



DEPT. OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

M E M O R A N D U M

**TO:** Laurel Lunt Prussing, Mayor, City of Urbana  
**FROM:** Elizabeth H. Tyler, FAICP, Director of Community Development Services  
**DATE:** February 21, 2013  
**SUBJECT:** FY 2013-2014 Consolidated Social Service Funding discussion

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To further assist in the ongoing City Council discussion about Consolidated Social Service Funding, attached is information requested at the February 18, 2013 meeting. The attachments include the FY 2012-2013 Consolidated Social Service Funding Pool Community Development Block Grant (CDBG) Quarterly Reporting Forms, the City of Urbana FY 2012-2013 Consolidated Social Service Program Agency Reporting Form, the United Way's 2006 Social Service Grants and Funding Opportunities document, information obtained from Cris Vowels, Principal at Washington Early Childhood regarding their waiting list, and the City of Urbana/Cunningham Township Application for Funding Packet Consolidated Social Service Fund Program Fiscal Year 2012-2013.

The FY 2012-2013 Consolidated Social Service Funding Pool Community Development Block Grant (CDBG) Quarterly Reporting Forms show what information is requested of agencies who have received CDBG funding, such as due dates, certificate of income, and the numbers served by quarter, including race and ethnicity, income, gender, and female head of household.

The City of Urbana FY 2012-2013 Consolidated Social Service Program Agency Reporting Form requests expenditures and a certification of compliance for each installment for payment. Both the City of Urbana and Cunningham Township use this form.

The 2006 Social Service Grants and Funding Opportunities document was a joint project of the United Way of Champaign County and a University of Illinois Special Education Class. Highlighted are agencies and programs that are relevant and have been verified to the greatest extent possible.

Also attached is information received from Cris Vowels, Principal at Washington Early Childhood showing their target ages, waitlist numbers, number of screenings done weekly and when done during the year, and previous waitlist numbers.

Also attached is the City of Urbana/Cunningham Township Application for Funding Packet Consolidated Social Service Fund Program Fiscal Year 2012-2013, which shows on page one the information regarding religious activities, and on page five, question B11, which addresses the question regarding leveraging.

The last attachment is information regarding Cunningham Township restrictions for funding.

Staff continues to research the questions raised by Council and will provide any additional information at the next discussion.

Respectfully Submitted,

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Kelly H. Mierkowski, Manager  
Grants Management Division

**CITY OF URBANA**  
**CONSOLIDATED SOCIAL SERVICE FUNDING POOL (CSSF)**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**Requirements for FY 2012-2013 CSSF CDBG Quarterly Report**

As required by the Grants Management Division of the Department of Community Development Services, subrecipients of the CSSF program who receive CDBG funding must complete and return a quarterly report. This report requests race/ethnicity, income, and gender/female head of household information as required by the U. S. Department of Housing and Urban Development (HUD).

This report is required to be submitted on a quarterly basis. Since the fiscal year for the City of Urbana Consolidated Social Service Funding Program runs from July 1 to June 30, the first report (and each subsequent report) shall be due on the following schedule:

1 <sup>st</sup> Quarter:	October 31, 2012
2 <sup>nd</sup> Quarter:	January 31, 20123
3 <sup>rd</sup> Quarter:	April 30, 201
4 <sup>th</sup> Quarter (final report):	<b><u>Must</u></b> be submitted by July 31, 2013

Care must be taken to avoid the duplication of reporting numbers. The numbers reported are for persons or households served in a program, not the number of times service was given. Therefore, each quarterly report shall list new clients only within a program year.

A Certificate of Income on each Urbana resident shall be included with this report. The number of Certificates shall be the same as the number identified in the column marked "Urbana: Number Served," on the Report. The last column identifies the number of Urbana residents served *that* are of Hispanic Ethnicity. Another form may be used in lieu of the Certificate; however, prior approval is required before submission of quarterly report to the City. All client information shall be maintained on a confidential basis by both the subrecipient and the City of Urbana, as set forth in the Subrecipient Agreement.

The report and supporting documentation may be sent via email, fax, or regular mail to:

City of Urbana  
Grants Management Division  
Attn: Jenell L. Hardy  
400 South Vine Street  
Urbana, Illinois 61801

Thank you for your assistance in this matter. If you have any questions, do not hesitate to contact me.

Sincerely,

*Jenell L. Hardy*

217-384-2441 (ph)

217-384-2367 (fax)

[jlhardy@urbanaininois.us](mailto:jlhardy@urbanaininois.us)



**CERTIFICATE OF INCOME**

Client I.D#: \_\_\_\_\_

1. Based on family size, please check box below which applies to the family. Note - annual family income information below is @ 80% MFI:

- Family of 1: \$38,100
- Family of 2: \$43,550
- Family of 3: \$49,000
- Family of 4: \$54,400

- Family of 5: \$58,800
- Family of 6: \$63,150
- Family of 7: \$67,500
- Family of 8: \$71,850

2. The following information is requested by the Federal government to monitor compliance with equal credit opportunity and fair housing laws. Federal regulations require this agency to note race and sex on the basis of visual observation or surname.

**RACE/NATIONAL ORIGIN**

- American Indian or Alaskan Native
- Asian
- Black
- Native Hawaii/Other Pacific Islander
- White
- Other: \_\_\_\_\_

**SEX**

- Male
- Female

**ETHNICITY**

- Hispanic/Latino
- NOT Hispanic/Latino

3. I certify and affirm that the above information is true and correct. I understand that information concerning client participation in the Program will be kept on file and may be viewed by the City of Urbana for monitoring purposes only, as required by the U.S. Dept. of Housing and Urban Development (HUD), with the understanding that such information will not be disclosed or released to any other governmental agency or department without consent, except as required or permitted by law.

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

FY 1213	Circle the Quarter				Quarterly Report
	1	2	3	4	
<b>Agency Name:</b>					
<b>Accomplishments:</b>	<b># of unduplicated clients for FY 12/13</b>				
estimated at application					
actual served during this quarter					
<b>RACE AND ETHNICITY</b>	<b>Race:</b>	<b>Urbana:</b>	<b>Ethnicity:</b>		
	<b># served</b>	<b># served</b>	<b># Urbana Hispanic served</b>		
<b>American Indian/Alaskan Native</b>					
<b>Asian</b>					
<b>Black/African-American</b>					
<b>Native Hawaii/Oth. Pacific Islander</b>					
<b>White</b>					
Am Indian/Alaskan Native & White					
Asian & White					
American Indian/Alaskan Native & Black					
African American					
Black/African American & White					
Other Multi-Racial (combination of one of the 5 bold categories listed above that is not included here)					
<b>TOTAL CLIENTS SERVED-</b>					
<b>INCOME:</b>	<b>see chart or comment fields</b>				
Extremely Low Income (ELI)				Notes:	
Very Low Income (VLI)					
Low Income					
Moderate Income					
<b>TOTAL CLIENTS SERVED-</b>					
<b>GENDER:</b>	Male:	Female:			
Total served:					
Total served from Urbana:					
<b>FEMALE HEAD of HOUSEHOLD</b>	Yes:	No:			
Total served:					
Total served from Urbana:					

Quarter:	Due Date:
July-Sept	Oct. 31
Oct-Dec	Jan. 31
Jan-March	April 30
Apr-June	July 31



CITY OF  
URBANA  
CONSOLIDATED SOCIAL SERVICE PROGRAM

FISCAL YEAR 2012 – 2013

CERTIFICATION OF COMPLIANCE  
Application for 2<sup>nd</sup> Installment

In accordance with the provisions of the Agreement between your agency and the City of Urbana, effective July 1, 2012, the undersigned, being duly authorized to do so, does hereby certify that the first installment of funds received from the City of Urbana under the said Agreement has been expended only in accordance with the provisions of the said Agreement and in no other manner.

The undersigned does hereby make application for the payment of the second installment of funds under the said Agreement.

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Name of Agency

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Name of Program Funded

BY: \_\_\_\_\_  
Signature

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Title or Position

NOTE: Please complete the enclosed form detailing receipt and expenditures of previous installment and attach documentation.

CITY OF  
URBANA  
CONSOLIDATED SOCIAL SERVICE PROGRAM

FISCAL YEAR 2012 – 2013

CERTIFICATION OF COMPLIANCE  
Application for 3<sup>rd</sup> Installment

In accordance with the provisions of the Agreement between your agency and the City of Urbana, effective July 1, 2012, the undersigned, being duly authorized to do so, does hereby certify that the second installment of funds received from the City of Urbana under the said Agreement has been expended only in accordance with the provisions of the said Agreement and in no other manner.

The undersigned does hereby make application for the payment of the third installment of funds under the second installment of funds under the said Agreement.

\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Name of Program Funded

BY: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Title or Position

NOTE: Please complete the enclosed form detailing receipt and expenditures of previous installment and attach documentation.



CITY OF  
URBANA  
CONSOLIDATED SOCIAL SERVICE PROGRAM

FISCAL YEAR 2012 – 2013

CERTIFICATION OF COMPLIANCE  
Application for 4<sup>th</sup> Installment

In accordance with the provisions of the Agreement between your agency and the City of Urbana, effective July 1, 2012, the undersigned, being duly authorized to do so, does hereby certify that the third installment of funds received from the City of Urbana under the said Agreement has been expended only in accordance with the provisions of the said Agreement and in no other manner.

The undersigned does hereby make application for the payment of the fourth installment of funds under the second installment of funds under the said Agreement.

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Name of Agency

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Name of Program Funded

BY: \_\_\_\_\_  
Signature

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Title or Position

NOTE: Please complete the enclosed form detailing receipt and expenditures of previous installment and attach documentation.



**United Way  
of Champaign County**

# 2006 Social Service Grants and Funding Opportunities

**A project of**  
United Way of Champaign County  
&  
UIUC Special Education Class 438

## **2005**

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Tania Madrigal	Meagan Garlanger
Leslie Moneka	Brenda Hill
Katie O'Brien	Tiffany Spaugh

## **2006**

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Alishia Battle	Amanda Berenguel
Maria Hernandez	

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## LOCAL SOCIAL SERVICES GRANT/FUNDING OPPORTUNITIES

<b>1.</b>	<b>BIRTH TO 5 COUNCIL OF CHAMPAIGN COUNTY</b>	
<b>Eligible Applicants</b>	Any family of a child with special needs, with priority given to those with children with special needs under age 5.	
<b>Areas/Types of Programs Funded</b>	\$300 available annually to support families attending conferences related to their child with special needs.	
<b>Application Deadline</b>	Applications accepted throughout the year.	
<b>Award Amounts</b>	\$100 per family	
<b>Contact Information</b>	Hollie Ronk, hronk@ccrpc.org, 217-384-1200 Web site: <a href="http://ccbirthto5.org/">http://ccbirthto5.org/</a>	
<b>2.</b>	<b>CHAMPAIGN ROTARY CLUB</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Not specified. Each application stands on its own merit	
<b>Application Deadline</b>	Applications accepted at any time	
<b>Award Amounts</b>	Up to \$5,000	
<b>Contact Information</b>	Arthur Skelton, 5 Greenfield, Savoy, IL 61874	(217) 352-7844 ajskelton@att.net
<b>3.</b>	<b>CHAMPAIGN ROTARY CLUB</b>	
<b>Grant Program</b>	Joseph H. Cannon Memorial Fund	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Not specified. Each application stands on its own merit	
<b>Application Deadline</b>	Applications accepted in July each year	
<b>Award Amounts</b>	\$5,000 and up	
<b>Contact Information</b>	Arthur Skelton, 5 Greenfield, Savoy, IL 61874	(217) 352-7844 ajskelton@att.net
<b>4.</b>	<b>CHAMPAIGN-URBANA SCHOOLS FOUNDATION</b>	
<b>Grant Program</b>	Annual grants: Do It Again, Masters, Stepping Stone	
<b>Eligible Applicants</b>	Educators at Champaign School District 4 and Urbana School District 116	
<b>Areas and Types of Programs Funded</b>	Projects that facilitate excellence in schools and match Foundation's philosophy	
<b>Application Deadline</b>	Mid-February	
<b>Award Amounts</b>	Grants have ranged from \$50 to \$4,000	
<b>Contact Information</b>	Gail Rost, Exec. Director, P.O. Box 1166, Champaign, IL 61824-1166 (217) 351-7512, fax (217) 359-9428 <a href="http://www.schoolsfoundation.com">www.schoolsfoundation.com</a>	
<b>5.</b>	<b>CHAMPAIGN-URBANA JUNIOR WOMAN'S CLUB</b>	
<b>Eligible Applicants</b>	Local nonprofit organizations	
<b>Areas/Types of Programs Funded</b>	Women's and children's issues	
<b>Application Deadline</b>	Spring, e-mail <a href="mailto:cujwc@cujwc.org">cujwc@cujwc.org</a> for application	
<b>Award Amounts</b>	\$100-\$400	

<b>Contact Information</b>	Ms. Amanda Ressel P.O. Box 6526, Champaign, IL 61826 217-384-9019	cujwc@cujwc.org www.cujwc.org
<b>6.</b>	<b>CHILD CARE RESOURCE SERVICE OF THE UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN</b>	
<b>Grant Program</b>	Quality Counts Child Care Grant Program	
<b>Eligible Applicants</b>	Child care providers in Champaign, Vermilion, Piatt, Macon, Iroquois, or Douglas counties that are listed in the Child Care Resource Service provider database	
<b>Areas and Types of Programs Funded</b>	Equipment and supplies to enhance child care services, with preference given to programs that address the priorities of the Child Care Resource Service	
<b>Application Deadline</b>	Usually in October	
<b>Award Amounts</b>	Up to \$12,000	
<b>Contact Information</b>	Child Care Resource Service, Room 314, Bevier Hall, University of Illinois, Urbana, IL 61801 Brenda (244-7727, bkellis@uiuc.edu) or Dottie (244-2367 dsquire@uiuc.edu) <a href="http://ccrs.hcd.uiuc.edu/providers/quality.htm">http://ccrs.hcd.uiuc.edu/providers/quality.htm</a>	
<b>7.</b>	<b>CITY OF CHAMPAIGN</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Community programs/Services	
<b>Application Deadline</b>	Usually in the winter	
<b>Award Amounts</b>	Up to \$20, 000	
<b>Contact Information</b>	Kerri Spear, 102 North Neil St. Champaign, IL 61820 <a href="http://www.city.champaign.il.us">www.city.champaign.il.us</a>	Phone (217) 403-7070 Fax (217) 403-7090 <a href="mailto:kerri.spear@ci.champaign.il.us">kerri.spear@ci.champaign.il.us</a>
<b>8.</b>	<b>CITY OF CHAMPAIGN</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Housing/public facilities development, building, and access	
<b>Application Deadline</b>	Usually in the winter	
<b>Award Amounts</b>	Variable	
<b>Contact Information</b>	Kerri Spear, 102 North Neil St., Champaign, IL 61820 <a href="http://www.city.champaign.il.us">www.city.champaign.il.us</a>	Phone (217) 403-7070, fax (217) 403-7090 <a href="mailto:kerri.spear@ci.champaign.il.us">kerri.spear@ci.champaign.il.us</a>
<b>9.</b>	<b>CITY OF URBANA</b>	
<b>Eligible Applicants</b>	Community organizations serving residents of Urbana, Illinois.	
<b>Areas and Types of Programs Funded</b>	Affordable housing and community development	
<b>Application Deadline</b>	Usually in January	
<b>Award Amounts</b>	Variable	
<b>Contact Information</b>	City of Urbana, Grants Management Division 400 South Vine St. Urbana, 61801 <a href="http://www.city.urbana.il.us">www.city.urbana.il.us</a>	Phone (217) 328-8263, Fax (217) 384-2367 <a href="mailto:kshartford@city.urbana.il.us">kshartford@city.urbana.il.us</a>
<b>10.</b>	<b>CITY OF URBANA &amp; CUNNINGHAM TOWNSHIP</b>	
<b>Eligible Applicants</b>	Non-profit organizations	

<b>Areas and Types of Programs Funded</b>	Social service programs benefiting Urbana residents; funds for both services to clients and program operating costs
<b>Application Deadline</b>	Usually in April
<b>Award Amounts</b>	Variable
<b>Contact Information</b>	Kelly Hartford, City of Urbana, Community Development Services 400 South Vine St. Urbana, 61801 (217) 328-8263, fax (217) 384-2367 kshartford@city.urbana.il.us www.city.urbana.il.us
<b>11.</b>	<b>COMMUNITY FOUNDATION OF EAST CENTRAL ILLINOIS</b>
<b>Eligible Applicants</b>	501(c) 3 organizations or other public charities serving the residents of east central Illinois.
<b>Areas and Types of Programs Funded</b>	Projects and programs in the arts and humanities, environmental concerns, education, health and human services, and youth activities
<b>Application Deadline</b>	Usually due in August with grants issued in November of the same year
<b>Award Amounts</b>	Up to \$5,000
<b>Contact Information</b>	Joan Dixon, Executive Director, 404 W. Church Street, Champaign, IL 61820 Phone (217) 359-0125 Fax (217) 352-6494 joandixon@cfeci.org
<b>12.</b>	<b>CVS/PHARMACY COMMUNITY GRANT – HEALTH CARE</b>
<b>Funding Program</b>	Programs for healthcare for uninsured people
<b>Eligible Applicants</b>	Projects offering healthcare services for uninsured people
<b>Areas and Types of Programs Funded</b>	Children under the age of 18 with disabilities and address the following: Awareness, Accessibility, Early Intervention, Health and Rehabilitative Services
<b>Application Deadline</b>	May 1 – June 30, 2006 (must be submitted online)
<b>Award Amounts</b>	\$500-\$5000
<b>Contact Information</b>	<a href="https://www.grantrequest.com/SID_500/?SA=SNA&amp;FID=35004">https://www.grantrequest.com/SID_500/?SA=SNA&amp;FID=35004</a>
<b>13.</b>	<b>CVS/PHARMACY COMMUNITY GRANT – DISABILITIES</b>
<b>Funding Program</b>	Programs for children under age 18 with disabilities
<b>Eligible Applicants</b>	501(c) 3 organizations or other public charities
<b>Areas and Types of Programs Funded</b>	Programs targeting children under age 18 with disabilities that address any of the following: Health and rehabilitation services; Public schools promoting a greater level of inclusion in student activities and extracurricular programs; Creating opportunities or facilities which give greater access to physical movement and play.
<b>Application Deadline</b>	Requests for CVS/pharmacy Community Grants are accepted between January and October.
<b>Award Amounts</b>	\$500-\$5000
<b>Contact Information</b>	<a href="https://www.GrantRequest.com/SID_500?SA=SNA&amp;FID=35006">https://www.GrantRequest.com/SID_500?SA=SNA&amp;FID=35006</a>
<b>14.</b>	<b>CVS/PHARMACY COMMUNITY GRANT – PUBLIC SCHOOLS</b>
<b>Funding Program</b>	Public Schools
<b>Eligible Applicants</b>	Grades Pre-K through 12 serving children with disabilities
<b>Areas and Types of Programs Funded</b>	Expanding programs promoting inclusion of children with disabilities in all aspects of school functions, including: Student Academic Activities, Extracurricular Programs, Physical Activity/Play Disabilities are impairments that limit one or more routine activities of daily living.

<b>Application Deadline</b>	May 1 – June 30, 2006 (must be submitted online)	
<b>Award Amounts</b>	\$500 to \$5,000	
<b>Contact Information</b>	<a href="https://www.grantrequest.com/SID_500/?SA=SNA&amp;FID=35008">https://www.grantrequest.com/SID_500/?SA=SNA&amp;FID=35008</a>	
<b>15.</b>	<b>CVS/PHARMACY CHARITABLE TRUST</b>	
<b>Eligible Applicants</b>	Organizations in communities where CVS Pharmacies are located	
<b>Areas and Types of Programs Funded</b>	<p>The CVS/pharmacy Charitable Trust funds the following:</p> <ol style="list-style-type: none"> <li>1. Health programs that serve children (under the age of 18) with disabilities, and address the following: <ul style="list-style-type: none"> <li>• Awareness</li> <li>• Accessibility</li> <li>• Early intervention</li> <li>• Health and rehabilitative services</li> </ul> </li> <li>2. Public schools (grades Pre-K through 12) that are expanding programs promoting inclusion of children with disabilities in all aspects of school functions, including: <ul style="list-style-type: none"> <li>• Student academic activities</li> <li>• Extracurricular programs</li> <li>• Physical activity/play</li> </ul> </li> </ol> <p>Disabilities are impairments that limit one or more routine activities of daily living. They can be physical, developmental or sensory.</p>	
<b>Application Deadline</b>	Applications for 2007 will be accepted during the annual enrollment period, May 1 - June 15, 2007. Applications must be submitted online.	
<b>Award Amounts</b>	Amounts vary	
<b>Contact Information</b>	<a href="http://www.cvs.com/corpInfo/community/charitable_mission.html">http://www.cvs.com/corpInfo/community/charitable_mission.html</a>	
<b>16.</b>	<b>FIRST PRESBYTERIAN CHURCH OF URBANA</b>	
<b>Eligible Applicants</b>	Community organizations	
<b>Areas/Types of Programs Funded</b>	Mini-grants available, as funding permits, to local agencies to assist with specific projects.	
<b>Application Deadline</b>	Varies. Applications are usually available in February of each year.	
<b>Award Amounts</b>	Typical awards range from \$200 to \$500	
<b>Contact Information</b>	<p>First Presbyterian Church of Urbana 602 W. Green St., Urbana, IL 61801 <a href="http://www.firstpresurbana.org/mission/local.html">http://www.firstpresurbana.org/mission/local.html</a></p>	<p>Phone church office: 217-367-8357, ask for Mission Department chair or e-mail: <a href="mailto:office@firstpresurbana.org">office@firstpresurbana.org</a></p>
<b>17.</b>	<b>ILLINOIS STARNET, REGION I &amp; III</b>	
<b>Grant Program</b>	Minigrants	
<b>Eligible Applicants</b>	Early childhood teachers and teams	
<b>Areas and Types of Programs Funded</b>	Program-enhancing projects serving children ages 3-6 with Individualized Education Programs and include parent involvement and are based on Best Practices	
<b>Application Deadline</b>	Usually in September	
<b>Award Amounts</b>	Up to \$1,000	
<b>Contact Information</b>	<p>Illinois STARnet Region I &amp; III, Western Illinois University, Horrabin Hall 32, 1 University Circle, Macomb, IL 61455-1390, (800) 227-7537, fax (309) 298-2305 <a href="http://www.wiu.edu/starnet/financial/minigrants.php">http://www.wiu.edu/starnet/financial/minigrants.php</a></p>	
<b>18.</b>	<b>JUNIOR LEAGUE OF CHAMPAIGN-URBANA</b>	
<b>Grant Program</b>	Community Assistance Funding	

<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Projects and programs that specifically relate to Junior League of C-U position statements	
<b>Application Deadline</b>	Twice a year: Fall (Usually in October), Spring (Usually in March)	
<b>Award Amounts</b>	Up to \$500	
<b>Contact Information</b>	Jen Parastaran, Illinois Terminal Building, 45 E. University, Suite 205 Champaign, IL 61820	(217) 359-2910 or (217) 356-5880 <a href="http://www.JuniorLeagueCU.org">www.JuniorLeagueCU.org</a>

<b>19.</b>	<b>JUNIOR LEAGUE OF CHAMPAIGN-URBANA</b>	
<b>Grant Program</b>	Done in a Day, immediate or short-term volunteer service	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Projects and programs that community organizations do not have the time, personnel, or resources to accomplish	
<b>Application Deadline</b>	Varies, usually due twice a year depending on the date of the proposed project. Fall: August 15, 2006 Spring: January 31, 2007	
<b>Award Amounts</b>	Variable	
<b>Contact Information</b>	Andra Bez, Illinois Terminal Building 45 E. University, Suite 205, Champaign, IL 61820	H (217) 586-7135 W (217) 265-9872 <a href="http://www.JuniorLeagueCU.org">www.JuniorLeagueCU.org</a>

<b>20.</b>	<b>KIWANIS CLUB OF CHAMPAIGN-URBANA</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations active in the Champaign-Urbana community	
<b>Areas and Types of Programs Funded</b>	Projects and programs that focus on children in Champaign County	
<b>Application Deadline</b>	Submit letter of request in the spring. Decisions are made by committee and funding is distributed by late summer each year.	
<b>Award Amounts</b>	Up to \$1,000	
<b>Contact Information</b>	Danda Beard, Young Children Priority One Committee Chair, Kiwanis Club 1015 W University Ave., Champaign IL 61821. E-mail: <a href="mailto:danda@shout.net">danda@shout.net</a>	

<b>21.</b>	<b>KRAFT FOODS</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations active in the Champaign-Urbana community	
<b>Areas and Types of Programs Funded</b>	Projects and programs that concentrate on hunger, healthy lifestyles (kids 3-12), and Civic Engagement	
<b>Application Deadline</b>	Submit applications between January and June of the fiscal year.	
<b>Award Amounts</b>	\$1,000 minimum	
<b>Contact Information</b>	Charla Sherwood, Kraft Foods, 1701 W. Bradley Ave., Champaign, IL 61821 (217) 378-2057 <a href="http://www.kraft.com">www.kraft.com</a>	

<b>22.</b>	<b>ORANGE KRUSH</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations active in the Champaign-Urbana community	
<b>Areas and Types of Programs Funded</b>	Campus and community-based projects	
<b>Application Deadline</b>	Applications available in late April, and due mid-August of each year.	
<b>Award Amounts</b>	Usually range from \$575-\$10,000	
<b>Contact Information</b>	Alison Berg The Bielfeldt Athletic Administration Building 1700 S. Fourth St., Champaign, IL 61820	(217) 244-0062 <a href="mailto:alberg@uiuc.edu">alberg@uiuc.edu</a>

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<b>23.</b>	<b>TARGET</b>
<b>Grant Program</b>	Community Giving Grants
<b>Eligible Applicants</b>	501(c) 3 organizations or public agencies
<b>Areas and Types of Programs Funded</b>	Projects that focus on arts, family violence prevention, or reading
<b>Application Deadline</b>	March 1-May 31; applications are reviewed in the order received.
<b>Award Amounts</b>	\$1,000- \$3,000
<b>Contact Information</b>	Store Team Leader, Target Stores, 2102 N. Prospect, Champaign, IL 61822 phone (217) 355-3325, f ax (217) 355-3325

<b>24.</b>	<b>UNITARIAN UNIVERSALIST CHURCH OF URBANA-CHAMPAIGN</b>
<b>Grant Program</b>	Victor A. Hoersch Elderly Services Trust
<b>Eligible Applicants</b>	Non-profit organizations
<b>Areas and Types of Programs Funded</b>	Projects that provide advocacy, ombudsman and personal services for the needy elderly
<b>Application Deadline</b>	Deadline changes every year, but is usually by the end of March.
<b>Award Amounts</b>	Maximum of \$1,500
<b>Contact Information</b>	Victor A. Hoersch Elderly Services Trust Committee Unitarian Universalist Church, 309 W. Green St., Urbana, IL 61801 (217) 384-8862 <a href="http://www.uuc-urbana.org">www.uuc-urbana.org</a>

<b>25.</b>	<b>UNITED WAY OF CHAMPAIGN COUNTY</b>
<b>Grant Program</b>	Vision Grants
<b>Eligible Applicants</b>	Non-profit organizations serving Champaign County
<b>Areas and Types of Programs Funded</b>	Short-term, one-time funding (up to one year) for pilot projects or to meet new or unexpected community needs
<b>Application Deadline</b>	Applications accepted at any time/requests for proposals are occasionally issued for specific issue areas. Call to discuss project idea with staff before applying.
<b>Award Amounts</b>	Variable, generally not more than \$20,000
<b>Contact Information</b>	404 W. Church St., Champaign, IL 61820 (217) 352-5151 <a href="http://www.uwayhelps.org">www.uwayhelps.org</a>

<b>26.</b>	<b>UNITED WAY OF CHAMPAIGN COUNTY</b>
<b>Grant Program</b>	Social Service Program Funding
<b>Eligible Applicants</b>	Nonprofit organizations serving Champaign County
<b>Areas and Types of Programs Funded</b>	Social service programs that advance United Way's established Community Impact priorities. Program funding is awarded in two-year cycles
<b>Application Deadline</b>	Applications for next funding cycle will be available in October of 2006. Letter of Intent is required from all potential applicants.
<b>Award Amounts</b>	Amounts vary, but rarely exceed \$100,000.
<b>Contact Information</b>	404 W. Church St., Champaign, IL 61820 <a href="http://www.uwayhelps.org">www.uwayhelps.org</a> (217) 352-5151

**NATIONAL SOCIAL SERVICES GRANT/FUNDING OPPORTUNITIES**

<b>27.</b>	<b>THE ALLEN FOUNDATION</b>
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<b>Eligible Applicants</b>	501(c) 3 organizations. In certain circumstances, the Allen Foundation will consider requests from the following: hospitals or medical clinics; social, religious, fraternal, or community organizations; private foundations; and K-12 public, parochial or private schools.	
<b>Areas and Types of Programs Funded</b>	Programs that train children and young adults to improve their health and development or that educate mothers during pregnancy and after the birth of their children in order to foster good nutritional habits at an early age	
<b>Application Deadline</b>	December 31 each year	
<b>Award Amounts</b>	All Applications need to be filled electronically!!!	
<b>Contact Information</b>	Grants have ranged from \$200 to \$1.1 million	
	The Allen Foundation Inc. Box 1606, Midland Michigan 48641-1606	(989) 832-5678 or (979) 695-1132; fax (989) 832-8842 <a href="http://www.allenfoundation.org">www.allenfoundation.org</a>

<b>28.</b>	<b>THE AMERICAN DENTAL FOUNDATION</b>	
<b>Grant Program</b>	Samuel Harris Fund For Children's Dental Health Dentistry Grant Program	
<b>Eligible Applicants</b>	Community-based, not-for-profit, oral health promotion programs	
<b>Areas and Types of Programs Funded</b>	Oral health promotion programs	
<b>Application Deadline</b>	July	
<b>Award Amounts</b>	Up to \$5,000	
<b>Contact Information</b>	Ms. Lisa F. Barron, ADA Foundation–Harris Fund 211 East Chicago Avenue, Chicago, IL 60611-2616	(312)440-4639 <a href="mailto:barronl@ada.org">barronl@ada.org</a>

<b>29.</b>	<b>THE AMERICAN LEGACY FOUNDATION</b>	
<b>Grant Program</b>	Small Innovative Grants Program	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Innovative, evidence-based projects designed to prevent tobacco use or to assist in quitting tobacco use	
<b>Application Deadline</b>	The next deadline for letters of intent will be in early fall 2006. Guidelines for the letters of intent will be posted on the website in July 2006.	
<b>Award Amounts</b>	Up to \$100,000	
<b>Contact Information</b>	American Legacy Foundation 2030 M Street, NW Sixth Floor Washington, D.C. 20036	(202) 454-5555 (202) 454-5599 fax <a href="mailto:grantsinfo@americanlegacy.org">grantsinfo@americanlegacy.org</a> <a href="http://www.americanlegacy.org/">http://www.americanlegacy.org/</a>

<b>30.</b>	<b>BARBARA BUSH FOUNDATION FOR FAMILY LITERACY</b>	
<b>Eligible Applicants</b>	Public and private non-profit organizations that work within the family unit and operate an instructional literacy program that has been in existence for at least two years	
<b>Areas and Types of Programs Funded</b>	Programs and projects designed to support the development of literacy skills for adult primary caregivers and their children	
<b>Application Deadline</b>	Annual. Requests to be added to the 2007 National Grant Competition mailing list are no longer being accepted. The application guidelines will be available to download from the website beginning Monday, June 26, 2006.	
<b>Award Amounts</b>	A total of approximately \$650,000 is awarded each year; no grant exceeds \$65,000	

<b>Contact Information</b>	The Barbara Bush Foundation for Family Literacy 1201 15th Street NW, Suite 420, Washington, DC 20005 (202) 955-6183, fax (202) 955-5492 Crystal Hurd, <i>Program Associate</i> <a href="mailto:churd@cfncr.org">churd@cfncr.org</a> Tanisha Bynum, <i>Program Associate</i> <a href="mailto:tbynum@cfncr.org">tbynum@cfncr.org</a> <a href="http://fconline.fdncenter.org/pnd/3013/bbfff">http://fconline.fdncenter.org/pnd/3013/bbfff</a>
<b>31.</b>	<b>CHICAGO WHITE SOX</b>
<b>Grant Program</b>	Chicago White Sox Donations Program
<b>Eligible Applicants</b>	Charitable organizations in Illinois and the Greater Chicagoland area, including Northwest Indiana
<b>Areas and Types of Programs Funded</b>	Donations are of autographed memorabilia, photographs, tickets, etc. several hundred thousand dollars in in-kind support to assist thousands of community organizations in reaching their fundraising goals.
<b>Application Deadline</b>	Applications accepted at any time
<b>Award Amounts</b>	N/A
<b>Contact Information</b>	Chicago White Sox, Attn: Community Relations 333 W. 35th Street, Chicago, IL 60616 Fax (312) 674-5119 <a href="http://chicago.whitesox.mlb.com/NASApp/mlb/cws/community/donations.jsp">http://chicago.whitesox.mlb.com/NASApp/mlb/cws/community/donations.jsp</a>
<b>32.</b>	<b>CHRISTOPHER REEVE PARALYSIS FOUNDATION</b>
<b>Grant Program</b>	Quality of Life Grants
<b>Eligible Applicants</b>	Non-profit organizations
<b>Areas and Types of Programs Funded</b>	CRF is dedicated to ensuring that agencies serving individuals with spinal cord injuries and paralysis caused by other injuries, diseases and birth defects have the necessary funding to implement the programs and services vital to these communities. The Foundation aids larger organizations in representing and protecting individuals with disabilities on a national level as well as local groups in having an immediate and practical impact on individual lives.
<b>Application Deadline</b>	Online application submission period for the 2nd Cycle 2006 opens on July 3, 2006 and the submission deadline is September 1, 2006. All applications must be submitted online through the website, not by e-mail.
<b>Award Amounts</b>	Up to \$25,000
<b>Contact Information</b>	Christopher and Dana Reeve Paralysis Resource Center 636 Morris Turnpike Suite 3A, Short Hills, NJ 07078 1-800-225-0292 E-mail: <a href="mailto:qol@crpf.org">qol@crpf.org</a> , <a href="http://www.christopherreeve.org">http://www.christopherreeve.org</a>
<b>33.</b>	<b>DR. SCHOLL FOUNDATION</b>
<b>Eligible Applicants</b>	501(c) 3 organizations
<b>Areas and Types of Programs Funded</b>	Applications for grants are considered in two areas: <ul style="list-style-type: none"> <li>o Private education, from elementary through university level</li> <li>o Programs for children, developmentally disabled, senior citizens, civic and cultural institutions, social service agencies, hospitals and health care, environmental organizations and religious institutions.</li> </ul> The foundation will also consider worthwhile projects outside of these general categories.
<b>Application Deadline</b>	March 1
<b>Award Amounts</b>	N/A

<b>Contact Information</b>	Dr. Scholl Foundation 1033 Skokie Boulevard, Suite 230 Northbrook, IL 60062	(847)-559-7430 <a href="http://www.drschollfoundation.com">http://www.drschollfoundation.com</a>
<b>34.</b>	<b>DOLLAR GENERAL LITERACY FOUNDATION</b>	
<b>Eligible Applicants</b>	Non-profit 501 (c)(3) organizations within Dollar General areas that provide literacy-based programs and services to adults or families in the thirty (30) states where Dollar General stores are located and have not received a grant from the Dollar General Literacy Foundation twice in the last two years	
<b>Areas and Types of Programs Funded</b>	Projects that increase literacy of adults or families and provide direct literacy services within their community through Adult Basic Education, GED preparation, English Speakers of Other Languages (ESOL) classes	
<b>Application Deadline</b>	Usually in the Spring	
<b>Award Amounts</b>	Up to \$15,000	
<b>Contact Information</b>	The Dollar General Literacy Foundation P.O. Box 1064 Goodlettsville, TN, 37070-1064	(615) 855- 5201 <a href="http://www.dollargeneral.com">www.dollargeneral.com</a>
<b>35.</b>	<b>ETHEL LOUISE ARMSTRONG FOUNDATION</b>	
<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas and Types of Programs Funded</b>	Programs in the area of arts, advocacy or education that serve adults with disabilities	
<b>Application Deadline</b>	By March 15th for the May 1st deadline and by September 15th for the November 1st deadline	
<b>Award Amounts</b>	\$1,000 to \$5,000	
<b>Contact Information</b>	Deborah Lewis, Executive Director, ELA Foundation 2460 North Lake Ave., PMB #128, Altadena, CA. 91001	626-398-8840 <a href="mailto:executivedirector@ela.org">executivedirector@ela.org</a> <a href="http://www.ela.org/">http://www.ela.org/</a>
<b>36.</b>	<b>THE EZRA JACK KEATS FOUNDATION MINIGRANTS</b>	
<b>Eligible Applicants</b>	School Libraries and Public Libraries	
<b>Areas and Types of Programs Funded</b>	The Foundation offers Minigrants of \$350 to School and Public Libraries for programs that encourage literacy and creativity in children. Programs relating to the work of Ezra Jack Keats are welcome, but not required.	
<b>Application Deadline</b>	Deadline for submission of applications is September 15 of each year. Applications are only available online, and will not be mailed or emailed.	
<b>Award Amounts</b>	Up to \$350	
<b>Contact Information</b>	Mail the completed form to: Ezra Jack Keats Minigrants 450-14 Street Brooklyn, NY 11215-5702	Link to download application form: <a href="http://www.ezra-jack-keats.org/programs/minigrants.htm">http://www.ezra-jack-keats.org/programs/minigrants.htm</a>
<b>37.</b>	<b>HASBRO CHARITABLE TRUST</b>	
<b>Grant Program</b>	The Hasbro Children's Fund.	
<b>Eligible Applicants</b>	Supports US based 501 C 3 organizations	
<b>Areas and Types of Programs Funded</b>	The Hasbro Children's Fund assists children in triumphing over critical life obstacles as well as bringing the joy of play into their lives. They support programs which provide terminal and seriously ill children respite and access to play, educational programs for children at risk, and basics for children in need.	
<b>Application Deadline</b>	Applications accepted at any time	

<b>Award Amounts</b>	N/A
<b>Contact Information</b>	Use online application at <a href="http://www.hasbro.org/default.cfm?page=grantmaking">http://www.hasbro.org/default.cfm?page=grantmaking</a>
<b>38.</b>	<b>LOWE'S CHARITABLE AND EDUCATION FOUNDATION</b>
<b>Eligible Applicants</b>	501(c) 3 organizations in cities where Lowe's operates (see website for Eligibility Test)
<b>Areas and Types of Programs Funded</b>	<ol style="list-style-type: none"> <li>1. Community Improvement Projects, including: <ul style="list-style-type: none"> <li>○ Park and neighborhood beautification and enhancements</li> <li>○ Building repair/renovation and landscaping enhancements of facilities serving the community</li> <li>○ Community garden, park, or playground projects</li> <li>○ Community clean-up initiatives</li> </ul> </li> <li>2. K-12 Learning Initiative, including projects related to: <ul style="list-style-type: none"> <li>○ Outdoor learning environments</li> <li>○ Construction and trades related education initiatives</li> <li>○ Clean-up, landscaping and painting projects</li> <li>○ Playground enhancements</li> <li>○ Minor repair/renovation of public school buildings</li> </ul> </li> </ol> <p>Preference is given to projects located in communities where Lowe's operates stores and distribution centers, and can utilize Lowe's volunteers</p>
<b>Application Deadline</b>	N/A
<b>Award Amounts</b>	Grants range from \$5,000 to \$25,000
<b>Contact Information</b>	<a href="http://www.lowes.com/lowes/lkn?action=frameSet&amp;url=apps.bridgetree.com/funding/default.asp">http://www.lowes.com/lowes/lkn?action=frameSet&amp;url=apps.bridgetree.com/funding/default.asp</a>
<b>39.</b>	<b>MATTEL CHILDREN'S FOUNDATION</b>
<b>Eligible Applicants</b>	501(c) 3 organizations
<b>Areas/Types of Programs Funded</b>	Organizations benefiting children in need.
<b>Application Deadline</b>	Accepted between January 1, 2006 – June 30, 2006
<b>Award Amounts</b>	\$5,000 - \$25,000
<b>Contact Information</b>	<a href="http://fconline.fdncenter.org/pnd/3297/mattel">http://fconline.fdncenter.org/pnd/3297/mattel</a>
<b>40.</b>	<b>NATIONAL GARDENING ASSOCIATION</b>
<b>Grant Program</b>	Youth Gardening Grants
<b>Eligible Applicants</b>	Schools, youth groups, community centers, camps, clubs, treatment facilities, and intergenerational groups
<b>Areas and Types of Programs Funded</b>	Child-centered outdoor gardening programs
<b>Application Deadline</b>	N/A
<b>Award Amounts</b>	\$500 maximum in the form of a Home Depot gift certificate
<b>Contact Information</b>	National Gardening Association      (800) 538-4769 1100 Dorset Street <a href="http://www.kidsgardening.com/grants.asp">http://www.kidsgardening.com/grants.asp</a> South Burlington, VT 05403
<b>41.</b>	<b>ROSIE'S FOR ALL KID'S FOUNDATION</b>

<b>Eligible Applicants</b>	Nonprofit organizations providing low-income children with early childhood care and education services located in major urban centers within the domestic U.S.	
<b>Areas and Types of Programs Funded</b>	<p><u>Tuition Subsidies</u> - the difference between the cost of care of a child in a center-based organization and what that organization is able to collect from government agencies or families for their services.</p> <p><u>Small Renovation Projects</u> - small upgrade investments in new furniture, floors, painting and classroom equipment, e.g. computers.</p> <p><u>Playground Renovations</u> - resurfacing play areas, mending or new fencing and new playground equipment.</p>	
<b>Application Deadline</b>	Letters of intent accepted at any time; two funding cycles per year	
<b>Award Amounts</b>	\$15,000 - \$30,000	
<b>Contact Information</b>	Rosie's For All Kids Foundation P.O. Box 1001 New York, NY 10108	<a href="mailto:grants@forallkids.org">grants@forallkids.org</a> <a href="http://www.forallkids.org">www.forallkids.org</a>

<b>42.</b>	<b>STAPLES FOUNDATION FOR LEARNING</b>
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<b>Eligible Applicants</b>	501(c) 3 organizations providing services that align with Staples Foundation for Learning's mission and give focus on job skills and education.	
<b>Areas and Types of Programs Funded</b>	Provides funding to programs that support or provide job skills and/or education for all people, with special emphasis on disadvantaged youth to local nonprofit organizations with programs and services that will positively impact their communities every day. The Foundation seeks to support causes that teach, train, and inspire people from all walks of life and diverse backgrounds.	
<b>Application Deadline</b>	Grant decisions are made on a quarterly basis and all information to request a donation must be received by the indicated deadlines. Applications for November 2006 grant decisions are due by Sept. 15, 2006.	
<b>Award Amounts</b>	Up to \$25,000	
<b>Contact Information</b>	Visit the website at <a href="http://www.staplesfoundation.org/">http://www.staplesfoundation.org/</a> to submit an online grant application.	Questions regarding the foundation or the application process can be emailed to: <a href="mailto:foundationinfo@staples.com">foundationinfo@staples.com</a>

<b>43.</b>	<b>STARBUCKS FOUNDATION, LITERACY FOR THE 21<sup>ST</sup> CENTURY</b>
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<b>Eligible Applicants</b>	501(c) 3 organizations	
<b>Areas/Types of Programs Funded</b>	Programs and projects focused on underserved youth in the fields of literacy (reading, writing and creative/media arts) and environmental literacy, with particular emphasis on those that “integrate literacy with personal and civic action” in the communities where they live.	
<b>Application Deadline</b>	Letters of Inquiry reviewed annually September 1 and March 1	
<b>Award Amounts</b>	\$5,000 - \$20,000	
<b>Contact Information</b>	<a href="http://fconline.fdncenter.org/pnd/3498/starbucks">http://fconline.fdncenter.org/pnd/3498/starbucks</a>	

<b>44.</b>	<b>UPS FOUNDATION</b>
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<b>Eligible Applicants</b>	501(c) 3 organizations	
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<b>Areas/Types of Programs Funded</b>	High impact philanthropic and projects with a focus on hunger, literacy, and volunteerism. Grants supporting capital campaigns, endowments or operating expenses are seldom approved.
<b>Application Deadline</b>	Applications accepted at any time. However, those requests received during the last quarter of the year may not be considered until the following year.
<b>Award Amounts</b>	Up to \$25,000
<b>Contact Information</b>	The UPS Foundation Attn: Grant Proposals 55 Glenlake Parkway, NE Atlanta, GA 30328

# Additional Resources for Grant Seekers

## Print Resources:

- Brown, L.G., and M.J. (2001). *Demystifying Grant Seeking: What You REALLY Need to Do to Get Grants*. Hoboken, NJ: Jossey-Bass.
- Browning, B.A. (2001). *Grant Writing for Dummies*. New York: Hungry Minds, Inc.
- Carlson, M. (2002). *Winning Grants: Step by Step, 2<sup>nd</sup> Edition*. Hoboken, NJ: Jossey-Bass.
- Karsh, E. and Fox, A.S. (2003). *The Only Grant Writing Book You'll Ever Need: Top Grant Writers and Grant Givers Share Their Secrets!* New York: Carroll & Graf Publishers.
- Livingston, R., Davis, R.A., and Engelbrecht, J.A. (2002). Show Me the Money!: Demystifying the Grant Writing Process. *Young Children* 57(6), 66-71.
- New, C.C. (1998). *Grantseeker's Toolkit: A Comprehensive Guide to Finding Funding*. Hoboken, NJ: Wiley.
- Quick, J.A. (2001). *Grant Seeker's Budget Toolkit*. Hoboken, NJ: Wiley.
- Thompson, Waddy (2003). *The Complete Idiot's Guide to Grant Writing*. Special Markets, Alpha Books, New York

## Internet Resources:

**Catalog of Federal Domestic Assistance**, <http://12.46.245.173/cfda/cfda.html>

An online database of all federal programs available to state and local governments, profit and non-profit organizations and institutions, specialized groups, and individuals

**Donors Forum of Chicago**, <http://www.donorsforum.org/library/library.html>

Online tools including the Grantseeker's Toolbox, and a guide to the resources in the Donors Forum Library

**The Foundation Center**, <http://fdncenter.org/>

Training, tools, and resources for grant seekers, including a comprehensive database of foundations

**Grant Proposal.com**, <http://www.grantproposal.com/>

Free resources for both advanced grantwriting consultants and inexperienced nonprofit staff

**Grants.gov**, <http://www.grants.gov/>

Helps organizations find and apply for competitive grant opportunities from all federal grantmaking agencies

**Internet Nonprofit Center**, [www.nonprofits.org](http://www.nonprofits.org)

Information and advice based on frequently asked questions and answers about nonprofit organizations exchanged on the Internet since 1994. See especially "Grantwriting" under "Development"

**non-profit guides**, [www.npguides.org](http://www.npguides.org)

Free web-based grant-writing tools for non-profit organizations, charitable, educational, public organizations, and other community-minded groups

**SchoolGrants**, <http://www.schoolgrants.org/>

Lists a variety of grant opportunities available to public and private nonprofit elementary and secondary schools and districts

**U.S. Department of Health and Human Services GrantsNet**, <http://hhs.gov/grantsnet/grantinfo.htm>

Offers information about applying for HHS grants and provides links to agencies that are currently posting funding opportunity information on their websites





**City of Urbana/Cunningham Township  
Application for Funding Packet  
Consolidated Social Service Funding Program  
Fiscal Year 2012-2013**

**To: Applicants**  
**Subject: FY 2012-2013 Consolidated Social Service Funding Applications**

The City of Urbana is requesting applications from non-profit organizations for activities to be funded under one or all of the following programs: the City of Urbana Social Services Grant Program, the City of Urbana Community Development Block Grant (CDBG) Program, and the Cunningham Township Social Services Grant Program, for fiscal year 2012-2013 (July 1, 2012 – June 30, 2013). If this application is funded, it will become part of your Grant Agreement/Contract with the City.

As a municipal entity, the City of Urbana is bound by the Constitution of the State of Illinois, specifically Articles I and X. Accordingly, agencies or programs that are religiously based, exist for the advancement of religious doctrine, or require participants to engage in religious activities or religious programs as a condition of assistance, may not be eligible to receive Consolidated Social Service Funding.

**Application Instructions**

- **All** applicants are required to attend one of the following Technical Assistance Application Trainings on **Thursday, March 8, 2012**:
  - Urbana Civic Center, 108 East Water Street, Urbana from **Noon – 1:00 pm**
  - Urbana City Council Chambers, 400 South Vine Street, Urbana from **5:30 pm – 6:30 pm**
- Submit separate applications for **each** project or program requesting funds. Do not submit bound, stapled, or double-sided applications or attachments.
- Please be as accurate in your descriptions as possible. Do not skip any questions; all questions must be completed, as only completed applications received by the deadline will be reviewed and considered for funding.
- Deadline for submission of this application is **Thursday, April 5, 2012 at 4:00 pm**.
- Use the checklist on the application to help ensure all required documents are attached and that your application is complete before submission.
- Funds awarded will not be available until after July 1, 2012.
- Please contact Jenell L. Hardy at (217) 328-8263 or [jlhardy@urbanaininois.us](mailto:jlhardy@urbanaininois.us) regarding any questions.
- Applicants must submit **one (1) unbound original** application plus required attachments to:

**City of Urbana  
Department of Community Development Services  
Grants Management Division  
400 South Vine Street  
Urbana, Illinois 61801**



**APPLICATION FOR FUNDING  
CITY OF URBANA/CUNNINGHAM TOWNSHIP  
CONSOLIDATED SOCIAL SERVICE PROGRAM  
FY 2012 - 2013**

**A. AGENCY INFORMATION**

1.	Applicant Organization/Legal Name:	
2.	Program to be Funded:	
3.	Amount Requested:	\$
4.	Contact Person & Title:	
5.	Address:	
6.	Telephone No:	
7.	FAX No:	
8.	E-mail Address:	
9.	Year Established / Incorporated:	
10.	Fiscal Year of Agency:	
11.	Funded History:	<input type="checkbox"/> Funded in Year: _____ <input type="checkbox"/> Funded FY 11-12 <input type="checkbox"/> Not Funded FY 11-12 <input type="checkbox"/> Never Applied for Funding <input type="checkbox"/> No. of years funded: _____

**PLEASE ATTACH THE FOLLOWING REQUIRED INFORMATION**

<input type="checkbox"/>	Agency Mission Statement / Purpose
<input type="checkbox"/>	Years in Operation
<input type="checkbox"/>	Brief Overview of Agency Services & Programs
<input type="checkbox"/>	Organization Chart
<input type="checkbox"/>	List of Agency Board Members/Officers
<input type="checkbox"/>	Copy of Agency Board Meeting Minutes
<input type="checkbox"/>	Experience with Federal/State/Local Grant Programs
<input type="checkbox"/>	Actual Agency and/or Program Budget for current fiscal year (FY 11-12)
<input type="checkbox"/>	A Preliminary Agency and/or Program Budget for next fiscal year (FY 12-13)
<input type="checkbox"/>	All Agency and/or Program Staff positions by job title, # in each position, & current annual salary amount range
<input type="checkbox"/>	Internal Revenue Service Department of the Treasury: Tax Exemption Letter / Proof of 501 (c)(3) status
<input type="checkbox"/>	Illinois Department of Revenue Tax Exemption Letter: FEIN Number

**\*DEADLINE FOR SUBMISSION OF THE APPLICATION IS 4:00 P.M., THURSDAY, APRIL 5, 2012.  
\*NO INCOMPLETE APPLICATIONS, FAX APPLICATIONS, OR LATE APPLICATIONS WILL BE ACCEPTED.\***

**B. PROGRAM INFORMATION**

B1. Describe in detail the program you are requesting to be funded: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B2. Program is a:  New Program  Continuation of Existing Program, started: \_\_\_\_\_.

- o If continuation of existing program, describe in narrative the quantifiable increase anticipated in service level:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B3. Identify the number of recipients your program has the capacity to serve: \_\_\_\_\_

- o Identify the actual total number of persons you are currently serving: \_\_\_\_\_
- o Of the total number served, identify the number of persons from Urbana currently being served: \_\_\_\_\_

B4. Does your organization have a waiting list?  Yes  No

- o If yes, identify the number of persons on the waiting list: \_\_\_\_\_

B5. Is there a fee to participate in the program?  Yes  No

- o If yes, indicate how much and for what purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B6. Primary population served, (please check all that apply):

<input type="checkbox"/> Early Childhood (pre-kindergarten)	<input type="checkbox"/> Adults
<input type="checkbox"/> K-12	<input type="checkbox"/> Families with children under 18
<input type="checkbox"/> Young adults (18-25)	<input type="checkbox"/> Senior Citizens (ages 65+)

B7. Using the table below, answer the following questions:

FAMILY SIZE	EXTREMELY LOW INCOME 30% MFI	LOW INCOME 50% MFI	MOD INCOME 80% MFI
1	\$14,300	\$23,800	\$38,100
2	\$16,350	\$27,200	\$43,550
3	\$18,400	\$30,600	\$49,000
4	\$20,400	\$34,000	\$54,400
5	\$22,050	\$36,750	\$58,800
6	\$23,700	\$39,450	\$63,150
7	\$25,300	\$42,200	\$67,500
8	\$26,950	\$44,900	\$71,850

- How many persons in each category does your program serve? Of those, how many live in Urbana?  
(Please provide a specific number, not a range)

Extremely Low \_\_\_\_\_

Live in Urbana \_\_\_\_\_

Low Income \_\_\_\_\_

Live in Urbana \_\_\_\_\_

Moderate Income \_\_\_\_\_

Live in Urbana \_\_\_\_\_

B8. From **CONSOLIDATED PLAN FOR PROGRAM YEARS 2010-2014: GOALS, STRATEGIES, & ACTIVITIES (Attachment A)**, list the specific strategy or strategies your program addresses.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- Describe briefly how your program addresses each strategy as noted above:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

B9. Use **Appendix B: Performance Measures**, as a guide for the following questions:

- Describe the impact of your activity and the outcome(s) you hope to achieve: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Explain how you will measure the long-term impact of the activity on Clients and/or the Community: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Explain the indicators you will use to measure the impact on the Community or on the lives of persons assisted:\_\_\_

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B10. Does your organization meet one or more of these basic fundamental needs? (please check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Education                    | <input type="checkbox"/> Food   |
| <input type="checkbox"/> Housing/Shelter              | <input type="checkbox"/> Employment/Job Training                                      |
| <input type="checkbox"/> Health/Medical/Mental Health | <input type="checkbox"/> Special Needs, i.e. domestic violence, elderly, disabilities |

B11. Will this funding help build capacity in your organization and promote a long-term benefit in the organization or to the individuals that it serves, i.e can it be leveraged to get other grant funds, does it help build self-sufficiency in your clients? Please explain:\_\_\_\_\_

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**C. BUDGETARY INFORMATION**

C1. **ATTACH** the following to this application:

- Your actual agency budget for the current fiscal year (FY 11-12)
- A preliminary agency budget for the fiscal year for which you are applying for funds (FY 12-13).

C2. Categories which should be addressed in each budget include the following; please show percentages for administration and programming for your agency/program:

<b>Administration</b> (% of total budget: _____)		<b>Programming</b> % of total budget: _____)	
Personnel Services:	Materials & Supplies:	Contractual Services:	Capital Outlay:
Salaries & wages, overtime payments, social security, health insurance, fringe benefits	Office supplies, building maintenance supplies, printed materials, gas, oil, food, etc.	Maintenance contracts, printing, postage, insurance, utilities, vehicle repairs, rent, travel and training costs	Vehicles, office and building equipment and furniture

C3 (a). **PROGRAM BUDGET.** List the total expenses that will be required to operate the program for which you are requesting funds, along with an explanation of how the expenses is related to project delivery. Since full funding is not guaranteed, please rank the priority or each budget line item for completing your project.

LINE ITEM/TYPE OF EXPENDITURE	RANK	TOTAL BUDGET	JUSTIFICATION
Salaries & Wages			
Fringe Benefits			
<b>TOTAL PERSONNEL</b>			
Supplies			
Postage			
Publications/Printing			
Transportation			
Other (specify):			
Rent			
Equipment			
Utilities			
Telephone			
Maintenance/Repair			
Insurance			
Other (specify):			
<b>TOTAL NON-PERSONNEL</b>			
<b>TOTAL FY 12-13 PROJECT BUDGET</b>			

C3 (b). **PROGRAM BUDGET.** List the expenses that will be required to operate the Urbana portion of the program for which you are requesting funds, along with an explanation of how the expenses is related to project delivery. Since full funding is not guaranteed, please rank the priority or each budget line item for completing your project.

LINE ITEM/TYPE OF EXPENDITRE	RANK	URBANA FUNDS	JUSTIFICATION
Salaries & Wages			
Fringe Benefits			
<b>TOTAL PERSONNEL</b>			
Supplies			
Postage			
Publications/Printing			
Transportation			
Other (specify):			
Rent			
Equipment			
Utilities			
Telephone			
Maintenance/Repair			
Insurance			
Other (specify):			
<b>TOTAL NON-PERSONNEL</b>			
<b>* TOTAL FY 12-13 PROJECT BUDGET</b>			

**\* This amount must match Section A.3., on page 2 of this application.**



**D. REVENUE FUNDING SOURCES**

D1. List the name of all funding sources and amount received for the Agency and/or Program for each fiscal year listed; include all government funding from Federal, State, County, and other Cities.

Funding Source	Amount Received	
	FY 10-11	FY 11-12
City of Urbana/Cunningham Township		
<b>Total Revenue Sources</b>		

D2. List the name of the funding source and the requested amount for next fiscal year (FY 12-13). Enter the type of funding received from funding source: **Cash (C), In-kind (I), or Grant (G)**. Enter the status of the funding commitment by entering the appropriate option from the following list of choices: **Funding Secured (FS), Awaiting Final Approval (AFA), Awaiting Response (AR), or Status Unknown (SU)**.

Funding Source	Requested Amount (FY 12-13)	Type	Commitment Status
Requested from City of Urbana/Cunningham Township			
<b>Total Agency/Program Anticipated Budget for FY 12-13</b>			



**E. AUTHORIZATION AND SIGNATURE SHEET**

- E1. We, the undersigned duly-authorized agents of (name of organization)\_\_\_\_\_.
- A. Do hereby state, to the best of our knowledge the information contained in this application for the City of Urbana/Cunningham Township Consolidated Social Service Funding (CSSF) grant is true and correct.
  - B. Understand the City of Urbana/Cunningham Township funds are disbursed on a quarterly basis and that the Community Development Block Grant (CDBG) portion of the CSSF funds are disbursed on a reimbursement basis. We assure that the funds will be administered by the applicant appropriately.
  - C. Understand the laws and regulations of the US Department of Housing & Urban Development (HUD), the City of Urbana, and/or Cunningham Township will govern any CSSF funding resulting from this application.
  - D. Agree to enter into an Agreement with the City of Urbana for its FY 2012-2013 CSSF grant and will adhere to all Program requirements, as stated in Contract/Agreement.
- E2. If a grant is awarded on the basis of this application, all project information detailed in the application will be implemented accordingly, becoming a part of the Contract/Agreement, and the project shall commence within ninety (90) days of new grant period, which begins July 1, 2012, once contracts/agreements are approved by the appropriate City Commission and the Urbana City Council/Cunningham Township Board.

**CHIEF AGENCY OFFICIAL:**

\_\_\_\_\_  
**Name (Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**CHAIRPERSON / BOARD MEMBER OF BOARD:**

\_\_\_\_\_  
**Name (Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

## APPENDIX A

### Consolidated Plan 2010-2014

#### Goals, Strategies and Activities to Address Local Funding Priorities and Community Need

**Goal 1:** Provide decent affordable housing opportunities for low- and moderate-income households

**Strategy:** Increase supply of affordable housing available to low and moderate income households.

**Activity:** Provide Tenant Based Rental Assistance to households with incomes at or below 60% of the area median, targeting those at or below 125% of the poverty level.

**Activity:** Support new construction for homeownership sponsored by CHDOs and other nonprofits.

**Activity:** Support new construction of affordable rental units sponsored by CHDOs and other nonprofits.

**Activity:** Support and provide guidance for for-profit developers building new affordable renter and owner units.

**Activity:** Support construction of new affordable rental units through LIHTC, in compatible areas.

**Activity:** Encourage the development of non-profit housing development organizations eligible for CHDO status.

**Strategy:** Expand homeownership opportunities for low and moderate income households.

**Activity:** Support and encourage homeownership education programs.

**Activity:** Support the Housing Authority of Champaign County's Section 8 Homeownership program.

**Activity:** Support the development of local Lease Purchase Programs.

**Activity:** Directly encourage homeownership through downpayment assistance programs such as programs funded with Private activity bond funds.

**Activity:** Develop new downpayment assistance programs for low-income buyers.

**Goal 2:** Address barriers to obtaining affordable housing

**Strategy:** Address issues faced by certain special populations, such as seniors and individuals in need of supportive service/ substance abuse treatment.

**Strategy:** Partner with other municipalities and agencies in the Consortium area to complete a housing needs study that will identify gaps in the housing stock, including an analysis of current housing availability and a projection of future housing needs.

**Strategy:** Provide assistance for affordable permanent housing for persons with targeted disabilities.

**Strategy:** Support efforts to increase accessible and visitable housing units for persons with disabilities.

**Activity:** Encourage housing developers to include visitability/accessibility measures in new construction efforts.

**Activity:** Access Grants: Provide grants for approximately 25 low-income residents over a five-year period to increase the supply of accessible and visitable housing.

**Strategy:** The Urbana Human Relations Division will promote community awareness of the Urbana Human Rights Ordinance and will provide fair housing training for landlords and tenants.

**Activity:** Education and training opportunities, which focus on eliminating barriers to affordable housing, will be encouraged.

**Activity:** Encourage the Urbana Human Relations Division, the Building Safety Division, and Persons Assuming Control of their Environment, Inc. (PACE) to join forces in an effort to acquaint developers with local codes and fair housing laws to insure that handicapped units are produced when new housing is constructed.

**Activity:** Support tenant advocacy and educational efforts by agencies such the C-U Tenant Union.

**Activity:** Encourage landlord and community group distribution of information in multiple languages to help overcome language and/or cultural barriers.

**Activity:** The City could consider undertaking a discrimination testing program to obtain preliminary results to determine if further programs are necessary.

**Goal 3:** Preserve and improve supply of affordable housing as a community resource.

**Strategy:** Continue and expand city's repair and rehabilitation programs.

**Activity:** Senior Repair: Provide home repair service for approximately 175 very low-income elderly households over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care. In addition to home repair, the service would provide referrals to other home-care programs such as Meals on Wheels.

**Activity:** Emergency Grants: Provide emergency repair service for approximately 55 low-income residents over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care.

**Activity:** Whole House Rehabilitation: Provide loans and grants for major home improvements for low-income homeowners to approximately 25 households over the next five years.

**Activity:** GLO (if funding is available): Provide lead hazard reduction for approximately 22 single family residences over the next five years, in coordination with the Champaign-Urbana Public Health District and the Illinois Department of Public Health.

**Activity:** Purchase Rehabilitation Resale: Purchase housing that is structurally sound but in need of major code-related renovation, and rehabilitate property for sale as affordable housing to income-qualified households.

**Activity:** Acquisition-Rehabilitation: Provide funds for downpayment and rehabilitation to low-income homebuyers to purchase and rehabilitate properties that may be in need of repair.

**Activity:** Rental Rehabilitation: Provide HOME funds for rehabilitation of rental housing units to rent to households with incomes at or below 60% of the area median.

**Strategy:** Support and encourage home maintenance programs.

**Activity:** Encourage counseling and educational opportunities and resources, which teach homeownership maintenance skills.

**Goal 4:** Work with Housing Authority of Champaign County (HACC) to improve conditions for residents of public housing.

**Strategy:** Promote substantial upgrading of the living environment for residents of Urbana public housing, particularly family units.

**Activity:** Assist in developing a plan, which partners with the private sector to use private dollars to leverage HOPE VI or other Federal funds, to redevelop units and to replace demolished units with a combination of new on-site units, scattered-site units and Section 8 rent subsidies.

**Strategy:** Encourage the Housing Authority of Champaign County to increase the number of affordable housing units available to extremely low-income households. Seek additional means of subsidizing very low-income households with rental assistance.

**Strategy:** Encourage the Housing Authority of Champaign County to increase the earning potential of extremely low-income households.

**Strategy:** Strongly encourage the Housing Authority of Champaign County to rehabilitate existing units and develop new units, which would be accessible to families, which include persons with disabilities.

**Strategy:** Encourage the Housing Authority of Champaign County to follow a similar process and design as the Burch Village and Lakeside Terrace redevelopment projects for the demolition or redevelopment of any other Public Housing units.

**Goal 5:** Support community efforts to provide services and training for low- and moderate-income residents.

**Strategy:** Encourage and support appropriate area social service agencies to provide additional economic assistance for persons who pay out-of-pocket expenses for medical and psychological services, perhaps by developing a centralized process to contact pharmaceutical companies with requests for donations of medicines.

**Strategy:** Encourage appropriate area social service agencies to expand recreational, educational, and cultural opportunities and alternatives for very low-income youth and young adults

**Strategy:** Support expansion of job-training programs for low-income individuals by area social service agencies, and encourage them to conduct a review of all available programs to determine if they meet current need.

**Strategy:** Support area providers such as the Senior Services Division of Champaign County Regional Planning Commission and Family Service of Champaign County in their efforts to provide supportive services to low-income elderly persons residing in Urbana.

**Strategy:** Support efforts by local service providers to area youth to increase supportive services available to at-risk youth.

**Strategy:** Encourage existing childcare facilities to expand services to late night/overnight and weekend hours.

**Strategy:** Support development of a program(s) by area agencies to provide transitional housing services and/or foster care to teen parents of young children.

**Strategy:** Encourage current and newly created companies to hire low-income persons by providing public incentives linked directly to hiring local residents.

**Strategy:** Support agencies that provide services to victims of domestic violence

**Goal 6:** Provide Support for existing agencies delivering services to homeless individuals and families and encourage the expansion of local services to meet community homeless needs.

**Strategy:** Support the existing network of local homeless services.

**Activity:** Continue to provide leadership and support of Continuum of Care.

**Activity:** Provide support to emergency and transitional shelters through Consolidated Social Service Pool fund allocations.

**Strategy:** Improve and expand the existing network of local homeless services.

**Activity:** Support and encourage local efforts to acquire additional grant funding.

**Activity:** Support accurate and comprehensive data management through the Homeless Management Information System (HMIS) and annual surveys.

**Activity:** Encourage and support the expansion of transitional housing for women and children.

**Activity:** Encourage development of emergency shelter services or transitional housing for homeless two-parent households with children.

**Activity:** Encourage development of transitional living facilities for adults and youth with substance abuse issues.

**Activity:** Encourage the development of a shelter facility to provide emergency services for elderly persons who are victims of domestic violence.

**Strategy:** Regularly review and evaluate the needs of the community for homeless and homeless prevention service, and encourage local agencies to match service provided to community needs.

**Activity:** Encourage and support area agencies to develop services such as Supportive Housing and Safe Havens for targeted populations such as homeless teens, teen parents, families, persons with disabilities, etc.

**Activity:** Participate in the Urbana-Champaign Continuum of Care, Council of Service Providers to the Homeless, Supportive Housing Program.

**Strategy:** Take steps to stabilize households at risk of homelessness.

**Activity:** Develop and support rental assistance programs (such as Tenant Based Rental Assistance, the No Limits Program, and Shelter Plus Care) with and without supportive services for extremely low and very low income persons.

**Activity:** Work with regional group to provide information and a support network in the case of a need for emergency relocation of residents of multifamily apartments when utilities are disconnected.

**Activity:** Support programs offering permanent housing solutions for low and extremely low income households (see Goal 1)

**Activity:** Support educational services including financial literacy, homeowner education and debt management.

**Goal 7:** Support efforts to reduce the exposure of young children to lead-based paint hazards in their homes

**Strategy:** Coordinate public and private efforts to reduce lead poisoning hazards and protect young children

**Activity:** Encourage Private Funding

**Activity:** Expand Childhood Testing

**Activity:** Prevention Education

**Strategy:** Reduce lead-based paint hazards in residential housing, particularly homes occupied by young children

**Activity:** Lead Assessment in Housing Assistance Programs

**Activity:** Preserve and Expand Funding for Lead Hazard Reduction Activities

**Activity:** Temporary Relocation of Occupants during Lead Hazard Work

**Activity:** Lead Contractor Incentives

**Activity:** Distribution of Lead Contractor List

**Goal 8:** Support infrastructure improvements in Urbana's Community Development Target Area

**Strategy:** The majority of CDBG funds will be targeted toward improvements in and services to the City's Community Development Target Area.

**Strategy:** The City shall allocate to its designated Community Development Target Area its proportionate share of City capital improvement funds for upgrading infrastructure. CDBG funds may be set aside during one fiscal year for infrastructure projects scheduled in another fiscal year in order to fulfill a commitment to a scheduled project.

**Goal 9:** Preserve and support Urbana's neighborhoods as vibrant places to live.

**Strategy:** Identify and encourage or assist in removal of blighting and deteriorated structures from neighborhoods.

**Activity:** Perform regular surveys of City to identify deteriorated housing and accessory structures that need to be addressed either through repair or removal.

**Activity:** Using CDBG funds, clear dilapidated accessory structures such as sheds and garages from income qualified owner-occupied properties

**Strategy:** Acquire and clear deteriorated housing and vacant lots for donation to non-profit home construction programs. Acquisition and clearance efforts may be implemented in the CD Target areas and will be focused on the King Park Neighborhood in accordance with the King Park Neighborhood Plan.

**Activity:** Using HOME and/or CDBG funds to acquire vacant properties and deteriorated and/or substandard structures that will be cleared as necessary, for donation to a non-profit housing developer for the purpose of new construction of affordable housing. The City will properly maintain such properties until transfer of ownership occurs.

**Strategy:** Explore the creation of a Neighborhood Revitalization Strategy for low-income Urbana neighborhoods.

**Strategy:** Clearly identify and document designated Brownfields and seek additional funding sources to alleviate same.

**Strategy:** Through its Neighborhood Organizations, the City will support resident involvement in neighborhood housing development projects.

**Activity:** Encourage the creation and development of local groups concerned with furthering the interests of their neighborhood. Specifically, encourage such groups to accomplish non-profit status by obtaining a 501(c)3 designation, thus making them eligible for grant funding.

## APPENDIX B

### PERFORMANCE MEASURES

Performance measurement is an organized process for gathering information to determine how well programs and activities are meeting established needs and goals. At the Federal level, performance measurement is no longer a choice. By law, all Federal agencies are required to measure the outcomes of their programs. Additionally, program results are directly linked to funding decisions and public support for programs. Performance measurement is important for state and local jurisdictions receiving community development funds from HUD for several reasons: (a) HUD needs performance information to meet its responsibilities and highlight program accomplishments, and (b) performance measurements will help grantees enhance program capacity and performance.

#### OBJECTIVES & OUTCOMES

**A. Objectives:** The Outcome Performance Measurement System offers three possible objectives for each activity:

1. **Creating a Suitable Living Environment** relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. This objective relates to activities that are intended to address a wide range of issues facing low- and moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services.
2. **Providing Decent Housing** focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
3. **Creating Economic Opportunities** applies to activities related to economic development, commercial revitalization, or job creation.

**B. Outcomes:** The outcome helps further refine the sub-grantee's objective and is designed to capture the nature of the change or the expected result of the objective that a sub-grantee seeks to achieve. Outcomes correspond to the question "What is the type of change the grantee is seeking? Or, what is the expected result of the activity?"

1. **Availability/accessibility** applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low- and moderate-income people where they live.
2. **Affordability** applies to activities that provide affordability in a variety of ways to low- and moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household.
3. **Sustainability** applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

#### C. Objectives & Outcomes Table:

	<b>Outcome #1: Availability/Accessibility</b>	<b>Outcome #2: Affordability</b>	<b>Outcome #3: Sustainability</b>
<b>Objective #1: Suitable Living Environment</b>	<b>Accessibility for the purpose of creating Suitable Living Environments</b>	<b>Affordability for the purpose of creating Suitable Living Environments</b>	<b>Sustainability for the purpose of creating Suitable Living Environments</b>
<b>Objective #2: Decent Housing</b>	<b>Accessibility for the purpose of providing Decent Housing</b>	<b>Affordability for the purpose of providing Decent Housing</b>	<b>Sustainability for the purpose of providing Decent Housing</b>
<b>Objective #3: Economic Opportunity</b>	<b>Accessibility for the purpose of creating Economic Opportunity</b>	<b>Affordability for the purpose of creating Economic Opportunity</b>	<b>Sustainability for the purpose of creating Economic Opportunity</b>

**D. Indicators:** Once the sub-grantee has established the program purpose (*objective*) and intended result (*outcome*), the next step is to identify how to measure progress toward achieving the intended results. Grantees will be required to report on the indicators that are applicable to the individual activities they fund. Sub-grantees will be required to report on the indicators that are applicable to their individual activities which receive funding.

**1. Four (4) Common Indicators:** There are four common indicators that are relevant for most activities:

- Amount of money leveraged from other Federal, state, local, and private sources
- Number of persons, households, businesses, units or beds assisted, as appropriate.
- Income levels of persons or households by 30%, 50%, and/or 80% of area median income,
- Race, ethnicity, and disability data for activities that currently report these data elements.

**2. Specific Indicator:** In addition to the common indicators that are used for all program activities, there are 18 major activity-specific indicator categories, examples of several are listed below. These indicators cover most activities carried out under the four Consolidated Plan programs including housing, services for homeless individuals and families, public facilities/infrastructure, public services, and economic development activities.

- *Public Service:* This indicator shows the number of persons that have been assisted with new or improved access to a service. If the activity was used to meet a quality standard or to measurably improve quality, then this indicator will report the number of persons that no longer have access to a substandard service.

Examples:

	Availability/Accessibility	Affordability	Sustainability
Suitable Living Environment	An after-school program designed to address crime or juvenile delinquency in target neighborhoods	A housing counseling program	Community policing program
Decent Housing	Fair housing counseling program	Energy conservation training or education program focused on reducing energy costs for low- and moderate-income people	Housing counseling program for existing low- and moderate income homeowners to help them avoid predatory lending
Economic Opportunity	Operating costs for a job transportation program, job training program, literacy program	Free job training program for low- and moderate-income people	Child care programs or day care centers, health services

Washington Early Childhood

Cris Vowels – Principal

Target Ages: 3-5, eligible as soon as they turn 3

- Waitlist is currently forty-eight (48)
- They have screenings twice a week which accommodates sixteen (16) children total being screened within a week. Of the sixteen (16) that are screened, usually 80% qualifies.
- They are booked with screening through April. Screening will stop in May and resume in August.
- Usually 1-2 exit the program each month.
- Previous waitlist numbers
  - Last year      110 children
  - 8 years ago    80 children