

**CHAMPAIGN-URBANA CABLE TELEVISION AND TELECOMMUNICATIONS  
COMMISSION SPECIAL MEETING - MINUTES**

**DATE:** November 21, 2013, 3:30 PM

**PLACE:** Urbana City Council Chambers, 400 S. Vine St., Urbana, IL

**MEMBERS PRESENT:** Dale Sinder, Peter Folk

**MEMBERS ABSENT:** Chris Foster, Chris Lukeman, Giraldo Rosales, Karen Walker

**STAFF PRESENT:** Jake Schumacher, Urbana; Jeff Hamilton, Champaign

**I. CALL TO ORDER**

The meeting was called to order at 3:40pm.

**II. ROLL CALL**

Attendance was noted. There was not a quorum present.

**III. CORRESPONDENCE**

E-mails exchanged by Commissioner Sinder with several residents and with Comcast, concerning the procedures whereby residents could request the addition of specific program networks to current offerings, were included in the Commissioner's packets.

Also included was a notice of planned rate increases by Comcast, sent to the City of Champaign.

**IV. UNFINISHED BUSINESS**

**A. Amendment of Commission Rules & Regulations**

Commissioner Sinder summarized changes he had made to the ongoing draft revision of the Commission Rules, based on suggestions from the Urbana legal department and Jeff Hamilton of Champaign. He plans to reconcile the draft changes with the pertinent Urbana and Champaign city ordinances, and submit them to Jeff and the Chair for review, and after comments, submit them to the clerk for presentation to the entire Commission at the next meeting.

**B. Annual Report of the Commission**

Chair Folk presented his rough draft of the Commission's annual report for discussion. He intends to finish the report and present it to Jeff and Jake for submission to the cities.

The meeting ended at 4:46 pm, without adjournment.