FEMA CD FUND	3,293	0	0	0
U/I REIMB., SIRENS	6,945	0	0	0
INTEREST	1,881	665	600	600
TOTAL REVENUES	\$12,119	\$665	\$600	\$600
EXPENDITURES:				
Tornado Siren Installation	\$22,950	\$0	\$10,113	\$2,876
Disaster Mitigation Supplies	3,420	0	0	0
Contractual Cleanup	0	0	0	0
Mobile Field Command Unit	10,120	869	0	0
Emergency Training, Fire Personnel	10,300	0	0	0
Transfer, Veh/Eq. Fund	0	0	0	0
Reimbursement, Other Agencies	0	0	0	0
TOTAL EXPENDITURES	\$46,790	\$869	\$10,113	\$2,876
FUND BAL., END YEAR:	\$11,993	\$11,789	\$2,276	\$0

F.E.M.A. PROJECT IMPACT GRANT FUND

Accounts for a grant the City expects to receive from F.E.M.A. to finance certain hazard mitigation contractual services and certain construction projects to lessen the impact of natural and weather related emergencies.

**F.E.M.A. PROJECT IMPACT GRANT FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
F.E.M.A. GRANT	\$0	\$0	\$189,803	\$0
OUTSIDE MATCH CONTRIBUTION	0	0	46,006	0
TOTAL REVENUES	\$0	\$0	\$235,809	\$0
EXPENDITURES:				
Contractual:				
School Hazard Mitigation Ed.	\$0	\$0	\$6,175	\$0
Personnel:				
Intern, GIS	\$0	\$0	\$2,750	\$0
Construction Projects:				
Courtesy Ave. Bridge	\$0	\$0	\$24,763	\$0
Ejector Sewers	0	0	33,467	0
Rain and Stream Gauges	0	0	36,201	0
Florida Ave. Ext. Storm Sewers	0	0	33,750	0
Sesmic Demonstration	0	0	9,097	0
Storm Shelter Demonstration	0	0	10,000	0
Underground El. Service Rebates	0	0	40,000	0
Mentoring Costs	0	0	3,181	0
Mitigation Plan Development	0	0	7,750	0
G.I.S. Project	0	0	11,250	0
Postage/Printing	0	0	5,900	0
Project Promotion	0	0	3,275	0
Travel/Conference	0	0	6,000	0
Fire Safety House Project	0	0	2,250	0
Subtotal, Construction	\$0	\$0	\$226,884	\$0
TOTAL EXPENDITURES	\$0	\$0	\$235,809	\$0
FUND BAL., END YEAR:	\$0	\$0	\$0	\$0

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

**Special Funds That Support
General Operations**

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
REVENUES:				
CONTRIBUTIONS, OTHER AGENCIES	\$28,551	\$43,584	\$51,170	\$52,610
CONTRIBUTIONS, URBANA	7,284	9,400	12,340	12,990
INTEREST	779	751	800	500
TOTAL REVENUES	\$36,614	\$53,735	\$64,310	\$66,100
EXPENDITURES:				
PERSONNEL SERVICES	\$27,965	\$49,568	\$55,860	\$55,400
SUPPLIES AND MATERIALS	0	0	0	0
OPERATING AND CONTRACTUAL	8,649	4,167	8,450	10,700
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	\$36,614	\$53,735	\$64,310	\$66,100

ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

- Maintain and update a data base of over 350,000 names of victims, criminals and witnesses to crimes
- Maintain and update a data base of over 290,000 individual criminal cases, with over 15 years of historical criminal records available for crime trend analysis and historical statistical research
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

SPECIAL FUNDS

COMMUNITY DEVELOPMENT SERVICES

- **COMMUNITY DEVELOPMENT BLOCK GRANT**
- **COMMUNITY DEVELOPMENT SINK**
- **HUD SMALL BUSINESS LOAN PROGRAM**
- **CRYSTAL LAKE PARK NEIGHBORHOOD**
- **TRANSITIONAL HOUSING**
- **DOWNTOWN LOAN PROGRAM**
- **HUD LOCAL HOUSING LOAN PROGRAM**
- **STATE TRUST HOUSING PROGRAM**
- **CD TORNADO GRANT**
- **HOME PROGRAM**
- **SUPPORTIVE HOUSING PROGRAM**
- **SHELTER PLUS PROGRAM**
- **BOYS & GIRLS CLUB SUBGRANTEE**

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, and 55 in north and east-central Urbana.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FINANCIAL SUMMARY

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$107,995
REVENUES:				
FEDERAL GRANT-CURRENT	\$524,000	\$528,000	\$530,000	\$553,000
FEDERAL GRANT-CARRYOVER	(105,460)	270,642	307,820	369,427
SUBTOTAL, FED. GRANT	\$418,540	\$798,642	\$837,820	\$922,427
PROGRAM INCOME:				
TRANSFER, BUS. LOAN FUND	4,078	6,710	10,000	26,420
TRANS. HOUSING RENTS	0	12,177	12,200	12,200
STATE TRUST HOUSING GRANT	0	25,000	0	0
TRANSFER, LOCAL HOUSING	53,669	34,694	94,294	100,000
OTHER PROGRAM INCOME	15	6,647	9,000	9,000
TOTAL REVENUES	\$476,302	\$883,870	\$963,314	\$1,070,047
EXPENDITURES BY PROGRAM				
ADMINISTRATION	\$96,977	\$62,972	\$117,941	\$109,603
HOUSING	219,488	387,563	347,275	449,296
PUBLIC SERVICES	108,998	79,330	58,900	49,550
PUBLIC FACILITIES	19,044	303,764	244,553	242,828
INTERIM ASSISTANCE	31,795	50,241	34,250	34,250
TRANSITIONAL HOUSING	0	0	52,400	46,900
TOTAL EXPENDITURES	\$476,302	\$883,870	\$855,319	\$932,427
FUND BAL., END YEAR	\$0	\$0	\$107,995	\$245,615

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM EXPENDITURE SUMMARY

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
PERSONNEL SERVICES	\$114,658	\$98,655	\$160,065	\$164,847	3.0%
MATERIALS AND SUPPLIES	3,632	2,067	4,600	6,000	30.4%
OPERATIONS AND CONTRACTUAL SERVICES	338,968	479,384	446,101	518,752	16.3%
CAPITAL IMPROVEMENTS	19,044	303,764	244,553	242,828	-0.7%
TOTAL	\$476,302	\$883,870	\$855,319	\$932,427	9.0%

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PERSONNEL SUMMARY**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that either benefit low-income persons or eliminate slum and blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property clearance and resident relocation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To increase the number of low- and moderate-income homeowners in the City through use of down-payment assistance and tax credits.
5. To increase the number of rental housing units affordable to very low-income persons through tenant-based rent assistance and through use of tax credits for investors in low-income housing.
6. To improve the appearance and safety of the CD Target Area through capital improvements and cleanup activities.
7. To increase the number of accessible housing units available to persons with disabilities.
8. To prevent housing deterioration through grants for minor home repair targeted toward elderly persons and persons with disabilities.
9. To provide social services designed to promote personal growth, independent living, and self-sufficiency.
10. To promote involvement by residents in planning, design, and implementation of neighborhood services through development of viable, representative, non-profit neighborhood and housing organizations.

PROPOSED USE OF CDBG FUNDS

1. Funds will be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities will be funded.
3. Funds will be contributed to the City's Transitional Housing Program for families with children.
4. Funds will be contributed to the Consolidated Social Service Fund.
5. Special neighborhood cleanup programs will be held in the fall and the spring in the Community Development Target Area.

6. Funds will be used to remove deteriorated accessory buildings from owner- and renter-occupied residential properties in the Community Development Target Area.
7. Grants will be made available to non-profit neighborhood organizations to assist them in organizing and in providing services, including acquisition and rehabilitation of blighted housing.
8. Funds will be contributed to street lighting improvements in Census Tract 55, Area 3B.
9. Funds will be used to reconstruct Maple, Grove, and Anderson streets between Illinois and Oregon streets.
10. Funds will be contributed to development of a new emergency and transitional housing facility in Champaign to replace McKinley Men's Emergency Shelter.
11. Funds will be granted to Urban League of Champaign County for a house painting / job training program.
12. Funds will be contributed to Canaan Development Foundation for establishment of a Women's SAFE House transitional housing facility in Champaign and for accessibility and energy conservation improvements to the Men's SAFE House in Urbana.
13. Funds will be used to acquire property in the target area for housing construction and for elimination of blighting conditions.
14. Funds will be used to renovate the maintenance facility at Lakeside Terrace public housing for use by Don Moyer's Boys and Girls Club as a satellite recreational facility.
15. Funds will be contributed to relocation of Crisis Nursery from its existing structure on West Park Street in Urbana to either a new or rehabilitated structure in the vicinity of Provena Covenant Medical Center.
16. Funds will be used by AMBUCS to construct wheelchair ramps for persons with disabilities.
17. Funds will be used to maintain properties purchased through the community development program until they are needed for community development projects.

COMMUNITY DEVELOPMENT SINK

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG but that a minimum balance of \$50,000 be maintained in this Fund as a reserve for emergencies such as sudden unanticipated loss of CDBG funds. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$71,801	\$74,316	\$79,470	\$77,997
REVENUES:				
INTEREST	3,860	5,154	3,000	4,000
EADS LOT SALES	0	0	6,000	6,000
MISCELLANEOUS	36	0	0	0
TRANSFER, STATE TRUST HOUSING	0	0	0	0
EXPENDITURES:				
EADS HOMEOWNER ASST.	0	0	6,000	6,000
COMM. DEV.-MISC.	1,381	0	4,473	4,000
FUND BAL., END YEAR	\$74,316	\$79,470	\$77,997	\$77,997

HUD SMALL BUSINESS LOAN PROGRAM

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time due to burdensome Federal guidelines and to a shift in local funding priorities toward housing. Revenue received by this Fund includes loan payments and interest. This revenue is considered CDBG program income subject to CDBG guidelines. Per these guidelines, all revenues are transferred into CDBG for immediate expenditure in accordance with the CDBG final statement. Once the last Small Business Loan matures (in approximately 6 years) this Fund will be closed.

**HUD SMALL BUSINESS LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$1	\$1	\$0	\$8,210
REVENUES:				
INTEREST	6	6	10	10
LOAN REPAYMENTS	4,072	6,703	18,200	18,200
EXPENDITURES:				
TRANSFER, C.D.B.G.	4,078	6,710	10,000	26,420
FUND BAL., END YEAR	\$1	\$0	\$8,210	\$0

CRYSTAL LAKE PARK NEIGHBORHOOD FUND

New in 1997, this fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money will be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$42,830	\$39,188	\$18,893	\$27,031
REVENUES:				
INTEREST	2,655	1,899	1,400	1,000
ANNUAL CARLE PAYMENT	10,000	10,000	10,000	0
ANNUAL CITY, CARLE	10,000	10,000	10,000	0
REPAYMENTS	2,451	0	0	0
CITY PAYMENT, D.P. ASSIST.	0	0	0	0
EXPENDITURES:				
CARLE DOWN PAYMENTS	0	6,311	0	0
NEIGHBORHOOD PROJECTS	28,748	35,883	13,262	28,031
FUND BAL., END YEAR	\$39,188	\$18,893	\$27,031	\$0

TRANSITIONAL HOUSING FUND

This Fund was used to account for revenues and expenditures related to the operation of three dwelling units acquired and renovated with assistance from HUD and two units leased from Carle at no cost. Beginning in 2001, the program is being reported in the C.D.B.G. Fund.

**TRANSITIONAL HOUSING FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$46,093	\$0	\$0	\$0
REVENUES:				
FED./STATE GRANT	\$2,587	\$0	\$0	\$0
RENT/CONTRIBUTIONS	10,810	0	0	0
TRANSFER, C.D.B.G.	42,631	51,520	0	0
INS. PROCEEDS, HOUSE FIRE	0	30,000	0	0
TRANSFER, SOCIAL SERV.	0	0	0	0
TOTAL REVENUES	\$56,028	\$81,520	\$0	\$0
EXPENDITURES:				
PERSONNEL SERVICES:				
TRANS. HOUSING CORRINATOR	\$23,401	\$24,296	\$0	\$0
GRANTS COORDINATOR I (.25 TO .05)	1,321	1,460	0	0
SECRETARY (.15 TO .1)	2,335	2,486	0	0
IMRF/FICA	4,081	3,725	0	0
EMPL. INSURANCE	2,351	2,497	0	0
SUBTOTAL, PERSONNEL	\$33,489	\$34,464	\$0	0
SUPPLIES	38	208	0	0
OPERATIONAL COSTS	19,794	16,458	0	0
RESIDENT SERVICES	120	390	0	0
HOUSE REBUILD	0	30,000	0	0
TRANSFER TO SOCIAL SERVICE FUND	48,680	0	0	0
TOTAL EXPENDITURES	\$102,121	\$81,520	\$0	\$0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

Community Development Special Funds

DOWNTOWN LOAN PROGRAM

This Fund accounts for a city-administered program that, in conjunction with local banks, subsidizes qualified businesses that make physical improvements to downtown structures. Costs are financed by transfers from TIF 1 and TIF 2 funds and interest from the Economic Development Reserve Funds.

**DOWNTOWN LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$1,555	\$1,593	\$1,629	\$1,649
REVENUES:				
INTEREST	39	36	20	0
TRANSFER, EC. DEV. FUND	3,314	0	7,500	15,000
TRANSFER, TIF ONE	0	0	7,500	0
TRANSFER, TIF TWO	2,459	0	15,000	15,000
TRANSFER, U.D.A.G.	0	0	0	0
EXPENDITURES:				
DOWNTOWN LOANS	5,774	0	30,000	30,000
FUND BAL., END YEAR	\$1,593	\$1,629	\$1,649	\$1,649

HUD LOCAL HOUSING LOAN PROGRAM

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. Loan payments and interest earnings deposited in the Local Housing Loan Program account represent CDBG program income. This Fund's revenue is routinely transferred to CDBG for expenditure in accordance with the CDBG final statement.

**HUD LOCAL HOUSING LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$1	(\$2,840)	\$1	\$0
REVENUES:				
INTEREST	63	89	5	0
STATE GRANT	0	0	0	0
LOAN REPAYMENTS	65,765	37,446	94,288	100,000
EXPENDITURES:				
I.H.D.A. REPAYMENT	15,000	0	0	0
HOUSING REHAB.	0	0	0	0
TRANSFER, C.D.B.G.	53,669	34,694	94,294	100,000
FUND BAL., END YEAR	(\$2,840)	\$1	\$0	\$0

STATE TRUST HOUSING

This Fund was used as a revolving construction fund for the Eads at Lincoln development, as well as a second source of housing rehabilitation funds. This Fund was also used to account for a \$135,000 grant from I.H.D.A. made in 1994 for housing rehabilitation. A \$75,000 grant is expected to be received in fiscal year 1999-2000 from I.H.D.A. for rehabilitation of 15 housing units by December 31, 2000. These funds are used in conjunction with C.D.B.G. and HOME funds.

**STATE TRUST HOUSING
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
STATE GRANT	0	45,000	30,000	0
EXPENDITURES:				
HOUSING REHAB.	0	45,000	30,000	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

C.D. TORNADO GRANT FUND

This fund was created to account for a C.D.B.G. grant to make certain improvements in the city's disaster preparedness system.

**C.D. TORNADO GRANT FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FEDERAL GRANT	308,217	392	0	0
OUTSIDE MATCH, DONATION	0	8,073	0	0
STATE GRANT	37,405	56,646	0	0
EXPENDITURES:				
SIREN UPGRADE	293,040	392	0	0
EM. GENERATOR UPGRADE	0	0	0	0
REIMB TO CITY, SUPPLIES	0	0	0	0
GENERAL ADMINISTRATION	15,175	0	0	0
PERSONNEL SERVICES	4,355	4,392	0	0
SUPPLIES	0	0	0	0
OPERATING AND CONT.	261	8,438	0	0
PAYMENT TO BLDG. COUNCIL	3,641	0	0	0
ENGINEERING SERVICES	150	0	0	0
CONSTRUCTION RETROFIT	14,500	12,659	0	0
VIDEO PRODUCTION	14,500	39,230	0	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

Community Development Special Funds

HOME PROGRAM

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FEDERAL GRANT	\$590,441	\$898,741	\$2,984,036	\$1,116,000
C.H.D.O. MATCH	0	0	36,900	0
PROGRAM INCOME	5,000	20,000	0	0
CITY OF CHAMPAIGN MATCH	0	0	98,127	0
CHAMPAIGN COUNTY MATCH	0	0	18,733	0
RANTOUL MATCH	0	0	10,205	0
URBANA MATCH (TRANSFER CIP)	30,169	54,974	61,553	248,647
TOTAL REVENUES	\$625,610	\$973,715	\$3,209,554	\$1,364,647
EXPENDITURES:				
GENERAL ADMINISTRATION	\$67,246	\$55,499	\$78,194	\$69,614
COMMUNITY HOUSING DEV.	83,436	69,380	1,987,812	246,050
SR. CITIZEN INVOLVEMENT	0	0	0	0
HOMESTEAD CORP.	0	0	0	0
CITY OF CHAMPAIGN	246,259	361,576	622,340	521,940
CHAMPAIGN COUNTY	77,372	101,591	119,720	99,644
RANTOUL	0	0	51,022	0
CITY OF URBANA	151,297	385,669	350,466	427,399
TOTAL EXPENDITURES	\$625,610	\$973,715	\$3,209,554	\$1,364,647
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**HOME PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
PERSONNEL SERVICES	\$62,569	\$47,028	\$65,105	\$55,870
SUPPLIES	0	0	0	0
CONTRACTUAL/OPERATIONS	563,041	926,687	3,144,449	1,308,777
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$625,610	\$973,715	\$3,209,554	\$1,364,647

SUPPORTIVE HOUSING PROGRAM

Created in 1995-96, this Fund is used to account for a six year HUD supportive housing program grant for expansion of transitional housing shelters. The original grant was to expire June 30, 2001. The City has been awarded a three year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FED. GRANT	218,338	222,859	222,859	206,516
EXPENDITURES (PROGRAM):				
ADMINISTRATION	8,898	12,863	12,863	206,516
WOMAN'S PLACE CENTER FOR WOMEN IN TRANSITION	66,117	54,554	54,554	0
SALVATION ARMY	112,299	114,779	114,779	0
TOTAL EXPENDITURES	31,024	40,663	40,663	0
TOTAL EXPENDITURES	\$218,338	\$222,859	\$222,859	\$206,516
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**SUPPORTIVE HOUSING PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
PERSONNEL SERVICES	\$8,122	\$11,763	\$0	\$0
SUPPLIES	132	450	-	0
CONTRACTUAL/OPERATIONS	210,084	210,646	-	206,516
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$218,338	\$222,859	\$0	\$206,516

SHELTER PLUS PROGRAM

New in 1997-98, this Fund is used to account for a HUD program grant to provide tenant-based rent assistance targeted toward homeless persons with disabilities and their families/caregivers. Shelter Plus I Grant expired June 30, 2000. Shelter Plus II Grant in the amount of \$546,840 for five years was awarded to the City effective July 1, 2000. The annual budgeted amount is 1/5 of the total grant award.

**SHELTER PLUS PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
REVENUES:				
SHELTER PLUS I GRANT	\$40,675	\$63,829	\$51,022	\$0
SHELTER PLUS II GRANT	0	0	109,368	109,368
FED. GRANT	\$40,675	\$63,829	\$160,390	\$0
EXPENDITURES:				
GRANTS COORD./BENEFITS	\$3,251	\$1,593	\$1,743	\$0
RENT ASSISTANCE	34,725	57,378	141,909	109,368
H.A.C.C. CONTRACT	2,699	4,858	16,738	0
TOTAL EXPENDITURES	\$40,675	\$63,829	\$160,390	\$109,368

BOYS & GIRLS CLUB SUBGRANTEE FUND

This fund accounts for a state grant received by the Boys and Girls Club through the City.

**BOYS & GIRLS CLUB SUBGRANTEE FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
REVENUES:				
STATE GRANT	\$0	\$150,000	\$0	\$0
EXPENDITURES:				
PAYMENT TO SUBGRANTEE BOYS AND GIRLS CLUB	\$0	\$150,000	\$0	\$0

SPECIAL FUNDS

- **TAX INCREMENT FINANCING DISTRICTS**
 - T.I.F. ONE
 - T.I.F. TWO
 - T.I.F. THREE
 - T.I.F. FOUR

- **URBANA FREE LIBRARY**

- **MOTOR VEHICLE PARKING SYSTEM**

- **CAPITAL IMPROVEMENT**
 - MOTOR FUEL TAX
 - SANITARY SEWER CONSTRUCTION
 - CAPITAL REPLACEMENT AND IMPROVEMENT
 - LIBRARY BUILDING
 - PUBLIC WORKS FACILITY
 - SUMMARY OF PROPOSED FUNDS

- **RESERVE**
 - GENERAL (FORMERLY TAX STABILIZATION)
 - ECONOMIC DEVELOPMENT
 - SALES TAX GRANT/INSURANCE

- **PENSIONS**
 - IMRF
 - POLICE
 - FIRE

TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980. The property tax increment revenue will terminate in 2003, and revert to the various government taxing bodies. The sales tax increment was extended to 2013, with issuance of the 1994A debt issue (used to refinance the original 1982 issue, which was used to construct the parking garage and related streetscape improvements). A significant cost of this fund is this debt service. Current debt service requirements are reported in the following pages.
- TIF 2 was established in 1986. The property tax increment revenue will terminate in 2009 and revert to the various government taxing bodies. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). A significant cost of this fund is this debt service. Current debt service requirements are reported in the following pages.
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component. A significant cost of this fund is debt service on the 1992 debt issue (originally \$1,000,000), which is being used for land acquisition and infrastructure improvements. Current debt service requirements for the 1992 debt are reported in the following pages.
- TIF 4 District is yet to be legally established. The Fund was established in 2000 to account for consultant costs in connection with studying the possible creation of the district. Since there are no monies yet generated, the fund has borrowed money from the Economic Development Fund. When the fund is created, the money can be repaid.

Tax Increment Financing District Funds

**T I F 1 FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
CASH BAL., BEG. YEAR	\$719,260	\$1,013,916	\$1,401,112	\$1,153,022
REVENUES:				
INCREMENTAL PROP. TAX	\$568,000	\$582,000	\$589,500	\$601,290
TAX COLLECTIONS, PRIOR YR.	(3,817)	(5,969)	(3,750)	(5,895)
SUBTOTAL, PROP. TAX REC'D	\$564,183	\$576,031	\$585,750	595,395
INTEREST	41,294	65,193	75,000	60,000
STATE GRANT	0	5,316	3,600	3,600
TOTAL REVENUES	\$605,477	\$646,540	\$664,350	\$658,995
EXPENDITURES:				
CONTRACTUAL/OPERATIONS:				
AUDIT	\$ 500	\$ 500	\$ 250	\$ 250
MARKETING/DUES	2,206	3,618	23,106	9,500
JUMER'S DEV. PAYMENT	19,694	0	0	0
SUBTOTAL, CONTRACTUAL	\$ 22,400	\$ 4,118	\$ 23,356	\$ 9,750
CAPITAL IMPROVEMENTS:				
PHASE 2 DEVELOPMENT	\$8,652	\$0	\$0	\$0
GOOSE ALLEY STREETScape	461	615	0	0
DOWNTOWN CONSULTANT	0	10,636	43,856	0
DOWNTOWN EXPANSION COSTS	180	0	17,728	0
RACE ST. STREETScape	0	0	210,000	40,000
EL., LIGHTING 72 INSTAL.	0	0	0	200,000
DESIGN FEES, EL. LIGHTING	0	0	0	75,000
DOWNTOWN STREETScape/LIGHTS	0	0	100,000	100,000
BROADWAY AVE. STREETScape	0	0	200,000	0
CROSSWALK IMPROVEMENTS	0	0	0	160,000
COURTHOUSE S.Scape/LIGHTING	0	0	0	25,000
BROADWAY AVE. LIGHTING	178	0	85,000	0
CROSSWALK IMPROVEMENTS	3,120	0	0	0
SUBTOTAL, CAP. IMPROVEMENTS	\$ 12,591	\$ 11,251	\$ 656,584	\$ 600,000
TRANSFERS:				
SUPPORT SERVICES, TRANSFER TO GENERAL FUND	\$38,500	\$15,000	\$0	\$0
TRANSFER, DOWNTOWN LOANS	1,392	0	7,500	8,000
TRANSFER, TIF 2	0	0	0	115,790
TRANSFER MVPS, DEBT SERVICE	235,938	228,975	225,000	227,000
SUBTOTAL, TRANSFERS	\$275,830	\$243,975	\$232,500	\$350,790
TOTAL EXPENDITURES	\$ 310,821	\$ 259,344	\$ 912,440	\$ 960,540
FUND BAL., END YEAR	\$1,013,916	\$1,401,112	\$1,153,022	\$851,477

**TIF 1 BONDS
CURRENT DEBT SERVICE**

	PRINCIPAL	INTEREST	TOTAL
FY 01-02	165,000	59,588	224,588
FY 02-03	50,000	50,925	100,925
FY 03-04	55,000	48,300	103,300
FY 04-05	60,000	45,413	105,413
FY 05-06	70,000	42,263	112,263
FY 06-07	75,000	38,588	113,588
FY 07-08	85,000	34,650	119,650
FY 08-09	95,000	30,188	125,188
FY 09-10	105,000	25,200	130,200
FY 10-11	115,000	19,688	134,688
FY 11-12	125,000	13,650	138,650
FY 12-13	135,000	7,088	142,088
TOTALS	1,135,000	415,541	1,550,541

Tax Increment Financing District Funds

**T I F 2 FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	(\$112,169)	\$297,833	\$273,181	\$48,661
REVENUES:				
INCREMENTAL PROP. TAXES	\$610,658	\$545,000	\$555,000	\$576,000
TAX COLLECTED PRIOR YR.	20,000	32,944	(8,000)	(15,000)
SUBTOTAL, PROP. TAX REC'D	\$630,658	\$577,944	\$547,000	\$561,000
INTEREST	8,752	19,141	18,000	5,000
LOCAL SALES TAX (GRANT MATCH)	185,951	81,149	183,000	186,700
STATE GRANT	199,632	139,986	222,000	226,500
TRANSFER IN, TIF 1	0	0	0	115,790
TOTAL REVENUES	\$1,024,993	\$818,220	\$970,000	\$1,094,990
EXPENDITURES:				
PERSONNEL/BENEFITS:				
TIF SPECIALIST	\$27,716	\$18,170	\$40,460	\$42,100
AUDIT	\$500	\$500	\$250	\$250
MARKETING/DUES	8,940	592	9,880	10,200
LINCOLN SQ. PAYMENT	89,377	40,564	41,780	43,100
UNIV. AUTO. DEV. PAYMENT	0	0	0	0
COSTS/DEV. PROJECT	8,617	0	279,003	0
SCHNUCK'S DEV. PAYMENT	0	160,563	160,563	160,000
SUBTOTAL, CONTRACTUAL	\$107,434	\$202,219	\$491,476	\$213,550
CAPITAL IMPROVEMENTS:				
VINE ST. RETAINING WALL	\$0	\$0	\$10,000	\$100,000
LOT 25 EXPANSION	2,249	0	67,751	0
BONEYARD CONSULTING	0	0	0	30,000
ELM ST. MEDIAN/PAVING	0	0	0	75,000
COURTHOUSE STREETScape	0	0	0	250,000
EL. LIGHTING, DESIGN FEES	0	0	0	75,000
SPRINGFIELD AVE. IMPR.	91	0	6,866	0
STRATFORD PROP. IMPR.	0	169,033	125,967	0
SUBTOTAL, CAP. IMPROVEMENTS	\$2,340	\$169,033	\$210,584	\$530,000
TRANSFERS:				
SUPPORT SERVICES, TRANSFER TO GENERAL FUND	\$39,940	\$15,000	\$0	\$0
REPAY, EC. DEV. LOAN	95,000	95,000	95,000	95,000
REPAY, TAX STAB. LOAN	98,000	98,000	94,000	0
DOWNTOWN LOAN FUND	1,067	0	15,000	15,000
MVPS, DEBT SERVICE	243,494	245,450	248,000	248,000
SUBTOTAL, TRANSFERS	\$477,501	\$453,450	\$452,000	\$358,000
TOTAL EXPENDITURES	\$614,991	\$842,872	\$1,194,520	\$1,143,650
FUND BAL., END YEAR	\$297,833	\$273,181	\$48,661	\$1

**T I F 2 BONDS
CURRENT DEBT SERVICE**

	PRINCIPAL	INTEREST	TOTAL
FY 01-02	195,000	51,480	246,480
FY 02-03	200,000	41,340	241,340
FY 03-04	210,000	30,940	240,940
FY 04-05	225,000	20,020	245,020
FY 05-06	20,000	8,320	28,320
FY 06-07	20,000	7,280	27,280
FY 07-08	20,000	6,240	26,240
FY 08-09	20,000	5,200	25,200
FY 09-10	20,000	4,160	24,160
FY 10-11	20,000	3,120	23,120
FY 11-12	20,000	2,080	22,080
FY 12-13	20,000	1,040	21,040
TOTAL	\$ 990,000	\$ 181,220	\$ 1,171,220

**T I F 3
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
BAL., BEG. YEAR	\$406,531	\$168,484	\$290,316	\$123,916
REVENUES:				
PROPERTY TAX:				
CURRENT YEAR'S INCREMENT	\$304,464	\$458,412	\$526,000	\$536,520
PREVIOUS YEAR'S INCREMENT	0	0	0	0
SUBTOTAL, PROP. TAX	\$304,464	\$458,412	\$526,000	\$536,520
INTEREST	16,061	9,475	16,000	12,000
TOTAL REVENUES	\$320,525	\$467,887	\$542,000	\$548,520
EXPENDITURES:				
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES	\$0	\$0	\$6,000	\$7,000
LEGAL/ENGIN./APPRAISALS	0	0	6,000	7,000
VOCATIONAL PAYMENT	50,000	50,000	50,000	50,000
CORRIDOR PROP. SUBSIDY	117,679	123,556	130,400	136,000
MOBILE HOME RELOCATIONS	4,947	0	0	0
HARVEY/GREGORY IMPR.	0	0	240,000	0
GOODWIN AVE. BIKEPATH	0	0	80,000	0
LINCOLN/GOODWIN IMPR.	0	0	0	0
CAPSTONE IMPROVEMENT	135,000	13,000	0	3,000
SUBTOTAL, CONTRACTUAL	\$307,626	\$186,556	\$512,400	\$203,000
TRANSFERS:				
INTEREST., EC. DEV. FUND	\$0	\$26,400	\$62,000	\$58,000
LOAN REPAY., TAX STAB. FUND	121,900	0	0	0
DEBT SERVICE	129,046	133,099	134,000	134,000
SUBTOTAL, TRANSFERS	\$250,946	\$159,499	\$196,000	\$192,000
TOTAL EXPENDITURES	\$558,572	\$346,055	\$708,400	\$395,000
FUND BAL., END YEAR	\$168,484	\$290,316	\$123,916	\$277,436

**T I F 3 BONDS
CURRENT DEBT SERVICE**

	PRINCIPAL	INTEREST	TOTAL
FY 01-02	120,000	10,450	130,450
FY 02-03	130,000	3,575	133,575
TOTALS	\$250,000	\$14,025	\$264,025

**T I F 4
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
REVENUES:				
LOAN FROM EC. DEV. FUND	0	8,096	9,904	0
EXPENDITURES:				
CONSULTANT FEES	0	8,096	9,904	0

- **DEBT SERVICE**
 - **1994C GENERAL OBLIGATION BONDS**
 - **1992 T.I.F. 3 BONDS**



URBANA FREE LIBRARY

LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Documents Center** - reports personnel, materials and contractual costs to operate a program to assist the City in filming, classifying, and retaining important City documents.

**URBANA FREE LIBRARY
PERSONNEL SUMMARY (FTE'S)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	20.00	20.00	20.00	20.00
PART-TIME	1.50	1.50	1.50	1.50
TOTAL	21.50	21.50	21.50	21.50

**URBANA FREE LIBRARY
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
BEG. BALANCE	\$485,069	\$431,285	\$470,468	\$477,408	
REVENUES:					
PROPERTY TAX LEVY	\$1,494,402	\$1,624,294	\$1,698,211	\$1,817,800	7.0%
LESS UNCOLLECTED AMOUNT	0	0	0	0	
STATE INCOME TAXES	62,868	67,388	70,000	72,100	3.0%
TRANSFER, DOC. CENTER	54,420	56,330	58,580	60,630	3.5%
INTEREST	15,815	17,686	17,500	17,500	0.0%
STATE OF IL.	45,060	44,884	44,920	44,920	0.0%
U/I PAYMENT (ORCH. DOWNS)	30,000	30,000	34,500	34,500	0.0%
COUNTY GRANT (ARCHIVES)	9,800	9,800	9,800	9,800	0.0%
FINES AND FEES	119,036	103,415	111,920	121,420	8.5%
TOTAL REVENUES	\$1,831,401	\$1,953,797	\$2,045,431	\$2,178,670	6.5%
EXPENDITURES:					
CENTRALIZED COSTS	\$426,612	\$420,719	\$461,760	\$491,911	6.5%
ADMINISTRATION	142,494	142,373	149,673	152,346	1.8%
ADULT DIVISION	404,268	418,529	435,835	474,128	8.8%
CHILDREN'S DIVISION	220,092	223,448	238,856	261,996	9.7%
ARCHIVES DIVISION	134,795	137,478	147,868	151,287	2.3%
MAINTENANCE DIVISION	67,980	66,938	71,086	74,172	4.3%
ACQUISITION DIVISION	110,636	117,300	120,407	125,334	4.1%
CIRCULATION DIVISION	323,888	331,499	354,426	384,450	8.5%
DOCUMENTS PROJECT	54,420	56,330	58,580	60,630	3.5%
TOTAL RECURRING EXPEND.	\$1,885,185	\$1,914,614	\$2,038,491	\$2,176,254	6.8%
NON-RECURRING PROJECT	0	0	0	2,416	
TOTAL EXPENDITURES	\$1,885,185	\$1,914,614	\$2,038,491	\$2,178,670	
ENDING BALANCE	\$431,285	\$470,468	\$477,408	\$477,408	

**URBANA FREE LIBRARY
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
CENTRAL COSTS:					
PROGRAM/PUBLIC RELATIONS	\$14,084	\$18,973	\$19,167	\$19,742	3.0%
TRAVEL/TRAINING	12,682	17,178	14,432	14,970	3.7%
BUILDING COSTS	71,192	63,209	71,490	73,524	2.8%
UTILITY COSTS	68,383	73,844	76,182	79,702	4.6%
CONTRACTUAL COSTS	55,022	53,453	56,510	58,154	2.9%
MATERIALS HANDLING COSTS	19,561	18,188	30,930	31,896	3.1%
SUPPLY COSTS	24,954	30,124	29,809	30,703	3.0%
EMPLOYEE INSURANCE	58,924	62,424	83,663	90,011	7.6%
EQUIPMENT COSTS	101,810	83,326	79,577	93,209	17.1%
CONTINGENCY	0	0	0	0	#DIV/0!
SUBTOTAL, CENTRAL COSTS	\$426,612	\$420,719	\$461,760	\$491,911	6.5%
ELECTRONIC ACCESS	\$8,323	\$7,350	\$7,818	\$8,131	4.0%
MATERIALS	\$197,907	\$206,634	\$213,347	\$221,881	4.0%
WAGES:					
SALARIED	\$958,535	\$974,523	\$1,038,582	\$1,124,275	8.3%
HOURLY	239,388	249,058	258,404	269,426	4.3%
SUBTOTAL, WAGES	\$1,197,923	\$1,223,581	\$1,296,986	\$1,393,701	7.5%
DOCUMENTS PROJECT	\$54,420	\$56,330	\$58,580	\$60,630	3.5%
TOTAL, EXPENDITURES	\$1,885,185	\$1,914,614	\$2,038,491	\$2,176,254	6.8%

MOTOR VEHICLE PARKING SYSTEM

MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide an adequate amount of on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 1994A, 1994B and a portion of the 1994C bonds, all of which were used to construct parking improvements. A transfer is made from the TIF 1 fund to pay the debt service on the 1994A bonds (100%) and from the TIF 2 fund to pay debt service on the 1994B bonds (100%). Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

**M. V. P. S. FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
CASH BAL., BEG. YEAR	\$1,560,701	\$1,327,580	\$1,428,553	\$1,181,085
REVENUES:				
CAMPUS METERS	359,843	365,445	\$366,000	\$366,000
OTHER METERS	130,583	204,066	158,000	158,000
LINCOLN SQ. CONTRACT	71,932	73,390	75,200	77,800
PARKING GARAGE	82,104	78,206	84,300	84,300
OTHER RENTALS	80,038	80,469	78,000	78,000
INTEREST	69,826	84,052	90,000	85,000
TRANSFER, TIF 1 DEBT	235,938	228,975	225,000	227,000
TRANSFER, TIF 2 DEBT	243,494	245,450	248,000	248,000
TOTAL REVENUES	\$1,273,758	\$1,360,053	\$1,324,500	\$1,324,100
EXPENSES:				
PARKING SYSTEM OPERATIONS	\$330,790	\$314,119	\$416,179	\$371,250
PARKING GARAGE OPERATIONS	91,330	70,092	102,230	94,880
DEBT SERVICE, 1994A BONDS	231,950	225,425	225,000	227,000
DEBT SERVICE, 1994B BONDS	240,812	242,534	248,000	248,000
DEBT SERVICE, 1994C BONDS	147,332	101,388	104,000	104,000
DEPRECIATION	198,486	200,948	220,000	220,000
MISCELLANEOUS	1,480	5,437	16,000	16,000
CITY BLOCK IMPR. (INCL.				
ART IN PARK PROJECT	182	109,119	98,035	0
LIGHTING REHAB.	230,225	0	0	0
TRANSFER, GEN., P.I.L.O.T.	162,340	168,800	174,700	181,700
LIBRARY LOT IMPR.	0	1,652	5,000	0
STRATFOR LOT IMPR.	0	0	15,000	0
GARAGE REHAB.	0	19,014	140,976	0
OTHER LOT IMPROVEMENTS	70,438	1,500	26,848	20,000
SUBTOTAL, EXPENSES	\$1,705,365	\$1,460,028	\$1,791,968	\$1,482,830
ADD BACK DEPRECIATION	\$198,486	\$200,948	\$220,000	\$220,000
CASH REV. OVER (UNDER) EXP.	(\$233,121)	\$100,973	(\$247,468)	\$61,270
CASH BAL., END YEAR:				
RESERVED, CITY BLOCK IMPR.	\$207,154	\$98,035	\$0	\$0
RESERVED GARAGE RECONSTRUCTION	\$240,000	\$260,986	\$160,010	\$200,010
RESERVED, LOT/EQ. IMPROVE.	\$880,426	\$1,069,532	\$1,021,075	\$1,042,345

**M.V.P.S. PARKING SYSTEM
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
PERSONNEL SERVICES	\$160,270	\$118,058	\$131,910	\$136,650
SUPPLIES	42,580	35,058	44,611	42,460
OPERATIONS/CONTRACTUAL	300,628	428,058	481,045	396,090
CAPITAL OUTLAY	6,000	1,206	72,838	0
CAPITAL IMPROVEMENTS	920,757	572,499	749,824	599,000
SUBTOTAL	\$1,430,235	\$1,154,879	\$1,480,228	\$1,174,200
TRANSFERS	275,130	286,135	296,740	308,630
TOTAL EXPENDITURES	\$1,705,365	\$1,441,014	\$1,776,968	\$1,482,830

ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

- Collect money in parking meters weekly; sort, count and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and respond to the person filing complaint as to disposition of ticket
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

**M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE's)**

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50	4.50

ACTIVITIES OF THE PARKING GARAGE

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor Jumer's Hotel contractual agreement for use of parking garage for hotel patrons and employees
- Maintain specialized electronic equipment needed in operation of parking garage

PARKING GARAGE

PERSONNEL SUMMARY (FTE's)

	1998-99	1999-00	2000-01	2001-02
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	2.30	0.27	0.30	0.27
TOTAL	4.30	2.27	2.30	2.27

CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, and sanitary sewers. The three main funds that are included in the City's CIP are the M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Sanitary Sewer Construction** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.

In addition to the three funds that are included in the long-range Capital Improvements Plan, the City also maintains two other capital improvement funds:

- **Library Building Reserve** - established in 1991, to set aside funds to address certain facility improvements. Monies have accumulated from transfers from operating surpluses and advance refunding of the City's mortgage bonds (\$2,250,000). Expenditures thus far have been for architectural studies, public works facility expansion, construction of the new City Hall/Police complex and to acquire the Winkelmann property for future Library expansion. Interest remains in the fund to maintain purchasing power. With final payment of the City Hall/Police complex, monies left in the fund have been allocated for future Library facility expansion.
- **Public Works Facility Reserve** - established in FY99-2000, this fund will be used to set aside funds to address certain facility improvements to the city public works facilities and site. Fifteen thousand dollars has been allocated for the initial feasibility study.

Capital Improvement Funds

MOTOR FUEL TAX

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$1,181,904	\$1,503,674	\$1,871,163	\$674,178
REVENUES:				
STATE MOTOR FUEL TAX	\$876,416	\$1,004,443	\$1,060,000	\$1,075,000
STATE REIMB., (LINCOLN/FAIRVIEW)	0	0	0	0
STATE REIMB., (LINCOLN/SPRING.)	144,000	0	0	0
STATE REIMB., (LINCOLN/ILLINOIS)	0	0	0	72,000
UNIV. REIMB., (LINCOLN/ILLINOIS)	0	0	0	147,000
REIMB., N.I.W.	4,950	0	0	0
REIMB., CARLE/ST. PAT. (ALLEY)	63,813	0	0	0
REIMB., PARK DIST. (CRYSTAL LAKE)	66,458	0	129,015	0
UNIV. REIMB., (LINCOLN/FLA.)	0	0	33,000	0
INTEREST	64,208	76,244	109,000	123,000
TOTAL REVENUES	\$1,219,845	\$1,080,687	\$1,331,015	\$1,417,000
EXPENDITURES:				
LINCOLN AVE. STUDY	\$729	\$1,386	\$0	\$0
ANNUAL ST. MAINT.	416,203	0	1,440,000	190,000
OLYMPIA DR./TR151 STUDY	4,315	0	0	0
SIGNALS (UNIV./SMITH RD)	0	0	5,000	0
LINCOLN/FAIRVIEW IMPR.	53,521	0	0	0
LINCOLN/FLORIDA IMPR.	0	67,643	280,000	0
SIGNALS (SPRFLD, LINCOLN, GOODWIN)	75,000	0	0	0
ST. LIGHTING REPLACEMENT	348,307	644,169	5,000	0
G. HUFF/BURLSON/BOUDREAU AREA IMP.	0	0	420,000	0
SIGNALS, (RT. 45/AIRPORT RD)	0	0	13,000	0
UNIV. AVE. SIGNALS (RACE)	0	0	0	85,000
SIGNALS, (LINCOLN/ILLINOIS)	0	0	290,000	85,000
UNIV. AVE. (GUARDIAN TO HIGHCROSS)	0	0	0	200,000
WINDSOR LOCATION STUDY	0	0	75,000	0
EXPENDITURES TOTAL	\$898,075	\$713,198	\$2,528,000	\$560,000
FUND BAL., END YEAR	\$1,503,674	\$1,871,163	\$674,178	\$1,531,178

SANITARY SEWER CONSTRUCTION

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$643,028	\$396,027	\$599,491	\$445,201
REVENUES:				
SEWER BENEFIT TAX	\$613,517	\$654,324	\$645,000	\$675,000
SANITARY DISTRICT REIMB.	0	0	0	0
INTEREST	27,709	26,352	33,000	32,000
TOTAL REVENUES	\$641,226	\$680,676	\$678,000	\$707,000
EXPENDITURES:				
TRANSFER-MAINTENANCE	\$334,000	\$347,360	\$359,520	\$373,900
SEWER TAX BILLING COSTS	2,779	3,226	4,000	4,000
INFLOW/INFILTRATION REMEDIATION	364,944	112,575	427,250	560,000
RPC SEWER DEV. PROGRAM	0	438	0	0
SEWER DATA BASE S/W AND H/W	22,434	6,546	39,020	1,500
BROADWAY NEIGHBORHD. SEWERS	0	0	0	100,000
OHIO SAN. SEWER	0	0	0	85,000
MISC. SAN. SEWER IMPR.	21,188	1,034	2,500	20,000
N. CUNNINGHAM SEWER IMPR.	112,882	6,033	0	0
BEVERLY DR. SAN. SEWER	30,000	0	0	0
EXPENDITURES TOTAL	888,227	477,212	832,290	1,144,400
FUND BAL., END YEAR	\$396,027	\$599,491	\$445,201	\$7,801

@ LOAN TO CAP. IMPR. IN THE AMOUNT OF \$295,000 (INCL. INTEREST) WILL BE PREPAID TO THIS FUND IN 2004-2005

Capital Improvement Funds

CAPITAL REPLACEMENT AND IMPROVEMENT

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$2,241,083	\$2,191,746	\$1,339,159	\$246,865
REVENUES:				
INTEREST	\$73,570	\$98,663	\$88,000	\$101,000
SALE OF PROPERTY	14,604	7,391	10,000	10,000
CHAMPAIGN REIMB. - BONEYARD	125,048	17,980	13,056	13,000
U/I REIMB., ORCHARD/FLA.	5,000	0	0	0
DONATIONS - GREENSCAPES	100	9,400	1,585	0
TREE TRAIL GRANT/DONATIONS	360	0	0	0
R.R. PROP., SPECIAL ASSESS.	17,127	7,161	8,000	8,000
IDOT REIMB., SIGNAL MAINT.	13,954	12,683	10,000	10,000
PARK DIST. REIMB., ST. LIGHTING	2,050	0	0	0
SCHOOL DIST. REIMB., ST. LIGHTING	16,388	0	0	0
MELROSE REIMBURSEMENT	211,425	0	0	0
STATE REIMB., FLEXNGATE	639,171	7,140	56,594	0
FEMA REIMB., FLA. AVE.	0	0	33,750	25,000
U/I REIMB., FLA. AVE. ST. LIGHTS	0	0	1,700	0
SUMP PUMP REIMBURSEMENTS	0	0	500	0
DONATIONS - PLANTING GUIDE	208	1,839	0	0
STATE REIMB., PHILO/WINDSOR BIKEPATH)	0	131,000	39,000	0
TRANSFER, GEN. RESERVE FUND	0	0	3,656	0
TRANSFER, GEN. NON-RECUR.	300,000	300,000	973,344	1,000,000
TRANSFER FROM GEN. FUND	580,000	633,200	658,530	688,160
TOTAL REVENUES	\$1,999,005	\$1,226,457	\$1,897,715	\$1,855,160
EXPENDITURES (SEE BELOW)	\$2,048,342	\$2,079,044	\$2,990,009	\$2,092,980
FUND BAL., END YEAR	\$2,191,746	\$1,339,159	\$246,865	\$9,045

EXPENDITURE DETAIL

	ACTUAL	ACTUAL	PROJECTED	BUDGET
	1998-99	1999-00	2000-01	2001-02
HVAC REPAIRS	\$25,903	\$65,739	\$11,917	\$0
BONEYARD/BRIDGES MAINT.	155,481	12,808	35,000	30,000
BONEYARD CONSULTING	7,807	1,548	0	0
SIGNAL MAINTENANCE	0	50,826	28,235	10,000
MISC. APPRAISALS	7,000	1,545	16,195	7,500
TREE TRAIL BROCHURE GUIDE	912	7,140	1,838	0
REHAB., SHED S. SIDE FIRE STATION	0	0	2,000	0
PUBLIC FAC. REHAB	41,825	54,212	29,737	30,000
CAMPUS AREA TRANS. STUDY	5,308	0	31,663	0
C.D. "HOME" CAP. IMPR. TRANSFER	30,169	54,639	164,517	65,480
CONTRACTUAL TREE TRIMMING	21,058	11,403	42,539	25,000
TREE TRIMMING, LITING PROJECT	0	45,000	0	0
REPLACE HVAC SYSTEM, CITY HALL	0	0	210,000	0
PW STORAGE BUILDING	0	0	17,000	0
WINDSOR RD. ENC.	1,999	0	0	0
NEIGHBORHOOD ST./WALKS	0	5,045	0	135,000
WINDSOR/PHILO RD. BIKE PATH	99,751	326,943	0	0
MISC. STORM SEWER REPAIRS	160,465	39,350	148,495	150,000
PAVEMENT MAINTENANCE	36,982	318,984	247,815	190,000
N. GOODWIN DETENTION BASIN	23,022	0	0	0
STREET LIGHTING REPL.	387,895	627,798	242,000	0
G.I.S. PROFESSIONAL SERVICES	24,239	0	56,761	0
RPC SEWER DEV. PROG	0	8,872	37,969	0
TREE PLANTING GUIDE (GRANT)	614	2,693	764	0
TREE PLANTING PROGRAM	15,321	19,359	16,716	16,000
PFEFFER ROAD TREE PLANTING	0	2,307	0	0
GOODWIN AVE. BIKEPATH	0	0	30,000	0
GREENSCAPE, ENDOWMENT PROG.	0	0	8,800	0
TREE TRAIL BROCHURE COSTS	0	5,415	268	0
FIRE STATION PATIO	0	2,613	288	0
KINCH/FLA. CONNECTION	0	0	175,000	165,000
UNIV. (WRIGHT/CUNN.)	194,430	0	0	0
GOODWIN AVE. STORM SEWERS	0	0	75,000	0
TRANSFER, STONECREEK FUND	300,000	13,650	0	0
BOUDREAU AREA STORM SEWERS	0	0	30,000	0

Capital Improvement Funds

EXPENDITURE DETAIL (CONT.)

	ACTUAL 1998-99	PROJECTED 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FLEXNGATE RD. IMPR.	508,161	382,369	53,278	0
NORTH LINCOLN AVE. IMPR.	0	0	200,000	15,000
CUNNINGHAM & ANTHONY DRIVE	0	18,786	316,214	734,000
S. RACE ST. BRIDGE IMPR.	0	0	50,000	0
GLOVER AVE. STORM SEWER	0	0	125,000	0
MISC. TRAFFIC SIGNALS IMPR.	0	0	20,000	10,000
FLA. AVE. DRAINAGE DITCH	0	0	45,000	0
PROP AQ./ROAD IMPR., FRASCA DEV.	0	0	450,000	0
ENGINEERING, CUNN./AIRPORT RD	0	0	20,000	0
OIL & CHIP ST. MAINTENANCE	0	0	0	200,000
MICHIGAN IMPR. (RACE/VINE)	0	0	50,000	10,000
BROADWAY NEIGHBORHD SEWERS	0	0	0	300,000
TOTAL	\$2,048,342	\$2,079,044	\$2,990,009	\$2,092,980

LIBRARY BUILDING RESERVE

	ACTUAL 1998-99	ACTUAL 1999-00	ACTUAL 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$1,347,861	\$1,909,796	\$2,759,796
REVENUES:				
FOUNDATION DONATIONS	\$0	\$0	\$0	\$1,000,000
STATE GRANT	0	0	100,000	250,000
CITY CONTRIBUTION INCL. INTEREST	1,347,861	595,963	750,000	750,000
TOTAL REVENUES	\$1,347,861	\$595,963	\$850,000	\$2,000,000
EXPENDITURES:				
LIBRARY CONSTRUCTION	\$0	\$0	\$0	\$2,459,300
LIBRARY DESIGN/CONSULTANT	0	34,028	0	0
TOTAL EXPENDITURES	\$0	\$34,028	\$0	\$2,459,300
FUND BAL., END YEAR, RESERVED				
FUTURE LIBRARY EXPANSION:	\$1,347,861	\$1,909,796	\$2,759,796	\$2,300,496

PUBLIC WORKS FACILITY RESERVE

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
TRANSFER, GEN. RESERVE FUND	0	0	15,000	0
EXPENSES:				
ARCHITECT STUDY, PW FACILITY	0	\$0	\$15,000	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

Following is a summary of the funds proposed in this budget for significant capital improvement projects.

CDBG FUND

\$127,000 for street construction and \$100,000 for street lighting improvements are the second phase of a three phase funding for the neighborhood street projects (2002) on Division Street from Oakland Avenue to Thompson Avenue and Oakland Avenue from Broadway Avenue to Division Street and phase 2 of series street lighting replacement (2003) in Area 3B (east of the City Building). An additional \$68,000 for the street projects and another \$50,000 for street lighting are projected to be included next year to complete the CDBG funding portion of these projects.

TIF FUNDS

TIF 1 and TIF 2 each have \$75,000 budgeted for engineering services to complete a study of all street lighting from University Avenue to California Avenue and from Race Street to Vine Street and the feasibility of converting to L72 fixtures. This analysis would also include reviewing electrical needs for the Sweet Corn Festival. \$200,000 is budgeted in TIF 1 for the first construction phase of this project. Additional money will probably be needed to complete the project depending on the final scope and boundaries. \$100,000 is the additional amount needed of the projected \$285,000 to replace the remaining series lighting in Downtown. This includes sections on Broadway Avenue, Main Street, Walnut Street and Water Street. There will be a carryover from FY'01 of \$85,000 for Broadway Avenue lighting and the \$100,000 already budgeted for Downtown lighting. The \$40,000 for the Race Street streetscape is the additional estimated amount needed to complete approximately 1100 lineal of streetscape on Race Street plus address the vault under the sidewalk between Elm Street and Main Street on the east side. There is already \$200,000 budgeted in FY'01 for this project. There will also be a carryover of \$200,000 from FY'01 for streetscape on Broadway Avenue. Addressing the deteriorated crosswalks is estimated to cost \$160,000. The Courthouse streetscape amount of \$275,000 (\$25,000 in TIF One and \$250,000 in TIF Two) is required by the agreement with the County. The agreement with the County also calls for the City to remove the median, existing street lighting and repave Elm Street which is estimated at \$75,000. The \$100,000 for the Vine Street retaining wall is for the local share of a \$260,000 project to rebuild the walls at the Vine Street underpass. \$30,000 is proposed for engineering services to study stabilization of the banks along Boneyard Creek between Race Street and Broadway Avenue.

MFT FUND

\$190,000 is proposed for annual street maintenance costs. This is the additional estimated amount needed for the 2001 MFT maintenance work and 2001 brick street maintenance work. An additional \$910,000 will be used from the FY'01 budget. \$200,000 is the amount estimated for the City's share of the State's East University Avenue project from Guardian Drive to High Cross Road. \$75,000 and \$10,000, respectively, are the estimated City costs of the State's University Avenue @Vine Street and @ Race Street projects. \$85,000 is the additional amount needed for the

Capital Improvement Funds

Lincoln Avenue and Illinois Street traffic signal and intersection work for a total project cost of \$345,000. The City will be reimbursed approximately \$72,000 from the State and \$147,000 from the University for this project.

SBT FUND

\$560,000 is the additional amount needed for this year's sanitary sewer maintenance projects. \$220,000 will also be used from FY'01. Projects will include major lining work to address inflow and infiltration. Other miscellaneous repair work is projected at \$105,000. \$100,000 is shown as the sanitary portion of the Broadway Neighborhood sewer project. This 2002 project also includes \$300,000 in CR&I funds. The project involves addressing various inflow and infiltration problems, street flooding, and providing a drainage outlet for the Oakland Avenue/Division Street neighborhood street improvements.

CAPITAL IMPROVEMENT & REPLACEMENT FUND

Neighborhood street and sidewalks are shown at \$135,000. This 2002 project includes installing sidewalks on portions of Kinch Street, Glover Avenue, Birch Street, and Iowa Street plus \$15,000 towards the Oakland/Division project. An additional \$165,000 is shown for the Florida Avenue extension street costs as provided in the Fairway Estates development agreement. There is also \$175,000 in FY'01 for this work. \$150,000 is shown for storm sewer repairs and lining. \$390,000 (\$190,000 plus \$200,000) is shown for pavement maintenance. This includes our street patching, sidewalk, alley, oil & chip, and slurry seal programs. \$734,000 is the additional amount estimated for the Cunningham Avenue and Anthony Drive project. Another \$766,000 will be carried over from FY'01. The \$300,000 for the Broadway Neighborhood sewers is to address street flooding problems and a drainage outlet for the Oakland Avenue/Division Street neighborhood street project.

RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve (formerly Tax Stabilization)** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. These fluctuations are most often caused by economic changes or changes in State and Federal laws.
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction.
- **Sales Tax Grant/Insurance Reserve** - used for two purposes:
 - To retire the general obligation portion of the 1994C debt issue (used to refinance a portion of the 1990 debt issue). The last debt service payment will be made in 2005.
 - To replace sales tax monies in the general fund that are required to be transferred to the TIF's in order to receive the State sales tax grant. The proceeds to accomplish this originated from the sale of land now occupied by the Federal Courthouse. It is contemplated that monies are available in this fund to continue this transfer until 2007.

Reserve Funds

FINANCIAL SUMMARY
GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND

	ACTUAL 1998-99	ACTUAL 1999-00	PROJ. 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$852,287	\$1,855,955	\$2,600,333	\$2,777,917
REVENUES:				
INTEREST	\$41,917	\$97,615	\$113,240	\$118,000
LOAN REPAYMENT, TIF 2	98,000	98,000	94,000	0
LOAN REPAYMENT, TIF 3	121,900	0	0	0
REPAYMENT, RECYCLING TOTERS	0	0	30,000	30,000
TRANSFER, GEN. FUND	970,100	673,583	0	2,810,440
TOTAL REVENUES	\$1,231,917	\$869,198	\$237,240	\$2,958,440
EXPENDITURES:				
LOAN STONE CREEK DEV.	216,149	33,851	0	0
TRANSFER VERF, NEW EQ.	0	5,631	0	98,650
TRANSFER, CAP. IMPR. FUND	0	0	53,656	1,000,000
TRANSFER LIBRARY BLDG. FUND	0	0	0	750,000
CITY-WIDE NEWSLETTER	0	0	6,000	6,000
LOAN TO MF RECY., TOATERS	0	85,338	0	0
CUSWDS, LANDFILL MONITORING	7,600	0	0	5,210
FIRE VEHICLE INTERCOM SYSTEM	4,500	0	0	0
CITY BLDG. ELEVATOR REPAIRS	0	0	0	20,000
P.W. BLDG. ROOF REPAIRS	0	0	0	100,000
P.W. BACK SHED ROOF INSTALL	0	0	0	40,000
FIRE STATION KITCHEN UPGRADE	0	0	0	10,000
TOTAL EXPENDITURES	\$228,249	\$124,820	\$59,656	\$2,029,860
FUND BAL., END YEAR	\$1,855,955	\$2,600,333	\$2,777,917	\$3,706,497

ECONOMIC DEVELOPMENT RESERVE

	ACTUAL 1998-99	ACTUAL 1990-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$93,590	\$133,681	\$234,397	\$147,887
REVENUES:				
INTEREST	\$5,238	\$11,554	\$14,000	\$5,000
INTEREST REPAYMENT, TIF 3 LOAN	0	26,400	62,000	58,000
REPAYMENT TIF 2 LOAN	95,000	95,000	95,000	95,000
TRANSFER, GEN. RESERVE FUND	0	0	177,000	0
PROP. TAX PROGRAM REIMB.	0	0	0	68,220
FARMER'S MARKET FEES	22,077	25,947	26,000	26,000
TOTAL REVENUES	\$122,315	\$158,901	\$374,000	\$252,220
EXPENDITURES:				
TRANSFER, DOWNTOWN LOANS	\$3,314	\$0	\$7,500	\$15,000
RESEARCH PARK INCENTIVES	0	0	300,000	37,000
RETAIL DEV. PROGRAM COSTS	0	4,011	10,000	10,000
OPTIONS, TITLES, MARKETING	7,500	20,000	2,000	5,000
LOAN, TIF 4 FUND, CONSULTANT	0	8,096	9,904	0
URBANA HOME SHOW	0	0	5,000	5,000
METRO ZONE INCENTIVE PAYMENT	0	0	50,000	0
URBANA BUSINESS ALLIANCE	0	0	25,000	25,000
SEWER PAYMENT, PARK INN	0	0	13,000	0
LOAN, STONE CREEK GOLF DEV.	60,000	0	0	0
FARMER'S MARKET COSTS	11,410	11,609	14,000	22,800
PROPERTY TAX INCENTIVE PROGRAM	0	0	0	72,420
ELITE DINER RELOCATION	0	0	0	55,000
ANDRAE'S DEV. COSTS	0	0	0	61,000
CARLE CONSORTIUM COSTS	0	2,774	0	0
BIG GROVE PROFESSIONAL COSTS	0	11,695	24,106	0
TOTAL EXPENDITURES	\$82,224	\$58,185	\$460,510	\$308,220
FUND BAL., END YEAR, RESERVED FOR				
ECONOMIC DEVELOPMENT PROJECTS	\$133,681	\$234,397	\$147,887	\$91,887

SALES TAX GRANT/ INSURANCE RESERVE

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
FUND BAL., BEG. YEAR	\$1,955,645	\$1,694,825	\$1,577,821	\$1,353,821
REVENUES-INTEREST	50,988	91,141	85,000	82,600
EXPENSES:				
TRANSFER, DEBT SERVICE	\$125,857	\$126,996	\$126,000	\$128,000
TRANSFER, GEN/TIF GRANT	185,951	81,149	183,000	210,000
TOTAL EXPENSES	\$311,808	\$208,145	\$309,000	\$338,000
FUND BAL., END YEAR, RESERVED:				
FOR 1994C DEBT SERVICE	\$753,084	\$666,586	\$576,496	\$376,366
FOR FUTURE TIF GRANT MATCH	\$941,741	\$911,235	\$777,325	\$722,055

PENSION FUNDS

The City and its employees are required by State law to participate in three pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that meet certain minimum hourly standards must participate in the IMRF. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by the IMFR Board. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. Currently, 52% of the City's employees participate in this pension plan.
- **Police Pension Fund** - Sworn police personnel that are accepted by the Police Pension Board must participate in the Police Pension Fund. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. Currently, 23% of the City's employees participate in this pension plan.
- **Firemen's Pension Fund** - Sworn fire personnel that are accepted by the Firemen's Pension Board must participate in the Firemen's Pension Fund. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Firemen's Pension Board, which is made up of elected representatives of active and retired firefighters and 3 City officers. The City Comptroller serves as the Fund Treasurer. Currently, 20% of the City's employees participate in this pension plan.

**IMRF
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
CASH BAL., BEG. YEAR	\$937,663	\$997,797	\$478,812	\$361,052	
REVENUES:					
TRANSFER, GEN. FUND	\$393,055	\$150,000	\$450,000	\$500,000	11.1%
INTEREST	42,309	38,284	20,000	15,000	
CASH ADJUSTMENT, TAXES	393,055	0	0	0	
SUBTOTAL, REVENUES	\$828,419	\$188,284	\$470,000	\$515,000	
TRANSFERS IN:					
C.D.B.G. FUND	16,534	14,009	17,580	17,580	
PEG, CATV FUND	4,130	5,110	4,590	4,590	
HOME FUND	10,300	7,590	11,090	11,090	
A.R.M.S. FUND	3,532	6,760	6,620	6,620	
L.R.C.	13,020	11,602	13,940	13,940	
WORK. COMP. FUND	8,118	6,068	11,020	11,020	
REIMB., U/I FIRE	5,604	6,219	5,400	5,400	
TIF FUNDS	3,266	1,047	3,220	3,220	
EQ. SERVICES FUND	24,440	25,682	26,310	26,310	
RECYCLING FUND	0	2,110	2,200	2,200	
AD. ASST REIM., POLICE	978	2,330	2,420	2,420	
M.V.P.S. FUND	19,410	19,245	20,900	20,900	
TOTAL REVENUES	\$937,751	\$296,056	\$595,290	\$640,290	
EXPENSES:					
I.M.R.F. PAYMENTS	\$875,382	\$812,135	\$710,000	\$740,000	4.2%
SECTION 125 ADMIN.	\$2,235	\$2,906	\$3,050	\$3,300	
TOTAL EXPENSES	\$877,617	\$815,041	\$713,050	\$743,300	
FUND BAL., END YEAR	\$997,797	\$478,812	\$361,052	\$258,042	

**POLICE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
REVENUES:					
PROPERTY TAX	\$837,130	\$912,431	\$927,783	\$1,020,500	10.0%
STATE REPLACEMENT TAX	28,000	41,000	41,000	41,000	
TOTAL REVENUES	\$865,130	\$953,431	\$968,783	\$1,061,500	
PAYMENT TO PENSION BOARD	\$865,130	\$953,431	\$968,783	\$1,061,500	9.6%

**FIRE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
REVENUES:					
PROPERTY TAX	\$358,706	\$406,118	\$430,900	\$474,000	10.0%
STATE REPLACEMENT TAX	36,000	52,000	52,000	52,000	
TOTAL REVENUES	\$394,706	\$458,118	\$482,900	\$526,000	
PAYMENT TO PENSION BOARD	\$394,706	\$458,118	\$482,900	\$526,000	8.9%

DEBT SERVICE FUNDS

As described in the introductory section of this budget document, the City is retiring two non-parking outstanding debt issues (parking debt is reported in the M.V.P.S. fund). Although the authority to pay debt service on these issues is included in the original bond issue, below are listed future debt service requirements for the 1994C Bonds. The portion reported in this fund is the table entitled general. Future debt requirements for the 1992 TIF Bonds are reported with the TIF 3 Financial Summary in the Tax Increment Financing District Funds Section.

GENERAL OBLIGATION PORTION OF THE 1994C BONDS

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
TRANSFER-INS. RESERVE	\$125,857	\$126,996	\$126,000	\$128,000
DEBT SERVICE:				
PRINCIPAL	\$88,480	\$94,010	\$96,775	\$102,305
INTEREST	37,377	32,986	29,225	25,695
TOTAL DEBT SERVICE	\$125,857	\$126,996	\$126,000	\$128,000

1992 TIF 3 BONDS

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
TRANSFER-TIF 3	\$129,046	\$133,099	\$134,000	\$134,000
DEBT SERVICE:				
PRINCIPAL	\$100,000	\$110,000	\$110,000	\$115,000
INTEREST	29,046	23,099	24,000	19,000
TOTAL DEBT SERVICE	\$129,046	\$133,099	\$134,000	\$134,000

1994C BONDS (PRINCIPAL & INTEREST) DEBT SERVICE SCHEDULE

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2000-01	96,775	27,954	124,729
2001-02	102,305	23,019	125,324
2002-03	107,835	17,801	125,636
2003-04	113,365	12,194	125,559
2004-05	118,895	6,242	125,137
TOTALS	\$539,175	\$87,210	\$626,385



City of Urbana Budget Fiscal Year 2001-2002

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CITY COUNCIL

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	PROPOSED 2001-02	% CHG.
100					
COUNCIL MEMBERS (7)	\$26,600	\$26,600	\$26,600	\$26,600	0.0%
200					
BOOKS & PERIODICALS	\$0	\$260	\$350	\$350	
OFFICE SUPPLIES	0	0	300	300	
MISC. SUPPLIES	39	17	100	100	
TOTAL	\$39	\$277	\$750	\$750	0.0%
300					
TRAVEL AND CONFERENCE	\$0	\$1,975	\$7,560	\$7,560	
TELEPHONE/POSTAGE	0	0	800	800	
SPECIAL CONSTRUCTUAL ASST.	0	0	100	100	
TOTAL	\$0	\$1,975	\$8,460	\$8,460	0.0%
DEPARTMENT TOTAL	\$26,639	\$28,852	\$35,810	\$35,810	0.0%

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EXECUTIVE DEPARTMENT ADMINISTRATION DIVISION

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
MAYOR	\$39,367	\$39,367	\$40,551	\$43,307	
CHIEF ADMIN. OFFICER	88,775	88,779	92,750	96,290	
CAO SALARY TO DEF. COMP. PLA	0	3,510	8,500	8,500	
ADMIN. SECRETARY (.6 TO 1)	21,817	16,478	28,970	30,460	
EXECUTIVE SECRETARY	31,537	32,784	34,670	35,870	
EXECUTIVE INTERN (.5)	6,966	4,048	8,920	9,230	
OVERTIME	0	0	460	470	
EMPLOYEE INSURANCE	9,466	10,954	12,230	13,960	
TOTAL 100	\$197,928	\$195,920	\$227,051	\$238,087	4.9%
200					
BOOKS & PERIODICALS	\$407	\$207	\$450	\$450	
OFFICE SUPPLIES	799	754	800	800	
COPIER SUPPLIES	1,136	892	1,960	1,960	
TOTAL 200	\$2,342	\$1,853	\$3,210	\$3,210	0.0%
300					
DUES & SUBSCRIPTIONS	\$4,374	\$2,935	\$4,500	\$4,000	
CELLUAR/PAGING SERV.	1,602	1,607	2,800	2,800	
TRAVEL AND CONFERENCE	6,396	4,274	7,000	7,000	
CATV COMMISSION	908	3,000	3,000	3,000	
VEHICLE SERVICES	2,848	5,000	5,130	6,160	
PRINTING SERVICES	359	473	500	500	
HEARINGS & ARBITRATIONS	1,556	350	2,000	4,500	
SPECIAL COUNSEL	20,709	4,095	14,600	14,600	
DISABILITY SERVICES	0	0	1,030	1,030	
CITY INSURANCE	2,975	3,052	3,800	4,070	
TRANSFER, WORKER'S COMP.	500	520	520	260	
TELEPHONE	3,031	3,383	3,520	3,770	
COPIER LEASE & MAINT.	4,252	3,677	8,970	8,970	
CITY COMPUTERIZATION	12,500	12,940	13,460	14,070	
EMPLOYEE PROGRAMS	5,669	5,823	7,000	7,500	
TOTAL 300	\$67,679	\$51,129	\$77,830	\$82,230	5.7%
400					
VEH. REPL. CHARGE	\$7,390	\$7,760	\$8,070	\$8,390	4.0%
DIVISION TOTAL	\$275,339	\$256,662	\$316,161	\$331,917	5.0%

**EXECUTIVE DEPARTMENT
LEGAL DIVISION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
CITY ATTORNEY/CORP. COUNSEL	\$66,940	\$69,271	\$74,280	\$76,880	
LEGAL SECRETARY	28,641	29,910	31,850	32,970	
ASST. CITY ATTORNEY	52,410	54,373	58,300	60,340	
INTERN	17,015	19,258	23,680	24,510	
P-T CLERICAL (.5 TO .75)	1,257	9,196	13,890	14,380	
OVERTIME	0	34	180	190	
EMPLOYEE INSURANCE	6,524	7,300	8,150	9,300	
TOTAL 100	\$172,787	\$189,342	\$210,330	\$218,570	3.9%
200					
BOOKS & PERIODICALS	\$8,939	\$7,975	\$9,600	\$9,600	
OFFICE SUPPLIES	881	1,174	1,900	1,900	
TOTAL 200	\$9,820	\$9,149	\$11,500	\$11,500	0.0%
300					
DUES & SUBSCRIPTIONS	\$2,097	\$2,511	\$2,600	\$2,600	
TRAVEL AND CONFERENCE	2,665	2,348	4,000	4,000	
CODIFICATION	4,217	2,222	5,240	5,240	
PROF. LEGAL SERVICES	12,802	6,702	17,000	33,000	
CITY INSURANCE	2,135	2,190	2,720	2,910	
TRANSFER, WORKER'S COMP.	410	420	420	210	
CITY TELEPHONE	3,031	3,383	3,520	3,770	
TOTAL 300	\$27,357	\$19,776	\$35,500	\$51,730	45.7%
DIVISION TOTAL	\$209,964	\$218,267	\$257,330	\$281,800	9.5%

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EXECUTIVE DEPARTMENT HUMAN RELATIONS DIVISION

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
HUMAN RELATIONS OFFICER	\$42,555	\$44,971	\$45,840	\$47,450	
ADMINISTRATIVE SEC. (.4)	14,514	10,985	0	0	
EMPLOYEE INSURANCE	3,043	3,655	4,080	4,660	
TOTAL 100	\$60,112	\$59,611	\$49,920	\$52,110	4.4%
200					
BOOKS & PERIODICALS	\$43	\$77	\$150	\$150	
BOOKS, COMMISSION BUDGET	0	0	350	350	
OFFICE SUPPLIES	200	191	200	200	
TOTAL 200	\$243	\$268	\$700	\$700	0.0%
300					
DUES & SUBSCRIPTIONS	\$170	\$150	\$490	\$490	
TRAVEL AND CONFERENCE	1,997	2,064	2,010	2,010	
COMMISSION TRAINING	1,250	874	1,000	1,000	
TRAINING, COMMISSION BUDGET	0	0	1,000	1,000	
H/R HEARING OFFICER	0	8,960	10,000	10,000	
M.L. KING SPEAKERS/GRANTS	1,426	1,447	1,500	1,500	
GRANTS, COMMISSION BUDGET	0	0	1,200	1,200	
COMM. ED., COMMISSION BUDGET	0	0	1,500	1,500	
PRINTING SERVICES	55	73	100	100	
PRINTING, COMMISSION BUDGET	0	0	400	400	
CITY INSURANCE	676	693	860	920	
TRANSFER, WORKER'S COMP.	250	260	260	130	
CITY TELEPHONE	1,300	1,451	1,510	1,620	
TOTAL 300	\$7,124	\$15,972	\$21,830	\$21,870	0.2%
DIVISION TOTAL	\$67,479	\$75,851	\$72,450	\$74,680	3.1%

**EXECUTIVE DEPARTMENT
PERSONNEL DIVISION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
PERSONNEL MANAGER	\$50,947	\$52,719	\$54,890	\$56,800	
SECRETARY	24,996	26,045	27,730	28,710	
PERS. REPRESENTATIVE	24,908	29,073	31,700	36,370	
CIVIL SERVICE COMMISSIONERS	270	360	370	370	
OVERTIME	36	317	350	360	
EMPLOYEE INSURANCE	6,524	7,300	7,520	9,300	
TOTAL	\$107,681	\$115,814	\$122,560	\$131,910	7.6%
200					
BOOKS & PERIODICALS	\$387	\$3	\$400	\$400	
OFFICE SUPPLIES	818	807	800	800	
TOTAL	\$1,205	\$810	\$1,200	\$1,200	0.0%
300					
DUES & SUBSCRIPTIONS	\$900	\$832	\$860	\$900	
PAGER EXPENSE	41	247	280	280	
TRAVEL AND CONFERENCE	2,129	3,319	2,600	2,940	
TRAVEL, RECRUITMENT	2,747	1,834	3,580	3,580	
TRAINING AND EDUCATION	2,860	1,939	3,500	3,500	
PHYSICAL EXAMINATIONS	11,804	12,652	16,000	16,000	
EMPL. DRUG TESTING PROG.	1,975	2,450	3,000	3,000	
PROF. SERVICES, EXAMS	6,038	4,506	9,600	9,500	
EDUCATIONAL REIMBURSEMENTS	4,789	4,260	4,000	4,000	
U/I SUPV. CERT. PROGRAM	12,697	12,861	12,000	11,000	
EMPLOYEE ASSISTANCE PROG.	4,324	4,324	4,600	4,600	
PRINTING SERVICES	574	547	600	600	
ADVERTISING, RECRUITMENT	20,786	17,482	17,000	19,120	
IPELRA SALARY SURVEY	0	0	400	400	
CITY INSURANCE	1,804	1,851	2,300	2,460	
TRANSFER, WORKER'S COMP.	260	270	270	140	
CITY TELEPHONE	3,031	3,383	3,520	3,770	
TOTAL	\$76,759	\$72,757	\$84,110	\$85,790	2.0%
DIVISION TOTAL	\$185,645	\$189,381	\$207,870	\$218,900	5.3%

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FINANCE DEPARTMENT ADMINISTRATION PROGRAM

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
COMPROLLER	\$76,199	\$79,478	\$86,950	\$89,990	
SECRETARY (.5)	12,830	13,413	14,290	14,780	
EMPLOYEE INSURANCE	3,262	3,655	4,080	4,660	
TOTAL 100	\$92,291	\$96,546	\$105,320	\$109,430	3.9%
200					
BOOKS & PERIODICALS	\$246	\$81	\$400	\$200	
OFFICE SUPPLIES	2,837	3,521	2,800	3,800	
COPIER SUPPLIES	1,136	892	1,960	1,960	
TOTAL 200	\$4,219	\$4,494	\$5,160	\$5,960	15.5%
300					
DUES & SUBSCRIPTIONS	\$1,224	\$1,542	\$1,800	\$1,800	
CELLUAR/PAGING SERVICES	174	177	200	200	
TRAVEL AND CONFERENCE	1,532	1,791	2,500	2,500	
VEHICLE SERVICE	1,171	1,113	2,980	3,580	
AUDITING	19,081	20,225	21,540	22,540	
REAL ESTATE TAXES	513	935	1,000	1,000	
CITY INSURANCE	1,682	1,726	2,150	2,300	
TRANSFER, WORKER'S COMP.	300	310	310	160	
TELEPHONE	1,705	1,903	1,980	2,120	
COPIER LEASE & MAINT.	2,726	2,357	5,750	5,750	
CITY COMPUTERIZATION	42,700	44,200	45,970	48,040	
TOTAL 300	\$72,808	\$76,279	\$86,180	\$89,990	4.4%
400					
VEH. REPL. CHARGE	\$24,340	\$25,560	\$26,780	\$27,850	4.0%
PROGRAM TOTAL	\$193,658	\$202,879	\$223,440	\$233,230	4.4%

**FINANCE DEPARTMENT
PARKING, PERMITS AND REVENUE COLLECTION PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
OFFICE SUPERVISOR	\$45,087	\$46,811	\$48,750	\$50,440	
SECRETARY (.5)	12,830	13,413	14,290	14,780	
CLERK CASHIER (2)	51,297	53,743	55,950	57,900	
PART-TIME	0	0	1,410	1,460	
EMPLOYEE INSURANCE	7,611	8,515	9,510	10,850	
TOTAL 100	\$116,825	\$122,482	\$129,910	\$135,430	4.2%
200					
PARKING TICKETS	\$7,469	\$7,419	\$10,800	\$10,000	
COMPUTER TICKET SUPPLIES	2,550	1,153	2,500	2,500	
LICENSE SUPPLIES	1,017	686	1,000	1,000	
TOTAL 200	\$11,036	\$9,258	\$14,300	\$13,500	-5.6%
300					
TRAINING AND EDUCATION	\$556	\$1,392	\$1,100	\$2,000	
SPECIAL MAILER PRINTING	4,845	5,208	7,050	6,680	
VEHICLE SERVICES	757	1,408	3,140	3,770	
VEHICLE REGISTRATIONS TAPE	2,032	1,790	2,500	2,500	
CREDIT CARD EXPENSE	326	623	750	750	
CITY INSURANCE	1,538	1,578	1,960	2,100	
TRANSFER, WORKER'S COMP.	360	370	370	190	
CITY TELEPHONE	1,705	1,903	1,980	2,120	
TOTAL 300	\$12,119	\$14,272	\$18,850	\$20,110	6.7%
PROGRAM TOTAL	\$139,980	\$146,012	\$163,060	\$169,040	3.7%

Supplementary Expenditure Report

FINANCE DEPARTMENT FINANCIAL SERVICES PROGRAM

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
ACCT. CLERK SUPERVISOR	\$40,142	\$41,966	\$44,690	\$46,260	
ACCOUNT CLERK II	23,269	23,290	26,930	27,870	
ACCOUNT CLERK I (.5 TO 1)	22,911	23,728	24,650	25,510	
OVERTIME	0	43	1,670	1,730	
EMPLOYEE INSURANCE	6,524	7,300	8,150	9,300	
TOTAL 100	\$92,846	\$96,327	\$106,090	\$110,670	4.3%
200					
GENERAL CITY SUPPLIES	\$9,414	\$10,988	\$13,200	\$13,200	
COMPUTER SUPPLIES	20,316	20,413	21,420	21,420	
TOTAL 200	\$29,730	\$31,401	\$34,620	\$34,620	0.0%
300					
TRAINING AND EDUCATION	\$698	\$1,524	\$1,600	\$2,000	
GENERAL CITY POSTAGE	45,480	46,902	52,300	50,900	
OFFICE EQ. MAINTENANCE	4,454	5,120	5,000	6,000	
CITY INSURANCE	1,991	2,043	2,540	2,720	
TRANSFER, WORKER'S COMP.	260	270	270	140	
CITY TELEPHONE	1,705	1,903	1,980	2,120	
TOTAL 300	\$54,588	\$57,762	\$63,690	\$63,880	0.3%
PROGRAM TOTAL	\$177,164	\$185,490	\$204,400	\$209,170	2.3%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	1998-99	1999-00	2000-01	2001-02	
100					
INFO. SERVICES MANAGER	\$26,461	\$61,726	\$66,190	\$68,510	
P.C. ANALYST/NETWORK COORD	24,040	27,477	43,220	44,730	
COMPUTER SYSTEMS PROG. II	37,576	39,398	44,650	46,210	
COMPUTER SYSTEMS SPECIALIS	32,191	34,766	29,430	30,450	
WEB DOCUMENTS COORD. (.75)	0	0	0	22,840	
PART-TIME INTERN	3,813	8,968	6,390	3,200	
OVERTIME	7,437	5,650	9,670	10,010	
EMPLOYEE INSURANCE	8,699	9,739	10,880	14,750	
TOTAL 100	\$140,217	\$187,724	\$210,430	\$240,700	14.4%
300					
DUES AND MEMBERSHIPS	\$0	\$0	\$300	\$300	
TRAINING AND EDUCATION	3,425	4,906	6,430	6,430	
CITY INSURANCE	1,768	1,814	2,260	2,420	
TRANSFER, WORKER'S COMP.	360	370	370	190	
CITY TELEPHONE	1,705	1,903	1,980	2,120	
TOTAL 300	\$7,258	\$8,993	\$11,340	\$11,460	1.1%
PROGRAM TOTAL	\$147,475	\$196,717	\$221,770	\$252,160	13.7%

Supplementary Expenditure Report

CITY CLERK

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
CITY CLERK	\$34,627	\$34,628	\$35,668	\$38,093	
ADMIN. SECRETARY	30,835	31,908	33,220	34,380	
SECRETARY	24,921	25,875	26,950	27,880	
DEPUTY CITY CLERK	600	623	600	620	
OVERTIME	765	896	1,480	1,530	
EMPLOYEE INSURANCE	6,524	7,300	8,150	9,300	
TOTAL 100	\$98,272	\$101,230	\$106,068	\$111,803	5.4%
200					
OFFICE SUPPLIES	\$1,319	\$1,419	\$1,490	\$1,490	
COPIER SUPPLIES	400	314	690	690	
TOTAL 200	\$1,719	\$1,733	\$2,180	\$2,180	0.0%
300					
DUES & SUBSCRIPTIONS	\$619	\$492	\$500	\$500	
TRAVEL AND CONFERENCE	1,961	2,414	2,800	2,800	
TRAINING AND EDUCATION	462	125	640	640	
VEHICLE SERVICES	0	0	1,000	1,200	
RECORDING FEES	462	819	920	920	
NEWSPAPER PUBL., LEGALS	2,402	3,503	5,380	5,380	
MICROFILM PROJECT	54,420	56,330	58,580	60,630	
CITY INSURANCE	1,718	1,762	2,190	2,340	
TRANSFER, WORKER'S COMP.	310	320	320	160	
TELEPHONE	2,420	2,701	2,810	3,010	
COPIER LEASE & MAINT.	664	574	1,400	1,400	
CITY COMPUTERIZATION	6,200	6,420	6,680	6,980	
TOTAL 300	\$71,638	\$75,460	\$83,220	\$85,960	3.3%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
CHIEF OF POLICE	\$75,584	\$78,746	\$84,190	\$87,130	
SECRETARY	27,203	28,438	31,190	32,280	
EMPLOYEE INSURANCE	4,349	4,870	5,440	6,210	
TOTAL 100	\$107,136	\$112,054	\$120,820	\$125,620	4.0%
200					
BOOKS & PERIODICALS	\$20	\$175	\$180	\$180	0.0%
EMPL. RECOGNITION SUPPLI	0	0	0	300	
TOTAL 200	\$20	\$175	\$180	\$480	166.7%
300					
DUES & SUBSCRIPTIONS	\$2,207	\$2,356	\$2,500	\$2,500	
TRAVEL AND CONFERENCE	3,478	1,699	3,500	3,500	
VEHICLE SERVICE	1,710	2,855	2,330	2,800	
CITY INSURANCE	3,593	3,687	4,590	4,910	
TRANSFER, WORKER'S COMP.	3,760	3,890	3,890	2,300	
CITY TELEPHONE	3,401	3,796	3,950	4,230	
TOTAL 300	\$18,149	\$18,283	\$20,760	\$20,240	-2.5%
400					
VEH. REPL. CHARGE-REG.	\$186,820	\$210,960	\$221,620	\$230,490	
VEH. REPL., NEW EQ.	\$0	\$0	\$0	\$2,400	
TOTAL 400	\$186,820	\$210,960	\$221,620	\$232,890	5.1%
DIVISION TOTAL	\$312,125	\$341,472	\$363,380	\$379,230	4.4%

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POLICE DEPARTMENT PATROL PROGRAM

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
ASSISTANT CHIEF	\$61,883	\$66,529	\$66,810	\$69,150	
LIEUTENANTS (3 TO 2)	167,676	176,899	120,190	124,400	
SERGEANTS	255,039	350,261	361,160	378,870	
OFFICERS (26 TO 27)	1,058,067	1,098,963	1,098,410	1,136,840	
K-9 OFFICER (SGT.)	38,000	0	45,580	47,360	
ADD'L OFFICER, SCHOOL	0	0	0	42,105	
BEN. ADD'L OFFICER, SCHO	0	0	0	10,700	
OVERTIME	59,240	(8,483)	34,420	40,000	
STEP OVERTIME	16,518	15,076	18,390	19,030	
SPECIAL ENFOR. OT	6,864	10,021	22,950	23,750	
OVERTIME, TRAINING	0	5,510	0	3,740	
OVERTIME, F.T.O.	0	5,460	0	0	
SICK LEAVE INCENT.	3,554	2,498	8,220	8,220	
PERSONAL LEAVE ACCRUAL	15,671	16,298	16,950	17,540	
HOLIDAY PAY	42,770	66,508	76,190	78,860	
LONGEVITY	70,617	87,306	110,530	110,700	
EDUCATIONAL INCENTIVE	770	709	770	0	
EMPLOYEE INSURANCE	86,988	99,784	114,240	130,470	
TOTAL 100	\$1,883,657	\$1,993,339	\$2,094,810	\$2,241,735	7.0%
200					
UNIFORMS AND EQ. REPL	\$2,563	\$2,980	\$5,220	\$4,720	
CRIME PREV. MATERIALS	0	0	0	1,000	
INITIAL EQ, ADD'L OFF.	2,200	0	0	2,200	
U.C.A.P. SUPPLIES	380	651	1,000	1,000	
AMMUNITION SUPPLIES	2,578	1,176	3,000	3,600	
SUPPLIES, K-9	273	452	1,000	1,000	
TOTAL 200	\$7,994	\$5,259	\$10,220	\$13,520	32.3%
300					
EMPLOYEE WELLNESS	\$985	\$564	\$2,740	\$2,740	
TRAINING AND EDUCATION	12,314	15,230	16,260	16,260	
INITIAL TRAIN., ADD'L OFF	6,901	0	0	6,000	
CLOTHING ALLOWANCE	22,938	26,481	29,550	30,580	
CELLUAR PHONE	12,440	12,862	12,000	12,000	
VEHICLE SERVICE	70,671	99,608	109,790	131,750	
VEH. SERV., K-9	2,862	3,612	4,290	5,150	
EQ. SERVICE AND REPAIR	870	1,302	3,120	3,120	
STUDENT PARTY PATROL	0	2,500	4,500	3,500	
CENTRAL BOOKING FEE	22,669	26,535	27,600	28,600	
RANGE MOWING	1,205	1,225	1,100	1,100	
RANGE OPERATING	996	2,420	2,800	2,800	
TOWING SERVICES	0	1,008	600	600	
METCAD DISPATCH AGREEMEN	205,565	202,519	210,600	210,600	0.0%
E.C.I.P.T.P. TRAINING	4,711	4,711	5,075	5,075	
CRISIS INTERVENTION SERV.	4,992	4,992	5,500	5,500	
EM. SUPPORT SERVICE TEAM	0	0	1,000	2,000	
CITY INSURANCE	59,457	61,006	65,360	69,940	
TRANSFER, WORKER'S COMP.	71,950	74,470	73,520	32,680	
CITY TELEPHONE	3,451	3,796	3,950	4,230	
TOTAL 300	\$504,977	\$544,841	\$579,355	\$574,225	-0.9%
PROGRAM TOTAL	\$2,396,628	\$2,543,439	\$2,684,385	\$2,829,480	5.4%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATION PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
LIEUTENANT	0	0	63,980	66,220	
SERGEANT	42,468	44,154	91,361	47,360	
OFFICERS	226,084	237,130	198,499	252,630	
PHOTO/EVIDENCE TECHNICIAN	26,433	54,821	26,930	30,240	
SUPPORT SERVICES CLERK	25,899	26,796	27,760	28,740	
OVERTIME	19,860	32,535	28,810	29,820	
STANDBY PAY	7,460	7,870	8,008	8,270	
PERSONAL TIME ACCRUAL	2,725	2,834	2,950	3,050	
POLICE LONGEVITY	10,571	19,092	18,540	21,370	
AFSCME LONGEVITY	3,073	2,685	2,780	2,880	
EMPLOYEE INSURANCE	17,398	17,039	16,310	21,270	
TOTAL 100	\$381,971	\$444,956	\$485,928	\$511,850	5.3%
200					
UNIFORMS AND EQUIPMENT	\$0	\$0	\$0	\$500	
300					
SEIZED DRUG FUND EXPENSES	\$2,183	\$1,615	\$2,000	\$2,000	
TRAINING AND EDUCATION	9,851	7,511	10,360	10,360	
VEHICLE LEASING	10,233	15,000	15,600	16,220	
VEHICLE SERVICES	11,110	10,386	17,550	21,060	
VEHICLE SERV, DARE	1,182	586	0	0	
TRAVEL, INVESTIGATIONS	491	1,011	3,000	4,000	
OUTSIDE PROF. SERVICES	4,590	1,907	3,000	3,000	
INVEST. PAYMENTS	1,055	1,000	2,000	3,000	
UNIFORM REPLACEMENT	0	161	200	200	
LEXUS/NEXUS SERVICES	0	0	0	2,000	
CITY INSURANCE	9,846	10,103	12,560	13,440	
TRANSFER, WORKER'S COMP.	23,230	24,040	24,040	12,020	
CITY TELEPHONE	3,401	3,796	3,950	4,230	
COMMUNICATIONS I.T.F.	1,020	29	1,600	1,600	
TOTAL 300	\$78,192	\$77,145	\$95,860	\$93,130	-2.8%
PROGRAM TOTAL	\$460,163	\$522,101	\$581,788	\$605,480	4.1%

Supplementary Expenditure Report

POLICE DEPARTMENT SUPPORT SERVICES PROGRAM

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
LIEUTENANT	60,016	63,924	66,560	68,880	
SUPPORT SERVICES SUPERV.	35,395	36,698	38,400	39,740	
SUPPORT SERVICES CLERK I	51,747	25,873	55,530	57,470	
SUPPORT SERVICES CLERK II	51,747	60,018	56,570	58,520	
SUPPORT SERVICES CLERK III	51,747	19,027	56,990	58,930	
P-T SERVICES CLERK (.25)	1,524	54,641	5,720	10,920	
AD. ASST(TEMPORARY,GRANT)	15,390	0	22,161	22,940	
OVERTIME	8,088	(2,593)	7,260	7,780	
AFSCME LONGEVITY	5,027	6,070	6,830	9,940	
EMPLOYEE INSURANCE	19,572	21,909	24,470	25,290	
PENSION (AD ASST)	2,256	2,330	3,348	3,350	
TOTAL 100	\$302,509	\$287,897	\$343,839	\$363,760	5.8%
200					
OFFICE SUPPLIES	\$8,028	\$8,915	\$11,340	\$11,040	
CITY BLDG. COPIER SUPPLIES	325	255	560	560	
PAPER FOR POLICE MACHINE	997	783	1,720	1,720	
POLICE COPIER SUPPLIES	1,582	1,756	1,900	1,900	
EQ., POLICE SUPPLIES	11,680	10,870	12,800	12,800	
TOTAL 200	\$22,612	\$22,579	\$28,320	\$28,020	-1.1%
300					
COMMUNICATIONS SERVICES	\$5,663	\$8,647	\$10,310	\$10,310	
VEHICLE SERVICE	3,245	2,704	3,800	4,560	
TOWING SERVICES	973	0	0	0	
EQ. SERVICE AND REPAIR	532	130	2,196	2,200	
TRANSCRIBER MAINT.	553	522	553	550	
M.D.T. MAINTENANCE	2,592	2,592	3,000	3,000	
C.M.S./I.W.I.N. FEES	5,962	5,940	8,670	8,670	
CONTRACTUAL SHREDDING	585	714	1,000	2,000	
FAX MACHINE MAINTENANCE	0	252	150	150	
CITY INSURANCE	5,850	6,003	7,460	7,980	
TRANSFER, WORKER'S COMP.	2,730	2,830	2,830	1,420	
CITY TELEPHONE	3,401	3,796	3,950	4,230	
CITY BLDG. COPIER MAINT.	1,090	943	2,300	2,300	
POLICE COPIER MAINT.	2,153	2,616	2,600	2,600	
CITY COMPUTERIZATION	61,300	63,450	65,990	68,960	
A.R.M.S. CONTRIBUTION	7,284	9,400	11,140	12,990	
SPECIAL POLICE S/W MAINT	500	0	500	500	
METCAD TERMINAL MAINT.	0	0	850	0	
TOTAL 300	\$104,413	\$110,539	\$127,299	\$132,420	4.0%
PROGRAM TOTAL	\$429,534	\$421,015	\$499,458	\$524,200	5.0%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARDS PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
SCHOOL CROSSING GUARDS	\$32,455	\$36,046	\$39,520	\$40,900	3.5%
200					
MISC. SUPPLIES	\$76	\$339	\$360	\$360	0.0%
300					
CITY INSURANCE	\$1,207	\$1,239	\$1,540	\$1,650	7.1%
TRANSFER, WORKER'S COMP.	260	270	270	140	
TOTAL 300	\$1,467	\$1,509	\$1,810	\$1,790	-1.1%
PROGRAM TOTAL	\$33,998	\$37,894	\$41,690	\$43,050	3.3%

**POLICE DEPARTMENT
METER PATROL PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
METER PATROL SUPERVISOR	\$23,955	\$24,871	\$25,900	\$26,800	
METER PATROL PART-TIME	62,292	58,371	66,910	79,250	
EMPLOYEE INSURANCE	2,175	2,430	2,710	3,100	
TOTAL 100	\$88,422	\$85,672	\$95,520	\$109,150	14.3%
200					
UNIFORMS AND EQUIPMENT	\$732	\$544	\$1,230	\$1,230	0.0%
300					
VEHICLE SERVICE	\$7,473	\$9,881	\$11,410	\$13,690	
CITY INSURANCE	1,538	1,578	1,960	2,100	
TRANSFER, WORKER'S COMP.	260	270	270	140	
TOTAL 300	\$9,271	\$11,729	\$13,640	\$15,930	16.8%
PROGRAM TOTAL	\$98,425	\$97,945	\$110,390	\$126,310	14.4%

Supplementary Expenditure Report

POLICE DEPARTMENT ANIMAL CONTROL PROGRAM

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
ANIMAL CONTROL WARDEN	\$13,369	\$17,229	\$24,870	\$25,740	
AN. WARDEN (PART-TIME)	0	0	2,130	2,205	
OVERTIME	267	100	860	890	
EMPLOYEE INSURANCE	2,175	2,430	2,710	3,100	
TOTAL 100	\$15,811	\$19,759	\$30,570	\$31,935	4.5%
200					
UNIFORMS AND EQUIPMENT	\$722	\$145	\$360	\$360	0.0%
300					
CLOTHING ALLOWANCE	\$109	\$211	\$200	\$200	
VEHICLE SERVICE	1,760	2,861	3,720	4,460	
DOG IMPOUNDMENT	34,640	36,030	37,470	39,340	
CITY INSURANCE	898	922	1,150	1,230	
TRANSFER, WORKER'S COMP.	260	270	270	140	
TOTAL 300	\$37,667	\$40,294	\$42,810	\$45,370	6.0%
PROGRAM TOTAL	\$54,200	\$60,198	\$73,740	\$77,665	5.3%

FIRE RESCUE SERVICES DEPARTMENT

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
FIRE CHIEF	\$39,489	\$76,752	\$81,110	\$83,950	
DIVISION OFFICERS (3 TO	154,406	163,516	223,460	231,470	
DIV. OFFICER (PREV./ED)	50,852	48,843	0	0	
COMPANY OFFICERS (9 to 1	604,393	638,324	665,200	665,200	
FIRE FIGHTER (28 to 37)	1,142,760	1,199,682	1,243,110	1,243,120	
SECRETARY	21,259	25,114	26,150	27,060	
P-T SECRETARIAL	0	426	1,040	1,080	
PREV./ED. INSP., UNIV. I	41,418	42,858	45,960	47,570	
OVERTIME	106,247	126,563	183,300	183,300	
ADD'L OVERTIME, RISK WAT	0	0	0	2,000	
UPGRADE PAY	15,009	14,184	16,250	16,250	
I.L.S. CERT. PAY	20,001	25,660	29,950	31,470	
SICK LEAVE INCENTIVE	2,169	1,472	5,650	5,650	
HOLIDAY PAY	64,022	69,110	72,480	72,480	
LONGEVITY/STEP	152,592	180,910	228,940	354,350	
EDUCATIONAL INCENTIVE	6,375	6,800	8,500	8,950	
EMPLOYEE INSURANCE	121,785	143,602	170,850	194,940	
EMT BONUS	4,500	7,200	7,800	7,800	
TRANSFER, PENSION U/I	33,037	39,167	42,300	42,300	
TOTAL 100	\$2,580,314	\$2,810,183	\$3,052,050	\$3,218,940	5.5%
200					
OFFICE SUPPLIES	\$3,550	\$3,607	\$3,605	\$4,370	
BLDG. MAINT. SUPPLIES	4,485	4,471	4,635	4,640	
CITY BLDG. COPIER SUPPLI	464	364	800	800	
PAPER/FIRE COPIER	133	105	230	230	
FIRE COPIER SUPPLIES	0	0	500	500	
UNIFORMS AND EQUIPMENT	29,060	25,485	26,400	27,560	
REPL. HOSE	316	78	1,030	1,030	
P.P.E. REPL.	6,902	5,033	6,440	7,090	
HAZMATS SUPPLIES	1,500	2,367	2,480	2,480	
FIRST AID SUPPLIES	2,413	3,052	3,390	3,390	
ARSON INV. SUPPLIES	254	475	475	670	
DETECTOR REPL.	2,285	2,482	3,000	2,000	
DETEC. REPL., DONATED	1,143	0	0	0	
FIRE PREVENTION MATERIAL	6,399	5,810	5,950	6,810	
TOTAL 200	\$58,904	\$53,329	\$58,935	\$61,570	4.5%

Supplementary Expenditure Report

**FIRE RESCUE SERVICES DEPARTMENT
(CONTINUED)**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
300					
EMPLOYEE PHYSICALS	\$5,228	\$12,224	\$12,100	\$12,100	
DUES & SUBSCRIPTIONS	1,282	1,697	2,140	2,140	
SOFTWARE MAINT.	760	1,060	1,200	1,200	
TRAVEL AND CONFERENCE	1,127	3,316	5,420	5,420	
TRAINING AND EDUCATION	9,358	7,600	10,880	12,880	
I.L.S./E.M.S. TRAINING	0	820	1,500	1,500	
ILS./EMS TRAINING (ONE-T	0	0	4,750	3,750	
2% FIRE INS. PAYMENT	17,413	20,704	21,700	22,800	
RELOCATION COSTS	6,466	0	0	0	
UNIFORM ALLOWANCE	7,730	6,586	7,540	7,540	
CELLUAR/PAGING SERVICES	4,547	5,207	5,400	4,400	
COMMUNICATION REPAIRS	2,122	1,829	1,680	1,680	
LAUNDRY AND TOWELS	652	734	820	820	
VEHICLE SERVICE	85,362	81,405	84,400	101,280	
CITY INSURANCE	55,569	57,016	60,400	64,630	
TRANSFER, WORKER' S COME	115,590	119,640	119,640	59,820	
CITY TELEPHONE	5,192	5,795	6,030	6,450	
CITY BLDG. COPIER MAINT.	948	820	2,000	2,000	
FIRE COPIER MAINT.	0	396	370	370	
DISPATCH CONTRACT, METCA	85,356	85,738	86,600	86,600	
CITY COMPUTERIZATION	9,600	9,940	10,340	10,810	
ESDA SERVICES	2,962	1,942	2,000	2,000	
METCAD TERMINAL MAINT.	0	0	200	200	
DEFIBRULATOR MAINT.	1,323	2,671	2,700	2,700	
GROUND LADDER TEST.	902	0	1,002	1,150	
EM. SUPPORT SERVICES TEA	0	0	1,000	2,000	
AIR SYSTEM TESTING	675	2,720	3,300	3,300	
TOTAL 300	\$420,164	\$429,860	\$455,112	\$419,540	-7.8%
400					
VEH. REPL. CHARGE	\$117,575	\$160,993	\$171,560	\$178,420	4.0%
VEH. REPL. CHARGE, ADD'L	0	0	0	2,320	#DIV/0!
TOTAL 400	\$117,575	\$160,993	\$171,560	\$180,740	5.4%
DEPARTMENT TOTAL	\$3,176,957	\$3,454,365	\$3,737,657	\$3,880,790	3.8%

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION DIVISION**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
DIRECTOR OF PUBLIC WORKS MANAGER ENGINEERING DIV. ADMINISTRATION (1 TC SECRETARY (2) PUBLIC WORKS CLERK CLERK TYPIST (P-T) LONGEVITY EMPLOYEE INSURANCE	\$79,324	\$85,739	\$90,080	\$93,240	
TOTAL 100	\$238,824	\$240,138	\$227,250	\$238,890	5.1%
200					
BOOKS AND PERIODICALS OFFICE SUPPLIES CITY BLDG. COPIER SUPPLIE P.W. COPIER PAPER P.W. COPIER SUPPLIES	\$1,007 7,147 533 800 1,246	\$1,040 7,092 419 628 804	\$1,400 7,500 920 1,380 500	\$1,500 7,500 920 1,380 0	
TOTAL 200	\$10,733	\$9,983	\$11,700	\$11,300	-3.4%
300					
DUES & SUBSCRIPTIONS CELLUAR/PAGING SERV. TRAVEL AND CONFERENCE TRAINING AND EDUCATION VEHICLE SERVICE PRINTING SERVICES TEMPORARY CLERICAL SERVIC SHIPPING CHARGES ALARM SERVICE MONITORING CITY INSURANCE TRANSFER, WORKER'S COMP. TELEPHONE CITY BLDG. COPIER MAINT. P.W. COPIER MAINT. CITY COMPUTERIZATION	\$3,026 446 3,949 2,214 4,778 2,542 0 1,468 180 3,601 4,530 4,211 1,365 2,412 29,700	\$3,090 703 4,857 1,695 3,895 1,760 0 1,239 180 3,694 4,690 4,440 1,181 1,317 30,740	\$4,300 800 4,050 2,200 5,200 2,800 1,000 1,450 210 4,590 4,690 4,890 2,500 2,780 31,970	\$5,200 720 4,500 2,500 6,240 2,800 1,000 1,450 210 4,910 2,350 5,230 2,500 2,580 33,410	
TOTAL 300	\$64,422	\$63,481	\$73,430	\$75,600	3.0%
400					
VEH. REPL. CHARGE VEHL. REPL., ADD'L	\$299,660 0	\$320,430 0	\$340,050 0	\$353,650 8,730	4.0%
TOTAL 400	\$299,660	\$320,430	\$340,050	\$362,380	6.6%
PROGRAM TOTAL	\$613,639	\$634,032	\$652,430	\$688,170	5.5%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
ARBOR DIVISION
URBAN FORESTRY PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	
100					
CITY ARBORIST (1 TO .34)	\$25,075	\$17,944	\$18,430	\$19,080	
ARBOR TECHNICIAN (2)	52,552	61,772	64,500	66,760	
FORESTRY SUPERVISOR	21,056	39,364	41,960	43,460	
LANDSCAPE SUPV. (.65)	0	0	0	0	
SEASONAL	0	0	0	0	
SEASONAL TRIMMER	12,136	10,042	19,160	19,830	
LONGEVITY	0	0	970	0	
EMPLOYEE INSURANCE	7,611	8,515	9,510	10,850	
TOTAL 100	\$118,430	\$137,637	\$154,530	\$159,980	3.5%
200					
TOOLS & SUPPLIES	\$2,343	\$2,133	\$2,210	\$2,210	
EDUCATIONAL MAT'L	0	0	0	780	
MAINTENANCE SUPPLIES	1,012	805	1,000	1,000	
TOTAL 200	\$3,355	\$2,938	\$3,210	\$3,990	24.3%
300					
TRAVEL AND CONFERENCE	\$1,251	\$333	\$1,600	\$1,600	
TRAINING AND EDUCATION	1,375	1,768	1,400	1,750	
SERVICE AND REPAIR	435	371	550	550	
SUPV. CLOTHING ALLOWANCE	0	683	683	680	
CONTR. TRIMMING (NON-REC.)	15,000	0	0	0	
UNIFORM RENTAL	738	569	517	520	
CDL LICENSE	150	110	120	120	
VEHICLE SERVICE	27,820	17,341	27,040	32,450	
BOOM TRUCK INSP.	0	0	350	350	
CITY INSURANCE	5,469	5,612	6,980	7,470	
TRANSFER, WORKER'S COMP.	13,600	14,080	14,080	7,040	
CITY TELEPHONE	2,153	2,663	2,500	2,680	
TOTAL 300	\$67,991	\$43,530	\$55,820	\$55,210	-1.1%
PROGRAM TOTAL	\$189,776	\$184,105	\$213,560	\$219,180	2.6%

**PUBLIC WORKS DEPARTMENT
ARBOR DIVISION
LANDSCAPE MANAGEMENT PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	
100					
CITY ARBORIST (.5 TO .33)	\$25,074	\$17,416	\$17,890	\$18,700	
LANDSCAPE SUPV. (.65 TO .	20,904	18,976	20,370	21,080	
LANDSCAPE TECHNICIAN	0	8,271	32,250	33,380	
SEASONAL, LANDSCAPE	21,186	17,016	23,520	26,940	
SEASONAL, TURF MGT.	1,843	0	0	0	
SEASONAL, MVPS REIMB.	0	31,032	36,050	37,310	
EMPLOYEE INSURANCE	2,504	3,042	3,400	3,880	
TOTAL 100	\$71,511	\$95,753	\$133,480	\$141,290	5.9%
200					
TOOLS & SUPPLIES	\$2,096	\$2,206	\$2,220	\$2,220	
MAINTENANCE SUPPLIES	3,619	2,835	2,900	2,900	
TOTAL 200	\$5,715	\$5,041	\$5,120	\$5,120	0.0%
300					
SERVICE AND REPAIR	\$433	\$534	\$550	\$550	
CONTRACTUAL TURF MAINT.	11,710	14,639	15,300	25,300	
UNIFORM RENTAL	770	200	200	600	
CDL LICENSE	30	100	160	160	
VEHICLE SERVICE	6,892	12,354	8,640	10,370	
IRRIGATION SYSTEM	2,732	2,449	2,400	2,400	
CITY INSURANCE	5,045	5,177	6,440	6,890	
TRANSFER, WORKER'S COMP.	6,800	7,040	7,040	3,520	
TOTAL 300	\$34,412	\$42,493	\$40,730	\$49,790	22.2%
PROGRAM TOTAL	\$111,638	\$143,287	\$179,330	\$196,200	9.4%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
PUBLIC FACILITIES DIVISION
FACILITIES MAINTENANCE**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	1998-99	1999-00	2000-01	2001-02	
100					
PUBLIC FACILITIES MANAGER	\$54,106	\$56,342	\$58,290	\$60,330	
BLDG. MAINT. WORKER	30,087	31,299	32,250	33,380	
SEASONAL	4,066	7,448	7,800	8,070	
LONGEVITY	3,154	3,102	3,230	3,340	
EMPLOYEE INSURANCE	4,349	4,870	5,440	6,210	
TOTAL 100	\$95,762	\$103,061	\$107,010	\$111,330	4.0%
200					
BLDG. MAINT. SUPPLIES	\$18,980	\$26,677	\$17,250	\$17,250	
SAFETY EQUIPMENT	2,565	3,104	1,070	1,070	
TOTAL 200	\$21,545	\$29,781	\$18,320	\$18,320	0.0%
300					
REFUSE COLLECTION	\$6,172	\$5,203	\$5,800	\$6,400	
ELEVATOR SERVICE	660	0	1,200	1,400	
ARCHITECTURAL ASSISTANCE	478	828	2,600	2,600	
CELLUAR/PAGING SERV.	1,878	1,976	2,200	2,200	
UNIFORM RENTAL	342	567	400	400	
CDL LICENSE	0	60	30	30	
VEHICLE SERVICE	2,190	5,107	3,380	4,060	
BUILDING REPAIRS	22,645	30,644	30,400	30,400	
CUSTODIAL CONTRACT	57,760	52,920	59,100	60,100	
UTILITIES	104,817	110,631	126,000	126,000	
BUILDING RENTAL/STORAGE	0	9,350	10,200	10,200	
CITY INSURANCE	7,065	7,249	9,010	9,640	
TRANSFER, WORKER'S COMP.	4,230	4,380	4,380	2,190	
CITY TELEPHONE	629	702	730	780	
SIMPLEX CONTRACT	779	885	780	780	
TOTAL 300	\$209,645	\$230,502	\$256,210	\$257,180	0.4%
PROGRAM TOTAL	\$326,952	\$363,344	\$381,540	\$386,830	1.4%

**PUBLIC WORKS DEPARTMENT
PUBLIC FACILITIES DIVISION
CIVIC CENTER**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
PART-TIME	\$34,209	\$36,681	\$38,480	\$39,830	3.5%
200					
BLDG. MAINT. SUPPLIES	\$1,111	\$228	\$2,140	\$2,140	0.0%
300					
UNIFORM RENTAL	\$0	\$400	\$400	\$400	
MARKETING COSTS	2,171	2,645	2,970	2,970	
CITY INSURANCE	3,895	3,997	4,970	5,320	
TRANSFER, WORKER'S COMP.	1,960	2,030	2,030	1,020	
TOTAL 300	\$8,026	\$9,072	\$10,370	\$9,710	-6.4%
PROGRAM TOTAL	\$43,346	\$45,981	\$50,990	\$51,680	1.4%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TOOL ROOM PROGRAM**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
OPERATIONS MGR. (.05)	\$2,714	\$2,837	\$3,020	\$3,130	
PROJECT COORDINATOR (.2)	8,873	9,245	9,840	10,190	
TOOLROOM CLERK	18,602	20,345	21,920	26,550	21.1%
TOTAL 100	\$30,189	\$32,427	\$34,780	\$39,870	14.6%
200					
SAFETY EQUIPMENT	\$2,431	\$2,306	\$3,000	\$3,000	
CUSTODIAL SUPPLIES	1,945	2,433	2,000	2,000	
TOOL ROOM SUPPLIES	8,681	10,293	11,300	9,620	
SAW BLADES	1,075	2,883	3,000	3,000	
BARRICADES	4,142	1,001	3,520	3,520	
TOTAL 200	\$18,274	\$18,916	\$22,820	\$21,140	-7.4%
300					
SMALL EQUIPMENT REPAIR	\$15,474	\$40,145	\$14,560	\$14,560	0.0%
UNIFORM RENTAL	0	80	80	400	
TOTAL 300	\$15,474	\$40,225	\$14,640	\$14,960	2.2%
PROGRAM TOTAL	\$63,937	\$91,568	\$72,240	\$75,970	5.2%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
SNOW AND ICE REMOVAL PROGRAM**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
ACTUAL	1998-99	1999-00	2000-01	2001-02	
100					
OVERTIME	\$27,191	\$38,491	\$31,930	\$33,050	
SNOW STORM O/T	19,878	0	0	0	
STANDBY PAY	975	2,175	2,975	3,080	
TOTAL 100	\$48,044	\$40,666	\$34,905	\$36,130	3.5%
200					
SNOW ABATEMENT CHEMICALS	\$121	\$840	\$2,000	\$2,000	
SAND	0	0	1,200	1,200	
SALT	29,527	33,508	34,120	34,120	
SNOW FENCE	932	195	280	280	
SNOW BLADES	1,730	3,475	2,000	2,000	
TOTAL 200	\$32,310	\$38,018	\$39,600	\$39,600	0.0%
300					
TRAINING AND EDUCATION	\$1,179	\$277	\$850	\$850	
WEATHER SERVICE	1,673	1,151	1,730	1,730	
PAGING SERVICE	981	1,076	1,800	600	
CELLUAR/PAGING SERVICE	3,875	4,648	3,000	2,200	
TOWING SERVICE	225	65	250	250	
PUBLIC SERVICE ANNOUNCEME	0	0	350	350	
PLOW REPAIR	7,183	5,317	7,800	7,800	
EQUIPMENT RENTAL	3,600	1,170	4,000	4,000	
CONTRACT SNOW REMOVAL	0	0	20,000	10,000	
EQ. RENTAL, ICE STORM	11,818	0	0	0	
CITY INSURANCE	4,032	4,137	5,140	5,500	
TRANSFER, WORKER'S COMP.	2,940	3,040	3,040	1,520	
TOTAL 300	\$37,506	\$20,881	\$47,960	\$34,800	-27.4%
PROGRAM TOTAL	\$117,860	\$99,565	\$122,465	\$110,530	-9.7%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TRAFFIC CONTROL PROGRAM**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
ACTUAL	1998-99	1999-00	2000-01	2001-02	
100					
OPERATIONS MGR (.2)	\$10,850	\$11,343	\$12,080	\$12,500	
SUPERVISOR (.5)	19,958	20,755	21,610	22,360	
EQ. OPERATOR	30,087	38,149	32,250	33,380	
MAINT. WORKER	28,362	29,538	30,430	31,490	
MERIT BONUS	1,000	0	1,000	1,000	
LONGEVITY	3,220	3,555	3,230	0	
EMPLOYEE INSURANCE	5,875	6,569	7,340	8,340	
TOTAL 100	\$99,352	\$109,909	\$107,940	\$109,070	1.0%
200					
PAINT AND MARKINGS	\$14,910	\$6,880	\$12,475	\$12,480	
REPAIR & REPL. PARTS	3,494	4,651	1,500	1,500	
SIGNS	15,672	18,219	15,260	15,260	
LAWN MAINT. MATERIALS	2,046	2,634	3,150	3,150	
POSTS	995	4,422	2,740	2,740	
GUARDRAILS & POSTS	811	0	400	400	
TOTAL 200	\$37,928	\$36,806	\$35,525	\$35,530	0.0%
300					
TRAVEL AND CONFERENCE	\$154	\$0	\$450	\$450	
UNIFORM RENTAL	1,784	1,123	1,000	1,000	
CDL LICENSE	30	80	150	150	
VEHICLE SERVICE	5,679	3,935	6,400	7,680	
CONTRACT JUNK & DEBRIS	590	0	700	700	
CITY INSURANCE	5,088	5,221	6,490	6,940	
TRANSFER, WORKER'S COMP.	5,150	5,330	5,330	2,670	
CITY TELEPHONE	2,153	2,403	2,500	2,680	
TOTAL 300	\$20,628	\$18,092	\$23,020	\$22,270	-3.3%
PROGRAM TOTAL	\$157,908	\$164,807	\$166,485	\$166,870	0.2%

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**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
STREET LIGHTING PROGRAM**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	1998-99	1999-00	2000-01	2001-02	
100					
OPERATIONS MGR (.2)	\$10,850	\$11,343	\$12,080	\$12,500	
SUPERVISOR (.5 TO .8)	38,217	38,297	38,642	38,830	
ELECTRICIAN I (2 TO 3)	90,262	93,301	76,760	100,140	
LONGEVITY	3,154	3,148	3,230	3,340	
EMPLOYEE INSURANCE	8,699	9,739	10,880	12,420	
TOTAL 100	\$151,182	\$155,828	\$141,592	\$167,230	18.1%
200					
LIGHTING SUPPLIES	\$39,804	\$51,565	\$51,050	\$51,050	
TOOLS & SUPPLIES	736	351	750	750	
TRANSFORMER REPLACEMENT	0	0	1,500	1,500	
TOTAL 200	\$40,540	\$51,916	\$53,300	\$53,300	0.0%
300					
TRAINING AND EDUCATION	\$113	\$594	\$730	\$730	
SUPV. CLOTHING ALLOWANCE	0	1,366	1,366	1,370	
UNIFORM RENTAL	1,393	100	154	160	
CDL LICENSE	30	50	100	100	
VEHICLE SERVICE	23,145	15,147	27,040	32,450	
EMERGENCY REPAIRS	0	0	2,000	2,000	
BOOM TRUCK INSP.	520	520	700	700	
UTILITIES	149,164	157,814	185,000	185,000	
TRANSFORMER REPL.	750	0	1,050	1,050	
LIGHT POLE PAINTING	0	0	6,000	3,000	
CONTRACTUAL BORING	2,790	0	6,500	2,500	
CITY INSURANCE	7,381	7,573	9,420	10,080	
TRANSFER, WORKER'S COMP.	5,310	5,500	5,500	2,750	
CITY TELEPHONE	629	702	730	780	
TOTAL 300	\$191,225	\$189,366	\$246,290	\$242,670	-1.5%
PROGRAM TOTAL	\$382,947	\$397,110	\$441,182	\$463,200	5.0%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
STREET MAINTENANCE AND CONSTRUCTION PROGRAM**

	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG.
	1998-99	1999-00	2000-01	2001-02	
100					
OPERATIONS MGR (.15)	\$8,138	\$8,507	\$9,060	\$9,380	
SUPERVISOR (1 TO .5)	19,958	20,755	21,610	22,360	
EQUIPMENT OP. (3 TO 4)	60,174	73,726	129,000	133,520	
MAINT. WORKER (3 TO 2)	55,691	42,701	60,840	62,980	
SEASONAL	44,132	30,889	32,670	33,760	
LONGEVITY	8,014	5,347	8,250	16,500	
EMPLOYEE INSURANCE	10,115	11,320	12,640	14,420	
TOTAL 100	\$206,222	\$193,245	\$274,070	\$292,920	6.9%
200					
MISC. SUPPLIES	\$863	\$576	\$1,600	\$1,600	
GRAVEL, CHIPS AND SAND	10,434	9,415	9,530	9,530	
ASPHALT	28,719	25,723	21,420	25,420	
CULVERT PIPE	0	1,282	710	710	
GUTTER BROOMS	5,389	5,181	4,270	4,270	
HEATING FUEL	1,334	436	1,650	1,650	
TOTAL 200	\$46,739	\$42,613	\$39,180	\$43,180	10.2%
300					
TRAVEL AND CONFERENCE	\$663	\$69	\$300	\$300	
CONT. ASPHALT PATCHUP	490	4,496	5,000	5,000	
UNIFORM RENTAL	1,913	2,161	1,800	1,800	
CDL LICENSE	60	80	150	150	
GATE FEES	70,267	76,673	85,300	96,200	
VEHICLE SERVICE	74,266	69,822	83,200	99,840	
EQUIPMENT RENTAL	100	434	1,500	1,500	
CITY INSURANCE	7,683	7,883	9,800	10,490	
TRANSFER, WORKER'S COMP.	9,740	10,080	10,080	5,040	
TOTAL 300	\$165,182	\$171,698	\$197,130	\$220,320	11.8%
PROGRAM TOTAL	\$418,143	\$407,556	\$510,380	\$556,420	9.0%

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**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
CONCRETE REPAIR AND REPLACEMENT**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
OPERATIONS MGR (.15)	\$8,138	\$8,507	\$9,060	\$9,380	
SUPERVISOR	44,705	46,260	48,160	49,850	
EQUIPMENT OP. (2 TO 3)	60,175	124,390	96,760	100,140	
MAINT. WORKER (4 TO 1)	108,285	72,697	30,430	31,490	
SEASONAL	1,892	4,641	13,990	14,320	
LONGEVITY	7,585	9,031	8,890	3,310	
EMPLOYEE INSURANCE	15,552	10,836	12,100	13,810	
TOTAL 100	\$246,332	\$276,362	\$219,390	\$222,300	1.3%
200					
BRICK/BLOCK/MASONRY	\$0	\$55	\$850	\$850	
PRECAST MANHOLES	912	1,217	2,400	2,400	
CASTINGS	12,299	8,386	10,190	10,190	
TILE/PIPE	150	351	4,550	4,550	
SAND	0	0	200	200	
TOOLS/SUPPLIES	3,322	3,121	3,810	3,810	
CONCRETE	49,627	61,737	57,780	57,780	
FORMS/LUMBER	3,220	3,103	2,500	2,500	
CURING COMPOUND	0	397	1,200	1,200	
TOTAL 200	\$69,530	\$78,367	\$83,480	\$83,480	0.0%
300					
TRAINING AND EDUCATION	\$28	\$0	\$300	\$300	
UNIFORM RENTAL	2,146	2,733	2,800	2,800	
CDL LICENSE	0	90	150	150	
VEHICLE SERVICE	28,597	32,996	35,360	42,430	
EQUIPMENT RENTAL	450	166	500	500	
CITY INSURANCE	5,951	6,106	7,590	8,120	
TRANFER, WORKER'S COMP.	12,620	13,060	13,060	6,530	
TOTAL 300	\$49,792	\$55,151	\$59,760	\$60,830	1.8%
PROGRAM TOTAL	\$365,654	\$409,880	\$362,630	\$366,610	1.1%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
OPERATIONS MGR (.15)	\$8,138	\$8,507	\$9,060	\$9,380	
EQUIPMENT OP. (3 TO 3)	60,175	62,599	96,750	100,480	
MAINT. WORKER (5 TO 2)	56,764	59,076	60,860	62,980	
PROJECT COORDINATOR (.3)	13,309	13,867	14,770	15,290	
SEASONAL	7,614	9,836	7,470	7,650	
LONGEVITY	9,575	9,214	9,860	6,680	
I.M.R.F., ADD'L MT. WORKE	0	0	1,060	0	
EMPLOYEE INSURANCE	9,677	17,404	21,950	25,060	
TOTAL 100	\$165,252	\$180,503	\$221,780	\$227,520	2.6%
200					
TOOLS/SUPPLIES	\$726	\$1,762	\$1,810	\$1,810	
JET/PUMP HOSE	6,126	5,488	12,550	12,550	
RODS, PLUGS, NOZZLES	1,247	2,505	2,540	2,540	
SHORING EQUIPMENT	993	0	1,470	1,470	
T.V. SUPPLIES	471	1,217	1,500	1,500	
CHEMICALS	4,980	4,499	5,460	5,460	
TOTAL 200	\$14,543	\$15,471	\$25,330	\$25,330	0.0%
300					
TRAINING AND EDUCATION	\$1,037	\$1,343	\$700	\$700	
PEST CONTROL	1,290	290	880	880	
UNIFORM RENTAL	1,814	1,711	1,720	1,720	
CDL LICENSE	60	80	200	200	
VEHICLE SERVICE	20,394	14,135	24,960	29,950	
T.V. SERVICES	1,146	2,124	2,300	2,300	
SAFETY SERVICES	0	0	600	600	
EQUIPMENT RENTAL	317	0	500	500	
CITY INSURANCE	8,452	8,672	10,780	11,540	
TRANSFER, WORKER'S COMP.	5,100	5,280	5,280	2,640	
TOTAL 300	\$39,610	\$33,635	\$47,920	\$51,030	6.5%
PROGRAM TOTAL	\$219,405	\$229,609	\$295,030	\$303,880	3.0%

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**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
TRAFFIC SIGNALS PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
TRAFFIC SIGNAL TECHNICIAN	\$36,508	\$39,516	\$39,550	\$43,890	
OPERATIONS MGR. (.05)	2,712	2,836	3,020	3,130	
SUPERVISOR (.2)	9,554	9,574	9,663	9,710	
EMPLOYEE INSURANCE	2,723	3,042	3,400	3,880	
TOTAL 100	\$51,497	\$54,968	\$55,633	\$60,610	8.9%
200					
MISC. SUPPLIES	\$739	\$1,333	\$1,200	\$1,200	
TRAFFIC SIGNAL HARDWARE	4,901	5,830	7,850	7,850	
TOTAL 200	\$5,640	\$7,163	\$9,050	\$9,050	0.0%
300					
DUES AND SUBSCRIPTIONS	\$0	\$0	\$40	\$40	
TRAINING AND EDUCATION	50	0	800	800	
UNIFORM RENTAL	0	771	480	480	
VEHICLE SERVICE	2,590	2,539	3,120	3,740	
SIGNAL REPAIR SERVICES	976	890	1,000	1,000	
CITY INSURANCE	3,996	4,100	5,100	5,460	
TRANSFER, WORKER'S COMP.	2,060	2,130	2,130	1,070	
TOTAL 300	\$9,672	\$10,430	\$12,670	\$12,590	-0.6%
PROGRAM TOTAL	\$66,809	\$72,561	\$77,353	\$82,250	6.3%

**PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
OPERATIONS MGR. (.05)	\$2,712	\$2,835	\$3,020	\$3,130	
PROJECT COORDINATOR (.5)	22,182	23,113	24,620	25,480	
EMPLOYEE INSURANCE	1,279	1,343	1,500	1,710	
TOTAL 100	\$26,173	\$27,291	\$29,140	\$30,320	4.0%
200					
MISC. SUPPLIES	\$258	\$50	\$400	\$400	
GRAPHIC MATERIAL	359	640	920	920	
COMPUTER SUPPLIES	50	0	800	800	
BASE MAPS	140	0	190	190	
TOTAL 200	\$807	\$690	\$2,310	\$2,310	0.0%
300					
TRAINING AND EDUCATION	\$1,860	\$871	\$950	\$950	
STREETSCAPE MAINTENANCE	1,717	0	6,000	3,000	
UNIFORM RENTAL	0	200	200	200	
VEHICLE SERVICE	1,981	1,629	2,600	3,120	
JULIE SYSTEM FEES	2,813	2,673	2,800	2,800	
CITY INSURANCE	431	442	550	590	
TRANSFER, WORKER'S COMP.	770	800	800	400	
TOTAL 300	\$9,572	\$6,615	\$13,900	\$11,060	-20.4%
PROGRAM TOTAL	\$36,552	\$34,596	\$45,350	\$43,690	-3.7%

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**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
PLANNING AND MAPPING PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
MANAGER, ENGINEERING DIV.					
ADMINISTRATION (0 TO .7 \$	-	\$ 8,968	\$ 40,750	\$ 42,170	
SENIOR CIVIL ENGINEER	54,977	26,848	56,960	58,940	
PROJECTS COORDINATOR	45,207	47,644	48,860	50,580	
INFORMATION TECH.	28,921	29,995	31,230	36,370	
ENGINEERING AIDE P-T	2,321	3,347	9,710	5,750	
ENGINEERING TECHNICIAN	43,695	46,076	47,230	48,890	
MAPPING TECH.	17,091	16,074	25,390	0	
EMPLOYEE INSURANCE	11,961	12,169	13,590	15,510	
TOTAL 100	\$204,173	\$191,121	\$273,720	\$258,210	-5.7%
200					
REPRODUCTION SUPPLIES	\$2,295	\$1,657	\$2,500	\$2,500	
TOTAL 200	\$2,295	\$1,657	\$2,500	\$2,500	0.0%
300					
TRAVEL AND CONFERENCE	\$5,839	\$4,657	\$7,000	\$9,500	
CELLUAR/PAGING SERVICES	0	0	0	1,440	
PROF. ENGINEERING SERVIC	2,548	2,971	3,800	3,800	
REPRODUCTION SERVICES	2,252	2,115	1,800	2,400	
PLOTTER/COPIER MAINTENANC	936	936	980	1,720	
VEHICLE SERVICE	2,871	3,605	3,850	4,620	
CITY INSURANCE	3,716	3,812	4,740	5,070	
TRANSFER, WORKER'S COMP.	1,800	1,860	1,860	930	
CITY TELEPHONE	3,315	3,700	3,850	4,120	
TOTAL 300	\$23,277	\$23,656	\$27,880	\$33,600	20.5%
PROGRAM TOTAL	\$229,745	\$216,434	\$304,100	\$294,310	-3.2%

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
TRANSPORTATION IMPROVEMENTS PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
CIVIL ENGINEER	\$45,793	\$52,726	\$47,220	\$48,880	
ENGINEERING TECH. (1 to 2	36,862	38,700	39,550	81,880	
ENGINEERING AIDE P-T	5,439	7,795	4,260	0	
OVERTIME	728	1,354	1,400	1,450	
EMPLOYEE INSURANCE	6,524	4,870	5,440	6,210	
TOTAL 100	\$95,346	\$105,445	\$97,870	\$138,420	41.4%
200					
FIELD SUPPLIES	\$1,115	\$435	\$1,000	\$850	
TESTING SUPPLIES	0	76	0	0	
TOTAL 200	\$1,115	\$511	\$1,000	\$850	-15.0%
300					
VEHICLE SERVICE	\$1,482	\$821	\$3,850	\$4,620	
CITY INSURANCE	2,436	2,500	3,110	3,330	
TRANSFER, WORKER'S COMP.	1,500	1,550	1,550	780	
CITY TELEPHONE	1,791	1,999	2,080	2,230	
TOTAL 300	\$7,209	\$6,870	\$10,590	\$10,960	3.5%
PROGRAM TOTAL	\$103,670	\$112,826	\$109,460	\$150,230	37.2%

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PUBLIC WORKS DEPARTMENT ENGINEERING DIVISION SEWER IMPROVEMENTS PROGRAM

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
CIVIL ENGINEER	\$48,453	\$47,838	\$48,640	\$50,340	
ENGINEERING TECH.	35,670	38,846	40,730	42,610	
ENGINEERING AIDE P-T	6,837	2,381	4,260	0	
OVERTIME	0	79	690	710	
EMPLOYEE INSURANCE	4,349	4,870	5,440	6,210	
TOTAL	\$95,309	\$94,014	\$99,760	\$99,870	0.1%
200					
FIELD SUPPLIES	\$222	\$8	\$500	\$800	
TESTING SUPPLIES	10	39	450	0	
TOTAL 200	\$232	\$47	\$950	\$800	-15.8%
300					
VEHICLE SERVICE	\$2,821	\$816	\$3,850	\$4,620	
CITY INSURANCE	2,343	2,404	2,990	3,200	
TRANSFER, WORKER'S COMP.	1,190	1,230	1,230	620	
CITY TELEPHONE	1,705	1,903	1,980	2,120	
TOTAL	\$8,059	\$6,353	\$10,050	\$10,560	5.1%
PROGRAM TOTAL	\$103,600	\$100,414	\$110,760	\$111,230	0.4%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
MANAGEMENT AND PLANNING PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
ENV. MANAGER	\$46,236	\$48,175	\$49,810	\$53,100	
EMPLOYEE INSURANCE	2,175	2,430	2,710	3,100	
TOTAL	\$48,411	\$50,605	\$52,520	\$56,200	7.0%
200					
BOOKS AND PERIODICALS	\$937	\$474	\$1,000	\$1,000	
MISC. SUPPLIES	343	474	500	500	
TOTAL	\$1,280	\$948	\$1,500	\$1,500	0.0%
300					
DUES AND SUBSCRIPTIONS	\$651	\$745	\$700	\$700	
TRAVEL AND CONFERENCE	1,227	1,550	1,300	1,300	
PRINTING SERVICES, ED.	1,861	5,147	4,000	4,000	
PAYMENT TO CUSWDS	32,400	28,520	27,630	27,630	
VEHICLE SERVICE	367	914	2,080	2,500	
ENCEPHALITIS CONTRACT	4,720	5,400	8,000	8,790	
CONTRACTUAL LEAF PICKUP	44,499	45,888	44,960	50,000	
CITY INSURANCE	1,560	1,600	1,990	2,130	
TRANSFER, WORKER'S COMP.	1,080	1,120	1,120	560	
CITY TELEPHONE	896	1,000	1,040	1,120	
TOTAL	\$89,261	\$91,884	\$92,820	\$98,730	6.4%
PROGRAM TOTAL	\$138,952	\$143,437	\$146,840	\$156,430	6.5%

Supplementary Expenditure Report

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT DIVISION
ENVIRONMENTAL CONTROL PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
ENV. CONTROL OFFICER	\$27,315	\$28,264	\$29,420	\$30,460	
P-T ENV. CONTROL (.34 to	3,944	7,499	6,115	18,330	
EMPLOYEE INSURANCE	3,262	2,430	2,710	3,100	
TOTAL 100	\$34,521	\$38,193	\$38,245	\$51,890	35.7%
200					
BOOKS AND PERIODICALS	\$0	\$0	\$100	\$100	
MISC. SUPPLIES	15	132	200	200	
TOTAL 200	\$15	\$132	\$300	\$300	0.0%
300					
TRAINING AND EDUCATION	\$33	\$571	\$500	\$500	
PRINTING SERVICES	0	207	250	250	
VEHICLE SERVICE	326	1,095	2,080	2,500	
CELLUAR/PAGING SERVICES	1,465	328	500	500	
ABATEMENT SERVICES	3,277	3,640	3,210	3,210	
CITY INSURANCE	819	841	1,050	1,120	
TRANSFER, WORKER'S COMP.	720	750	750	380	
TOTAL 300	\$6,640	\$7,432	\$8,340	\$8,460	1.4%
PROGRAM TOTAL	\$41,176	\$45,757	\$46,885	\$60,650	29.4%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
COMM. DEV. DIRECTOR/PLANNING	\$71,938	\$75,287	\$80,180	\$82,980	
SECRETARY	23,307	24,646	26,150	27,060	
INTERNS P-T	2,612	3,479	4,360	4,510	
OVERTIME	0	0	290	300	
EMPLOYEE INSURANCE	4,349	4,869	5,670	6,470	
TOTAL 100	\$102,206	\$108,281	\$116,650	\$121,320	4.0%
200					
BOOKS & PERIODICALS	\$302	\$85	\$300	\$300	
OFFICE SUPPLIES	2,574	2,470	2,770	2,950	
CITY BLDG. COPIER SUPPLIES	800	628	1,380	1,380	
PAPER FOR C.D. COPIER	932	733	1,610	1,610	
C.D. COPIER SUPPLIES	929	0	1,160	1,160	
TOTAL 200	\$5,537	\$3,916	\$7,220	\$7,400	2.5%
300					
DUES AND SUBSCRIPTIONS	\$1,941	\$1,580	\$2,000	\$2,000	
CELLULAR/PAGING SERV.	618	561	480	480	
TRAVEL AND CONFERENCE	3,424	3,336	3,260	3,260	
TRAINING AND EDUCATION	1,137	395	1,770	2,170	
FAX MACHINE MAINT.	99	116	230	230	
VEHICLE SERVICE	313	1,564	2,810	3,370	
CITY INSURANCE	1,976	2,028	2,520	2,700	
TRANSFER, WORKER'S COMP.	360	370	370	190	
CITY TELEPHONE	2,687	2,999	3,120	3,340	
CITY BLDG. COPIER MAINT.	1,582	1,369	3,340	3,340	
C.D. COPIER MAINT.	2,993	3,040	4,200	4,200	
CITY COMPUTERIZATION	21,500	22,250	23,140	24,180	
TOTAL 300	\$38,630	\$39,608	\$47,240	\$49,460	4.7%
400					
VEH. REPL. CHARGE	\$14,360	\$15,080	\$15,680	\$16,310	4.0%
VEH. REPL. CHARGE, ADD'L	\$0	\$0	\$0	\$0	#DIV/0!
PROGRAM TOTAL	\$160,733	\$166,885	\$186,790	\$194,490	4.1%

Supplementary Expenditure Report

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
EC. DEVELOPMENT COORD.	\$46,350	\$48,456	\$53,015	\$54,480	
EMPLOYEE INSURANCE	2,175	2,430	2,830	3,230	
TOTAL 100	\$48,525	\$50,886	\$55,845	\$57,710	3.3%
300					
TOURIST/EC. DEV. PROMOTION	\$121,367	\$121,367	\$129,390	\$129,390	
MISC. EC. DEVELOPMENT	80	160	1,000	1,000	
PAYMENT, CARLE NEIGHBORHOOD	10,000	10,000	10,000	0	
CELLULAR PHONE/PAGING	0	404	460	460	
CITY INSURANCE	1,581	1,622	2,020	2,160	
TRANSFER, WORKER'S COMP.	260	270	270	140	
CITY TELEPHONE	431	481	500	560	
TOTAL 300	\$133,719	\$134,304	\$143,640	\$133,710	-6.9%
PROGRAM TOTAL	\$182,244	\$185,190	\$199,485	\$191,420	-4.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING AND ZONING PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
ASST. CITY PLANNER	\$40,049	\$30,381	\$51,000	\$52,790	
CLERK-TYPIST	20,323	21,030	16,410	22,660	
SR. PLANNER	43,342	39,746	38,400	39,740	
PLANNER	0	0	29,430	30,460	
PART-TIME GRAPHICS	3,558	5,341	8,940	9,250	
OVERTIME	0	197	210	220	
EMPLOYEE INSURANCE	8,699	9,739	11,340	12,940	
TOTAL 100	\$115,971	\$106,434	\$155,730	\$168,060	7.9%
200					
POSTAGE AND PRINTING	\$900	\$842	\$1,000	\$1,000	
GRAPHICS SUPPLIES	338	287	390	390	
PHOTOGRAPHIC SUPPLIES	0	73	100	100	
TOTAL 200	\$1,238	\$1,202	\$1,490	\$1,490	0.0%
300					
CELLUAR PHONE/PAGING	\$442	\$0	\$0	\$0	
TRAVEL AND CONFERENCE	0	1,286	2,380	2,780	
PLAN COMMISSION TRAINING	707	642	810	810	
ZONING BOARD OF APPEALS	292	83	370	370	
HIST. PRESERVATION BOARD	0	36	500	500	
CUUATS MEMBERSHIP	12,000	12,000	14,000	14,490	
R.P.C. MEMBERSHIP	8,190	8,600	17,510	18,120	
CITY INSURANCE	1,603	1,644	2,050	2,190	
TRANSFER, WORKER'S COMP.	360	370	370	190	
CITY TELEPHONE	896	1,000	1,040	1,120	
TOTAL 300	\$24,490	\$25,661	\$39,030	\$40,570	3.9%
PROGRAM TOTAL	\$141,699	\$133,297	\$196,250	\$210,120	7.1%

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**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
BLDG. SAFETY DIV. MANAGER	\$49,368	\$51,610	\$54,960	\$56,890	
PLUMBING/MECH. INSPECTOR	36,713	37,990	40,740	42,160	
SECRETARY (.5)	12,457	12,934	13,470	13,940	
BUILDING INSPECTOR II	37,443	38,745	40,330	41,750	
ELECTRICAL INSPECTOR	37,443	38,745	41,960	41,750	
P-T CLERK TYPIST (.25 TO .	8,753	8,931	9,310	9,640	
OVERTIME	0	112	710	740	
EMPLOYEE INSURANCE	10,874	12,168	14,170	16,200	
TOTAL 100	\$193,051	\$201,235	\$215,650	\$223,070	3.4%
200					
BOOKS & PERIODICALS	\$48	\$0	\$120	\$120	
OFFICE SUPPLIES	1,904	2,118	2,050	2,250	
CODE BOOKS	665	798	800	800	
PHOTOGRAPHIC SUPPLIES	313	3	800	800	
SUPPLIES AND EQUIPMENT	174	69	490	490	
TESTING SUPPLIES	0	0	20	20	
TOTAL 200	\$3,104	\$2,988	\$4,280	\$4,480	4.7%
300					
DUES & SUBSCRIPTIONS	\$420	\$355	\$400	\$400	
TRAVEL AND CONFERENCE	1,235	1,824	2,000	2,220	
VEHICLE SERVICE	3,625	4,717	7,260	8,710	
CELLUAR PHONE/PAGING	3,678	3,480	4,200	4,200	
PERMIT PRINTING	104	308	700	700	
TITLE SEARCHES	0	100	100	100	
SPECIAL RESEARCH FEES	0	0	200	200	
CITY INSURANCE	2,659	2,728	3,390	3,630	
TRANSFER, WORKER'S COMP.	880	910	910	460	
CITY TELEPHONE	3,220	3,594	3,740	4,000	
TOTAL 300	\$15,821	\$18,016	\$22,900	\$24,620	7.5%
PROGRAM TOTAL	\$211,976	\$222,239	\$242,830	\$252,170	3.8%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING PROGRAM**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
100					
BUILDING INSPECTOR I	\$32,078	\$40,308	\$41,970	\$43,430	
SECRETARY (.5)	12,457	12,934	13,470	13,940	
OVERTIME	0	0	490	510	
EMPLOYEE INSURANCE	3,262	3,654	4,260	4,860	
TOTAL 100	\$47,797	\$56,896	\$60,190	\$62,740	4.2%
200					
OFFICE SUPPLIES	\$15	\$322	\$520	\$570	
PHOTOGRAPHIC SUPPLIES	66	97	170	170	
TESTING SUPPLIES	0	0	20	20	
TOTAL 200	\$81	\$419	\$710	\$760	7.0%
300					
PROFESSIONAL SERVICES	\$330	\$142	\$550	\$550	
VEHICLE SERVICE	10	1,899	3,190	3,830	
CELLUAR PHONE SERVICE	2,760	190	500	500	
TITLE SEARCHES	200	250	200	200	
DEMOLITION	186	224	4,160	4,360	
CITY INSURANCE	848	870	1,080	1,160	
TRANSFER, WORKER'S COMP.	880	910	910	460	
CITY TELEPHONE	3,220	3,593	3,740	4,000	
TOTAL 300	\$8,434	\$8,078	\$14,330	\$15,060	5.1%
PROGRAM TOTAL	\$56,312	\$65,393	\$75,230	\$78,560	4.4%

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EQUIPMENT SERVICES FUND

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
100					
FLEET MANAGER	\$46,759	\$48,935	\$52,110	\$53,940	
CERTIFIED MECHANIC (3)	101,543	105,569	108,850	112,280	
PART-TIME AUTO SERVICE	6,342	9,470	9,710	10,050	
OVERTIME	17,568	17,728	19,500	20,180	
OVERTIME, ICE STORM	3,335	0	0	0	
LONGEVITY	1,601	1,755	2,030	3,290	
EMPLOYEE INSURANCE	9,727	11,090	12,230	13,960	
I.M.R.F.	24,440	25,682	21,350	20,100	
TOTAL 100	\$211,315	\$220,229	\$225,780	\$233,800	3.6%
200					
MISC. SUPPLIES	\$8,030	\$9,022	\$8,500	\$8,920	
PARTS	134,336	119,443	140,000	147,000	
SAFETY EQUIPMENT	0	0	300	300	
FUEL	85,071	113,873	145,000	175,000	
TOOL REIMBURSEMENT	2,082	2,478	2,600	2,600	
PARTS WASHER SUPPLIES	477	1,646	1,050	1,500	
PRESSURE WASHER SUPPLIES	500	1,198	1,700	1,700	
ENGINE ANALYZER SUPPLIES	499	1,107	1,250	1,250	
SPECIAL TOOLS	2,001	1,502	2,000	2,000	
TOTAL 200	\$232,996	\$250,269	\$302,400	\$340,270	12.5%
300					
DUES AND SUBSCRIPTIONS	\$257	\$307	\$425	\$425	
TRAVEL AND CONFERENCE	60	127	900	900	
TRAINING AND EDUCATION	1,776	1,516	1,800	2,200	
UNIFORM RENTAL	427	258	1,600	1,600	
CDL LICENSE	30	85	110	110	
ENVIRONMENTAL DISPOSAL	1,952	1,956	2,200	2,600	
VEHICLE SERVICES	5,620	6,436	6,760	8,110	
CONTRACTUAL REPAIRS	70,555	64,078	83,930	100,000	
EQUIPMENT MAINTENANCE	556	495	1,500	1,750	
FUEL TANK CLEANUP	1,580	3,238	10,000	10,000	
PRINTING SERVICES	478	0	750	750	
S/W MAINT. COMPUTER SYSTEMS	3,290	2,335	3,250	3,250	
CITY INSURANCE	5,522	7,670	7,030	7,520	
TRANSFER, WORKER'S COMP.	4,220	4,200	2,100	2,180	
CITY TELEPHONE	895	1,040	1,040	1,120	
CITY COMPUTERIZATION	3,600	3,730	3,880	4,060	
DEPRECIATION	10,493	10,362	20,820	23,400	
TOTAL 300	\$111,311	\$107,833	\$148,095	\$169,975	14.8%
SUBTOTAL BEFORE NON-RECURRING EQUIPMENT PURCHASES	\$555,622	\$578,331	\$676,275	\$744,045	10.0%

**EQUIPMENT SERVICES FUND
(CONTINUED)**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
400					
SHOP WELDER	\$0	\$2,360	\$0	\$0	
BATTERY CHARGERS	0	358	0	0	
FUEL INJECTOR CLEANER	0	0	1,010	0	
4 TON HYDRAULIC JACK	0	0	890	0	
AIR COMPRESSOR	0	0	12,060	0	
1/2 TON PICKUP	0	17,061	0	0	
2 TON HYDRAULIC JACK	0	0	380	0	
O.D.B. II ANALYZER UPGRADE	0	0	840	0	
INDUSTRIAL WELDER	0	510	0	0	
10 TON HYDRAULIC JACK	1,124	0	0	0	
LARGE TRUCK ANALYZER EQ.	0	0	7,500	0	
CHARGING SYSTEM ANALYZER	0	0	7,280	0	
ENGINE ANALYZER EQ.	0	0	0	30,000	
COOLING SYSTEM FLUSHER	0	0	0	0	
SHOP AIR CLEANER	0	0	0	2,880	
BATTERY CHARGER	0	0	0	0	
REFRIGERANT RECOVERY SYSTEM	0	0	0	5,070	
PARTS WASHER	0	0	0	0	
A/C VACUUM PUMP	0	0	0	0	
BENCH GRINDERS	0	0	0	0	
10 TON AIR BOTTLE JACK SYSTEM	0	0	0	1,370	
SHOP VACUUM	0	0	0	0	
PORTABLE SAND BLASTER	0	0	0	0	
HYDRAULIC CRANE	0	0	0	0	
SHOP GREASE PUMP	0	0	0	0	
TOTAL 400	\$1,124	\$20,289	\$29,960	\$39,320	
SPECIAL FUND TOTAL	\$556,746	\$598,620	\$706,235	\$783,365	

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LANDSCAPE RECYCLING CENTER

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
100:					
CITY ARBORIST (.33)	\$0	\$17,416	\$17,890	\$18,700	
EQUIPMENT OPERATOR	30,088	31,300	32,250	33,390	
LANDSCAPE SUPERVISOR (.35 TO .5)	10,071	18,976	20,370	21,080	
L.R.C. TECHNICIAN	0	0	0	33,380	
L.R.C. TECHNICIAN, ADDL BEN./IM	0	0	0	3,500	
L.R.C. LABORERS	29,260	30,092	40,580	33,000	
OVERTIME	10,623	4,984	2,760	2,860	
LONGEVITY	3,953	3,102	3,230	3,340	
CONTRACT PERSONNEL, CITY URBANA	0	0	4,000	4,160	
EMPLOYEE INSURANCE	7,253	8,250	9,100	10,380	
I.M.R.F. TRANSFER	13,020	11,602	11,660	12,390	
TOTAL 100	\$104,268	\$125,722	\$141,840	\$176,180	24.2%
200					
BOOKS AND PERIODICALS	\$105	\$370	\$400	\$400	
OFFICE SUPPLIES	1,716	355	500	500	
TOOLS & SUPPLIES	3,411	7,166	5,000	5,000	
EQUIPMENT PARTS	5,962	5,896	6,220	6,220	
GRAVEL	4,506	1,584	2,500	2,500	
FUEL	4,831	9,150	12,000	12,000	
MATERIALS FOR RESALE	3,878	6,843	6,000	6,000	
TOTAL 200	\$24,409	\$31,364	\$32,620	\$32,620	0.0%
300					
TRAVEL AND CONFERENCE	\$0	\$0	\$550	\$550	
TRAINING AND EDUCATION	235	0	400	400	
REFUSE COLLECTION	719	0	0	0	
UNIFORM RENTAL	570	600	600	600	
VEHICLE SERVICE	23,766	33,150	29,430	35,320	
BUILDING MAINTENANCE	2,157	1,087	2,000	2,000	
PRODUCT ANALYSIS	776	300	600	600	
EQUIPMENT RENTAL	3,785	4,925	9,000	9,000	
ADVERTISING/PROMOTION	2,881	4,723	3,000	3,000	
CITY INSURANCE	742	1,030	950	1,020	
SUPPORT SERVICES	28,040	11,820	12,290	12,780	
TRANSFER, WORKER'S COMP.	3,600	1,800	900	940	
UTILITIES	2,931	282	2,931	2,930	
EQUIPMENT LEASE	4,017	0	0	0	
TOTAL 300	\$74,219	\$59,717	\$62,651	\$69,140	10.4%
400					
GRINDER	180,000	0	0	0	
CRAWLER/LOADER REHAB.	12,108	0	17,500	0	
PORTABLE WASHER	0	0	2,409	0	
044 CHAINSAW	0	0	0	720	
PICKUP TRUCK, 4WD	0	21,735	0	0	
SNOW PLOW	0	4,238	0	0	
SPLITTER	0	0	3,420	0	
CHAIN SAW	0	0	1,220	0	
CASH REGISTER	0	0	1,270	0	
TIME CLOCK	0	0	1,070	0	
POWER WASHER	0	0	4,760	0	
WHEEL LOADER/ATTACHMENTS	0	0	77,630	15,000	
PORTABLE RADIOS	1,390	0	0	0	
TOTAL 400	\$193,498	\$25,973	\$109,279	\$15,720	

**HOME RECYCLING (U-CYCLE) FUND
SINGLE FAMILY**

	ACTUAL 1998-99	ACTUAL 1999-00	EST. ACTUAL 2000-01	BUDGET 2001-02	% CHG
100					
PART-TIME (.12 TO .2)	\$0	\$1,895	\$3,600	\$3,740	
IMRF TRANSFER	0	0	1,400	1,400	
TOTAL 100	\$0	\$1,895	\$5,000	\$5,140	2.8%
300					
CONTRACTUAL DROPOFF SITE	\$30,600	\$7,800	\$0	\$0	
BIN REPLACEMENT	0	0	2,000	2,000	
POSTAGE/PRINTING	3,008	3,859	3,200	3,200	
PROMOTION	5,033	2,082	5,000	5,000	
CONTR. COLLECTION	175,000	175,428	176,500	188,500	
TOTAL 300	\$213,641	\$189,169	\$186,700	\$198,700	6.4%
PROGRAM TOTAL	\$213,641	\$191,064	\$191,700	\$203,840	6.3%

**HOME RECYCLING (U-CYCLE) FUND
MULTI-FAMILY**

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG
100					
RECYCLING AIDE (.53 TO .46)	\$0	\$10,885	\$8,270	\$8,560	
BENEFITS	0	3,462	3,210	3,340	
TOTAL 100	\$0	\$14,347	\$11,480	\$11,900	3.7%
200					
MISCELLANEOUS SUPPLIES	\$0	\$1,799	\$1,000	\$1,000	
300					
POSTAGE/PRINTING-MULTI FAM.	\$0	\$139	\$500	\$500	
PROMOTION	474	2,881	5,000	5,000	
REPAYMENT, PURCHASE TOTERS	0	3,333	30,000	30,000	
CONTR. COLLECTION, MULTI F	0	148,623	164,400	172,600	
TOTAL 300	\$474	\$154,976	\$199,900	\$208,100	4.1%
PROGRAM TOTAL	\$474	\$171,122	\$212,380	\$221,000	4.1%

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VEHICLE AND EQUIPMENT REPLACEMENT FUND

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
MAJOR EQUIPMENT PURCHASES:				
SQUAD CARS (10)	\$75,807	\$258,724	\$22,685	\$273,080
EQ., SQUAD CARS	6,729	134	4,208	6,720
POLICE K-9 VEHICLE	20,329	0	0	0
EQ., SQUAD CAR HOLDOVER (4)	1,242	0	13,300	20,480
CLASS 4 DUMP TRUCKS	240,253	237,624	0	0
TARPS/DUMP TRUCKS	0	0	10,000	0
ARTICULATED LOADER	0	0	101,957	0
ARTIC. LOADER ATTACHMENTS	0	0	14,170	0
E.C. COMPACT PICKUP	14,354	0	0	0
EXECUTIVE AUTOS	35,219	15,012	62,910	16,510
PASSENGER AUTOS	0	14,314	0	0
MINIVANS	0	0	39,000	0
ELECTRIC COMPACT AUTO	0	0	0	21,000
METER PATROL VEHICLES	0	0	32,120	0
SEWER VACTOR TRUCK	0	172,385	0	0
MINI BOOM TRUCK	0	0	47,970	0
CALCIUM CHLORIDE TANKS	0	5,631	0	0
PICKUP 3/4 TON	21,140	19,076	0	20,150
EQ., ANIMAL CONTROL TRUCK	0	0	9,500	0
PICKUP 3/4 TON , SERIAL BODY	0	18,349	28,155	0
PICKUP 1/2 TON E/C	0	19,205	0	20,280
PICKUP 1/4 TON	19,959	0	0	0
GRADER	0	0	103,500	0
LARGE BOOM TRUCKS	0	0	226,000	0
BACKHOE	0	0	49,890	0
BACKHOE EQ.	0	0	12,940	0
SNOW PICKUP EQ.	5,745	1,586	2,181	0
U/I FIRE TRUCK REHAB.	7,251	0	0	0
PICKUP EQ.	4,967	635	3,485	1,100
PICKUP, CREW CAB	21,466	0	0	0
PICKUP, COMPACT E/C	0	0	0	16,070
FIRE TRUCK REHAB.	12,500	0	0	0
USED FORKLIFT	0	0	0	15,000
CLASS 2 DUMP TRUCK	0	0	0	0
CHIPPERS	0	44,300	0	0
TRAILERS	1,100	0	0	2,260
UTILITY TRUCK, 4WD	22,876	0	0	22,100
MAJOR REHABILITATIONS	8,500	0	13,088	5,620
PUBLIC SAFETY ADMIN. VEHICLES	809	20,977	91,411	25,380
STUMP GRINDER	0	0	23,160	0
STREET SWEEPER	0	0	0	0
COMPRESSOR	11,416	0	0	0
CRACK SEALING MACHINE	0	0	30,000	0
LEAF PUSHER	0	2,700	0	0
PORTABLE WELDER	0	0	520	0
FIRE SUBURBAN TRUCK	0	0	0	42,620
SMALL LOADER	0	0	29,130	0
SMALL LOADER TRAILER	0	0	6,240	0
SEWER T.V. VAN	0	0	87,000	0
AUGER TRUCK	0	0	127,215	0
FIRE LADDER TRUCK	498,763	0	0	0
FIRE PUMPER TRUCK	284,172	0	0	285,950
WOBBLE WHEEL ROLLER	0	0	0	12,110
PLOWS (6)	2,774	46,086	0	0
SUBTOTAL, MAJOR EQUIPMENT	\$1,317,371	\$876,738	\$1,191,735	\$806,430

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
POLICE EQUIPMENT DETAIL

DETAIL POLICE EQ.	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
POLICE SHIELDS	\$0	\$3,029	\$3,358	\$0
HANDGUNS W/SITES	15,253	0	0	0
RIFLE NIGHT SCOPE	6,890	0	0	0
PORTABLE RADIOS	0	0	27,092	7,790
TACT. TEAM EQ.	4,933	9,266	10,014	2,500
REGULAR VESTS	320	5,199	2,330	2,420
TRAINING/EQ. NEW OFFICERS	17,588	13,196	60,042	32,330
SQUAD CAR RADAR UNITS	2,274	0	14,120	5,800
EQUIPMENT (GRANT)	8,033	20,991	24,095	14,020
M.D.T.'S	15,056	0	0	0
TV/VCR TRAINING	571	0	0	0
DUI FIELD TEST KITS	0	0	3,354	0
SQUAD VIDEO CAMERAS	0	1,323	25,994	20,590
IWIN EQ., FRONT DESK	0	0	3,000	0
TELEPHONE SYSTEM	0	0	0	14,530
FAX MACHINE	0	0	860	0
BINOCULARS	0	0	1,880	0
C.I.S. CAMERA	0	0	1,640	0
HEAVY DUTY VESTS	0	0	7,000	0
K-9 DOG AND OFFICER TRAINING	0	0	21,530	0
BALLISTIC SHIN GUARDS	0	0	2,120	0
MUGSHOT IMAGING H/W & S/W	0	0	5,000	0
M.D.C.'S, (GRANT)	0	0	1,204,256	0
STATE POLICE RADIOS	0	0	0	8,140
TRANSCRIBERS	0	0	0	2,980
C.I.S. VIDEO CAMERA	0	0	0	2,960
L.C.D. PROJECTOR	0	0	0	5,500
ELCTRONIC SPEED SIGN	0	0	0	12,000
VIDEO CAMERA, ADD'L SQUAD	4,420	0	0	0
SUBTOTAL, POLICE EQ.	\$75,338	\$53,004	\$1,417,685	\$131,560

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**VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
FIRE EQUIPMENT DETAIL**

	ACTUAL	ACTUAL	PROJECTED	BUDGET
DETAIL FIRE EQ.	1998-99	1999-00	2000-01	2001-02
HOSE/NOZZLES	\$5,300	\$6,496	\$7,743	\$7,570
NEW F.F. INITIAL GEAR	3,036	5,423	5,070	5,300
NEW F.F. INITIAL TRAINING	2,000	0	7,117	6,720
FIRE TRUCK REHAB.	0	0	5,180	5,410
FIRE VEH. INTERCOM SYSTEM	7,016	0	0	0
HYDRAULIC REEL, FD21	1,828	0	0	0
COPIER	0	2,723	0	0
TRENCH RESCUE EQ.	0	18,044	0	20,000
TECH. RESCUE EQ.	0	722	0	0
TECH. RESCUE EQ. TRAILER	0	0	10,000	0
SEMI-AUTO. DEFIB. UNIT	0	3,355	0	15,000
AIR PACK REGULATORS	0	0	2,076	0
THERMAL IMAGING CAMERAS (2)	0	0	35,000	0
PORTABLE SUCTION UNIT	0	395	0	0
AIR CASCADE BOTTLE SYSTEM	0	0	5,174	0
VENTILATED CHAIN SAW	0	585	0	0
GAS MONITORS	0	0	4,140	0
I.S.O. EQ., REGULAR	0	0	8,500	0
PHYS. FITNESS BIKES	0	0	0	3,710
PORTABLE RADIO SYSTEM	0	0	17,110	0
STATION RADIO EQ.	0	0	2,980	0
RESCUE AIR BAG SYSTEM	0	0	10,710	0
SNOW BLOWERS	0	0	0	1,930
PROPANE FIRE TRAINER	0	0	0	8,650
ICE MACHINE	0	2,812	0	0
SUBTOTAL, FIRE EQ.	\$19,180	\$40,555	\$120,800	\$74,290

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL

DETAIL PUBLIC WORKS EQ.	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
PORTABLE RADIOS	\$0	\$533	\$4,014	\$4,190
FLOOR MACHINE	0	0	2,062	0
PORTA PLANE	0	0	386	0
CIVIC CENTER STOVE	0	0	1,750	0
4" TRASH PUMP	0	0	4,985	0
SHORING EQUIPMENT	0	0	2,754	1,060
BRICK SAW	0	0	2,185	0
Z.T.R. MOWER	0	0	4,590	0
PAINT TRAILER	0	0	1,270	0
POWER EDGER	0	0	2,062	0
CIVIC CENTER SLIDE PROJECTOR	0	0	904	0
CIVIC CENTER COLOR MONITOR	0	0	475	0
CIVIC CENTER V.C.R.	0	0	534	0
CHAINSAW STHIL 019	0	0	280	0
TEXTRONIX SCOPE	0	0	2,070	0
PW MOBILE RADIO REHAB.	0	0	0	10,000
PIPE PUSHER	0	0	17,210	0
REAL TIME GPS RECEIVER	0	0	0	21,000
STIHL 036 CHAINSAW	0	0	0	500
SPRAYER PUMP	0	0	0	3,560
OPTICOM EMITTER	0	0	0	1,620
HAND BLOWER	0	0	0	190
HIGH GRASS MOWER	0	0	0	1,350
ROUTER	0	0	0	280
POWER POLE PRUNERS	0	0	0	1,390
ORBITAL SANDER	0	0	0	270
AIRLESS PAINT SPRAYER	0	0	0	1,990
CONCRETE SCREED	0	0	4,645	0
CONCRETE VIBRRATOR	0	0	830	0
HAMMER DRILL	0	0	330	0
RIDING PAINT MACHINE	0	0	5,670	4,330
3M SIGN APPLICATOR	0	0	8,670	0
7 1/4" CIRCULAR SAW	0	0	270	0
CYLINDER BREAKER	0	0	0	6,410
MAGNETIC LOCATOR	0	0	0	1,220
LIETZ THEODOLITE	0	0	0	4,800
AUTO LEVEL	0	0	0	830
VEHICLE WASHER	0	4,364	0	0
CONC. AIR ENTRAIN. METER	0	0	0	2,940
SMOKE BLOWER	0	0	0	900
CANAON 35 MM CAMERA	0	0	0	590
LARGE COLOR PLOTTER	0	0	0	8,110
COPIER	0	14,960	0	0
WATER WAGON	0	0	2,940	0
CABLE FAULT FINDER	0	3,499	1,318	0
SIMPSON METERS	0	222	0	0
ROOT SAW W/CUTTERS	0	0	7,970	0
WALL FORMS	0	0	6,500	0
SNOW BLOWER	0	0	5,360	0
SMALL ROTO-TILLER	0	0	590	0
P.V.C. CONDUIT BENDER	0	0	0	0

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VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
PUBLIC WORKS EQUIPMENT DETAIL (CONTINUED)

	ACTUAL	ACTUAL	PROJECTED	BUDGET
DETAIL PUBLIC WORKS EQ.	1998-99	1999-00	2000-01	2001-02
THERMO GUN	0	0	0	0
THERMO TORCH	0	0	0	0
BIT SHARPENER	0	0	0	0
MICROWAVE OVEN	0	0	371	0
GARAGE TIME CLOCK	0	0	3,530	0
FAX MACHINE	0	0	780	0
REFRIGERATOR	0	0	550	0
ENGINEERING COPIER	0	5,270	0	0
ECHO 8000 CHAINSAW	0	0	1,030	0
JACKHAMMER W/HOSE	0	0	2,132	0
CHAINSAW, TOOLROOM	0	0	0	0
CIVIC CENTER AIRWALLS	0	0	0	0
BACKPACK SPRAYER	0	0	290	0
STIHL 020 CHAINSAWS	0	0	961	0
MANHOLE VENT	0	0	1,475	0
ARROW BOARD	0	0	5,532	0
POWER SCREEDS	0	0	4,553	0
CONCRETE SAW	0	0	3,319	0
3/4 DRILL PRESS	0	0	1,553	0
1600 WATT GENERATOR	0	0	992	0
GENERATOR/WELDER	0	0	2,730	0
POWER BROOM	0	0	513	0
HANDBLOWER	0	0	182	0
ROCK DRILL	0	0	6,584	0
GAS MONITORS	0	0	5,451	0
HAND VACUUM	0	0	149	0
LARGE VACUUM	0	0	1,425	0
SMALL VACUUM	0	0	450	0
WET/DRY VACUUM,	0	0	311	0
SAWZALL	0	0	350	0
3/8 " HAMMER DRILL	0	0	350	0
1/2 " REVERSIBLE DRILL	0	0	393	0
3/8" REVERSIBLE DRILL	0	0	254	0
POWER MITRE BOX	0	0	33	0
PORTABLE CONCRETE SAWS	0	0	444	0
CONCRETE CORING BIT	0	0	420	0
TRAFFIC TALLY	0	0	1,557	0
LARGE DOCUMENT COPIER	0	0	12,720	0
MICROFICHE READER	0	0	500	0
TRAFFIC COUNTERS	0	0	5,475	0
AUTO LEVEL	0	0	1,599	0
MICROFICHE READER	0	0	3,623	0
DROP CONE D.C.P.	0	0	672	0
MICROFICHE READER	0	0	0	0
CIVIC CENTER AIRWALLS	0	0	30,222	0
JACKHAMMER W/HOSE	0	0	910	0
 SUBTOTAL, P.W. EQ.	 \$0	 \$28,848	 \$197,009	 \$77,530

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
OTHER DEPARTMENT EQUIPMENT DETAIL

DETAIL OTHER DEPT. EQ.	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
CD COPIER	\$0	\$5,780	\$0	\$0
GENERAL OFFICE EQ.	0	3,146	13,131	6,240
CITY TELEPHONE SYSTEM UPGRADE	0	0	25,000	25,000
COPIER, FIRST FLOOR	0	5,670	0	0
COPIER, LOWER LEVEL	0	0	0	0
FORMS PRINTER SOFTWARE	0	0	15,515	0
FINANCE LETTER OPENER	0	0	0	0
CITY BLDG. POSTAGE MACHINE	0	0	0	7,000
AUTO. FORMS BURSTER	0	5,230	0	0
MICROFICHE READER/PRINTER	0	0	5,080	0
CASH REGISTER	0	0	5,740	0
MICROFICHE READER	0	0	530	0
HAND HELD TICKET WRITERS (1/3)	0	0	20,700	0
AUTO. FOLDING MACHINE	0	0	0	6,860
SUBTOTAL, OTHER DEPT. EQ.	\$0	\$19,826	\$85,696	\$45,100

VEHICLE AND EQ. REPLACEMENT FUND (CONTINUED)
C.A.T.V. P.E.G. EQUIPMENT DETAIL

DETAIL C.A.T.V. P.E.G. EQ.	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
CAMCORDER SYSTEM	\$0	\$0	\$0	\$0
HAND HELD MICROPHONE	0	689	0	0
LOVALIER MICROPHONE	0	482	0	0
MODULATOR AT HIGH SCHOOL	0	1,400	0	0
SCAN CONVERTER	0	4,048	0	0
SCAN CONVERSION SYSTEM	0	0	3,000	0
PERSONAL COMPUTER	0	0	0	2,240
COUNCIL CHAMBER IMPR.	0	0	0	0
EMERGENCY EQ. REHAB.	0	0	3,000	3,120
NONLINEAR UPGRADE EDIT SYSTEM	0	7,049	0	0
DIGITAL EDITING SOFTWARE	0	0	2,000	0
PORTABLE LIGHTING KIT	0	939	0	0
SUBTOTAL, P.E.G.. EQ.	\$0	\$14,607	\$8,000	\$5,360

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POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
100				
POLICE RECORDS PROGR./ANALYST	\$22,170	\$40,628	\$44,560	\$46,120
CONTRACTUAL PROGRAMMER	213	0	2,500	500
OVERTIME	0	0	1,160	1,200
EMPLOYEE INSURANCE	2,050	2,180	2,410	2,750
I.M.R.F./FICA	3,532	6,760	5,230	4,830
TOTAL 100	\$27,965	\$49,568	\$55,860	\$55,400
200				
OFFICE SUPPLIES	\$0	\$0	\$0	\$0
300				
TRAINING AND EDUCATION	\$2,318	\$2,977	\$3,300	\$3,300
SOFTWARE MAINT./LICENSE	0	0	4,130	6,300
RECRUITING ADVERTISING	5,171	0	0	0
CITY INSURANCE	760	790	720	770
TRANSFER, WORKERS COMP.	200	200	100	110
CITY TELEPHONE	200	200	200	220
TOTAL 300	\$8,649	\$4,167	\$8,450	\$10,700
400				
PERSONAL COMPUTER	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$36,614	\$53,735	\$64,310	\$66,100

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
EXPENDITURE DETAIL**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02	% CHG.
PROGRAM: ADMINISTRATION					
100					
MANAGER (1 to .5)	\$38,250	\$10,231	\$24,319	\$28,460	
SECRETARY (.3 to .1)	7,003	2,666	2,526	2,706	
GRANTS COORDINATOR II (.5 to .6)	15,855	17,524	23,329	21,820	
IMRF/FICA	9,214	3,676	5,740	4,378	
EMPLOYEE INSURANCE	3,436	1,686	3,462	4,460	
TOTAL 100	\$73,758	\$35,783	\$59,376	\$61,824	4.1%
200					
BOOKS & PERIODICALS	\$0	\$0	\$100	\$1,000	
OFFICE SUPPLIES	1,428	1,054	1,500	1,500	
PHOTOGRAPHIC SUPPLIES	204	73	300	300	
PRINTING	2,000	940	2,500	3,000	
TOTAL 200	\$3,632	\$2,067	\$4,400	\$5,800	31.8%
300					
DUES & SUBSCRIPTIONS	\$214	\$631	\$750	\$1,500	
TRAVEL & CONFERENCE	1,326	1,829	1,500	5,111	
POSTAGE	1,112	1,027	1,500	1,500	
RECORDING FEES	45	66	100	100	
PROGRAM OVERHEAD	10,000	10,000	10,000	10,000	
AUDITS	500	500	500	500	
PUBLIC INFORMATION	2,500	3,220	4,000	4,000	
EMPLOYMENT RECRUITING	0	6,814	15,000	0	
FAIR HOUSING INITIATIVE	0	0	0	3,000	
CONTINGENCY/COST OVERRUN	6	0	17,943	9,896	
NEIGHBORHOOD ORGAN. GRANTS	3,884	1,035	2,872	6,372	
TOTAL 300	\$19,587	\$25,122	\$54,165	\$41,979	-22.5%
PROGRAM TOTAL	\$96,977	\$62,972	\$117,941	\$109,603	-7.1%
	ACTUAL	ACTUAL	PROJECTED	BUDGET	
PROGRAM: AFFORDABLE HOUSING	1998-99	1999-00	2000-01	2001-02	
100					
MANAGER (0 TO .25)	\$0	\$3,533	\$12,160	\$14,230	
SECRETARY (.3 TO .55)	7,003	12,424	14,332	14,880	
REHAB COORDINATOR (2 to .5)	26,074	35,696	24,957	19,870	
GRANTS COORDINATOR II (.1)	0	0	3,984	3,640	
IMRF/FICA	4,520	6,608	6,098	12,643	
EMPLOYEE INSURANCE	3,303	4,611	4,453	5,210	
TOTAL 100	\$40,900	\$62,872	\$65,984	\$70,473	
300					
CASE PREPARATION	\$0	\$934	\$1,000	\$7,000	
REAL ESTATE CONSULTATIONS	0	0	0	10,000	
ACQUISITIONS, NEW CONST.	28,345	16,731	74,551	120,318	
HOUSING REHAB (WHOLE HOUSE)	50,199	58,654	0	0	
HOUSING REHAB (EMERGENCY ACCESS)	71,004	101,094	105,625	120,000	
SR. REPAIR SERVICE	10,664	10,868	16,025	16,000	
URBAN LEAGUE PROGRAM	4,150	5,100	3,000	6,000	
ACQ./RELOCATIONS/DEMO:					
MH TIMES CENTER	0	100,000	50,000	0	
ELM ST. APARTMENTS	3,256	3,400	0	0	
U.C.A.N.	0	20,000	5,000	35,000	
WOMAN IN TRANSITION CENTER	10,970	5,910	9,090	50,000	
C-U INDEPENDENCE APTS.	0	0	0	4,505	
SINGLE FAMILY RESIDENTIAL UN	0	0	0	10,000	
MEN'S SAFE HOUSE	0	0	15,000	0	
AMBUCS (RAMPS)	0	2,000	2,000	0	
TOTAL 300	\$178,588	\$324,691	\$281,291	\$378,823	\$0
PROGRAM TOTAL	\$219,488	\$387,563	\$347,275	\$449,296	

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**COMMUNITY DEVELOPMENT BLOCK GRANT
EXPENDITURE DETAIL (CONTINUED)**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
PROGRAM: PUBLIC SERVICES:				
C.D.B.G. SHARE, TRANSITIONAL HOU	\$42,631	\$46,949	\$0	\$0
CONSOLIDATED SOCIAL SERVICE FUN	0	10,000	58,900	49,550
T.H. HOMELESS FAM. W/CHILDREN	0	0	0	0
REPAIR SERVICE	3,104	0	0	0
PUBLIC SERVICE GRANTS	36,710	22,381	0	0
JOB TRAINING PROG.	26,553	0	0	0
PROGRAM TOTAL	\$108,998	\$79,330	\$58,900	\$49,550
PROGRAM: PUBLIC FACILITIES:				
C.T. 55 ST. IMPROVEMENTS	\$0	\$115,871	\$61,553	\$5,000
ST. LIGHTING IMPR./REPL.	19,044	147,893	55,000	100,000
ST. CONSTRUCTION	0	0	0	127,033
KING PARK NEIGHBORHOOD CENTER	0	0	103,000	3,000
CRISIS NURSERY	0	25,000	25,000	0
PLANNED PARENTHOOD ROOF	0	0	0	7,795
BOYS/GIRLS CLUB (LAKESIDE)	0	15,000	0	0
PROGRAM TOTAL	\$19,044	\$303,764	\$244,553	\$242,828
PROGRAM: INTERIM ASSISTANCE:				
PROPERTY MAINTENANCE	\$4,533	\$6,026	\$7,750	\$7,750
NEIGHBORHOOD CLEANUP	27,262	26,283	26,500	26,500
SHED REMOVAL PROGRAM	0	17,932	0	0
PROGRAM TOTAL	\$31,795	\$50,241	\$34,250	\$34,250
PROGRAM: TRANSITIONAL HOUSING:				
100				
T.H. COORDINATOR	\$0	\$0	\$24,287	\$26,270
GRANTS COORDINATOR II (.05)	0	0	1,367	0
SECRETARY (.1)	0	0	2,502	0
IMRF/FICA	0	0	4,209	2,910
EMPLOYEE INSURANCE	0	0	2,340	3,370
TOTAL 100	\$0	\$0	\$34,705	\$32,550
200				
OFFICE SUPPLIES	\$0	\$0	\$200	\$200
300				
POSTAGE	\$0	\$0	\$55	\$55
PRINTING	0	0	100	100
TRAINING & CONFERENCE	0	0	350	350
PROPERTY INSURANCE	0	0	400	400
PROPERTY UTILITIES	0	0	9,000	9,000
FURNISHINGS	0	0	300	300
PROPERTY MANAGEMENT	0	0	6,900	3,555
RESIDENT SERVICES	0	0	390	390
TOTAL 300	\$0	\$0	\$17,495	\$14,150
PROGRAM TOTAL	\$0	\$0	\$52,400	\$46,900

**COMMUNITY DEVELOPMENT BLOCK GRANT
2000-01 HOME PROGRAM EXPENDITURE DETAIL**

CATEGORY	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
100				
SALARIES AND BENEFITS	\$0	\$43,416	\$0	\$0
300				
CONFERENCE AND TRAINING	\$0	\$1,285	\$0	\$0
AUDIT	0	0	0	0
PRINTING AND PUBL.	0	0	0	0
POSTAGE	0	54	0	0
EMPLOYMENT RECRUITMENT	0	261	0	0
OFFICE SUPPLIES	0	36	0	0
DUES AND SUBSCRIPTIONS	0	0	0	0
PROGRAM OVERHEAD	0	5,550	0	0
300 SUBTOTAL	\$0	\$7,186	\$0	\$0
PROGRAM TOTAL	\$0	\$50,602	\$0	\$0
COMMUNITY HOUSING DEV.:				
I.C.F.C.I. HOMEBUILD 3 PROGR	\$0	\$68,986	\$0	\$0
I.C.C.I., EADS AT LINCOLN	0	0	0	0
UNALLOCATED	0	0	941,004	0
HOMESTEAD CORPORTATION:				
OPERATING EXPENSES	0	0	0	0
SUBTOTAL, COMM. HOUSING D:	\$0	\$68,986	\$941,004	\$0
CITY OF CHAMPAIGN:				
HOUSING REHAB.	0	0	0	0
CITY CHAMPAIGN MATCH	0	0	0	0
SUBTOTAL, CHAMPAIGN	\$0	\$0	\$0	\$0
CHAMPAIGN COUNTY:				
PROGRAM DELIVERY	\$0	\$21,271	\$0	\$0
HOUSING REHAB.	0	3,666	0	0
COUNTY MATCH	0	0	0	0
SUBTOTAL, COUNTY	\$0	\$24,937	\$0	\$0
RANTOUL:				
HOUSING REHAB.	0	0	0	0
COUNTY MATCH	0	0	0	0
SUBTOTAL, RANTOUL	\$0	\$0	\$0	\$0
CITY OF URBANA:				
ADMINISTRATION:				
SALARIES AND BENEFITS	\$0	\$0	\$0	\$0
SUPPLIES	0	0	0	0
PROGRAM:				
PERSONNEL AND BENEFITS	\$0	\$7,925	\$0	\$0
DOWN PAYMENT ASST. (EADS/L	0	0	0	0
HOUSING REHAB (WHOLE HOUSE	0	65,601	0	0
I.C.F.C.I. HOMEBUILD 3 PR	0	27,353	0	0
SITE PREPARATION	0	4,756	0	0
TENANT BASED RENT ASST.	0	0	0	0
RENTAL PROPERTY DEV.	0	4,439	0	0
HABITAT FOR HUMANITY	0	25,255	0	0
SUBTOTAL, CITY URBANA	\$0	\$135,329	\$0	\$0

Supplementary Expenditure Report

URBANA FREE LIBRARY

	ACTUAL 1998-99	ACTUAL 1999-00	BUDGET 2000-01	BUDGET 2001-02	% CHG.
ADMINISTRATION-WAGES:					
SALARIED	\$ 122,871	\$ 122,692	\$ 127,655	\$ 129,265	1.3%
HOURLY	19,623	19,681	22,018	23,081	4.8%
SUBTOTAL, ADMIN.	\$ 142,494	\$ 142,373	\$ 149,673	\$ 152,346	1.8%
ADULT DEPT.:					
ELECTRONIC ACCESS	\$ 6,931	\$ 5,042	\$ 5,259	\$ 5,470	4.0%
BOOKS AND MATERIALS	\$ 145,589	\$ 153,701	\$ 158,486	\$ 164,826	4.0%
WAGES:					
SALARIED	\$ 215,963	\$ 217,029	\$ 227,382	\$ 256,405	12.8%
HOURLY	35,785	42,757	44,708	47,427	6.1%
SUBTOTAL, ADULT WAGES	\$ 251,748	\$ 259,786	\$ 272,090	\$ 303,832	11.7%
SUBTOTAL, ADULT	\$ 404,268	\$ 418,529	\$ 435,835	\$ 474,128	8.8%
CHILDREN'S DEPT.:					
ELECTRONIC ACCESS	\$ 684	\$ 927	\$ 1,129	\$ 1,174	4.0%
BOOKS AND MATERIALS	\$ 37,971	\$ 38,803	\$ 40,225	\$ 41,834	4.0%
WAGES:					
SALARIED	\$ 155,924	\$ 159,310	\$ 169,913	\$ 197,909	16.5%
HOURLY	25,513	24,408	27,589	21,079	-23.6%
SUBTOTAL, CHILD. WAGES	\$ 181,437	\$ 183,718	\$ 197,502	\$ 218,988	10.9%
SUBTOTAL, CHILDREN'S	\$ 220,092	\$ 223,448	\$ 238,856	\$ 261,996	9.7%
ARCHIVES DEPT.:					
ELECTRONIC ACCESS	\$ 708	\$ 1,381	\$ 1,430	\$ 1,487	
BOOKS AND MATERIALS	\$ 14,347	\$ 14,130	\$ 14,636	\$ 15,221	4.0%
WAGES:					
SALARIED	\$ 100,429	\$ 101,482	\$ 118,105	\$ 122,789	4.0%
HOURLY	19,311	20,485	13,697	11,790	-13.9%
SUBTOTAL, ARCH. WAGES	\$ 119,740	\$ 121,967	\$ 131,802	\$ 134,579	2.1%
SUBTOTAL, ARCHIVES	\$ 134,795	\$ 137,478	\$ 147,868	\$ 151,287	2.3%
MAINTENANCE DEPT.-WAGES:					
SALARIED	\$ 58,642	\$ 58,551	\$ 60,911	\$ 63,592	4.4%
HOURLY	9,338	8,387	10,175	10,580	4.0%
SUBTOTAL, MAINTENANCE	\$ 67,980	\$ 66,938	\$ 71,086	\$ 74,172	4.3%
ACQUISITIONS DEPT.-WAGES:					
SALARIED	\$ 97,931	\$ 97,141	\$ 102,134	\$ 106,426	4.2%
HOURLY	12,705	20,159	18,273	18,908	3.5%
SUBTOTAL, ACQUISITIONS	\$ 110,636	\$ 117,300	\$ 120,407	\$ 125,334	4.1%
CIRCULATION DEPT.-WAGES:					
SALARIED	\$ 206,775	\$ 218,318	\$ 232,482	\$ 247,889	6.6%
HOURLY	117,113	113,181	121,944	136,561	12.0%
SUBTOTAL, CIRCULATIONS	\$ 323,888	\$ 331,499	\$ 354,426	\$ 384,450	8.5%

**MOTOR VEHICLE PARKING SYSTEM FUND
PARKING SYSTEM MAINTENANCE**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
100				
METER MAINT. TECHNICIANS	\$56,810	\$59,076	\$60,850	\$62,980
PART-TIME, ARBOR	16,590	0	0	0
SEASONAL, ARBOR	17,710	0	0	0
SEASONAL PAINTER	4,110	392	4,290	4,440
OVERTIME	7,450	833	12,270	12,700
LONGEVITY	5,680	5,859	6,090	6,300
EMPLOYEE INSURANCE	4,760	4,930	5,440	6,210
I.M.R.F.	14,980	14,655	9,400	9,400
TOTAL 100	\$128,090	\$85,745	\$98,340	\$102,030
200				
OFFICE SUPPLIES	\$200	\$106	\$200	\$200
PAINT	3,150	55	3,150	3,150
LANDSCAPE MATERIALS	7,410	6,534	7,410	7,410
PUSH MOWERS	500	500	500	500
PARKING PERMITS	2,000	1,733	2,000	2,000
APPURTENANCES	1,000	0	0	0
ASPHALT	680	0	680	680
METERS AND SIGNS	3,430	4,890	9,581	7,430
SALT	8,800	8,528	8,000	8,000
SNOW BLADES	120	120	120	120
METER REFINISHING	3,400	6,764	3,400	3,400
TOTAL 200	\$30,690	\$29,230	\$35,041	\$32,890
300				
TRANSFER, SUPPORT SERV.	\$97,400	\$101,335	\$105,400	\$109,620
REIMB., GEN. FUND ARBOR PERSON	0	38,800	40,350	41,960
DUES AND SUBSCRIPTIONS	320	460	320	320
TRAINING AND EDUCATION	1,650	912	1,650	2,000
UNIFORM RENTAL	1,160	60	800	800
CDL LICENSE	30	50	30	30
METER REFINISHING	3,400	156	3,400	3,400
REFUSE COLLECTION	4,500	5,197	5,800	6,500
COIN SORTER MAINT.	350	0	350	350
VEHICLE SERVICES	44,940	38,381	49,920	59,900
PLOW REPAIR	1,460	1,247	2,080	2,500
CITY INSURANCE	4,810	5,360	4,920	5,260
TRANSFER, WORKER'S COMP.	4,950	4,940	2,470	2,570
CITY TELEPHONE	1,040	1,040	1,040	1,120
TOTAL 300	\$166,010	\$197,938	\$218,530	\$236,330
400				
APPURTENANCES	\$6,000	\$1,206	\$20,418	\$0
PARTS CLEANER	0	0	1,000	0
HAND HELD TICKET WRITERS (2/3)	0	0	42,850	0
TOTAL 400	\$6,000	\$1,206	\$64,268	\$0
PROGRAM TOTAL	\$330,790	\$314,119	\$416,179	\$371,250

Supplementary Expenditure Report

**MOTOR VEHICLE PARKING SYSTEM FUND
PARKING GARAGE**

	ACTUAL 1998-99	ACTUAL 1999-00	PROJECTED 2000-01	BUDGET 2001-02
100				
PART-TIME	\$25,860	\$27,723	\$28,080	\$29,060
OVERTIME	1,890	0	2,040	2,110
I.M.R.F.	4,430	4,590	3,450	3,450
TOTAL 100	\$32,180	\$32,313	\$33,570	\$34,620
200				
TICKETS	\$450	\$346	\$450	\$450
PAINT	600	0	600	600
MISC. SUPPLIES	2,580	1,141	2,580	2,580
LANDSCAPE MATERIALS	3,150	3,195	3,150	3,150
SIGNS	510	0	510	510
PARKING CONTROL EQ.	1,200	274	0	0
SNOW ABATEMENT MATERIALS	3,400	872	2,280	2,280
TOTAL 200	\$11,890	\$5,828	\$9,570	\$9,570
300				
TRANSFER, SUPPORT SERV.	\$15,390	\$16,000	\$16,640	\$17,310
SERVICE CONTRACTS	3,340	4,326	3,340	3,340
TRAINING AND EDUCATION	500	0	500	500
STRUCTURAL MAINT.	3,000	139	3,000	3,000
UNIFORM RENTAL	620	972	600	600
VEHICLE SERVICES	700	1,035	730	880
SPECIAL VANDALISM	2,000	0	2,000	2,000
UTILITIES	15,820	126	15,820	15,820
ADVERTISING	800	693	800	800
CITY INSURANCE	1,780	5,360	4,920	5,260
TRANSFER, WORKER'S COMP.	2,270	2,260	1,130	1,180
CITY TELEPHONE	1,040	1,040	1,040	0
TOTAL 300	\$47,260	\$31,951	\$50,520	\$50,690
400				
CASH REGISTER W/PRINTER	0	0	8,570	0
TOTAL 400	\$0	\$0	\$8,570	\$0
PROGRAM TOTAL	\$91,330	\$70,092	\$102,230	\$94,880