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CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

CITY OF URBANA AND CHAMPAIGN/URBANA/CHAMPAIGN COUNTY (URBANA) HOME CONSORTIUM

JULY 1, 2013 – JUNE 30, 2014



A Report of Activities Undertaken by the City of Urbana and
The Urbana/Champaign/Champaign County HOME Consortium
Through the Community Development Block Grant,
HOME, and Supportive Housing Programs
During the Year Ending June 30, 2014

Prepared by:
City of Urbana
Grants Management Division
September 5, 2014

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
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TABLE OF CONTENTS

NARRATIVE COMPONENTS:

I.	Executive Summary.....	2
II.	Summary of Resources and Distribution of Funds.....	3
III.	Assessment of the Five-Year Goals and Objectives	4
IV.	Affirmatively Furthering Fair Housing.....	32
V.	Affordable Housing.....	33
VI.	Continuum of Care.....	35
VII.	Other Actions.....	39
VIII.	Leveraging Resources.....	43
IX.	Self Evaluation.....	45
X.	Performance Measurement System.....	46
XI.	Citizen Participation.....	47
XII.	Monitoring.....	49
XIII.	Program Narratives	
	o CDBG Narrative.....	51
	o HOME Narrative.....	55
	o ESG Narrative.....	56
XIV.	Other Narratives.....	59
XV.	Non-State Grantee Certifications	

ATTACHMENTS

- **APPENDIX A: PROJECT INFORMATION**
 - o CDBG & HOME Project Worksheets
 - o Summary of Specific Annual Objectives
 - o HOME Program Annual Performance Report (HUD 40107)
 - o HOME Match Report (HUD 40107-A)

- **APPENDIX B: FINANCIAL REPORTS**
 - o IDIS Reports
 - o Activity Summary (GRP) for Grantee (PR03)
 - o Summary of Consolidated Plan Project for Report Year (PR06)
 - o CDBG Housing Activities (PR10)
 - o Status of HOME Activities (PR22)
 - o Summary of Accomplishments (PR23)
 - o Status of CHDO Funds by Fiscal Year (PR25)
 - o CDBG Financial Summary (PR26)
 - o Status of HOME Grants (PR27)
 - o HOME IDIS Match Report (PR33)
 - o CDBG Performance Measures Report (PR83)
 - o CDBG Strategy Area, CDFI, & Local Target Area (PR84)
 - o HOME & CDBG Housing Performance Report (PR85)
 - o Consolidated Social Service Funding Recipients: FY 2013-2014

- **APPENDIX C: ADDITIONAL DOCUMENTS**
 - o Community Development Commission Agendas & Minutes
 - o Urbana City Council Agendas & Minutes
 - o Copy of City website showing link to draft CAPER & posting
 - o Copy of "Notice of Availability of Draft for Public Comment" Ad
 - o Champaign County Continuum of Care Strategic Plan

I. EXECUTIVE SUMMARY

The Consolidated Annual Performance and Evaluation Report (CAPER) is an annual performance and evaluation report required by the U.S. Department of Housing and Urban Development (HUD). The report for Fiscal Year (FY) 2013-2014 identifies the level of progress and accomplishments in meeting **the priority goals, strategies, and proposed activities of the City of Urbana's Consolidated Plan 2010-2014 (Con Plan) and Annual Action Plan (AAP) 2013-2014** during the twelve-month period beginning July 1, 2013 and ending June 30, 2014. The Consolidated Plan is a five-year planning document, while the Annual Action Plan (AAP) is a yearly update to the Consolidated Plan. This CAPER presents information on the progress and accomplishments made toward achieving the goals and strategies during the fourth year of the five-year Consolidated Plan.

This CAPER details the use of the federal funds that the City of Urbana and the Urbana HOME Consortium receive from HUD on an annual basis. Also included in this report is information regarding funds received by the Grants Management Division **of the City of Urbana's Department of Community Development Services** on behalf of the City of Urbana from agencies other than HUD. Because the City of Urbana is the lead entity for the Urbana HOME Consortium, which includes the City of Champaign and Champaign County, reporting for the **Consortium's** HOME expenditures is reflected in the City of **Urbana's CAPER** for FY 2013-2014.

The AAP for the City of Urbana and Urbana HOME Consortium is submitted annually by the City of Urbana in order to receive HUD entitlement funds and is developed in accordance with the City of **Urbana's Citizen Participation Plan**. The City of Urbana and Urbana HOME Consortium AAP FY 2013-2014 was approved by the Urbana City Council on April 15, 2013 and was subsequently submitted to HUD on May 16, 2013. The AAP lists the proposed projects and associated budgets for the fiscal year, as well as providing the required certifications.

After the AAP was submitted to HUD, the projects were implemented in accordance with the approved **one-year budget that was adopted by the City of Urbana's City Council** on June 17, 2013. Approval for the FY 2013-2014 entitlement grant was received by the City of Urbana from HUD on August 22, 2013; the program year ended June 30, 2014. The CAPER will be made available for public review and comment for 15 days from September 3, 2014 through September 18, 2014. Public comments, if any, will be incorporated into the CAPER, which will be submitted to HUD before the deadline of ninety (90) days after the end of the program year.

Information supplied in the CAPER is organized into chapters in accordance with HUD's reporting requirements. In addition to the required IDIS tables, narratives are provided to outline the City's progress in meeting affordable housing goals and objectives, Continuum of Care activities, lead-based paint hazard removal projects, and anti-poverty initiatives. Information is also provided to describe actions taken by the City to further fair housing, eliminate barriers to affordable housing, and enhance coordination among agencies involved in the delivery of services to low-income households.

Questions regarding the information provided in this document, the Consolidated Plan, or the Annual Action Plan should be directed to the Grants Management Division of the Department of Community Development Services, City of Urbana, 400 South Vine Street, Urbana, IL 61801. The Grants Management Division can also be contacted by phone at (217) 384-2447 or via email at khmierkowski@urbanaininois.us

II. SUMMARY OF RESOURCES AND DISTRIBUTION OF FUNDS

Federal funds made available for furthering the objectives of the Consolidated Plan FY 2010-2014 are the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds. The agencies and Community Housing Development Organizations (CHDOs) listed below service low-income persons/households and minority-concentrated areas in the Cities of Urbana and Champaign. A map of the Census Tracts in Urbana is included in this report, along with an updated CDBG Financial Summary Report (PR26).

The Community Development Block Grant (CDBG):

Total Amount of FY 13-14 Funds Available	\$373,708.00
Program Income (FY 12-13)	\$ 882.00
 Total Amount of Funds Expended	 \$258,531.64

The geographic distribution and location of expenditures from July 1, 2013 to June 30, 2014 is listed below:

AGENCY	Funding	City	Cunningham Township	CDBG	Service Location
Consolidated Social Service Funding:					
CCRPC – Senior Services	\$2,700	\$1,700	\$0	\$1,000	Urb & Cmi
Community Elements - Roundhouse	\$7,300	\$5,100	\$0	\$2,200	Urb & Cmi
Greater Community AIDS Project (GCAP)	\$4,300	\$0	\$2,500	\$1,800	Urb & Cmi

The HOME Investment Partnership Program (HOME):

Total amount FY 2013-2014 HOME Allocation	\$	776,249.00
Match Obligation FY 2013-2014	\$	163,431.00
[Program Income (FY 12-13)]	\$	60,765.70
Amount of HOME funds expended*	\$	1,329,949.90
Urbana Cash Match Expended	\$	25,824.98

The geographic distribution and location of expenditures from July 1, 2013 to June 30, 2014 is listed below:

HOME Consortium	Administration	Projects	Location
City of Champaign	\$ 7,131	\$ 226,232	Champaign
Champaign County	\$ 0	\$ 281,046	Champaign County
City of Urbana*	\$ 70,830	\$ 270,280	Urbana
Community Development Housing Organizations (CHDOs)			
Ecological Construction Laboratory*	\$0	\$47,806	Urbana
Homestead Corporation*	\$6,250	\$ 103,209	Urbana
Neighborhood Alliance	\$42,000	\$ 176,142	Champaign

* Includes carryover funds expended on projects allocated in previous FY AAP's

III. ASSESSMENT OF THE FIVE-YEAR GOALS AND OBJECTIVES:

The Urbana City Council, Champaign City Council, and the Champaign County Board adopted the *Urbana HOME Consortium and City of Urbana Consolidated Plan for Program Years 2010-2014* in Spring 2010. The plan covers the five-year period beginning July 1, 2010, and ending June 30, 2015. The plan includes strategies for addressing affordable housing and non-housing community development needs in the City of Urbana, and affordable housing needs in the City of Champaign and unincorporated Champaign County.

The period beginning July 1, 2013, and ending June 30, 2014 represents the fourth year of the five-year planning period. This section of the Consolidated Annual Performance and Evaluation Report reviews progress made by the City of Urbana and the Urbana HOME Consortium in meeting their respective five-year Consolidated Plan strategies, taking into account all funding sources available to the jurisdictions, including CDBG, HOME, and Supportive Housing Program.

The five-year community development mission of the City of Urbana is to provide decent, safe, and affordable housing; to provide a suitable and safe living environment; and to expand economic opportunities particularly for low- and very low-income persons. The City of Urbana has pursued specific strategies to address both housing and non-housing community development needs within its jurisdiction. These strategies are categorized as housing, homelessness, non-housing community development needs, anti-poverty, and other special needs.

The high priority needs for homeless and special needs populations are Transitional Housing and Permanent Housing. The City of Urbana and the Urbana HOME Consortium continue to pursue addressing these needs through the Council of Service Providers to the Homeless (CSPH) and the Champaign County Continuum of Care. **Urbana's** Transitional Housing Program for Homeless Families with Children and the Supportive Housing Program Homeless Families in Transition Grant (funded by HUD through the Continuum of Care) has provided significant resources to meet these needs.

The high priority needs for community development concerns are neighborhood facilities, handicapped services, and senior services. Urbana has invested a considerable amount of CDBG funding in neighborhood facilities and access grants to help persons with disabilities. The City of Urbana also maintains a local TTY line for the hearing impaired, which is periodically tested by PACE.

Although the City has not directly invested a great amount in senior services, it has provided funding to agencies that provide these services, such as Family Service Senior Resource Center and Champaign County Regional Planning Commission Senior Services through the Consolidated Social Service Funding process. City staff meets regularly with the Senior Task Force which includes several local agencies who meet to address the needs of seniors through advocacy, information, and community collaborations.

The following narrative provides information regarding specific strategies to assess the progress made toward achieving these five-year goals:

A. GOALS, STRATEGIES, AND ACTIVITIES TO ADDRESS LOCAL FUNDING PRIORITIES AND COMMUNITY NEED

Goal 1: Provide decent affordable housing opportunities for low- and moderate-income households

Strategy 1: Increase supply of affordable housing available to low and moderate income households.

Activity 1: Provide Tenant Based Rental Assistance to households with incomes at or below 60% of the area median, targeting those at or below 125% of the poverty level.

PROGRESS

FY 13-14: Fifty-two (52) residents were assisted during FY 2013-2014. Champaign County allocated its FY 2013-2014 funding toward its Tenant Based Rental Assistance "No Limits" Program. The program incorporates a self-sufficiency component, assisting residents in meeting their career and life goals. Community Elements, a local Not-for-Profit, also continued its Tenant Based Rental Assistance program for disabled adults. Both programs have been successful thus far. Courage Connection, formerly The Center for Women in Transition, also operates a TBRA program.

Objective: Provide Decent Housing by increasing capacity of Community Development Housing Organizations (CHDOs) to identify and implement programs that will provide affordable housing opportunities to income-qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership.)

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: A total of fifty-two (52) households were served in FY 2013-2014, twenty-six (26) by Champaign County, thirteen (13) by Community Elements, Inc., and thirteen (13) by Courage Connection.

Activity 2: Support new construction for homeownership sponsored by CHDOs and other nonprofits.

PROGRESS

FY 13-14: The City of Urbana will promote new construction efforts providing affordable housing opportunities for low- and moderate-income households: Habitat for Humanity of Champaign County sold three units this past year as part of its Affordable Homeownership Program.

Objective: Provide Decent Housing by increasing capacity of Community Development Housing Organizations to identify and implement programs that will provide affordable housing opportunities to income-qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership.)

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Three (3) projects were completed in FY 2013-2014.

Activity 3: Support new construction of affordable rental units sponsored by CHDOs and other nonprofits.

PROGRESS

FY 13-14: *Hamilton on the Park (the redevelopment of Dunbar Court) was completed by HACC. The project was completed in September 2013, with all units leased by the end of the year.*

Objective: *Provide Decent Housing by creating or maintaining affordable rental housing opportunities for households with incomes at or below 60% of the area median.*

Outcome: *Affordability for the purpose of providing decent affordable housing.*

Outcome Indicators: *Hamilton on the Park is now 100% complete and was 100% occupied by end of 2013. Thirty-six (36) new affordable housing units were added to the affordable housing stock in Champaign County.*

Activity 4: Support and provide guidance for for-profit developers building new affordable renter and owner units.

PROGRESS

FY 13-14: *The City of Urbana assisted with the Low Income Housing Tax Credit application submitted to the Illinois Housing Development Authority in December, 2012 for a development at Kerr Avenue. The application was not approved for funding in the 2013 round, but the City will continue to assist the Developer in the next round of funding.*

The Benoit Group, developer for Hamilton on the Park, applied for Low Income Housing Tax Credits (LIHTC) in December 2011 and was notified in March 2012 that the project successfully received Low Income Housing Tax Credits from the Illinois Housing Development Authority (IHDA). The project was completed in September 2013.

Objective: *Provide Decent Housing by creating or maintaining affordable rental housing opportunities for households with incomes at or below 80% of the area median.*

Outcome: *Affordability for the purpose of providing decent affordable housing.*

Outcome Indicators: *Two (2) LIHTC applications were submitted by private developers.*

Activity 5: Support construction of new affordable rental units through LIHTC, in compatible areas.

PROGRESS

FY 13-14: *The City of Urbana worked with the Housing Authority of Champaign County (HACC) and The Benoit Group on a Low Income Housing Tax Credit (LIHTC) application submitted to IHDA in December 2011 for the redevelopment of Dunbar Court, which was completed in September 2013.*

The City of Urbana entered into an agreement with the Housing Authority to work as partners in the redevelopment of Urbana Townhomes and Aspen Court using LIHTC.

Objective: *Provide Decent Housing by creating or maintaining affordable rental housing opportunities for households with incomes at or below 60% of the area median.*

Outcome: *Affordability for the purpose of providing decent affordable housing.*

Outcome Indicators: *Low Income Housing Tax Credits (LIHTC) were awarded to the project in March 2012; the project was completed in September 2013. Currently in the process of completing the ERR and procuring a developer for the Aspen Court Project.*

Activity 6: Encourage the development of non-profit housing development organizations eligible for CHDO status.

PROGRESS

FY 13-14: No progress made during this Fiscal Year.

Objective: Provide Decent Housing by increasing capacity of Community Development Housing Organizations to identify and implement programs that will provide affordable housing opportunities to income-qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership.)

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: No progress made during this Fiscal Year.

Strategy 2: Expand homeownership opportunities for low and moderate income households.

Activity 1: Support and encourage homeownership education programs.

PROGRESS

FY 13-14: Local mortgage lenders who are involved with homebuyer assistance programs require potential homebuyers to complete homeownership training programs, which are provided by Parkland College. The City of Champaign provides home maintenance workshops for their clients, as well as clients referred from other agencies.

The PACE Homeownership Coalition, of which the City of Urbana is a member, provides credit, homebuyer, home maintenance (in partnership with the City of Champaign), and post-purchase homeowner support and counseling. Urbana also supports other local credit counseling agencies and provides their resources when distributing information on first time homebuyer programs.

The City of Urbana is also an active member of the Community Reinvestment Group (CRG). The group also organizes an annual housing fair for the community, providing various workshops on lending, credit, and home maintenance issues.

Objective: Provide Decent Affordable Housing by expanding homeownership opportunities for low and moderate income households.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: A first time homebuyer course is currently offered through Parkland College and staffed by various banks in CRG, at least once a month throughout the year, and the City of Urbana assists in marketing this tool to the community.

Activity 2: Support the Housing Authority of Champaign County's Section-8 (Housing Choice Voucher) Home Ownership program.

PROGRESS

FY 13-14: The City of Urbana and Urbana HOME Consortium continue to support and encourage the Housing Authority's Housing Choice Voucher (Section-8) Homeownership Program. The Housing Authority of Champaign County (HACC) is currently developing a local homeownership program through its Moving to Work (MTW) flexibility plan. Details of this program are being finalized for implementation in 2014.

HACC has partnered with Habitat for Humanity to assist with financing or equity for Housing Choice Voucher Ownership Program.

Objective: Provide Decent Affordable Housing by allowing eligible Housing Choice Voucher holders to purchase single-family homes, condominiums, manufactured housing, and an interest in cooperatives.

Outcome: Affordability for the purpose of providing decent affordable housing to low-income persons.

Outcome Indicators: No new homeowners entered the Housing Authority of Champaign County's Housing Choice Voucher (Section-8) Homeownership Program during the program year, as the program is being revamped by the HACC. The Housing Authority is currently building two Habitat houses in Gifford, IL but at the moment there are no candidates for a project in Urbana.

Activity 3: Support the development of local Lease Purchase Programs

PROGRESS

FY 13-14: Ecological Construction Laboratory completed a lease purchase, new construction unit before the end of FY 2011-2012 at its 1302 W Dublin, Urbana project. The unit will be converted to a sale before July 25, 2015.

Objective: Provide Decent Housing by increasing capacity of Community Development Housing Organizations to identify and implement programs that will provide affordable housing opportunities to income-qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership.)

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: One (1) lease purchase was underway during FY 2013-2014.

Activity 4: Directly encourage homeownership through down payment programs and programs funded with Private bond activity funds.

PROGRESS

FY 13-14: The City of Urbana began the Urbana Dream Down Payment Program, which offers down payment and closing cost assistance using HOME funds to low-income buyers. The program began in May 2013, and six projects were completed by June 2014.

The City of Urbana ceded its Private Activity Bond Cap to the Eastern Illinois Economic Development Authority (EIEDA) for possible uses included multi-family housing.

Objective: Provide Decent Housing by providing an opportunity for households with incomes at or below 50% of the area median to become homeowners.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: The City of Urbana finished designing a downpayment assistance program and completed six projects in FY 13-14.

Activity 5: Develop new down-payment assistance programs for low-income buyers.

PROGRESS

FY 13-14: The City of Urbana completed the design of a new down payment assistance program called the Urbana Dream Downpayment Program using HOME funds. The Program began in May 2013, with a total of eight projects completed in FY 2013-2014.

The City of Urbana also applied to the Federal Home Loan Bank of Chicago (FHLBC) through their Affordable Housing Program (AHP) application for the Affordable Housing Program (AHP). The funds will augment the current Urbana Dream Downpayment Program.

The City of Urbana received notification in November 2013 that its application was approved. The program will be carried out in FY 2014-2015.

Objective: *Provide decent housing by providing opportunities for low-income households at or below 80 percent of the area median to pursue homeownership.*

Outcome: *Affordability for the purpose of providing decent affordable housing.*

Outcome Indicator: *The City of Urbana created a down payment assistance program using HOME funds and completed two projects in June 2013. The City of Urbana applied to the FHLBC through their AHP application for the DPP program.*

Goal 2: Address barriers to obtaining affordable housing.

Strategy 1: Address issues faced by certain special populations, such as seniors and individuals in need of supportive service/substance abuse treatment.

PROGRESS

FY 13-14: *Consolidated Social Service Funding: Family Service of Champaign County, through the Senior Resource Center, provides services to seniors and received \$25,000 (\$29,900 overall) in funding from the City of Urbana General Fund; over eighteen hundred (1,800) persons assisted.*

Prairie Center Health Systems (PCHS), who provides individuals with supportive services and substance abuse treatment, received \$12,600 from City of Urbana General Funds; over fifty (50) persons were served.

PCHS is also a participant in the Shelter Plus Care Rent Assistance Program, as administered by the Champaign County Regional Planning Commission and as a member of the Champaign County Continuum of Care.

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *Over eighteen hundred (1,800) persons were assisted with Consolidated Social Service funds used to provide new or improved access to a public service.*

Strategy 2: Partner with other municipalities and agencies in the Consortium area to complete a housing needs study that will identify gaps in the housing stock, including an analysis of current housing availability and a projection of future housing needs.

PROGRESS

FY 13-14: *In 2011, the Cities of Urbana and Champaign, Champaign County Regional Planning Commission, Village of Rantoul, and the Housing Authority of Champaign County completed the procurement process and draft of a Regional Housing Study encompassing the housing needs in the countywide area.*

Objective: *Provide Decent Housing by identifying housing needs in the community in order to implement programs that will address these needs.*

Outcome: *Affordability for the purpose of providing Decent Housing.*

Outcome Indicators: *The final report was completed in August 2011. The results of the report have assisted Consortium staff in making policy and program decisions for the coming fiscal year and will be incorporated into each entity's Annual Action Plan every year.*

Strategy 3: Provide assistance for affordable permanent housing for persons with targeted disabilities.

PROGRESS

FY 13-14: Four members of the Champaign County Continuum of Care, i.e. Developmental Services Center, Greater Community AIDS Project, Community Elements, Inc., and Prairie Center Health Systems, provide referrals and case management services to persons with disabilities, specifically persons with HIV/AIDS, persons suffering from chronic mental illness, persons recovering from substance abuse issues, and persons with developmental disabilities, through Shelter Plus Care I, IV, & V Rent Assistance programs, as administered by the Champaign County Regional Planning Commission.

Objective: Provide Decent Housing to persons with disabilities by providing easier access to their living facility.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Thirty-six (36) one-bedroom and eight (8) two-bedroom units leased in the Champaign County Shelter Plus Care Program.

Strategy 4: Support efforts to increase accessible and visitable housing units for persons with disabilities.

Activity 1: Encourage housing developers to include visitability/accessibility measures in new construction efforts.

PROGRESS

FY 13-14: New construction activities funded through the HOME Consortium in Champaign and Urbana require housing developers to build homes that are "visitable". Construction was completed on three visitable units in FY 2013-2014. Both the City of Urbana and City of Champaign require housing constructed using federal funding to meet adaptability/accessibility requirements.

Objective: Create Suitable Living Environment by encouraging housing developers to include visibility/accessibility measures in new construction housing units for persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicator: Three (3) single-family housing units were completed in FY 2013-2014 Using HOME funds **and comply with the City's Visitability Ordinance.**

Activity 2: Access Grants: Provide grants for approximately 25 low-income residents over a five-year period to increase the supply of accessible and visitable housing.

PROGRESS

FY 13-14: CDBG funds are used to modify or renovate existing structures making them more accessible to persons with disabilities. The Urbana Access Grant program retrofitted two (2) households.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Two (2) households were retrofitted for persons with disabilities.

Strategy 5: The Urbana Human Relations Division will promote community awareness of the Urbana Human Rights Ordinance and will provide fair housing training for landlords and tenants.

Activity 1: Education and training opportunities, which focus on eliminating barriers to affordable housing, will be encouraged.

PROGRESS

FY 13-14: *The City of Urbana and Urbana HOME Consortium participated in the coordination and implementation the fifth annual Money Smart Week-Illinois, which included workshop sessions on credit issues, affordable homeownership, and down payment assistance.*

Parkland College also offers a Home Buyer's Seminar through the Parkland Business Development Center throughout the year.

Objective: *Create Suitable Living Environment by providing education and training opportunities, which focus on eliminating barriers to affordable housing.*

Outcome: *Sustainability for the purpose of providing suitable living environments*

Outcome Indicator: *More than fifty (50) workshops were offered to the Champaign County community as part of Money Smart Week.*

Activity 2: Encourage the Urbana Human Relations Division, the Building Safety Division, and PACE, Inc. to join forces in an effort to acquaint developers with local codes and fair housing laws to insure that handicapped units are produced when new housing is constructed.

PROGRESS

FY 13-14: *No progress has been made towards completing this goal in FY 2013-2014. City staff will continue to work on this issue.*

Objective: *Provide Decent Housing to developmentally disabled persons by providing easier access to their living facility.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *Zero (0) persons assisted with new or improved access to a public service. No further progress on this goal.*

Activity 3: Support tenant advocacy and educational efforts by agencies such as the C-U Tenant Union.

PROGRESS

FY 13-14: *Through a direct mailing, the City has sent a "Living in Urbana" brochure to students and others in the community to education them regarding City services. The City is also involved with U of I Campus Community Connections and has worked with them on a door hanging campaign to provide information to students regarding City services and resources.*

The C-U Tenant Union is involved in the Emergency Tenant Relocation Task Force, along with the City and other governmental entities.

Objective: *Create Suitable Living Environment by providing education and training opportunities, which focus on eliminating barriers to affordable housing.*

Outcome: *Sustainability for the purpose of providing suitable living environments.*

Outcome Indicator: *The City is actively involved in sending information to residents in the community regarding City services and resources, and has worked with the C-U Tenant on various committees.*

Activity 4: Encourage landlord and community group distribution of information in multiple languages to help overcome language and/or cultural barriers.

PROGRESS

FY 13-14: The East Central Illinois Refugee Mutual Assistance Center (ECIRMAC) provides resources to local residents needing translation services. These services are complementary for individuals, and for businesses a nominal fee is charged. ECIRMAC also received \$6,000 from the City through the Consolidated Social Service Funding (CSSF) pool.

Objective: Provide Decent Housing to residents requiring language translation services.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicator: ECIRMAC provided these services to over 880 Urbana residents.

Activity 5: The City could consider undertaking a discrimination-testing program to obtain preliminary results to determine if further programs are necessary.

PROGRESS

FY 13-14: City staff works closely with the Human Relations Officer, who handles fair housing complaints. The Human Relations Officer tracks all complaints received each year, watching for trends or spikes in complaints received by the City.

Objective: Create Suitable Living Environment by protecting fair housing laws in the Community.

Outcome: Sustainability for the purpose of providing suitable living environments

Outcome Indicator: No upward trend has been identified in the fair housing sector. The City continues to provide fair housing information to clients of the HOME program where applicable, and closely follows the regulations in order to affirmatively further fair housing.

Goal 3: Preserve and improve supply of affordable housing as a community resource.

Strategy 1: Continue and expand city's repair and rehab programs.

Activity 1: Senior Repair: Provide home repair service for approximately 175 very low-income elderly households over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care. In addition to home repair, the service would provide referrals to other home-care programs such as Meals on Wheels, etc.

PROGRESS

FY 13-14: Urbana Senior Repair Service served fifteen (15) households. Staff continues to refer seniors to other services and resources, such as Meals on Wheels, Low Income Home Energy Assistance Program (LIHEAP), Weatherization, and Do Not Call Registry List. If a homeowner does not have a smoke/carbon monoxide detector, or needs batteries, they are referred to the Urbana Fire Dept.

Staff also provides other information, such as: "**Protect Your Family from Lead in Your Home,**" "**Renovate Right,**" Family Service HELP Book, "**Tips to Prevent Consumer Fraud,**" "**Recommendations to Put Your Home on an Energy Diet,**" "**Free Legal Help for People in Danger of Losing Their Homes,**" and "**Need Help Paying for Medicine?**"

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.
Outcome Indicators: Fifteen (15) rehabilitated owner-occupied units with household incomes at or below 50% were assisted through the Urbana Senior Repair program.

Activity 2: Emergency Grants: Provide emergency repair service for approximately 55 low-income residents over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care.

PROGRESS

FY 13-14: Emergency Grant/Access Grant Program served ten (10) households.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments

Outcome Indicators: Ten (10) households were assisted – five (5) households at or below 30% MFI and five (5) households between 31% - 50% MFI.

Activity 3: Whole House Rehab: Provide loans and grants for major home improvements for low-income homeowners to approximately 25 households over the next five years.

PROGRESS

FY 13-14: Six (6) Whole House Rehabilitations were completed in Urbana.

Objective: Provide Decent Housing to owner-occupants by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from two income categories, at or below 50% MFI and between 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead base paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Six (6) households were assisted in Urbana – two (2) below 30% MFI and one (1) between 31-50% MFI, and three (3) between 51-80%.

Activity 4: GLO (if funding is available): Provide lead hazard reduction for approximately 22 single family residences over the next five years, in coordination with the Champaign-Urbana Public Health District and the Illinois Department of Public Health.

PROGRESS

FY 13-14: The Illinois Department of Public Health (IDPH) did not receive funding during FY 2013-2014. Staff will continue to work with IDPH for future funding of this program.

Activity 5: Purchase Rehab Resale: Purchase housing that is structurally sound, but in need of major code-related renovation, and rehabilitate property for sale as affordable housing to income-qualified households.

PROGRESS

FY 13-14: The City did not identify any available properties for this program in this report year.

Objective: Provide Decent Affordable Housing by expanding homeownership opportunities for low- and moderate-income households.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: No properties were identified for this program.

Activity 6: Acquisition-Rehab: Provide funds for down payment and rehab to low-income homebuyers to purchase and rehab properties that may be in need of repair.

PROGRESS

FY 13-14: The City did not identify any available properties for this program in this reporting year.

Objective: Provide Decent Affordable Housing by expanding homeownership opportunities for low- and moderate-income households.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: No properties were identified for this program.

Strategy 2: Support and encourage home maintenance programs.

Activity 1: Encourage counseling and educational opportunities and resources, which teach homeownership maintenance skills.

PROGRESS

FY 13-14: Local mortgage lenders who are involved with homebuyer assistance programs require prospective buyers to attend homeownership programs, which are provided by Parkland College.

The City of Champaign provides home maintenance workshops for their clients, as well as clients referred from other agencies. A Certificate of Attendance to their workshop is a requirement.

The PACE Homeownership Coalition, of which the City of Urbana is a member, provides credit, homebuyer, home maintenance (in partnership with the City of Champaign), and post-purchase homeowner support and counseling.

Habitat for Humanity requires completion of ten homebuyer and homeowner courses for participants in its Affordable Homeownership Program. Three buyers completed the courses and closed in FY 13-14. The courses include topics on homeownership maintenance.

Objective: Provide Decent Affordable Housing by expanding homeownership opportunities for low- and moderate-income households.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Three (3) homebuyers completed the courses offered to Habitat buyers participating in its Affordable Homeownership Program. Six homebuyers completed HUD-certified pre-purchase counseling through Novadebt as part of the City's downpayment program.

Goal 4: Work with Housing Authority of Champaign County (HACC) to improve conditions for residents of public housing.

Strategy 1: Promote substantial upgrading of the living environment for residents of Urbana public housing, particularly family units.

Activity 1: Assist in developing a plan, which partners with the private sector, to use private dollars to leverage HOPE VI or other Federal funds, to redevelop units and to replace demolished units with a combination of new on-site units, scattered-site units and Section 8 rent subsidies.

PROGRESS

FY 13-14: Staff assisted the HACC in planning for the redevelopment of Dunbar Court and by assisting in completing the application process for low-income housing tax credits, which were awarded. The project was completed in September 2013.

Objective: Provide Decent Housing by creating or maintaining affordable rental housing opportunities for households with incomes at or below 60% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing

Outcome Indicators: The HACC and its development partner, The Benoit Group, completed the construction of Hamilton on the Park, a 36-unit redevelopment, in September 2013. The units were leased up by December 2013/January 2014.

Strategy 2: Encourage the Housing Authority of Champaign County to increase the number of affordable housing units available to extremely low-income households. Seek additional means of subsidizing very low-income households with rental assistance.

PROGRESS

FY 13-14: The Illinois Housing Development Authority accepted the HACC's bid to purchase Urban Park Place. The purchase of these two (2) buildings will add twenty-four (24) additional units of affordable housing to HACC's portfolio; The Housing Authority applied for and was awarded an IHDA Permanent Supportive Housing Program grant to rehabilitate the property. The closing is scheduled for mid-August 2014, with construction to start immediately thereafter.

Objective: Provide Decent Housing by creating or maintaining affordable rental housing opportunities for households with incomes at or below 60% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: The Housing Authority of Champaign County is continuing to work with IHDA to purchase Urban Park Place, which is scheduled to close in mid-August 2014.

Strategy 3: Encourage the Housing Authority of Champaign County to increase the earning potential of extremely low-income households.

PROGRESS

FY 13-14: In December 2009, the HACC submitted an application for HUD's Moving-to-Work Demonstration Program (MTW Program). In the Fall of 2011, HUD notified the HACC that it was officially a Moving to Work Agency. One of the three goals of the Program is to provide "alternate incentives designed to motivate families to actively seek financial independence and transition from dependency on housing subsidy" and to "carefully measure success of each incentive to identify and replicate the greatest motivators."

The four (4) activities that the HACC chose to implement are: (a) Mandatory Local Family Self-Sufficiency, (b) Employment Requirement, (c) Minimum Rents by Bedroom Size and (d) Tiered Flat Rents.

Beginning with the implementation of the Mandatory Local Self-Sufficiency Plan in October 2012, the HACC is meeting individually with each family to set annual self-sufficiency goals. The University of Illinois has been and continues to conduct initial baseline evaluations of all families and identify key personal development indicators that impact economic independence.

They also are beginning to conduct annual evaluations to measure the overall changes to these key personal development factors to determine which incentives provide the most motivation for the families to achieve their annual self-sufficiency goals.

Objective: Increase earning potential for public housing and housing choice voucher households with incomes at or below 60% of the area median.

Outcome: Increased earning potential for subsidized households.

Outcome Indicators: The "Minimum Rents by Bedroom Size/Tiered Flat Rents" activity was implemented in January 2012. The Mandatory Local Self-Sufficiency/Employment Requirement activity was implemented on October 1, 2012. There are no indicators yet since the programs have been implemented for less than one year.

Strategy 4: Strongly encourage the Housing Authority of Champaign County to rehabilitate existing units and develop new units, which would be accessible to families, which include persons with disabilities.

PROGRESS

FY 13-14: The HACC completed relocation of residents from Dunbar Court in December 2011. Demolition of Dunbar Court was completed in April 2012. Redevelopment of the site is scheduled for completion in September 2013. The twenty-six (26) units of affordable housing at Dunbar Court will be replaced with 36 mixed income units. Four (4) units are designated as permanent supportive housing; the service provider is Developmental Services Center.

HACC will be developing units (10-12 each site) in Gifford, St Joseph and Fisher in 2014. The HACC received a zoning change for a site in Gifford, a public hearing in St Joseph will be scheduled for August 2014 for a zoning change, and the Village of Fisher is working with HACC to purchase a site for units with the intention for these projects to include ADA and ADA adaptable units.

With regarding to rehabilitate existing units, HACC is installing energy star A/C units and new zone valves for heat control in 104 units at Steer Place, Urbana; the project should begin in September 2014. Steer Place has ADA units that were constructed **from the HACC's former office space** in 2012.

Objective: Provide Decent Housing to developmentally disabled persons by providing easier access to their living facility.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Hamilton on the Park has set aside four (4) units for developmentally disabled clients of Developmental Services Center.

Strategy 5: Encourage the Housing Authority of Champaign County to follow a similar process and design as the Burch Village and Lakeside Terrace redevelopment projects for the demolition or redevelopment of any other Public Housing units.

PROGRESS

FY 13-14: With its selection as an MTW Agency, the HACC has more flexibility in funding redevelopment. Dunbar Court was demolished and its replacement, Hamilton on the Park, is now complete as of September 2013.

The HACC has purchased land in Rantoul for future development and is making adjustments to the plan. They are working with the Village of Rantoul to possibly build 40+ family units.

Objective: Provide Decent Housing by creating or maintaining affordable rental housing opportunities for households with incomes at or below 60% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of persons to receive new or improved housing: eleven (11) additional units could be added to the affordable housing stock with the development of the Rantoul property.

Goal 5: Support community efforts to provide services and training for low- and moderate-income residents.

Strategy 1: Encourage and support appropriate area social service agencies to provide additional economic assistance for persons who pay out-of-pocket expenses for medical and psychological services, perhaps by developing a centralized process to contact pharmaceutical companies with requests for donations of medicines.

PROGRESS

FY 13-14: *The City of Urbana used CDBG & City General Funds to assist non-profit agencies that provide medical and psychological care to very-low and low-income persons who must assume out-of-pocket expenses for such services. The following agencies received allocated funds through the Consolidated Social Service Funding pool:*

CDBG/City General Funds: Community Elements/Roundhouse Shelter Program received \$7,300 (\$5,100 from City of Urbana General Funds and \$2,200 from CDBG funds);

City General Funds: Family Service of Champaign County received \$2,600 for Counseling/\$700 for Senior Counseling & Advocacy; Community Health Improvement Center/Urbana School-Based Health received \$13,000; Community Elements received \$14,600 for the TIMES Center; and

Cunningham Township: Champaign County Health Care Consumers received \$14,300.

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents and/or persons with disabilities.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *In total, over forty-nine hundred (4,900) persons assisted with new or improved access to a public service.*

Strategy 2: Encourage appropriate area social service agencies to expand recreational, educational, and cultural opportunities, and alternatives for very low-income youth and young adults.

PROGRESS

FY 13-14: *The following agencies were funded with Community Development Block Grant (CDBG) funds through the Consolidated Social Service Funding Pool: Community Elements/Roundhouse Youth Shelter (\$5,100 from City of Urbana General Funds and \$2,200 from CDBG funds) .*

Other agencies funded through the Consolidated Social Service Funding (CSSF) pool include: Big Brothers Big Sisters of Central Illinois (\$13,600); Champaign County Regional Planning Commission/Court Diversion Services (\$4,600); The Conservatory of Central Illinois (\$1,200); the Urbana School District/SPLASH Program (\$21,700) and the Urbana Neighborhood Connections Center/Community Study Center Program (\$12,000) and Urbana Youth Development & Employment Program (\$11,700).

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents and/or persons with disabilities.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *In total, over six hundred eighty (680) persons assisted with new or improved access to a public service.*

Strategy 3: Support expansion of job-training programs for low-income individuals by area social service agencies, and encourage them to conduct a review of all available programs to determine if they meet current need.

PROGRESS

FY 13-14: Through the Consolidated Social Service Funding Pool, the Urbana Neighborhood Connections Center received \$12,000 from the City of Urbana General Funds for the Community Study Center Program and \$11,700 from the City of Urbana General Funds for the Urbana Youth Development & Employment Program.

Also, the Education for Employment System #330 received \$5,800 from the City of Urbana General Funds for the Construction Education Summer Program through the Consolidated Social Service Funding Pool.

Objective: Create a Suitable Living Environment by providing better access to social services in the community for low-income residents and/or persons with disabilities.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: In total, over one hundred fifty (150) persons from Urbana were assisted with new or improved access to job-training programs by area social services in the community.

Strategy 4: Support area providers such as the Senior Services Division of Champaign County Regional Planning Commission and Family Service of Champaign County in their efforts to provide supportive services to low-income elderly persons residing in Urbana.

PROGRESS

FY 13-14: Through the Consolidated Social Service Funding pool, the following agency received funds from the City of Urbana General Fund: Family Service of Champaign County for Senior Transportation, RSVP, and other services available to senior citizens in Champaign County (\$25,000.)

Through the Consolidated Social Service Funding pool, the following agency received Community Development Block Grant (CDBG) funds: Champaign County Regional Planning Commission for Senior Services (\$1,000 CDBG; \$1,700 City.)

Objective: Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: In total, over eighteen hundred (1,800) persons assisted with new or improved access to a public service.

Strategy 5: Support efforts by local service providers to area youth to increase supportive services available to at-risk youth.

PROGRESS

FY 13-14: The City supported local service providers through the Consolidated Social Service Funding process (City of Urbana General Funds, Cunningham Township Funds, Community Development Block Grants, or a combination):

\$13,600 – Big Brothers Big Sisters of Central Illinois (to expand mentoring services for Urbana schools);

\$3,100 - Champaign County Court-Appointed Special Advocates (recruits, trains, and monitors volunteers who advocate for the best interest of abused and neglected children, i.e. work through the juvenile court system to facilitate prompt delivery of services and make independent recommendations to the court concerning the child's well-being);

\$4,600 – Champaign County Regional Planning Commission-Court Diversion Services (to assist in restoring relationships between victims and their juvenile offenders through mediation services);

\$13,000 – Community Health Improvement Center/Urbana School-Based Health Center (provides comprehensive care to all students enrolled in the Urbana School District; major service strands include physical health, mental health counseling, substance abuse counseling, nutritional counseling, and dental health services);

\$1,200 - The Conservatory of East Central Illinois (provides financial aid to low-income urban youth in Urbana, so as to offer an opportunity to study an instrument or voice, to enhance self-esteem, and overall development of youth);

\$21,700 - Urbana School District/SPLASH Program (provides before and after school programs for at-risk youth in Urbana to participate free of charge if qualify for free and reduced lunch);

\$12,000 – Urbana Neighborhood Connections Center/Community Study Center Program (offers an array of services, programs, and activities that reinforce and complement the school's academic program: tutoring & homework assistance, visual & performing arts, music, physical activities, healthy/nutrition promotion, and general recreation; computer technology; community service learning and other youth development activities based on student needs and interests);

\$11,700 – Urbana Neighborhood Connections Center/Urbana Youth Development & Employment Program (establishes a comprehensive Workforce Development Program located in East Urbana to target low income In-School (non-college ready) youth who are currently pursuing a high school diploma and need assistance in seeking a transfer and/or career degree.

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *In total, over twenty-four hundred (2,400) persons assisted with new or improved access to a public service.*

Strategy 6: Encourage existing childcare facilities to expand services to late night/overnight and weekend hours.

PROGRESS

FY 13-14: *Through the Consolidated Social Service Funding: Crisis Nursery received \$13,500 from City of Urbana General Funds for their Safe Children Program.*

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *Over two hundred (200) persons in Urbana assisted with new or improved access to a public service.*

Strategy 7: Support development of a program(s) by area agencies to provide transitional housing services and/or foster care to teen parents of young children.

PROGRESS

FY 13-14: Through Consolidated Social Service Funding: Community Elements Inc., Roundhouse Homeless Youth Shelter, which provides affordable housing and/or temporary shelter to homeless youth, received \$7,300 (\$5,100 from City General Funds and \$2,200 in Community Development Block Grant funds).

Objective: Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of persons assisted with new or improved access to a public service.

Strategy 8: Encourage current and newly created companies to hire low-income persons by providing public incentives linked directly to hiring local residents.

PROGRESS

FY 13-14: The City of Urbana implements Section 3 policies for all eligible projects funded with HOME Investment Partnerships Program and Community Development Block Grant Program funds.

The Housing Authority of Champaign County (HACC), with the redevelopment of Dunbar Court and other projects, used and is using its approved Section 3 Plan in order to comply with Section 3 regulations.

Objective: Create a Suitable Living Environment by providing better access to job opportunities for low-income residents in the community.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: One (1) HACC resident who was hired through the Section 3 program at Hamilton on the Park as a laborer for Mayfield Construction, has become a permanent full time employee of Mayfield Construction.

Strategy 9: Support agencies that provide services to victims of domestic violence.

PROGRESS

FY 13-14: Through Consolidated Social Service Funding: The Center for Women in Transition Domestic Violence Services (*A Woman’s Place*), which assists victims of domestic violence gain control of their lives and seek a healthy environment free from abuse and violence, received \$15,300.

Objective: Create a Suitable Living Environment by providing better access to social services in the community for victims of domestic violence.

Outcome: Accessibility for the purpose of providing a suitable living environment.

Outcome Indicator: Number of domestic violence victims served in the community; nineteen (19) Urbana residents were served.

Goal 6: Provide Support for existing agencies delivering services to homeless individuals and families and encourage the expansion of local services to meet community homeless needs.

Strategy 1: Support the existing network of local homeless services.

Activity 1: Continue to provide leadership and support of Continuum of Care.

PROGRESS

FY 13-14: City staff continue to participate in the Champaign County Continuum of Care as a member of the Executive Committee, continued implementation steps for the Homeless Management Information System (HMIS), and participated in the Notice of Funding Availability (NOFA) 2013 Subcommittee.

Objective: Create Decent Affordable Housing by supporting the existing network of local homeless services.

Outcome: Availability/Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of clients who were entered into the HMIS system in FY 2013-2014.

Activity 2: Provide support to emergency and transitional shelters through Consolidated Social Service Pool fund allocations.

PROGRESS

FY 13-14: From the City of Urbana General Fund: Community Elements/TIMES Center received \$14,600.

From Cunningham Township: The Center for Women in Transition Domestic Violence Services (A Woman’s Place) received \$15,300; The Center for Women in Transition Homeless Services received \$18,800; and The Salvation Army Stepping Stone Shelter received \$1,300.

Objective: Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.

Outcome: Accessibility for the purpose of providing suitable living environment

Outcome Indicators: Number of persons assisted with new or improved access to a public Service; over twenty-six (26) Urbana residents were served by these programs.

FY 13-14: Through the 2013 NOFA: Homeless Families in Transition (Program Year 18: 3/1/13 – 2/28/14), was awarded \$200,619 for operating and supportive services (Federal Supportive Housing Program).

Objective: Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.

Outcome: Accessibility for the purpose of providing decent affordable housing.

Outcome Indicators: During Program Year 18, fifty-one (51) adults and fifty-three (53) children entered the program and were assisted to prevent homelessness.

Strategy 2: Improve and expand the existing network of local homeless services.

Activity 1: Support and encourage local efforts to acquire additional grant funding.

PROGRESS

FY 13-14: City Staff co-managed the completion of the 2013 NOFA application through the Champaign County Continuum of Care, to renew the Supportive Housing Program/Homeless Families in Transition grant.

Objective: Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.

Outcome: Accessibility for the purpose of providing decent affordable housing.

Outcome Indicators: Number of persons served during Program Year 18: fifty-one (51) adults and fifty-three (53) children.

Activity 2: Support accurate and comprehensive data management through the Homeless Management Information System (HMIS) and annual surveys.

PROGRESS

FY 13-14: Champaign County Regional Planning Commission (CCRPC), through the Continuum of Care, is continuing to implement the Homeless Management Information System (HMIS).

Objective: Create Decent Affordable Housing by supporting the existing network of local homeless services.

Outcome: Availability/Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of clients who were entered into the HMIS system in FY 2013-2014.

Activity 3: Encourage and support the expansion of transitional housing for women and children.

PROGRESS

FY 13-14: Through the Consolidated Social Service Funding Pool, The Center for Women in Transition received \$18,800 for homeless services, and \$15,300 for homeless/domestic violence services.

The City encourages and supports the expansion of transitional housing for women and children through the Council of Service Providers to the Homeless (CSPH) and the Champaign County Continuum of Care.

Objective: Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.

Outcome: Accessibility for the purpose of providing decent affordable housing.

Outcome Indicators: Number of women and children served through transitional housing.

Activity 4: Encourage development of emergency shelter services or transitional housing for homeless two-parent households with children.

PROGRESS

FY 13-14: City of Urbana's Transitional Housing for Families with Children served two (2) homeless families with children during program year.

Salvation Army received funding from the Supportive Housing Program/Homeless Families in Transition grant, and provided services to three (3) homeless families with children.

Objective: Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.

Outcome: Accessibility for the purpose of providing decent affordable housing.

Outcome Indicators: Number of households assisted to prevent homelessness.

Activity 5: Encourage development of transitional living facilities for adults and youth with substance abuse issues.

PROGRESS

FY 13-14: *The Pavilion provides inpatient and partial hospitalization programs for children, adolescents, adults, and the geriatric population in need of treatment for psychiatric and chemical dependence/addiction disorders.*

*Run by Canaan Baptist Church - **The Men’s SAFE** (Substance Abuse Free Environment) House is a twelve-month residential program for men recovering from substance abuse, **while the Women’s SAFE** (Substance Abuse Free Environment) House is a twelve-month residential program for women recovering from substance abuse.*

Prairie Center Health Systems is a comprehensive treatment facility that provides a full range of services to individuals and families affected by alcoholism and chemical dependency. Services include residential treatment, detoxification, crisis intervention, outpatient, intensive outpatient, DUI evaluation and education, and prevention programs for schools and the community.

The City encourages the development of transitional living facilities for adults and youth with substance abuse issues, but there is no funding available at present for this type of facility.

Objective: *Provide Decent Housing by providing access to services for adults and youth with substance abuse issues to assist with transition into more permanent housing.*

Outcome: *Accessibility for the purpose of providing decent affordable housing.*

Outcome Indicators: *Zero (0) number of transitional living facilities for adults and youth with substance abuse issues. However, there are four (4) facilities that provide substance abuse services to children and adults.*

Activity 6: Encourage the development of a shelter facility to provide emergency services for elderly persons who are victims of domestic violence.

PROGRESS

FY 13-14: *The Center for Women in Transition Domestic Violence Services (**A Woman’s Place**) is a domestic violence shelter and does accept elderly females who are victims of domestic violence.*

Objective: *Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.*

Outcome: *Accessibility for the purpose of providing decent affordable housing.*

Outcome Indicators: *No additional shelters developed for elderly persons who are victims of domestic violence, however, elderly female victims of domestic violence can receive services through the Center for Women in Transition/A Woman’s Place domestic violence shelter.*

Strategy 3: Regularly review and evaluate the needs of the community for homeless and homeless prevention service, and encourage local agencies to match service provided to community needs.

Activity 1: Encourage and support area agencies to develop services such as Supportive Housing and Safe Havens for targeted populations such as homeless teens, teen parents, families, persons with disabilities, etc.

PROGRESS

FY 13-14: *The City of Urbana administers the Supportive Housing Program/Homeless Families in Transition (SHP/HFIT) grant, of which The Center for Women in Transition and Salvation Army provides supportive services to homeless families.*

Community Elements Roundhouse is a temporary homeless shelter serving community referred youth who are runaway, homeless, or at-risk for runaway or homelessness. Counseling and supportive services are provided in a community-integrated home-type setting.

Champaign County Continuum of Care, of which the City of Urbana is a member, has discussed the issue regarding Safe Havens in the community, a part of the 10-Year Plan to End Chronic Homelessness, and has updated its Strategic Plan for FY 2013-2014, but no further progress has been made as of reporting period on this particular issue.

Objective: *Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.*

Outcome: *Accessibility for the purpose of providing decent affordable housing.*

Outcome Indicators: *Number of runaway, homeless, and at-risk for runaway or homelessness who received services (10). During Program Year 18, number of adults (51) and children (53) who entered the program under the SHP/HFiT grant and were assisted to prevent homelessness.*

Activity 2: Participate in the Champaign County Continuum of Care, Council of Service Providers to the Homeless, Supportive Housing Program.

PROGRESS

FY 13-14: *City staff continue to serve on the Executive Committee of the Champaign County Continuum of Care (CoC). Staff also participates in the Council of Service Providers to the Homeless (CSPH), and administers the Supportive Housing Program/Homeless Families in Transition.*

Objective: *Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.*

Outcome: *Accessibility for the purpose of providing decent affordable housing.*

Outcome Indicator: *Participation in the Champaign County Continuum of Care and CSPH.*

Strategy 4: Take steps to stabilize households at risk of homelessness.

Activity 1: Develop and support rental assistance programs (such as Tenant Based Rental Assistance, the No Limits Program, and Shelter Plus Care) with and without supportive services for extremely low and very low income persons.

PROGRESS

FY 13-14: *The City of Urbana continued to administer the Transitional Housing Program for Homeless Families with Children [three (3) units available, two (2) families served].*

*Champaign County began a TBRA program for low income households using HOME funds; twelve (12) families were assisted in FY 13-14 with **Champaign County's allocation, twelve (12) were served with City of Champaign's allocation, for a total of twenty-four (24) families assisted.***

The No Limits Program and Shelter Plus Care programs are also administered by Champaign County Regional Planning Commission.

Objective: *Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing.*

Outcome: *Accessibility for the purpose of providing decent affordable housing.*

Outcome Indicators: *Number of homeless families with children who were **served in the City's Transitional Housing Program, and the County's TBRA and Shelter Plus Care programs.***

Activity 2: Work with regional group to provide information and a support network in the case of a need for emergency relocation of residents of multifamily apartments with utilities are disconnected.

PROGRESS

FY 13-14: *The City of Urbana was instrumental in forming an Emergency Relocation Task Force with other municipalities and agencies in the community to provide information and a support network; the Task Force continues to meet at least quarterly/yearly.*

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *The Task Force created a Quick Help Guide for use by the public as well as public service employees to assist in responding to emergency situations, including eviction that may result in temporary homelessness.*

Activity 3: Support programs offering permanent housing solutions for low and extremely low income households (see Goal 1)

PROGRESS

FY 13-14: *As a member of the Champaign County Continuum of Care, City staff assisted in preparing the 2013 NOFA that included renewal of the Shelter Plus Care I, IV & V Rent Assistance Programs, which provides permanent housing solutions for low and extremely low income households.*

Objective: *Provide Decent housing to persons with disabilities by providing easier access to their living facility.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *Thirty-six (36) one-bedroom and eight (8) two-bedroom units leased under the Champaign County Shelter Plus Care Program.*

Activity 4: Support educational services including financial literacy, homeowner education and debt management.

PROGRESS

FY 13-14: *Consolidated Social Service Funding: From City general funds, PACE (Persons Assuming Control of Their Environment) received \$5,500 in funding for their Housing Education & Advocacy Program.*

Objective: *Create a Suitable Living Environment by providing better access to social services in the community for low-income residents and/or persons with disabilities.*

Outcome: *Accessibility for the purpose of providing suitable living environment.*

Outcome Indicators: *Number of persons assisted with new or improved access to a public Service; over 20 Urbana residents were served by this program.*

Goal 7: Support efforts to reduce the exposure of young children to lead-based paint hazards in their homes.

Strategy 1: Coordinate public and private efforts to reduce lead poisoning hazards and protect young children.

Activity 1: Encourage Private Funding

PROGRESS

FY 13-14: *The City will continue to look for funding opportunities for this program.*

Objective: *Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.*

Outcome: *Sustainability for the purpose of providing suitable living environments*

Outcome Indicators: *Staff will continue to pursue funding opportunities as they arise.*

Activity 2: Expand Childhood Testing

PROGRESS

FY 13-14: *The City of Urbana continues to coordinate with the Champaign-Urbana Public Health District to establish lead hazard control and childhood testing.*

Objective: *Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.*

Outcome: *Sustainability for the purpose of providing suitable living environments.*

Outcome Indicators: *The City, in coordination with the C-U Public Health District and Illinois Department of Public Health (IDPH), will continue to pursue other funding opportunities as they arise.*

Activity 3: Prevention Education

PROGRESS

FY 13-14: *Staff continues to provide educational literature to all persons who apply for assistance to any Urbana housing program, to encourage testing for elevated levels of lead. Urbana also provides public service announcements regarding the dangers of lead-based paint in its Neighborhood Newsletter, and at events including Market at the Square, Neighborhood Nights, National Night Out, the, and on the City website.*

Objective: *Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.*

Outcome: *Sustainability for the purpose of providing suitable living environments.*

Outcome Indicators: *An estimated 150 persons received information regarding lead hazards, as pamphlets were given out at various events, i.e. Market at the Square and Neighborhood Nights. The information is also available on the City website.*

Strategy 2: Reduce lead-based paint hazards in residential housing, particularly homes occupied by young children.

Activity 1: Lead Assessment in Housing Assistance Programs

PROGRESS

FY 13-14: *Per the Urbana Housing Program Manual, procedures have been developed to ensure that lead hazard evaluations are performed as required by HUD and the Illinois Department of Public Health (IDPH); Staff continue to ensure that these procedures are implemented.*

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Staff intends to pursue future funding opportunities as they arise.

Activity 2: Preserve and Expand Funding for Lead Hazard Reduction Activities

PROGRESS

FY 13-14: Urbana has expended funds made available under an agreement with the Illinois Department of Public Health's "Get the Lead Out (GLO)" Program. Urbana continues to coordinate efforts with Champaign and the Illinois Department of Public Health to pursue funding opportunities as they become available.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments

Outcome Indicators: The City, in coordination with C-U Public Health Department and IDPH, will continue to pursue future grant opportunities as they arise.

Activity 3: Temporary Relocation of Occupants during Lead Hazard Work

PROGRESS

FY 13-14: Per HUD Guidelines and regulations, the City of Urbana has a relocation plan and agreement in place should occupants of a dwelling unit need to be temporarily relocated during the construction phase of a rehabilitation project.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Zero (0) Number of occupants in need of temporary relocation.

Activity 4: Lead Contractor Incentives

PROGRESS

FY 13-14: Processes have been developed to distribute lead-based paint hazard reduction information to clients that are participating in a CDBG/HOME funded housing project, and continue to be used by the City of Urbana.

The City also has a Contractor/Employee Certification of Worker Training to be signed by the Contractor Supervisor and the Property Owner before the rehabilitation project begins.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments

Outcome Indicators: Zero (0) new contractors received certification during program FY 2013-2014. All general contractors on the City's Bidder's List have attended a one-day training course sponsored by USEPA that requires contractors working on any home built before 1978 to be certified; no refresher courses were needed during FY 2013-2014.

Activity 5: Distribution of Lead Contractor List

PROGRESS

FY 13-14: Processes continue to be implemented to distribute lead-based paint hazard reduction information to clients that are participating in a CDBG/HOME funded housing project.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Lead-based paint hazard reduction information is distributed to clients participating in a CDBG/HOME funded housing project.

Goal 8: Support infrastructure improvements in Urbana's Community Development Target Area.

Strategy 1: The majority of CDBG funds will be targeted toward improvements in and services to the City's Community Development Target Area.

PROGRESS

FY 13-14: Emergency Grants, Access Grants, Senior Repair Service, Whole House Rehab, and Neighborhood Cleanup continue to be targeted toward improvements in and services to the City's Community Development Target Area.

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners, and/or provide lead safe housing, and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Eleven (11) households were assisted under the Emergency/Access grants; fifteen (15) households were assisted under the Senior Repair Program; six (6) households were assisted under Whole House Rehab; and four hundred eighty-six (486) households were assisted under the Fall/Spring Neighborhood Cleanup Program.

Strategy 2: The City shall allocate to its designated Community Development Target Area a proportionate share of City capital improvement funds for upgrading infrastructure. CDBG funds may be set-aside during one fiscal year for infrastructure projects scheduled in another fiscal year in order to fulfill a commitment to a scheduled project.

	Estimated Funding	Anticipated Time Frame
Sidewalks: Division (Oakland - Thompson); Busey (south of Sunset) CT 54	\$ 70,000	2010-2013
Census Tract 53 Street Lighting	\$ 250,000	2010-2013
Division Street Reconstruction (South of Kerr)	\$ 225,000	2010-2013
Mathews Street Reconstruction (Church - Ellis) CT 53	\$ 250,000	2012
Kerr Project Subdivision Infrastructure CT 54	\$ 30,000	2013

The City has recognized Census Tracts 53, 54, and 55 as the City's target area since the early 1980's; Census Tract 56, Block Group 1 was added by City Council on April 18, 2005, based on the 2000 Census and Dept. of Housing & Urban Development (HUD) guidelines. CDBG funds can be contributed for the above projects, identified in the City's Capital Improvement Plan, as these projects are eligible for CDBG funding due to the location of the projects meeting HUD regulations that at least 51% of the persons benefiting from the project must be below 80% of the community's median family income.

PROGRESS

FY 13-14: CDBG funding in the amount of \$49,404 was utilized for the construction of a multi-use path in one of ***the City's Target Areas***, using grant funds that were received in FY 2013-2014.

Objective: Create a Suitable Living Environment by providing access to improved infrastructure in the targeted neighborhood.

Outcome: Accessibility for the purpose of providing a suitable living environment.

Outcome Indicators: Number of households/persons served in the targeted neighborhoods.

Goal 9: Preserve and support Urbana's neighborhoods as vibrant places to live.

Strategy 1: Identify and encourage or assist in removal of blighting and deteriorated structures from neighborhoods.

Activity 1: Perform regular surveys of City to identify deteriorated housing and accessory structures that need to be addressed either through repair or removal.

PROGRESS

FY 13-14: Grants Management Division staff, along with Building Safety staff, regularly perform surveys of the ***City's Target Area*** in order to identify deteriorated housing and accessory structures that need to be addressed through repair or removal.

Objective: Create a suitable living environment by removing blighted structures from the Community Development Target Area.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicator: Zero (0) applications from the Secondary Structures Program were received during FY 2013-2014.

Activity 2: Using CDBG funds, clear dilapidated accessory structures such as sheds and garages from income qualified owner-occupied properties

PROGRESS

FY 13-14: Grants Management Division staff, along with Building Safety staff, regularly perform surveys of the City's Target Area in order to identify deteriorated housing and accessory structures that need to be addressed through repair or removal.

Objective: Create a suitable living environment by removing blighted structures from the Community Development Target Area.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicator: Zero (0) applications from the Secondary Structures Program were received during FY 2013-2014.

Strategy 2: Acquire and clear deteriorated housing and vacant lots for donation to non-profit home construction programs. Acquisition and clearance efforts may be implemented in the CD Target Areas and will be focused on the King Park Neighborhood in accordance with the King Park Neighborhood Plan.

Activity 1: Using HOME and/or CDBG funds to acquire vacant properties and deteriorated and/or substandard structures that will be cleared as necessary, for donation to a non-profit housing developer for the purpose of new construction of affordable housing. The City will properly maintain such properties until transfer of ownership occurs.

PROGRESS

FY 13-14: Zero (0) new properties were acquired by the City with CDBG funds. The City conveyed three (3) properties to one (1) non-profit housing developer for the purpose of new construction and future development of affordable single-family homes. The City also continues to maintain properties owned by the City, which will eventually be used for affordable housing.

Objective: Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Zero (0) new properties were acquired by the City of Urbana; approximately six (6) properties are maintained by the City of Urbana for future use for affordable housing; Habitat for Humanity received three (3) properties to develop affordable housing.

Strategy 3: Explore the creation of a Neighborhood Revitalization Strategy for low-income Urbana residents.

PROGRESS

FY 13-14: No progress on this goal.

Strategy 4: Clearly identify and document designated brownfields and seek additional funding sources to alleviate same.

PROGRESS

FY13-14: *Related to the former Denny's Cleaners site in Downtown Urbana, the City sold the property to the neighboring restaurant owner for continued use as customer parking. The neighboring parcel, which also was identified as having some environmental contamination from the former Denny's, was privately sold to new owners who are currently working on a redevelopment proposal at that site.*

Related to former Allman's Auto Repair, the property is in use as an auto repair facility by the current property owner.

Related to the Urbana Goodyear Tire Company site, the property is now being leased from the City by a new business owner. Shortly after the sale of the business, the City negotiated with the former property owner to discontinue the escrow account in favor of a direct payment to the City which is now being held in reserve for environmental cleanup at the time of redevelopment. The City issued an RFQ to brokers in March 2014 to represent the City in marketing the entire block to developers and investors. The City will ensure that the limited environmental contamination that exists on the site is remediated as part of any future development of the block.

Objective: *Create Economic Opportunities by redeveloping existing inactive business sites while addressing conditions that are a threat to the health and safety of employees for any future business located on site.*

Outcome: *Sustainability for the purpose of creating economic opportunities.*

Outcome Indicator: *It is expected that those sites not already in use by a business will eventually be utilized in some way as part of larger mixed-use redevelopment projects that could create and enhance the vibrancy of the area, create new jobs, and attract additional investment.*

Strategy 5: Through its Neighborhood Organizations, the City will support resident involvement in neighborhood housing development projects.

Activity 1: Encourage the creation and development of local groups concerned with furthering the interests of their neighborhood. Specifically, encourage such groups to accomplish non-profit status by obtaining a 501(c)(3) designation, thus making them eligible for grant funding.

PROGRESS

FY 13-14: *The City of Urbana encouraged the creation of the Lierman Neighborhood Action Committee (LNAC), who is working toward achieving 501(c)(3) status in order to be eligible for grant funding.*

LNAC is presently using a plot of land that the City purchased for a community garden in their neighborhood.

Objective: *Create Suitable Living Environment by supporting the development of private non-profit organizations that deliver programs on the neighborhood level.*

Outcome: *Sustainability for the purpose of providing suitable living environments.*

Outcome Indicators: *Number of persons served by the community garden.*

IV. AFFIRMATIVELY FURTHERING FAIR HOUSING:

The City of Urbana continues to work closely with the City of Champaign to further fair housing, as both cities have a common border and face similar challenges. The City of Urbana updated its Analysis of Impediments to Fair Housing Choice in January 2010 in an effort to identify strategies to affirmatively further fair housing. Among the strategies proposed, the City successfully coordinated with other local key stakeholders to contract with a consultant for the purpose of drawing up a Regional Housing Needs Study. The report was finalized at the beginning of FY 2011-2012 and will continue to be used by each entity, which included members from the City of Champaign, the Village of Rantoul, Champaign County Regional Planning Commission, and the Housing Authority of Champaign County, in updating affordable housing policies and subsequent strategies.

Fair Housing Inquiries/Complaints

The City of Urbana Human Relations Division is responsible for addressing complaints and maintaining records that concern fair housing. The following is a listing of the responsibilities of the Human Relations Division:

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance.
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites.
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons,
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City.
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums.
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons.

During the 2013-2014 program year, the Urbana Human Relations Division reported four (4) **inquiries/complaints regarding alleged violations of the City's fair housing ordinance;** the following table shows the type of alleged discrimination, the protected class basis (if applicable), the disposition of case, and the date of the incident:

<u>TYPE OF DISCRIMINATION ALLEGED</u>	<u>PROTECTED CLASS BASIS</u>	<u>DISPOSITION</u>	<u>DATE</u>
HOUSING	NO BASIS	NO JURISDICTION	Feb-13
HOUSING/EMPLOYMENT	NATIONAL ORIGIN	COMPLAINT DID NOT SHOW TO COMPLAINT SIGNING	May-13
HOUSING	NO BASIS	NO JURISDICTION	Jun-13
HOUSING	NO BASIS	NO JURISDICTION	Jun-13

Action: Eliminate Barriers to Affordable Housing

The City of Urbana has continued to pursue the following activities to remove barriers to affordable housing:

- The City of Urbana has adopted a Human Rights Ordinance, implemented by the Human Relations Division and Human Relations Commission, which prohibits landlords from using source of income as a reason to deny rental to a tenant:

- The Human Relations Division of the Executive Department:
 - Investigates and responds to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance.
 - Implements affirmative action for City contractors and vendors to include on-site inspections of constructions sites.
 - Assists the Personnel Division with recruitment of minorities, women, and handicapped persons
 - Implements internal programs, assists other departments (Police) and represents the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City.
 - Monitors programs that make citizens aware of their fair housing rights, using printed and electronic media and group forums.
 - Monitors the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped person.
- The Human Relations Commission, appointed by the Mayor, advises the Mayor and City Council on matters concerning fair and equal treatment under the law to all citizens for equal services, access to facilities, and equality in employment without regard to race, color, religion, national origin, ancestry, disability, or sexual orientation. Members serve 3-year alternating terms.

Actions Taken Regarding the Completion of the Analysis of Impediments

The City of Urbana adopted a new Analysis of Impediments to Fair Housing Choice at the December 14, 2009 meeting of the Urbana City Council. The City continues to utilize this analysis and its recommendations in its work with the Human Relations Commission, Community Development Commission, and City Council. The Commission will review and update this document as required.

In FY 2013-2014, the City of Urbana participated in Money Smart Week, which included workshop sessions on fair housing topics. Separate workshops addressed issues likely to be of interest to tenants and landlords. Grants Management Division continues to incorporate the fair housing logo into housing related brochures and documents. Staff also uses Housing Action Illinois as a resource to help further understand and address fair housing issues.

Other Actions Taken to Affirmatively Further Fair Housing

As part of its Consolidated Plan for Program Year 2010-2014, the City incorporated the following activities to address fair housing:

Goal 2: Address barriers to obtaining affordable housing

Strategy: The Urbana Human Relations Division will promote community awareness of the Urbana Human Rights Ordinance and will provide fair housing training for landlords and tenants.

Activity: Education and training opportunities, which focus on eliminating barriers to affordable housing, will be encouraged.

Activity: Encourage the Urbana Human Relations Division, the Building Safety Division, and PACE, Inc. to join forces in an effort to acquaint developers with local codes and fair housing laws to insure that handicapped units are produced when new housing is constructed.

Activity: Support tenant advocacy and educational efforts by agencies such as the C-U Tenant Union.

Activity: Encourage landlord and community group distribution of information in multiple languages to help overcome language and/or cultural barriers.

Activity: The City could consider undertaking a discrimination testing program to obtain preliminary results to determine if further programs are necessary.

V. AFFORDABLE HOUSING

The following table summarizes the number of households assisted by each of the Affordable Housing programs carried out during FY 2013-2014:

Households Assisted			Source of Funding		
Income Level	Occupancy Type	Program	HOME	CDBG	
Household Income <30% MFI	Renter	<i>Tenant Based Rent Assistance (TBRA)</i>	52		
		<i>City Transitional Housing</i>		2	
		<i>Access Grants / Emergency Grants</i>		0	
	Owner	<i>Access Grants / Emergency Grants</i>			5
		<i>Senior Repair Service</i>			8
		<i>Whole-house Rehab: Urbana</i>	2		
		<i>Whole-house Rehab: County</i>	0		
	<i>Whole-house Rehab: Champaign</i>	1			
Household Income >31 to <50% MFI	Owner	<i>Access Grants / Emergency Grants</i>		5	
		<i>Senior Repair Service</i>		7	
		<i>Whole-house Rehab: Urbana</i>	5		
		<i>Whole-house Rehab: Champaign</i>	2		
		<i>Habitat for Humanity</i>	3		
		<i>Whole-house Rehab: County</i>	0		
Household Income >51 to <80% MFI	Renter	<i>Access Grants</i>		0	
		<i>Homestead Transitional Housing</i>	1		
	Owner	<i>Whole-house Rehab: Urbana</i>	4		
		<i>Whole-house Rehab: Champaign</i>	0		
		<i>Whole-house Rehab: County</i>	0		
		<i>Habitat for Humanity</i>	0		
		<i>Homestead Homeownership Program</i>	0		

VI. CONTINUUM OF CARE:

Actions to Plan and/or Implement Continuum of Care

City staff continues its commitment to the local homeless service system with ongoing leadership in the *Champaign County Continuum of Care*.

During the development of the Urbana-Champaign Ten-Year Plan to End Chronic Homelessness in November 2003, the Continuum set initial local goals. Annually, the Continuum reviews progress on these strategic plan goals and drafts action steps to seek resources, coordinate activities, and address issues of homelessness, with emphasis on the chronically homeless and more recently youth and veteran subpopulations. Participation in this process is coordinated with the Council of Service Providers to the Homeless, also supported by the City staff, for the broadest possible input and action.

During FY 2013-2014, **the Continuum's entire bed inventory and NOFA approval process were revised** and a peer-monitoring tool was developed for HUD-funded providers. All participating HUD-funded agencies agreed to enter client data into the HMIS, used in the completion of the Annual Progress Reports due to HUD, which will provide a more comprehensive picture of local services and unduplicated client demographics.

Actions to Meet Supportive Housing Needs (including HIV/AIDS)

Champaign County Shelter Plus Care is administered by the Champaign County Regional Planning Commission. Through annual HUD NOFA FY2013 funding of \$399,562, this permanent supportive housing program provides housing subsidies for at least thirty-six (36) one-bedroom units and eight (8) two-bedroom units for homeless persons in the community with targeted disabilities. Supportive services are provided for identified ongoing needs through four partnering agencies: Prairie Center Health Systems, Inc.; Community Elements; Greater Community AIDS Project; and Developmental Services Center.

Actions to Prevent Homelessness

Other efforts by the City of Urbana, through the Consolidated Social Service Funding Pool, to prevent homelessness for area persons and families consisted of providing Cunningham Township funds to PACE, Inc. in the amount of \$5,400 for a personal assistance program allowing persons with disabilities to continue in independent living situations, and \$5,500 for homeownership programs for persons with disabilities.

Actions to Develop Transitional Housing

In FY 2013-2014, Urbana Transitional Housing for Homeless Families with Children (originated from a 1990 SHP grant), provided three single-family units, serving two (2) families. Community Development Block Grant (CDBG) Public Service Funds and City General Funds contributed to ongoing operational expenses of this program.

Additionally, the City of Urbana administers and monitors Homeless Families in Transition (HFIT), a Supportive Housing Program (SHP) grant funded in 1994, made up of the following agencies: The Center for Women in Transition and Salvation Army Services, Inc. Renewal applications are submitted to HUD on a yearly basis, in coordination with the Champaign County Continuum of Care. In FY 2013-2014, under the 2012 NOFA, the renewal application was submitted to HUD on January 18, 2013. On March 13, 2013, HUD notified the City that it had approved the renewal application for SHP funds. As noted in the PY18 Annual Progress Report (APR), fifty-one (51) adults and fifty-three (53) children were assisted with housing through this program.

Actions to address Emergency Shelter Needs

City of Urbana General Funds and Community Development Block Grant funds contributed to a program for homeless youth [\$5,100 (City) + \$2,200 (CDBG) = \$7,300]; Cunningham Township funds contributed to a child care program providing emergency services to area families including homeless families (\$13,500), and City of Urbana funds contributed to two emergency shelters for men [\$1,300 (Salvation Army) + \$14,600 (Community Elements/TIMES Center) = \$15,900]. These monies were coordinated through the Consolidated Social Service Funding Pool, which was established to better coordinate funding to area social service providers.

The United Way of Champaign County provided \$65,000 to fund an Emergency Shelter for Families Pilot program. The funds assisted with case management and temporary stays for homeless families with dependent children. Twenty-nine (29) households were served, eight (8) of which were two-parent households. The 29 households consisted of thirty-nine (39) adults and sixty-nine (69) children for a total of one hundred one (101) people. Fourteen (14) families were able to transition from the Emergency Shelter program to non-emergency housing. There were at least sixty nine (69) families that were unable to be served due to capacity during the pilot program.

Actions to Address Non-Homeless Special Needs

Actions that were taken to address special needs of persons that are not homeless, but require supportive housing, (including persons with HIV/AIDS and their families, alcohol/other drug addicted, persons with severe mental illness, developmentally disabled, physically disabled, elderly, public housing residents, and victims of domestic violence) were addressed by the following agencies and the source of funding they received:

The Center for Women in Transition/A Woman's Place (AWP)

The mission of The Center for Women in Transition is to provide a continuum of services so that individuals and families can achieve safety, stability and self-sufficiency. **A Woman's Place provides** emergency shelter and residential supportive services for up to 45 days and/or transitional shelter and residential supportive services for up to two years for women and children who are homeless due to domestic violence. AWP also provides non-residential counseling, advocacy and referral services, and legal advocacy in the court system.

Through the Consolidated Social Service Funding Pool, AWP received \$15,300 from Cunningham Township.

Champaign County Regional Planning Commission (CCRPC)

CCRPC provides a significant amount of information and referral (over 10,000 calls each year), including information on housing, medical services, insurance and public benefits, transportation, and other services specifically for persons with special needs. They provide transportation for rural county seniors who are no longer able to drive to medical appointments, including several seniors to adult day care.

Staff with the PAS/ISC program determines eligibility for persons with developmental disabilities to receive Medicaid-waivered services. They provide emergency rent assistance to prevent persons residing in the county from becoming homeless. They are one of three local sites that assist seniors and disabled persons with applications for Medicare Part D, IL Cares Rx, and Circuit Breaker benefits.

Through the Consolidated Social Service Funding Pool, the Senior Services program received \$1,700 in City of Urbana General Funds and \$1,000 in Community Development Block Grant Funds, for a total of \$2,700.

Community Elements, Inc.

Community Elements provides a full range of services to clients with severe mental illness and their families. Services include crisis management, crisis respite services, residential group homes, independent housing, case management, counseling, psychiatric services, and linkage. These services are available to homeless, as well as non-homeless clients based on clinical need. Community Elements provides counseling services to clients who are co-occurring substance abuse and mental illness, or co-occurring HIV/AIDS and mental illness, through the PH-ACT grant program. They work closely with the primary substance abuse provider, Prairie Center, in coordinating services for clients with substance abuse issues. They also work closely with CU Public Health and the Greater Community AIDS Project (GCAP) coordinating services for clients with HIV/AIDS. They maintain a relationship with the Housing Authority of Champaign County to ensure that they are meeting the needs of those in public housing.

Through the Consolidated Social Service Funding Pool, the TIMES Center received \$14,600 from the City of Urbana General Funds, and Roundhouse Youth Shelter received a total of \$7,300 in funding (\$5,100 in City General Funds and \$2,200 in Community Development Block Grant funds).

Family Service of Champaign County (FSCC)

Senior Resource Center: Through SRC programs, Family Service provides a broad array of services that support seniors so that they can continue to live in the community and prevent or delay nursing home placement. Many of their senior clients are low income and some live in public or subsidized housing. These services include information and referral, outreach, counseling, advocacy, senior protective services, caregiver support, transportation, home-delivered meals, and non-medical homecare. First Call for Help (FCFH): The FCFH program at Family Service also serves those with special needs of any age. This program provides comprehensive information and referral to other community services and resources and advocacy to assist clients to access these services and benefits. They also provide limited financial assistance to help clients meet their basic needs of food, rent, utilities, and prescription medications. The Counseling Program: The Counseling Program, through a special agreement with the Greater Community AIDS Project (GCAP), provides counseling services to clients with HIV/AIDS at the lowest rate on their sliding fee scale when referred by GCAP; the fee is paid by GCAP.

Through the Consolidated Social Service Funding Pool, Family Service received a total of \$29,900 for various programs within the agency from the City of Urbana General Fund.

Greater Community AIDS Project (GCAP)

GCAP provides AIDS information and education, and support and assistance for persons who are HIV-positive or living with AIDS. It provides food, rent assistance, medication assistance, utility assistance, and transitional housing for HIV-positive individuals. Support groups can be organized for HIV-positive persons and their families and/or caregivers.

Through the Consolidated Social Service Funding Pool, GCAP received a total of \$4,300; \$2,500 from Cunningham Township and \$1,800 from CDBG funds.

Housing Authority of Champaign County (HACC)

The Housing Authority provides housing and rental assistance for qualified individuals and families through several programs, such as the Public Housing and Housing Choice Voucher (Section-8) Programs. Both have waiting lists. Qualifying factors include: income, family status, disability and age. The HACC serves individuals who are elderly, disabled, and/or low-income families with rental assistance.

The Housing Authority of Champaign County's Moving to Work Local Self-Sufficiency program is designed to provide the support required to **decrease the family/individuals' reliance on supportive programs** (e.g. Public Housing). This program is a mandatory program for all able bodied family members between the ages of 18 and 54 inclusive.

There are forty-four (44) permanent supportive housing units scheduled to come on line over the next few years. In the summer 2013 four (4) permanent supportive housing units will be available at Hamilton on the Park. In the spring of 2014 fourteen (14) permanent supportive housing units will be available at Urban Park Place. In 2015 twenty-six (26) units of permanent supportive housing will be available at the two Providence developments.

The City of Urbana currently has three appointments to the Housing Authority of Champaign County Board of Commissioners.

People Assuming Control of their Environments (PACE, Inc.)

PACE offers services which assist persons with disabilities in achieving and/or maintaining independence. Their goal is full participation of people with disabilities in society.

Through the Consolidated Social Service Funding Pool, PACE received \$5,400 for the Personal Assistance Program and \$5,500 for the Housing Education & Advocacy Program; both programs were funded from City of Urbana General Funds.

Prairie Center Health Systems (PCHS)

Prairie Center is a comprehensive treatment facility providing a full range of services to individuals and families affected by alcoholism and chemical dependency. Services include residential treatment, detoxification, crisis intervention, outpatient, intensive outpatient, DUI evaluation and education, and prevention programs for schools and the community. All service plans are individualized to meet the needs of each client. Residential and detoxification services are provided at 122 W. Hill St., Champaign. Outpatient facilities are located in Danville and Urbana. Intake is located at 718 Killarney in Urbana and 128 N. Vermillion in Danville. Both the Champaign and the Danville locations have Day Treatment.

Prairie Center Health Systems is one of four agencies who receive housing vouchers for clients through the Shelter Plus Care grant program, as administered by the Champaign County Regional Planning Commission.

Through the Consolidated Social Service Funding Pool, Prairie Center Health Systems received \$12,600 from the City of Urbana General Funds.

New Federal Resources obtained from the Homeless SuperNOFA 2013

In FY 13-14, through the Champaign County Continuum of Care, Champaign County Regional Planning Commission's HUD funding of \$380,256 for Shelter Plus Care I were re-allocated. The FY13 funding resulted in a decrease to Shelter Plus Care I (reducing two-bedroom units) to \$288,572, with the remaining funds transferred to an new HMIS II grant for \$25,807 and an new Shelter Plus Care V grant for 9 one-bedroom units. The two new grants were not processed by HUD during the year, but the allocation commitment remained on the books to be made in the succeeding year.

VII. OTHER ACTIONS:

As part of the Consolidated Plan and Annual Action Plan, the City of Urbana has taken other actions that address various community and housing needs. The actions are listed below under the following headings based on the specific issues they address:

- Obstacles to meeting underserved needs
- Foster and maintain affordable housing
- Eliminate barriers to affordable housing
- Overcome gaps in institutional structure & enhance coordination
- Improve public housing and resident initiatives
- Evaluate and reduce lead-based paint hazards
- Ensure compliance with program and comprehensive planning requirements
- Reduce the number of persons living below the poverty level

Action: Obstacles to Meeting Underserved Needs

The obstacles to meeting underserved needs are most often financial resources for staff, programs, and facilities. The City of Urbana continues to identify innovative and strategic opportunities to increase the financial resources of the community to address housing and community development needs. The opportunities include, but are not limited to, applying for funding from the Illinois Department of Public Health for funds to address lead based paint hazards when available, and responding to Notice of Funding Availability (NOFA) applications to renew the Supportive Housing Program Homeless Families in Transition grant.

The City of Urbana distributes two-three newsletters throughout the year to the targeted neighborhoods in the community. The newsletter provides information on a variety of assistance programs. The City also serves as a referral center for many persons needing assistance.

Action: Foster and Maintain Affordable Housing

The City of Urbana ceded its 2013 Private Activity Bond Volume Cap of \$3,944,210 to the Eastern Illinois Economic Development Authority towards a possible multi-family affordable housing project in the community.

Action: Eliminate Barriers to Affordable Housing

The City continues to work closely with the Community Reinvestment Group (CRG) in identifying and supporting efforts to increase homeownership and assisting in the production of affordable housing opportunities. The Community Reinvestment Group (CRG), a partnership of local lenders, non-profit agencies and municipalities, participated in Money Smart Week in April 2014.

The City of Urbana has continued to pursue the following activities to remove barriers to affordable housing:

- Continued **housing rehabilitation programs to maintain the community's stock of affordable housing.**
 - The Housing Rehabilitation Manual was reviewed and updated in 2010. Changes were implemented to expand and improve existing programs, as well as to establish new programs, focusing on areas previously unaddressed.

- Coordinated with the Housing Authority of Champaign County in the redevelopment of Dunbar Court (now Hamilton on the Park). This created 36 units of mixed income and affordable rental units; an additional 10 units with direct subsidy were **added to the HACC's inventory**.
- The City of Urbana has adopted a Human Rights Ordinance, implemented by the Human Relations Division and Human Relations Commission, which prohibits landlords from using source of income as a reason to deny rental to a tenant:
 - The Human Relations Division of the Executive Department:
 - Investigates and responds to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance.
 - Implements affirmative action for City contractors and vendors to include on-site inspections of construction sites.
 - Assists the Personnel Division with recruitment of minorities, women, and handicapped persons
 - Implements internal programs, assists other departments (Police) and represents the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City.
 - Monitors programs that make citizens aware of their fair housing rights, using printed and electronic media and group forums.
 - Monitors the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped person.
 - The Human Relations Commission, appointed by the Mayor, advises the Mayor and City Council on matters concerning fair and equal treatment under the law to all citizens for equal services, access to facilities, and equality in employment without regard to race, color, religion, national origin, ancestry, disability, or sexual orientation. Members serve 3-year alternating terms.
- The City of Urbana continues to support housing developments that increase the supply of affordable housing by using innovative design features to keep costs down and increase affordability.

Action: Overcome Gaps in Institutional Structures & Enhance Coordination

Urbana staff is an acknowledged resource for information on housing and social service programs and providers. Staff took dozens of calls each week and made referrals to appropriate housing and service agencies. These efforts will continue in the coming year, with an emphasis on increasing communication between agencies and updating information. Internet website applications can aid in this effort. In 2008, the City of Urbana also became an advisory member of the Community Housing Collaborative (CHC), a collection of non-profits dedicated to maximizing their resources and encouraging cooperation between the various agencies working on providing affordable housing opportunities in our community.

City staff also served on a number of voluntary boards and commissions whose mission is to coordinate local social services and housing programs:

- Council of Service Providers to the Homeless
- Champaign County Continuum of Care
- Champaign County Community Action Board
- **Local Funder's Group**
- Community Reinvestment Group
- Human Services Council
- Senior Task Force
- Community Housing Collaborative
- PACE Homeownership Coalition

Action: Public Housing Improvements and Resident Initiatives

Staff worked closely with the Housing Authority of Champaign County (HACC) and the developer (The Benoit Group) to redevelop Dunbar Court, renamed Hamilton on the Park, a 26-unit public housing site that was reconstructed to create 36 new mixed-income townhome and apartment units. The City rezoned several acquired properties adjacent to the site to be incorporated into the new development. The Benoit Group and the HACC received a notice of award in March 2012 for the 9% Low Income Housing Tax Credits (LIHTC).

In addition to this effort, The Benoit Group and the HACC are redeveloping another public housing site, Joann Dorsey Family Homes, which will be renamed Providence at Sycamore Hills along with a 12.12 acre companion site in West Champaign, Providence at Thornberry. In addition, HACC has acquired and is rehabbing Urban Park Place, develop vacant land in the Village of Rantoul, and is looking to acquire and develop affordable housing in other Champaign County villages. The Benoit Group completed the development of Hamilton on the Park in October 2013 and leased up the housing complex by January 2014.

City of Urbana staff assisted the HACC by regularly attending its Board of Commissioner meetings, working with its selected developer, and coordinating efforts at the staff level. In addition, the City also reduced the permit fees by 50% for Hamilton on the Park to help reduce the overall costs of the redevelopment.

Action: Evaluation and Reduction of Lead-Based Hazards

Addressing lead-based paint hazard requirements continue to be a priority activity for this reporting year. City staff continued to coordinate with contractors and environmental regulatory agencies, and securing additional funding from the Illinois Department of Public Health. Urbana continued to work together with the City of Champaign and the Champaign-Urbana Public Health District in identifying funds to assist with removing lead-based paint hazards.

Urbana was notified in 2012 that funding from the Illinois Department of Public Health to participate in Get the Lead Out (GLO) had been cut at the State level. The City of Urbana completed its final phase of the program and plans to reapply if funding is made available in the future. The City will coordinate efforts with the Champaign-Urbana Public Health and the Illinois Department of Public Health in requesting any additional funds in the future that may become available through a new Phase of the Get the Lead Out (GLO) Program in the future. As of June 30, 2014, no new funding has been made available by the Illinois Department of Public Health.

Action: Ensure Compliance with Program and Comprehensive Planning Requirements

Every year, work plans are prepared by the Community Development Services Department and the respective divisions. These efforts provide opportunities for coordination of planning efforts and increase ability to identify and address community development and housing needs. The City is independently audited each year, and HUD staff monitors the City for compliance with federal regulations and certifications. No concerns were noted for this program year regarding the timely expenditure of CDBG funds, as the City met the CDBG timeliness test with a ratio of 1.20.

Action: Reducing the Number of Persons Living Below the Poverty Line

In FY 2013-2014, the City of Urbana and Cunningham Township provided \$265,000 to social service agencies to assist persons in need through the Consolidated Social Service Funding (CSSF). Many of the funded projects are designed to assist lower-income households and persons below the poverty line. The projects range from shelters to tutoring at-risk youth. (See CSSF **Recipient's Table** in Appendix B - Financial Reports).

Urbana continues to operate a HUD-funded Supportive Housing Program - Homeless Families in Transition grant. While non-profit agencies deliver case management services, City staff administers the program, and aids in identifying and structuring strategic initiatives that enhance program opportunities. The City of Urbana administered these programs in-house, in addition to its Transitional Housing Homeless Families with Children Program.

City staff also continued to serve on and/or attend a number of voluntary boards and commissions whose mission is to assist in reducing the number of persons below the poverty level:

- Champaign County Community Action Board
- Housing Authority of Champaign County Board of Commissioners
- Council of Service Providers to the Homeless
- Champaign County Continuum of Care
- PACE Homeownership Coalition

VIII. LEVERAGING RESOURCES

First-Time Homebuyers

During FY 2013-2014, the City of Urbana sought public and private funds for its affordable housing and community development programs to supplement and leverage CDBG and HOME funds. The City of Urbana ceded its 2013 Private Activity Bond Volume Cap of \$3,944,210 to the Eastern Illinois Economic Development Authority (EIEDA) for the possible use of multi-family affordable housing in the community.

Neighborhood Clean-Up

The City of Urbana, Department of Public Works, donated three pieces of equipment and two staff (heavy equipment operators) on overtime rates, to assist with the Neighborhood Cleanup projects for Fall 2012 and Spring 2013. This is valued at: \$1,417.04 per cleanup x 2 = \$2,834.08. In addition, \$1,348.59 in City Neighborhood Funds were provided to offset the cost of the Neighborhood Cleanup.

ADA Improvements

The City of Urbana, Department of Public Works, provides a considerable amount of time and funds to ensure that all sidewalks and related pedestrian areas are ADA compliant.

Transitional Housing

The City of Urbana collected \$882.00 in rental payments from participants in the Transitional Housing Program during the FY 2013-2014.

Program Income

The City of Urbana realized program income and recaptured funds in FY 2013-2014 in the amount of \$22,976.00; the following is a summary of program income and recaptured funds received:

- Program income was received from rents **paid by households participating in the City's CDBG-funded Transitional Housing Program** (\$882.00).
- Program income was received from rehab projects in the HOME program (\$10,100.00).
- The City recaptured funds from a homebuyer project (\$12,994.00)

Consolidated Social Service Funding

As in past years, the City of Urbana again coordinated with Cunningham Township to create a Consolidated Social Service Funding Pool. Funds from the general funds of the City and Township were combined with CDBG public service monies of \$5,000, providing a total of \$265,000 in FY 2013-2014. These funds were then awarded to local not-for-profit agencies in support of programs benefiting low-income households and homeless persons. Below are the agencies that received Community Development Block Grant (CDBG) funds, the amount of their award, and their leveraging resources:

- Champaign County Regional Planning Commission (CCRPC), Senior Services Program, received \$2,700 (\$1,700 City; \$1,000 CDBG), and leveraged a total of over \$97,000 in Federal, State, and local grants as well as in volunteers hours.
- Community Elements, Inc., Roundhouse Youth Shelter, received \$7,300 (\$5,100 City; \$2,200 CDBG), and leveraged a total of over \$217,000 in Federal, State, and local grants, as well as in contributions and contractual service fees.
- Greater Community AIDS Project (GCAP), received \$4,300 \$2,500 Township; \$1,800 CDBG), and leveraged a total of over \$75,000 in Federal, State, and local grants, as well as in fundraising and donations.

Public Facilities & Improvement

On April 15, 2013, the Urbana City Council passed Ordinance No. 2013-04-017R approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2013-2014. The projects and activities listed below are included in the Annual Action Plan as carryover activities:

- City Infrastructure Projects - Funds were used toward the construction or reconstruction of City **infrastructure in one or more of the following projects in the City's Target areas:**
 - Census Tract 53 Street Lighting
 - Lanore Adams Fairlawn Multi-Use Path

- Neighborhood Streetlight Construction (FY 12-13) - Funds were used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods:
 - Census Tract 53 Street Lighting
 - Neighborhood Streetlights – Hunter & Austin Streets

HOME Match

The City of Urbana's Capital Improvement Fund provided approximately \$45,790 to serve as matching funds for Urbana HOME activities during FY 2013-2014. The City of Champaign provided cash match for HOME activities. Each of the CHDOS and subrecipients receiving HOME funds provided matching funds for their HOME projects and expenditures in FY 2013-2014. Homestead Corporation used match credit in the form of waived permit fees and land donation valued at \$1,068,444 from the completed Crystal View Townhomes project. Information regarding these activities is provided in the HOME Match Report from and HOME Match Log in the appendix of this document.

IX. SELF EVALUATION

As FY 2013-2014 came to a close, the City of Urbana and the Urbana HOME Consortium community development programs remained in good standing with funding agencies. Progress toward obligating funds and providing services was consistent throughout the year. Over the past few years, for both the CDBG and HOME programs, some of the projects have been delayed due to staff changeover. In addition, the recent downturn in the economy has had a significant effect on both the housing market and the lending market. However, the City and Consortium have made significant progress in meeting the goals set forth in the Consolidated Plan for FY 2010-2014 and the respective Annual Action Plans.

The HACC completed Hamilton on the Park (the redevelopment of Dunbar Court.) The developer, The Benoit Group, applied for Low Income Housing Tax Credits (LIHTC) in December 2011 and was notified in March 2012 that the project successfully received Low Income Housing Tax Credits from the Illinois Housing Development Authority (IHDA). The closing was completed October 1, 2012, and construction of the units is almost complete. The project was completed in September/October 2013, with all units leased by December 2013/January 2014.

City of Urbana -- Community Development Block Grant Program

Baker, Tilly, Virchow & Krause, LLP - auditors for the City of Urbana, completed the audit for FY 2012-2013 on May 29, 2014. The auditors are in the process of scheduling their field work for the FY 2013-2014 audit, to begin in September 2014. The normal deadline for completion of the audit is December 31, 2014. In addition, the City met its timeliness requirements of the CDBG program.

Champaign/Urbana/Champaign County HOME Consortium Programs

During FY 2013-2014, City and Consortium staff continued to work diligently to close out projects and improve IDIS report results. The result of these efforts is extremely positive, as the Urbana HOME Consortium is ranked fifth out of the eighteen Illinois HOME Partnerships Program Participating Jurisdictions (PJs), as noted in the HUD *Snapshot of HOME Program Performance Report*, dated 6/30/2014.

City of Urbana – Supportive Housing Programs

PY 18 Annual Progress Reports (APRs) for Supportive Housing Program – Homeless Families in Transition were submitted to HUD electronically in e-snaps on May 30, 2014 and are included with this report.

Planning Efforts

The City of Urbana adopted a new Comprehensive Plan in April 2005 and a Long Range Transportation Plan for the metropolitan area in January 2010, with a new LRTP to be adopted in 2015. Between 2005 and 2014, the City also adopted the East Urbana Interceptor Study (preliminary report accepted 11/2006), the Route 130 Corridor Plan (adopted 4/2007), the Bicycle Master Plan (adopted 4/2008, to be updated in 2014), the Crystal Lake Neighborhood Plan (adopted 11/2008), the Champaign County Hazard Mitigation Plan (adopted 8/2009, to be updated in 2015), and the University Avenue Corridor Study (accepted by resolution 5/2010), the Climate Action Plan (adopted 2012), the Urbana Downtown Plan (adopted 2012). These documents are complementary to the Consolidated Plan and address future land use, transportation, and economic development in the City.

X. Performance Measurement System:

The City of Urbana and the Urbana HOME Consortium were required by HUD, beginning October 1, 2006 to begin addressing performance measurements to include the status of efforts toward implementing outcome performance measurement system requirements; to provide a description of **how the jurisdiction’s program provided** new or improved availability/accessibility, affordability, sustainability of decent housing, a suitable living environment, and economic opportunity; and a comparison of the proposed versus actual outcomes for each outcome measure submitted.

Staff attended required trainings to gain more information on the process, and has engaged a considerable amount of time discussing performance measurements for the housing rehabilitation programs. The City focuses on measuring the ability to increase the useful lifetime of the housing units **and preserve affordable housing stock. The community’s older, affordable housing stock is limited,** and preservation is a key part of the affordable housing strategy. Many of the local charitable giving organizations, such as the United Way, are also promoting the use of performance measures.

Performance measurements for each activity are included with the “Assessment of The Five-Year Goals and Objectives” section of this report, and are reported in IDIS on the PR83 & PR84 reports, which are attached. The following table that provides outcome totals for each activity was included in the FY 2013-2014 Annual Action Plan and was updated for this Report.

		Number Assisted	
<i>Program Name</i>		<i>FY 2013-2014</i>	<i>FY 2010-2014 Con Plan Period</i>
City of Urbana HOME & CDBG	Urbana Emergency Grant/Access Grant	11	31
	Urbana Whole House Rehabilitation	6	11
	Urbana Senior Repair Service	15	43
	Urbana Public Facilities Improvements	147	421
	Urbana Public Services		
	Transitional Housing Program	2 families	18 families
	Consolidated Social Service Funding	110	2378
	Neighborhood Cleanup	466	1528
HOME - City of Champaign & Champaign County	CHDO Consortium Homeownership Programs	3	12
	CHDO – HOME Consortium Rental Programs	1	3
	Champaign - Full Home Rehabilitation	0	1
	Champaign - New Rental Housing Units	0	0
	Champaign – Rental Rehabilitation	0	0
	Champaign – Lot Acquisition	2	10
	Champaign – Acquisition Rehab	2	9
	Champaign – TBRA	12	36
	County – TBRA	26	37
County – Full Home Rehabilitation	0	1	

XI. CITIZEN PARTICIPATION

The City of Urbana published the availability of a draft Comprehensive Annual Performance and Evaluation Report (CAPER) for FY 2013-2014 on the City website; a copy of the website notice will be included in the final report to be submitted to HUD.

The draft was placed on file for public review during the period beginning Friday, September 5, 2014 and ending Friday, September 20, 2014 at 5:00pm. Copies were placed for review in the **City Clerk's** Office, Urbana Free Library, Community Development Services, and on the City website.

See attached minutes from the Community Development Commission and the Urbana City Council regarding the Annual Action Plan in Appendix C: Additional Documents.

XII. MONITORING

The purpose of a monitoring visit is to determine whether the subrecipient has implemented and administered CDBG or HOME funded activities, according to applicable Federal requirements. During the monitoring visit, files are reviewed for compliance with eligibility, recordkeeping, meeting national objectives, and performance measures. Subrecipients are monitored by the City of Urbana, in cooperation with the City of Champaign, particularly for agencies that receive grant funds from both, or are part of the Urbana HOME Consortium.

CDBG

For all CDBG grant subrecipients, there is an annual on-site monitoring review consisting of three parts: an initial consultation, the actual review, and a follow-up after to discuss any findings or concerns. Subrecipients are then given 30 days to address any findings or concerns. All grant subrecipients are also required, by contract, to report quarterly on progress and activities.

CDBG Public Service subrecipients are required to request disbursement of funds on a quarterly basis, along with a quarterly report. Upon completion of a CDBG Public Facilities project, the report is completed and the request is made for reimbursement. Requests are reviewed for compliance and accuracy, and are then disbursed in a timely manner. In general, expenditures and disbursements are the same.

The following agencies were monitored during the FY 2013-2014 program year:

- Champaign County Regional Planning Commission/Senior Services' monitoring is currently underway. Staff is monitoring the agencies policies and procedures for compliance with the national objective and the regulations of the CDBG Program. (CDBG CSSF)
- Greater Community AIDS Project (GCAP)/Emergency Assistance's monitoring is currently underway. Staff is monitoring the agencies policies and procedures for compliance with the national objective and the regulations of the CDBG Program. (CDBG CSSF)
- Community Elements/Roundhouse Youth Shelter's monitoring is currently underway. Staff is monitoring the agencies policies and procedures for compliance with the national objective and the regulations of the CDBG Program. (CDBG CSSF)

HOME

Staff selects several subrecipients each year on a rotating basis for a desk monitoring review consisting in three parts of an initial consultation, the actual review, and a follow-up. Subrecipients are then given 30 days to address any findings or concerns. All grant subrecipients are also required, by contract, to comply with regular monitoring via submission of quarterly reports. All subrecipients receiving grant funds are currently in compliance with expectations and regulations. All findings and concerns found during monitoring have been addressed within the allotted timeframe.

For CHDO operating expenses, CHDOs request quarterly disbursement of the funds and are required to submit a quarterly report. For project funding, when a request is received, it is reviewed for compliance and accuracy and then disbursed in a timely manner. In general, expenditures and disbursements are the same.

- Homestead Corporation of Champaign-Urbana was monitored in November, 2013 by Jen Gonzalez, City of Urbana. No findings or concerns were found **in regard to the organization's** Affordable Homeownership Program.
- The City of Champaign's monitoring was completed in March, 2014 and resulted in no findings or concerns.

- Habitat for Humanity was monitored for compliance with HOME CHDO rules in regard to its Affordable Housing Program in November, 2013. Three projects were completed in FY 12-13. A finding regarding the Excluded Parties Listing System was noted and corrected by Habitat staff. Urbana staff provided training on utilizing the <http://www.sam.gov> website to verify that contractors on the job have not been debarred.
- Community Elements, Inc. operates a Tenant Based Rental Assistance program and was monitored in November, 2013 for compliance with the HOME program. A finding was noted regarding 24 CFR Part 92.2090, which **requires that an entity ensure that a client's participation in a TBRA program does not jeopardize that client's status on the Section 8 Waiting List with the local public housing authority.** Urbana staff worked with Community Elements representatives to revise the application and program manual to ensure that clients understand that they are still eligible for Section 8 assistance regardless of their current participation in the TBRA program.
- Courage Connection, formerly The Center for Women in Transition, operates a Tenant Based Rental Assistance program. Urbana staff monitored the program in November, 2013. One **finding was noted regarding the inclusion of a utility allowance in calculating a tenant's rental subsidy amount.** This was being omitted, and Urbana staff worked with CWIT to reimburse the clients in the program for overpayment of rent. The utility allowance worksheet was provided to CWIT staff and has been incorporated into the calculation spreadsheet used by **staff to compute each client's rent contribution.** The program manual was also updated accordingly.

XIII. Community Development Block Grant (CDBG) Program Narrative:

A. Assessment of Relationship of CDBG Funds to Goals, Strategies, and Objectives

The use of CDBG funds by the City of Urbana in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities, is listed below. The progress toward meeting the goals of providing affordable housing using CDBG funds has been evaluated, including the number and types of households served. CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons. Performance Measurements and Outcomes are included in the "Assessment of the Five-Year Goals and Objectives" section of this report. Listed below are specific projects that were funded in FY 2012-2013 and their relationship to Consolidated Plan Objectives:

PRIORITY NEED CATEGORY: Homelessness

Goal 6, Strategy 2:

Transitional Housing for Homeless Families With Children

Funds will be contributed to the City of Urbana's transitional housing program. Five (5) dwellings are available for homeless families with children. Rent receipts will be another source of revenue. Properties acquired by the City through a federal funding source will be properly mowed and cleaned according to city ordinance as long as they are the responsibility of the City. Funded: \$43,096 (Total); \$27,096 (personnel), \$16,000 (programming)

PRIORITY NEED CATEGORY: Affordable Housing

Goal 2, Strategy 1; Goal 9, Strategy 4:

Lot Acquisition in Support of New Construct and Relocation/Clearance/Disposition Activities

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55 and 56 Block 1. Projects and utilization of the properties may include donation to non-profit housing developers for new housing construction, City sponsored rehabilitation and re-sale to qualified homebuyers, and donation to other organizations to support CDBG-eligible programs. Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds that might become subject to foreclosure or related events that would jeopardize the projects ability to benefit low/moderate income persons. Funded: \$62,106 (estimated).

Goal 2, Strategy 1:

Hamilton on the Park (Dunbar Court Redevelopment)

The redevelopment of affordable rental housing units by the Housing Authority of Champaign County at the former site of Dunbar Court public housing (Hamilton on the Park) must be consistent with affordable housing goals as outlined in the 2010-2014 Consolidated Plan and the 2005 Comprehensive Plan, and must comply with applicable local, state, and federal regulations. Funded: No City funding was involved with this project.

PRIORITY NEED CATEGORY: Special Populations & Affordable Housing

Goal 1, Strategy 1; Goal 3, Strategy 3; Goal 6, Strategy 4; Goal 7, Strategy 2: **Emergency Grants and Access Grants**

Funds will be contributed toward three programs, which are all available citywide; all work activities will be accomplished through contract arrangements:

1. Providing repairs necessary to alleviate hazardous conditions, which pose a threat to the health and safety of a homeowner. Homeowners earning less than 50% of the Median Family Income for Champaign County are eligible for the Emergency Grant Program.
2. General improvements necessary to remove barriers to accessibility by persons with disabilities. The Access Grant Program is available for homeowners or renters who earn less than 80% of Median Family Income.

Funded: \$60,000

PRIORITY NEED CATEGORY: Anti-Poverty Strategies & Community Development – Public Service

Goal 5, Strategy 3; Goal 5, Strategy 4; Goal 5, Strategy 5; Goal 5, Strategy 7; Goal 6, Strategy 1; Goal 6, Strategy 2:

Public Service Activities under Consolidated Social Service Funding Program

The balance of available funding at 15% of the current entitlement will be allocated for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission has designated the following priorities to be considered by the Urbana City Council for Public Service funding under CDBG. These are: 1) *Seniors/Youth*, 2) *Special (Needs) Populations*, and 3) *Homelessness*.

The following agencies were funded:

- (a) Champaign County Regional Planning Commission (CCRPC)/Senior Services
- (b) Community Elements/Roundhouse Youth Shelter
- (c) Greater Community AIDS Project (GCAP)

Funded: \$5,000

PRIORITY NEED CATEGORY: Community Development – Public Facilities & Improvements - Infrastructure

Goal 8, Strategy 1; Goal 8, Strategy 2:

Lierman Adams Fairlawn Multi-Use Path Project

Funds will be used toward the construction of a multi-use path in one of the City's Target areas.

Funded: \$49,910

PRIORITY NEED CATEGORY: Community Development – Public Facilities & Community Development – Seniors

Goal 8, Strategy 1:

Neighborhood CleanUp

One-day neighborhood clean-up activities will be held in Fall 2013 and Spring 2014, in the Community Development Target Area. Activities will include disposal of junk, debris and recyclable metal. The program will be co-sponsored by the UCAP Committee.

Funded: \$15,000 (\$8,000 CDBG, \$7,000 Other City Funding)

PRIORITY NEED CATEGORY: Community Development – Seniors

Goal 1, Strategy 1:

Urbana Senior Repair Service

Funds will be contributed to a home maintenance repair program for very low-income homeowners 62 years old or older and for very low-income homeowners with disabilities (any age). Household income must be less than 50% of the Median Family Income as established annually by HUD.
Funded: \$15,000

B. CHANGES IN PROGRAM OBJECTIVES

There were no changes in program objectives.

XIV. HOME NARRATIVE

A. DISTRIBUTION OF HOME FUNDS

FY 2013-2014 saw the continuation of several successful programs and projects through the three (3) governmental entities, the three (3) Community Housing Development Organizations (CHDOs), and other subrecipients that make up the Urbana HOME Consortium. These programs resulted in the following:

- Homeownership opportunities
- Rehabilitation of owner-occupied housing units
- Continuation of rental housing activities
- Lease purchase activities
- Tenant Based Rental Assistance (TBRA)

In total, \$693,396 in HOME funds were allocated to complete these projects.

City of Champaign

The City of Champaign undertook two (2) acquisition-rehabilitation projects and one (1) Full Home Rehabilitation project. Champaign also subcontracted funding for two Tenant Based Rental Assistance programs to Courage Connection, formerly The Center for Women in Transition, and Champaign County Regional Planning Commission.

City of Urbana

In FY 2013-2014, the City of Urbana focused mainly on owner-occupied rehabilitation and opportunities for new housing construction. Using HOME funds, six (6) owner-occupied housing units were rehabilitated. Ecological Construction Laboratory converted a new construction homebuyer project to a lease purchase project and successfully leased the unit to an eligible low-income buyer. Champaign County Neighborhood Alliance for Habitat completed three CHDO new construction projects for low-income homebuyers.

Champaign County

Champaign County pledged its share of HOME monies for the Tenant Based Rental Assistance program.

Community Housing Development Organization (CHDO) Activities

The Urbana Consortium certified the following Community Housing Development Organizations for FY 2013-2014 - Homestead Corporation, Habitat for Humanity of Champaign County, and Ecological Construction Laboratory, LLC. The Consortium's total funding allocated to these CHDOs equals the fifteen-percent CHDO funding level prescribed in the HOME regulations. Homestead Corporation is currently applying for tax credit financing for a multi-unit affordable housing development at the Kerr Avenue site. E-co Lab is working with their buyer to convert the lease purchase of 1302 W. Dublin to a sale. Additional CHDO operating funds were allocated to Habitat for Humanity of Champaign County in FY 13-14.

Champaign/Urbana/Champaign County (Urbana) HOME Consortium

No members of the Consortium indicated the desire to discontinue their participation. The Consortium members will be meeting quarterly. Members have found this arrangement to be very beneficial. Staff from all Urbana Consortium members will continue to implement HOME projects and commit and expend HOME monies in a timely manner to meet their Consolidated Plan objectives. Staff of Consortium members also are in regular contact, via email, telephone or in person to strategize and administer the HOME program.

Specific Projects Funded in FY 2013-2014 and Relationship to Consolidated Plan Objectives:

Affordable Housing-CHDO Development

Goal 2, Strategy 3, Activity 3

Habitat for Humanity of Champaign County

Funds allocated to Champaign County Neighborhood Alliance for Habitat to construct four single-family CHDO project units in the Consortium-wide area.

Promote Renovation of Single Family Owner-Occupied Units for Low-Income Households

Goal 1, Strategy 1, Activity 3

City of Champaign Owner-Occupied Housing Rehab

One unit was completed as part of this program in FY 2013-2014.

Champaign County Housing Rehabilitation

Funding for this program was amended to go toward the County's No Limits Tenant Based Rental Assistance (TBRA) program.

City of Urbana Owner-Occupied Housing Rehabilitation

Six units were rehabilitated in FY 2013-2014 through a combination of grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household, to address code deficiencies, major renovation needs, relocation expenses and lead-based paint issues.

B. MATCH CONTRIBUTIONS REPORT

HOME regulations require a contribution of non-federal funds totaling 25% of annual HOME allocation as a condition of accessing the federal program dollars. HUD form 40107-A identifies the Consortium's HOME match. (See attached HUD Form 40107-A)

C. RESULTS OF ON-SITE INSPECTIONS, Affirmative Marketing & Minority Outreach

All Consortium, CHDO and Subrecipient Projects are inspected before, during and at the completion of project to ensure compliance with local housing standards. For homebuyer projects, an official inspection and Certificate of Occupancy are required before closing of the project.

The City, CHDOs and other housing development partners recognize the need to be proactive in marketing affordable housing opportunities. The City of Urbana, through its citizen participation plan, provides information on affordable housing projects/activities being funded with HOME funding. The non-profit organizations use a variety of unique marketing techniques ranging from flyers at grocery stores and Laundromats, to maintaining websites, hosting open houses, to tapping into persons receiving weatherization, credit counseling, and other social service programs.

In FY 2013-2014, the HOME Consortium successfully utilized minority and woman owned businesses to carry out some of its HOME Program activities. To effectively continue minority outreach activities, the Urbana HOME Consortium plans to fully support use of minority- and women-owned businesses whenever possible in the future. See HUD 40107 in appendix for details.

D. GRANTEES RECEIVING ESG FUNDS

Grantee received ESG funds from the Illinois Department of Commerce and Economic Opportunity (IDCEO). See the following page regarding ESG funds allocated in the community.

E. PUBLIC PARTICIPATION REQUIREMENTS

Attached is a copy of the advertisement for the public comment period.

F. CHANGES IN PROGRAM OBJECTIVES

There were no significant changes to HOME program objectives in FY 2013-2014.

XV. EMERGENCY SOLUTIONS GRANTS (ESG)

The Illinois Department of Commerce and Economic Opportunity (IDCEO) will be providing ESG funds from the Dept of Housing and Urban Development (HUD) to Continuums of Care who are not Emergency Solutions Grant (ESG) Recipients. The amount of funding will be provided to support emergency shelter operations, supportive or essential services, and street outreach in addition to Housing Prevention and Rapid Re-housing (HPRP) functions of the program.

The Executive Committee of the Continuum of Care, of which the City of Urbana is a member, is working to establish a centralized or coordinated assessment system that will meet HUD requirements for the ESG program. A centralized intake process will address a HUD priority and encourage intake through shelters that can triage for client needs.

Once implemented, shelter partners will utilize a centralized intake process, which will include a uniform screening that all shelter partners will use to screen persons for funding that includes prioritization/priority points. Shelter partners will refer persons to CCRPC for the rent assistance funding; a referral from the shelter partner would be required for RPC to process the funds.

The Executive Committee has made recommendations to the full Continuum of Care for recent ESG awards. The following recommendations were approved. CCRPC will administer the Homeless Prevention and Rapid Re-housing (RH) funds for rent assistance. The City of Urbana will administer agencies who are receiving less than the threshold of \$25,000 for Emergency Shelter operations, essential services, and street outreach.

The Executive Committee is also working to improve performance standards and evaluation outcomes for the activities assisted with ESG funds to be in line with the HEARTH Act. The Monitoring & Compliance subcommittee is completing the final edits on a monitoring tool and will begin implementing its use after the Continuum approves the tool. The subcommittee will then complete desk and onsite reviews of Continuum-funded agencies on behalf of the Continuum. The monitoring subcommittee will report on its findings to the Executive Committee.

XVI. OTHER NARRATIVES

Training & Technical Assistance

The City of Urbana submits that the 2013-2014 program year has been a successful one. Staff engaged in a variety of training and technical assistance programs to improve program performance and have continued with planning efforts for a very large project that would result in the redevelopment of Hamilton on the Park, formerly Dunbar Court public housing.

Urbana Staff has taken advantage of the following training and technical assistance opportunities:

- HUD – Uniform Relocation Training (URA) Training
- HUD – HOME Rule Briefing
- HUD – Homeless Peer-to-Peer Conference
- HUD – Section 108 Training
- HUD – Environmental Review Training
- HUD All-Entitlement Grantee Conference: Presentation-Cross Cutting Requirements
- IL NAHRO: CDBG/HOME/Homeless Programs Workshop (Springfield, IL)
- Regional Neighborhood Network Conference: Presentation-Working with Neighborhoods (Peoria, IL)
- Senior Expo: Booth (sharing information on housing rehab programs)