CUNNINGHAM TOWNSHIP BUDGET

(tentative)

Fiscal Year 2010 - 2011 July 1, 2010 - June 30, 2011

Cunningham Township 205 West Green Street Urbana, Illinois 61801

CUNNINGHAM

TOWNSHIP

BUDGET

Fiscal Year 2010-2011 July 1, 2010 - June 30, 2011

Cunningham Township 205 West Green Street Urbana, Illinois 61801 (217) 384-4144

carol.township@gmail.com

Supervisor Carol A. Elliott
Assessor Dan Stebbins
Town Clerk Phyllis D. Clark

Township Board

Laurel Lunt Prussing, Chair

Charlie Smyth, Ward 1

David Gehrig, Ward 2

Robert E. Lewis, Ward 3

Brandon C. Bowersox, Ward 4

Dennis P. Roberts, Ward 5

Heather D. Stevenson, Ward 6

Diane W. Marlin, Ward 7

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Ordinance No.

Whereas all legal requirements have been complied with:

Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 1, 2010 - June 30, 2011;

That the following budget, incorporated herein, containing an estimate of receipts of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 1, 2010 in the amount of

Town Fund	\$	423,343.00
General Assistance Fund	\$	708,744.00
Total All Funds	\$ 1	,132,087.00

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$	651,008.00
General Assistance Fund	\$	528,687.00
Total All Funds	\$1	,179,695.00

That the estimate of expenditures for each of the aforementioned funds is

Town Fund	\$	789,451.00
General Assistance Fund	\$	635,747.00
Total All Funds	\$1	,425,198.00

That the ending balance at the end of the Fiscal Year, June 30, 2011 is estimated to be

Town Fund	\$ 284,900.00
General Assistance Fund	\$ 601,684.00
Total All Funds	\$ 886,584.00

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Adopted on June 7, 2010, by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

Chair, Township Board	Town Clerk

April 29, 2010

Dear Township Board,

This document is the tentative budget document for the fiscal year 2010-2011. The tentative budget document must be available for inspection for at least 30 days prior to a public hearing before the Budget and Appropriation Ordinance can be adopted by the Township Board (per *Illinois Compiled Statutes*, Local Government, Illinois Municipal Budget Law, 50 ILCS, 330/3). If the board designates this document as the tentative document, a public hearing could be scheduled for June 7, 2010 prior to the Town Board meeting, and the final document could be adopted at that meeting, or at a later meeting. The Budget and Appropriation Ordinance must be adopted within the first three months of the fiscal year. A notice will be published in the newspaper scheduling the public hearing, and the document will be posted on the City of Urbana web site with the other township financial documents.

This document contains an estimate of revenue and expenditures for the fiscal year beginning July 1, 2010. Revenue and expenditure information for fiscal year 2008-2009 and the current fiscal year, 2009-2010 is also provided. The columns to the far right on each page indicate the percentage of each budget line item of the division, fund and budget.

The budget includes a line item in each fund for potential re-payment of property taxes to Carle Hospital. The amounts budgeted are based on information received from the Champaign County Treasurer.

The other factors taken into consideration when creating the budget document:

Revenues

Property Tax

Requested in Levy Ordinance Filed December 2009	Regular Extension	Capped Extension*			
Town Fund = 644,178.00	Town Fund = 644,302.93	Town Fund = 637,097.31			
GA Fund = 500,000.00	GA Fund = 500,190.44	GA Fund = 494,786.22			
TOTAL = 1,144,178.00	TOTAL = 1,144,493.37	TOTAL = 1,131,883.53			

^{*}Capped Extension amounts are used for budgetary purposes

In the General Assistance Fund, money received for SSI Reimbursement is exceeding budgeted amounts. However, there is no way to predict if the same will be true in FY 11.

Expenditures - Personnel

The salaries for elected officials were approved in July of 2008 for the officers elected in April 2009; salaries approved will increase on an annual basis, instead of allowing an increase only every four years. The term of office for the Township Supervisor, Township Clerk, and Township Board began May 18, 2009. The Township Assessor term of office begins January 1, 2010. Any possible increase for staff is not known at this time, but a 3% increase is included in the budget.

The IMRF employer rate for calendar year 2010 is 11.51%; the rate for calendar year 2011 is estimated to be 12.66%.

Expenditures - Town Fund Grants Division

The tentative budget increases the amount available for social service funding from \$85,000 to \$90,000.

Expenditures - General Assistance Fund Division

General Assistance case numbers have been consistent during the fiscal year; the same amount has been budgeted for FY 11, as well as for medical expenses. Since the merger of Carle Hospital and Carle Clinic, we may be able to lower the amount of clinic bills paid due to the expansion of the charity care program to the clinic.

Any changes to the final budget document will be presented at the June 2010 meeting, or whenever the final document appears on the agenda to be adopted. It is not unusual that the final draft includes changes in either revenues or expenditures.

Sincerely,

Carol Elliott
Cunningham Township Supervisor

	TOWN FUND	GEN. ASS'T FUND	TOTAL
FISCAL YEAR 2006-2007			
Balance, July 1, 2006	\$90,963.00	\$170,726.00	\$261,689.00
Revenues	\$501,799.00	\$510,997.00	\$1,012,796.00
Total Available	\$592,762.00	\$681,723.00	\$1,274,485.00
Expenditures	\$429,663.00	\$343,441.00	\$773,104.00
Balance, June 30, 2007	\$163,099.00	\$338,282.00	\$501,381.00
FISCAL YEAR 2007-2008			
Balance, July 1, 2007	\$163,099.00	\$338,282.00	\$501,381.00
Revenues	\$576,383.00	\$489,266.00	\$1,065,649.00
Total Available	\$739,482.00	\$827,548.00	\$1,567,030.00
Expenditures	\$474,644.00	\$324,705.00	\$799,349.00
Balance, June 30, 2008	\$264,838.00	\$502,843.00	\$767,681.00
FISCAL YEAR 2008-2009			
Balance, July 1, 2008	\$264,838.00	\$502,843.00	\$767,681.00
Revenues	\$607,285.00	\$494,776.00	\$1,102,061.00
Total Available	\$872,123.00	\$997,619.00	\$1,869,742.00
Expenditures	\$546,761.00	\$393,843.00	\$940,604.00
Balance, June 30, 2009	\$325,362.00	\$603,776.00	\$929,138.00
FISCAL YEAR 2009-2010			
Balance, July 1, 2009	\$325,362.00	\$603,776.00	\$929,138.00
Revenues	\$657,971.90	\$494,582.00	\$1,152,553.90
Total Available	\$983,333.90	\$1,098,358.00	\$2,081,691.90
Expenditures	\$559,991.43	\$389,613.93	\$949,605.36
Balance June 30, 2010	\$423,342.47	\$708,744.07	\$1,132,086.54
FISCAL YEAR 2010-2011			
Balance July 1, 2010	\$423,342.47	\$708,744.07	\$1,132,086.54
Revenues	\$651,008.00	\$528,687.00	\$1,179,695.00
Total Available	\$1,074,350.47	\$1,237,431.07	\$2,311,781.54
Expenditures	\$789,451.00	\$635,747.00	\$1,425,198.00
Balance June 30, 2011	\$284,899.47	\$601,684.07	\$886,583.54

CONSOLIDATED REVENUE AND EXPENDITURE SUMMARY, FISCAL YEAR 2010-2011

TOTAL

EXPENDITURE SUMMARY, FISCAL YEAR 2010-2011	TOWN FUND	GEN ASS'T FUND	TOTAL
REVENUES			
Property Tax - Current	\$637,098.00	\$494,787.00	\$1,131,885.00
Property Tax - Prior	\$150.00	\$150.00	\$300.00
Pers. Prop. Replacement Tax	\$12,000.00	\$12,000.00	\$24,000.00
In Lieu of Taxes	\$500.00	\$500.00	\$1,000.00
Mobile Home Tax	\$60.00	\$50.00	\$110.00
Interest Income	\$1,200.00	\$1,200.00	\$2,400.00
Misc. Income	\$0.00	\$20,000.00	\$20,000.00
TOTAL	\$651,008.00	\$528,687.00	\$1,179,695.00
EXPENDITURES			
PERSONNEL SERVICES	\$408,054.00	\$86,300.00	\$494,354.00
MATERIALS AND SUPPLIES	\$3,350.00	\$4,650.00	\$8,000.00
OPERATIONS & CONTR.	\$358,047.00	\$542,797.00	\$900,844.00
CAPITAL OUTLAY	\$20,000.00	\$2,000.00	\$22,000.00

\$789,451.00

\$635,747.00 \$1,425,198.00

Descriptions of General Town Fund Divisions

General Town Fund includes three separate divisions: Administration, Assessor, and Grants

Administration Division

The Cunningham Township government serves an area with the same geographical boundaries as the City of Urbana. Property annexed in to the City of Urbana is automatically annexed in to the township. The Urbana City Council members serve ex-officio as the Township Board of the Town of Cunningham. The Township Board meets in regular session on the first Monday of every month at 7:00p.m in the city council chambers of the Urbana City building, 400 S. Vine Street. The meeting is televised live on the local cable access channel, channel 6. The Township Committee on the Budget is comprised of all board members and meets as needed on the fourth Monday of each month at 7:00pm, also in the city building. Township board and committee meetings are open to the public and subject to Illinois regulations on the Open Meetings Act. Township meeting agendas and minutes are available on the City of Urbana web site, as well as miscellaneous financial documents and reports: www.city.urbana.il.us, follow the link to Mayor, Boards, Township Board.

The functions carried out in the Administration Division are the township's budget preparation and analysis for all funds, financial management and forecasting, property tax levy recommendations, maintenance of the township building and legal and accounting services.

Full time employees in this division are the Supervisor (1) and Accounting Manager (1). Part-time employees are the Town Clerk (1), Township Board (7), and the Chair of the Township Board (1).

The Annual Town Meeting

The Annual Town Meeting is held in April of every year, the second Tuesday of April, unless that date conflicts with Passover. The purpose of the Annual Town Meeting is:

"To bring electors to assembly to discuss and consider any lawful subject before the township electors/voters. It provides an opportunity for elected township officials to interact with residents and ensures accountability and responsiveness to secure township residents' best interest."

The date and time and place of the meeting is set by statute. It is required to be held the second Tuesday in April each year. It must be held after 6 pm. It must be held at a convenient place in the township. Most importantly taking into consideration handicapped accessibility, available parking, adequate seating, accommodations, and a time that will attract the most participants.

The public notice requirements are completed by the Clerk and in his/her absence, the Supervisor *or,in the clerk's absence, the supervisor assessor, or collector.* (60 ILCS 1/30-10). The statement of time, place and agenda are to be approved by the township at a meeting prior to the April Annual Town Meeting. Written notices must be posted in (3) of the most public places in the township. If a local newspaper is published in the township, it is required to be posted in that publication. For rural townships with no published newspaper, you can determine the most public place to post the agenda. New in 2009, electors may submit items for agenda consideration prior to or on March 1. The agenda is then approved by the Town Board at least ten days prior to the Annual Town Meeting.

The Clerk is responsible for administration of the meeting. The Clerk is the **ONLY** elected official acting in an official capacity. All other elected township officials attend the meeting as members of the township. The selection of the Moderator is an important stepin the **ANNUAL TOWN MEETING** process. The moderator is elected by nominations from the floor. The oath of office of moderator is administered by the Clerk. The moderator can be a currently elected township official, as they are attending the meeting as a resident of the township and not as an elected official." (*From Township Officials of Illinois Township Perspective Magazine, March 2008*)

Assessor Division

The Cunningham Township Assessor is responsible for determining the fair market value of taxable property so that the tax burden is distributed equitably. The statutory level at which property is to be assessed is 33a of market value. Assessments are used by the Champaign County Clerk in determining the amount of property tax paid by each property owner. The sum of the moneys needed each year by all the taxing districts determines what is called the tax rate. This tax rate is applied to a property's equalized assessed value. The equalized assessed value reflects the township and state equalization factors applied for ensure equity among township in a country and among counties in a state.

Full time employees in this division are the Assessor (1), Chief Deputy Assessor (1), Deputy Assessor (2). There are no part time positions.

Grants Division

The purpose of the Grants Division is to provide or help provide or help finance health services and various human services, especially for low-income individuals and households. Since the elimination of Federal Revenue Sharing in FY 1986-1987, the Township has levied taxes in Town Fund to replace Revenue Sharing and continues to provide grants for community services.

The Township's Grants program is part of a joint program of the City of Urbana and Cunningham Township. The City Council/Township Board members award grants to specific agencies or programs and divide the financial responsibility among the two units of local government. The Grants Division is administered by the Supervisor's office in partnership with the City of Urbana Community Development Grants Management Division.

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	FY 09 budget	FY 09 final	FY 09 % rec'd	FY 10 budget	FY 10 ytd	FY 10 est. final	FY 10 balance	FY 10 % rec'd	FY 11 budget	FY 10/FY11 difference	FY 11 % fund	FY 11 % budget
Property Tax - Current	\$590,334.00	\$586,398.00	99.33%	\$650,000.00	\$644,369.86	\$644,370.00	\$5,630.00	99.13%	\$637,098.00	-\$12,902.00	97.86%	54.01%
Property Tax - Prior	\$100.00	\$125.00	125.00%	\$125.00	\$325.27	\$325.00	-\$200.00	260.00%	\$150.00	\$25.00	0.02%	0.01%
Personal Prop. Repl. Tax	\$16,000.00	\$14,046.00	87.79%	\$15,000.00	\$10,015.00	\$11,616.00	\$3,384.00	77.44%	\$12,000.00	-\$3,000.00	1.84%	1.02%
In Lieu of Taxes	\$400.00	\$928.00	232.00%	\$350.00	\$611.36	\$611.00	-\$261.00	174.57%	\$500.00	\$150.00	0.08%	0.04%
Mobile Home Tax	\$60.00	\$58.00	96.67%	\$58.00	\$63.91	\$64.00	-\$6.00	110.34%	\$60.00	\$2.00	0.01%	0.01%
Interest Income	\$18,000.00	\$5,726.00	31.81%	\$9,000.00	\$755.00	\$955.90	\$8,044.10	10.62%	\$1,200.00	-\$7,800.00	0.18%	0.10%
Miscellaneous Income	\$0.00	\$4.00	ERR	\$0.00	\$30.00	\$30.00	-\$30.00	ERR	\$0.00	\$0.00	0.00%	0.00%
TOTAL	\$624,894.00	\$607,285.00	97.18%	\$674,533.00	\$656,170.40	\$657,971.90	\$16,561.10	97.54%	\$651,008.00	-\$23,525.00	100.00%	55.18%

TOWN FUND ADMINISTRATION													
	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	FY10/FY11	FY 11	FY 11	FY 11
	budget	final	%exp.	budget	ytd	est final	balance	% exp	budget	+(-)	%division	% fund	%budget
PERSONNEL													
Supervisor's Salary	\$46,200.00	\$45,925.00	99.40%	\$50,995.00	\$38,202.84	\$51,143.00	-\$148.00	100.29%	\$52,722.00	\$1,727.00	16.78%	6.68%	3.70%
Clerk's Salary	\$4,500.00	\$4,419.00	98.20%	\$4,907.00	\$3,679.92	\$4,925.01	-\$18.01	100.37%	\$5,073.00	\$166.00	1.61%	0.64%	
Board's Salary	\$3,400.00	\$3,066.00	90.18%	\$4,560.00	\$2,531.76	\$3,452.40	\$1,107.60	75.71%	\$4,000.00	-\$560.00	1.27%	0.51%	0.28%
Salaries - Other	\$44,000.00	\$43,186.00	98.15%	\$45,320.00	\$33,847.74	\$45,130.32	\$189.68	99.58%	\$47,000.00	\$1,680.00	14.96%	5.95%	3.30%
Separation Pay	\$0.00	\$0.00	0.00%	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$500.00	-\$500.00	0.16%	0.06%	0.04%
Health Insurance	\$14,000.00	\$13,674.00	97.67%	\$15,315.00	\$13,408.00	\$14,659.20	\$655.80	95.72%	\$16,000.00	\$685.00	5.09%	2.03%	1.12%
IMRF	\$11,225.00	\$11,218.00	99.94%	\$12,000.00	\$7,317.00	\$10,083.60	\$1,916.40	84.03%	\$12,000.00	\$0.00	3.82%	1.52%	0.84%
FICA	\$7,627.00	\$7,010.00	91.91%	\$8,300.00	\$5,688.08	\$7,798.86	\$501.14	93.96%	\$8,500.00	\$200.00	2.71%	1.08%	0.60%
Unemployment Comp	\$473.00	\$473.00	100.00%	\$500.00	\$523.44	\$523.44	-\$23.44	104.69%	\$600.00	\$100.00	0.19%	0.08%	0.04%
TOTAL PERSONNEL	\$131.425.00	\$128,971.00	98.13%	\$142,897.00	\$105,198.78	\$137,715.83	\$5,181.17	96.37%	\$146,395.00	\$3,498.00	46.59%	18.54%	10.27%
TOTALTEROONNEL	ψ131,423.00	φ120,971.00	30.1376	Ψ142,097.00	ψ103,130.70	ψ137,713.03	ψ5,101.17	90.57 /6	ψ140,393.00	ψ5,490.00	40.3376	10.5476	10.27 /0
MATERIALS AND SUPPLIES													
Office Supplies	\$1,081.00	\$1,081.00	100.00%	\$1,200.00	\$726.00	\$1,200.00	\$0.00	100.00%	\$1,200.00	\$0.00	0.38%	0.15%	0.08%
Office Supplies - Computer				\$500.00	\$0.00	\$200.00	\$300.00	40.00%	\$500.00	\$0.00	0.16%	0.06%	0.04%
Miscellaneous	\$50.00	\$0.00	0.00%	\$50.00	\$0.00	\$0.00	\$50.00	0.00%	\$100.00	\$50.00	0.03%	0.01%	0.01%
TOTAL MATERIALS AND SUPPLIES	\$1,131.00	\$1,081.00	95.58%	\$1,750.00	\$726.00	\$1,400.00	\$350.00	80.00%	\$1,800.00	\$50.00	0.57%	0.23%	0.13%
OPERATIONS AND CONTRACTUAL													
Carle Property Tax Refund	\$50,000.00	\$0.00	0.00%	\$68,864.00	\$0.00	\$0.00	\$68,864.00	0.00%	\$85,636.00	\$16,772.00	27.25%	10.85%	6.01%
Dues and Subscriptions	\$1,019.00	\$966.00	94.80%	\$1,100.00	\$933.00	\$933.00	\$167.00	84.82%	\$1,100.00	\$0.00	0.35%	0.14%	0.08%
Travel	\$50.00	\$0.00	0.00%	\$50.00	\$0.00	\$25.00	\$25.00	50.00%	\$25.00	-\$25.00	0.01%	0.00%	0.00%
Training	\$150.00	\$0.00	0.00%	\$150.00	\$0.00	\$0.00	\$150.00	0.00%	\$150.00	\$0.00	0.05%	0.02%	0.01%
Legal	\$13,000.00	\$12,277.00	94.44%	\$13,000.00	\$9,900.00	\$10,800.00	\$2,200.00	83.08%	\$13,000.00	\$0.00	4.14%	1.65%	0.91%
Janitor Services	\$0.00	\$0.00	ERR	\$1,338.00	\$1,338.00	\$1,338.00	\$0.00	100.00%	\$1,500.00	\$162.00	0.48%	0.19%	0.11%
Maintenance - Equipment	\$1,000.00	\$697.00	69.70%	\$1,000.00	\$134.00	\$500.00	\$500.00	50.00%	\$500.00	-\$500.00	0.16%	0.06%	0.04%
Maintenance - Building & Grounds	\$25,450.00	\$25,450.00	100.00%	\$22,000.00	\$9,439.00	\$13,000.00	\$9,000.00	59.09%	\$20,000.00	-\$2,000.00	6.37%	2.53%	1.40%
Accounting & Auditing	\$4,000.00	\$3,870.00	96.75%	\$8,500.00	\$8,190.00	\$8,190.00	\$310.00	96.35%	\$8,500.00	\$0.00	2.71%	1.08%	0.60%
Postage	\$0.00	\$0.00	ERR	\$1,000.00	\$150.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	\$0.00	0.32%	0.13%	0.07%
Printing	\$0.00	\$0.00	ERR	\$1,000.00	\$227.12	\$600.00	\$400.00	60.00%	\$800.00	-\$200.00	0.25%	0.10%	0.06%
Utilities	\$4,157.00	\$4,157.00	100.00%	\$7,000.00	\$5,118.00	\$7,000.00	\$0.00	100.00%	\$8,000.00	\$1,000.00	2.55%	1.01%	0.56%
Vehicle Service	\$550.00		0.00%	\$400.00	\$74.28	\$200.00	\$200.00	50.00%	\$300.00	-\$100.00	0.10%	0.04%	0.02%
Computer Service/Maintenance	\$400.00	\$75.00	18.75%	\$500.00	\$208.00	\$500.00	\$0.00	100.00%	\$500.00	\$0.00	0.16%	0.06%	0.04%
General Insurance	\$7,875.00	\$7,453.00	94.64%	\$10,500.00	\$7,793.00	\$7,793.00	\$2,707.00	74.22%	\$9,000.00	-\$1,500.00	2.86%	1.14%	0.63%

TOWN FUND ADMINISTRATION, cont'd

	FY 09 budget	FY 09 est. final	FY 09 % exp	FY 10 budget	FY 10 ytd	FY 10 est final	FY 10 balance	FY 10 % exp	FY 11 budget	FY 10/11 +(-)	FY 11 %division	FY 11 % fund	FY 11 %budget	
TOTAL OPER. & CONTRACT.	\$107,651.00	\$54,945.00	51.04%	\$136,402.00	\$43,504.40	\$51,879.00	\$84,523.00	38.03%	\$150,011.00	\$13,609.00	47.74%	19.00%	10.53%	
CAPITAL OUTLAY														
Equipment Purchase/Replacement	\$1,000.00	\$192.00	19.20%	\$3,000.00	\$199.00	\$2,000.00	\$1,000.00	66.67%	\$1,000.00	-\$2,000.00	0.32%	0.13%	0.07%	
Vehicle Purchase	\$24,343.00	\$19,127.00	78.57%	\$0.00	\$0.00	\$0.00	\$0.00	ERR	\$0.00	\$0.00	0.00%	0.00%	0.00%	
Vehicle Replacement				\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$5,000.00	\$4,000.00	1.59%	0.63%	0.35%	
Building Replacement/Improvements				\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%	\$10,000.00	\$8,500.00	3.18%	1.27%	0.70%	
TOTAL CAPITAL OUTLAY	\$25,343.00	\$19,319.00	76.23%	\$5,500.00	\$199.00	\$2,000.00	\$3,500.00	36.36%	\$16,000.00	\$10,500.00	5.09%	2.03%	1.12%	
TOTAL TOWN FUND ADMIN.	\$265,550.00	\$204,316.00	76.94%	\$286,549.00	\$149,628.18	\$192,994.83	\$93,554.17	67.35%	\$314,206.00	\$27,657.00	100.00%	39.80%	22.05%	

TOWN FUND ASSESSOR													
	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	Fy10/11	FY 11	FY 11	FY 11
	budget	final	% exp	budget	ytd	est final	balance	% exp	budget	+(-)	% div	% fund	%budget
PERSONNEL													
Assessor's Salary	\$49,720.00	\$49,720.00	100.00%	\$52,907.00	\$38,883.42	\$52,906.92	\$0.08	100.00%	\$57,000.00	\$4,093.00	14.80%	7.22%	4.00%
Salaries - Other	\$130,000.00	\$127,039.00	97.72%	\$133,000.00	\$100,197.67	\$132,493.87	\$506.13	99.62%	\$134,000.00	\$1,000.00	34.78%	16.97%	9.40%
Separation Pay	\$0.00	\$0.00		\$2,500.00	\$2,247.22	\$2,247.22	\$252.78	89.89%	\$100.00	-\$2,400.00	0.03%	0.01%	0.01%
Health Insurance	\$28,000.00	\$27,348.00	97.67%	\$30,600.00	\$26,816.00	\$29,318.40	\$1,281.60	95.81%	\$32,000.00	\$1,400.00	8.31%	4.05%	2.25%
IMRF	\$18,000.00	\$17,891.00	99.39%	\$20,000.00	\$14,329.00	\$19,660.28	\$339.72	98.30%	\$23,000.00	\$3,000.00	5.97%	2.91%	1.61%
FICA	\$13,773.00	\$12,475.00	90.58%	\$14,500.00	\$9,789.65	\$12,932.03	\$1,567.97	89.19%	\$14,000.00	-\$500.00	3.63%	1.77%	0.98%
Unemployment Comp	\$1,427.00	\$1,426.00	99.93%	\$1,500.00	\$1,501.38	\$1,501.38	-\$1.38	100.09%	\$1,559.00	\$59.00	0.40%	0.20%	0.11%
TOTAL PERSONNEL	\$240,920.00	\$235,899.00	97.92%	\$255,007.00	\$193,764.34	\$251,060.10	\$3,946.90	98.45%	\$261,659.00	\$6,652.00	67.92%	33.14%	18.36%
MATERIALS & SUPPLIES													
Office Supplies	\$1,200.00	\$1,150.00	95.83%	\$1,600.00	\$1,739.40	\$2,000.00	-\$400.00	125.00%	\$1,500.00	-\$100.00	0.39%	0.19%	0.11%
Misc. Expense	\$1,200.00	\$0.00	0.00%	\$1,000.00	\$0.00	\$0.00	\$20.00	0.00%	\$1,300.00	\$30.00	0.01%	0.19%	0.11%
iviisc. Experise	\$20.00	φυ.υυ	0.00%	φ20.00	φυ.υυ	φυ.υυ	φ20.00	0.00%	φ50.00	φ30.00	0.01%	0.01%	0.00%
TOTAL MAT. & SUPPLIES	\$1,220.00	\$1,150.00	94.26%	\$1,620.00	\$1,739.40	\$2,000.00	-\$380.00	123.46%	\$1,550.00	-\$70.00	0.40%	0.20%	0.11%
OPERATIONS, CONTR.													
Carle Property Tax Refund	\$50,000.00	\$0.00	0.00%	\$68,864.00	\$0.00	\$0.00	\$68,864.00	0.00%	\$85,636.00	\$16,772.00	22.23%	10.85%	6.01%
Dues and Subscriptions	\$3,100.00	\$2,555.00	82.42%	\$4,000.00	\$2,852.00	\$4,000.00	\$0.00	100.00%	\$4,000.00	\$0.00	1.04%	0.51%	0.28%
Travel	\$500.00	\$424.00	84.80%	\$500.00	\$33.90	\$500.00	\$0.00	100.00%	\$500.00	\$0.00	0.13%	0.06%	0.04%
Training	\$3,941.00	\$1,938.00	49.18%	\$4,000.00	\$3,910.22	\$4,000.00	\$0.00	100.00%	\$4,000.00	\$0.00	1.04%	0.51%	0.28%
Janitor Services	\$1,338.00	\$1,338.00	100.00%	\$1,338.00	\$1,338.00	\$1,338.00	\$0.00	100.00%	\$1,500.00	\$162.00	0.39%	0.19%	0.11%
Maintenance - Equipment	\$1,059.00	\$1,059.00	100.00%	\$1,000.00	\$727.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	\$0.00	0.26%	0.13%	0.07%
Postage	\$4,500.00	\$2,859.00	63.53%	\$5,000.00	\$3,257.64	\$5,000.00	\$0.00	100.00%	\$5,000.00	\$0.00	1.30%	0.63%	0.35%
Printing	\$1,500.00	\$1,332.00	88.80%	\$2,000.00	\$1,198.06	\$2,000.00	\$0.00	100.00%	\$2,000.00	\$0.00	0.52%	0.25%	0.14%
Appraisals	\$3,700.00	\$0.00	0.00%	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00	\$0.00	1.30%	0.63%	0.35%
Computer Service	\$13,000.00	\$10,702.00	82.32%	\$3,000.00	\$3,600.00	\$3,600.00	-\$600.00	120.00%	\$5,000.00	\$2,000.00	1.30%	0.63%	0.35%
Vehicle Service	\$1,000.00	\$0.00	0.00%	\$400.00	0	\$0.00	\$400.00	0.00%	\$400.00	\$0.00	0.10%	0.05%	0.03%
General Insurance	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	ERR	\$0.00	\$0.00	0.00%	0.00%	0.00%
Telephone	\$3,300.00	\$3,189.00	96.64%	\$4,000.00	\$2,913.00	\$3,498.50	\$501.50	87.46%	\$4,000.00	\$0.00	1.04%	0.51%	0.28%
TOTAL OPERATIONS	\$86,938.00	\$25,396.00		\$99,102.00	\$19,829.82	\$24,936.50	\$74,165.50	25.16%	\$118,036.00	\$18,934.00	30.64%	14.95%	8.28%
CAPITAL OUTLAY													
Equipment Purchase/Replacement	\$3,000.00	\$0.00	0.00%	\$4,000.00	\$3,053.82	\$4,000.00	\$0.00	100.00%	\$4,000.00	\$0.00	1.04%	0.51%	0.28%
TOTAL CAPITAL OUTLAY	\$3,000.00	\$0.00	0.00%	\$4,000.00	\$3,053.82	\$4,000.00	\$0.00	100.00%	\$4,000.00	\$0.00	1.04%	0.51%	0.28%
TOTAL ASSESSOR DIV.	\$332,078.00	\$262,445.00	79.03%	\$359,729.00	\$218,387.38	\$281,996.60	\$77,732.40	78.39%	\$385,245.00	\$25,516.00	100.00%	48.80%	27.03%

TOWN FUND GRANTS													
	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	FY 10/11	FY 11	FY 11	FY 11
	budget	final	% expended	budget	ytd	est final	balance	% exp	budget	+(-)	%div	%fund	%budget
HUMAN SERVICES													
A Woman's Fund	\$14,000.00	\$14,000.00	100.00%	\$14,400.00	\$14,400.00	\$14,400.00	\$0.00	100.00%					
Ctr for Women in Transition													
Crisis Nursery	\$16,500.00	\$16,500.00	100.00%										
Ch. Co. Health Care Consumers				\$12,900.00	\$9,675.00	\$12,900.00	\$0.00	100.00%					
Ch Co. Operation Snowball	\$3,100.00	\$3,100.00	100.00%	\$3,000.00	\$1,500.00	\$3,000.00	\$0.00	100.00%					
CUAP	\$2,900.00	\$2,900.00	100.00%	\$3,900.00	\$1,950.00	\$3,900.00	\$0.00	100.00%					
Don Moyer Boys & Girls Club	\$12,000.00	\$12,000.00	100.00%	\$12,000.00	\$6,000.00	\$12,000.00	\$0.00	100.00%					
E. Cen. IL Refugee Ass't Ctr				\$6,900.00	\$5,175.00	\$6,900.00	\$0.00	100.00%					
Frances Nelson/CHIC	\$11,000.00	\$11,000.00	100.00%										
Homestead	\$5,000.00	\$5,000.00	100.00%										
GCAP	\$4,000.00	\$4,000.00	100.00%										
Marilyn Queller Child Care Ctr	\$1,000.00	\$1,000.00	100.00%	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	100.00%					
Mental Health Center (TIMES)				\$13,700.00	\$13,700.00	\$13,700.00	\$0.00	100.00%					
PACE Personal Assistance	\$6,500.00	\$6,500.00	100.00%	\$7,000.00	\$3,500.00	\$7,000.00	\$0.00	100.00%					
PACE Housing Education				\$5,400.00	\$5,400.00	\$5,400.00	\$0.00	100.00%					
The Reading Group	\$4,000.00	\$4,000.00	100.00%	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00	100.00%					
TOTAL HUMAN SERVICES													
TOTAL GRANTS	\$80,000.00	\$80,000.00	100.00%	\$85,000.00	\$67,100.00	\$85,000.00	\$0.00	100.00%	\$90,000.00	\$5,000.00	100.00%	11.40%	6.31%

	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	FY 10/11	FY 11	FY 11	FY 11
	budget	final	% exp	budget	ytd	est final	balance	% exp	budget	+(-)	% div	% fund	% budget
TOWN FUND													
ADMINISTRATION	\$265,550.00	\$204,316.00	76.94%	\$286,549.00	\$149,628.18	\$192,994.83	\$93,554.17	67.35%	\$314,206.00	\$27,657.00	100.00%	39.80%	22.05%
ASSESSOR	\$332,078.00	\$262,445.00	79.03%	\$359,729.00	\$218,387.38	\$281,996.60	\$77,732.40	78.39%	\$385,245.00	\$25,516.00	100.00%	48.80%	27.03%
GRANTS	\$80,000.00	\$80,000.00	100.00%	\$85,000.00	\$67,100.00	\$85,000.00	\$0.00	100.00%	\$90,000.00	\$5,000.00	100.00%	11.40%	6.31%
TOTAL TOWN FUND	\$677,628.00	\$546,761.00	80.69%	\$731,278.00	\$435,115.56	\$559,991.43	\$171,286.57	76.58%	\$789,451.00	\$58,173.00		100.00%	55.39%

Description of General Assistance Fund

The General Assistance Fund has only one division - General Assistance.

General Assistance is an income maintenance program administered throughout Illinois by township supervisors with the exception of the City of Chicago; since there are no townships in the City of Chicago, the Department of Human Services administers General Assistance.

The purpose of General Assistance is to provide benefits to low-income persons who do not qualify for cash benefits from other "categorical" programs administered by the Department of Human Services and the Social Security Administration. Adults who do not have children under the age of 18 and adults who are not considered permanently disabled (by Social Security standards) tend not to be eligible for other types of public assistance, such as Temporary Aid to Needy Families (TANF - formerly known as Aid to Families with Dependent Children) and Supplemental Security Income (SSI) and therefore could be eligible for General Assistance.

The eligibility rules and benefit levels vary from township to township. A township can adopt any set of General Assistance standards as long as those standards fall within Illinois statutory requirements. Cunningham Township has adopted the General Assistance manual written by the Illinois Department of Human Services. Local amendments are made to this manual as needed (such as grant levels and expanded medical coverage).

General Assistance recipients are required to participate in the Community Work and Training Program unless deemed unable to work by a physician. The goal of the Community Work and Training Program is to empower recipients to overcome obstacles in finding suitable employment. Recipients can fulfill this requirement by participating in education or job training programs, or by working a fixed amount of hours at a work site. General Assistance recipients receive a medical card to cover basic medical expenses.

Cunningham Township provides General Assistance to persons who reside within the township boundaries (i.e., the City of Urbana) although a person can be homeless and still qualify. The maximum grant for one adult is \$243.00 monthly and is subject to change.

Township employees participate in community networking organizations such as the Human Services Council, the Land of Lincoln Assistance Foundation Advisory Committee, and the Council of Service Providers to the Homeless. Carol Elliott served as the Human Service Council Treasurer for two years, the Chair of the Human Service Council for one year, and Vice Chair for the current year.

Full time employees in this division are the Caseworker/Community Work and Training Coordinator, and the Receptionist/Casework Assistant. From time to time, Cunningham Township is fortunate to provide a seven month internship for students pursuing a degree from the University of Illinois School of Social Work. The township pays a small stipend to students who work in the office Monday - Thursday.

GENERAL ASSISTANCE FUND

REVENUES	FV 00	EV 00	F)/ 00	EV 40	EV 40	EV 40	EV 40	EV 40	EV 44	EV 40/44	EV 44	EV 44	
	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	FY 10/11	FY 11	FY 11	
	budget	final	% rec'd	budget	ytd	est final	balance	% rec'd	budget	+(-)	% fund	% budget	
Property Tax - Current	\$462,382.90	\$459,249.00	99.32%	\$450,000.00	\$446,116.81	\$446,116.81	\$3,883.19	99.14%	\$494,787.00	\$44,787.00	93.59%	41.94%	
Property Tax - Prior	\$80.00	\$98.00	122.50%	\$98.00	\$225.20	\$225.20	-\$127.20	229.80%	\$150.00	\$52.00	0.03%	0.01%	
Personal Prop. Repl. Tax	\$16,000.00	\$14,046.00	87.79%	\$15,000.00	\$10,015.00	\$11,616.00	\$3,384.00	77.44%	\$12,000.00	-\$3,000.00	2.27%	1.02%	
In Lieu of Taxes	\$300.00	\$727.00	242.33%	\$500.00	\$423.26	\$423.26	\$76.74	84.65%	\$500.00	\$0.00	0.09%	0.04%	
Mobile Home Tax	\$50.00	\$45.00	90.00%	\$45.00	\$44.25	\$44.25	\$0.75	98.33%	\$50.00	\$5.00	0.01%	0.00%	
Interest Income	\$20,000.00	\$7,089.00	35.45%	\$12,000.00	\$889.00	\$1,156.48	\$10,843.52	9.64%	\$1,200.00	-\$10,800.00	0.23%	0.10%	
Miscellaneous Income	\$20,000.00	\$13,522.00	67.61%	\$15,000.00	\$34,042.00	\$35,000.00	-\$20,000.00	233.33%	\$20,000.00	\$5,000.00	3.78%	1.70%	
TOTAL	\$518,812.90	\$494,776.00	95.37%	\$492,643.00	\$491,755.52	\$494,582.00	-\$1,939.00	100.39%	\$528,687.00	\$36,044.00	100.00%	44.82%	
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GENERAL ASSISTANCE FUND	EV 00	F)/ 00	F)/ 00	E)/ 40	E)/ 40	E)/ 40	F)/ 40	EV 40	FV 44	EV 40/44	EV 44	EV 44
EXPENDITURES	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	FY 10/11	FY 11	FY 11
	budget	final	% exp	budget	ytd	est final	balance	% exp	budget	+(-)	% fund	% budget
PERSONNEL												
Salaries - Other	\$55,753.00	\$55,133.00	98.89%	\$59,000.00	\$40,590.18	\$54,120.24	\$4,879.76	91.73%	\$60,000.00	\$1,000.00	9.44%	4.21%
Separation Pay	\$0.00	\$0.00	ERR	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	\$100.00	-\$400.00	0.02%	0.01%
Health Insurance	\$10,620.00	\$10,620.00	100.00%	\$12,950.00	\$10,416.00	\$11,388.00	\$1,562.00	87.94%	\$14,000.00	\$1,050.00	2.20%	0.98%
IMRF	\$5,617.00	\$5,617.00	100.00%	\$5,800.00	\$4,120.00	\$5,158.20	\$641.80	88.93%	\$6,500.00	\$700.00	1.02%	0.46%
FICA	\$4,400.00	\$4,191.00	95.25%	\$4,500.00	\$3,083.58	\$4,111.42	\$388.58	91.36%	\$4,600.00	\$100.00	0.72%	0.32%
Unemployment Comp	\$1,310.00	\$1,310.00	100.00%	\$1,400.00	\$851.00	\$851.00	\$549.00	60.79%	\$1,100.00	-\$300.00	0.17%	0.08%
TOTAL PERSONNEL	\$77,700.00	\$76,871.00	98.93%	\$84,150.00	\$59,060.76	\$75,628.86	\$8,521.14	89.87%	\$86,300.00	\$2,150.00	13.57%	6.06%
MATERIALS & SUPPLIES												
Office Supplies	\$1,062.00	\$1,062.00	100.00%	\$1,000.00	\$702.00	\$1,000.00	\$0.00	100.00%	\$1,000.00	\$0.00	0.16%	0.07%
Miscellaneous Expense	\$20.00	\$0.00	0.00%	\$20.00	\$0.00	\$0.00	\$20.00	0.00%	\$50.00	\$30.00	0.01%	0.00%
Work/Training/Transp. Sup	\$500.00	\$15.00	3.00%	\$1,500.00	\$990.00	\$1,500.00	\$0.00	100.00%	\$3,600.00	\$2,100.00	0.57%	0.25%
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TOTAL MAT. & SUP.	\$1,582.00	\$1,077.00	68.08%	\$2,520.00	\$1,692.00	\$2,500.00	\$20.00	99.21%	\$4,650.00	\$2,130.00	0.73%	0.33%
OPERATIONS & CONTR.												
Carle Property Tax Refund	\$100,000.00	\$0.00	0.00%	\$137,728.00	\$0.00	\$0.00	\$137,728.00	0.00%	\$171,272.00	\$33,544.00	26.94%	12.02%
Dues and Subscriptions	\$75.00	\$50.00	66.67%	\$75.00	\$35.00	\$35.00	\$40.00	46.67%	\$75.00	\$0.00	0.01%	0.01%
Travel	\$75.00	\$72.00	96.00%	\$75.00	\$2.75	\$15.00	\$60.00	20.00%	\$100.00	\$25.00	0.02%	0.01%
Training	\$88.00	\$0.00	0.00%	\$150.00	\$0.00	\$0.00	\$150.00	0.00%	\$150.00	\$0.00	0.02%	0.01%
Medical Care	\$145,000.00	\$130,422.00	89.95%	\$160,000.00	\$111,626.00	\$122,000.00	\$38,000.00	76.25%	\$160,000.00	\$0.00	25.17%	11.23%
Personal Allowances	\$172,000.00	\$168,493.00	97.96%	\$200,000.00	\$162,258.00	\$177,000.00	\$23,000.00	88.50%	\$200,000.00	\$0.00	31.46%	14.03%
Janitor Service	\$4,500.00	\$4,014.00	89.20%	\$2,676.00	\$2,676.00	\$2,676.00	\$0.00	100.00%	\$3,000.00	\$324.00	0.47%	0.21%
Maintenance - Equipment	\$1,000.00	\$733.00	73.30%	\$1,000.00	\$134.00	\$300.00	\$700.00	30.00%	\$500.00	-\$500.00	0.08%	0.04%
Accounting & Auditing	\$4,000.00	\$4,000.00	100.00%	\$0.00	\$0.00	\$0.00	\$0.00	ERR	\$0.00	\$0.00	0.00%	0.00%
Postage	\$4,000.00	\$175.00	4.38%	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	100.00%	\$2,000.00	\$0.00	0.31%	0.14%
Printing	\$1,500.00	\$721.00	48.07%	\$2,000.00	\$224.00	\$1,000.00	\$1,000.00	50.00%	\$1,000.00	-\$1,000.00	0.16%	0.07%
Utilities	\$3,500.00	\$2,441.00	69.74%	\$0.00	\$0.00	\$0.00	\$0.00	ERR	\$0.00	\$0.00	0.00%	0.00%
Vehicle Service	\$500.00	\$0.00	0.00%	\$400.00	\$0.00	\$0.00	\$400.00	0.00%	\$200.00	-\$200.00	0.03%	0.01%
Telephone	\$3,500.00	\$3,404.00	97.26%	\$5,000.00	\$2,822.00	\$3,459.07	\$1,540.93	69.18%	\$4,000.00	-\$1,000.00	0.63%	0.28%
Computer Service/Maintenance	\$300.00	\$0.00	0.00%	\$1,000.00	\$97.50	\$500.00	\$500.00	50.00%	\$500.00	-\$500.00	0.08%	0.04%
TOTAL OPER. & CONTR.	\$440,038.00	\$314,525.00	71.48%	\$512,104.00	\$281,875.25	\$308,985.07	\$203,118.93	60.34%	\$542,797.00	\$30,693.00	85.38%	38.09%
CAPITAL OUTLAY												
Equipment Purchase/Replacement	\$1,500.00	\$1,370.00	91.33%	\$2,500.00	\$159.00	\$2,500.00	\$0.00	100.00%	\$2,000.00	-\$500.00	0.31%	0.14%

	FY 09	FY 09	FY 09	FY 10	FY 10	FY 10	FY 10	FY 10	FY 11	FY 10/11	FY 11	FY 11	
	budget	final	% exp	budget	ytd	est final	balance	% ехр	budget	+(-)	% fund	% budget	
TOTAL CAPITAL OUTLAY	\$1,500.00	\$1,370.00	91.33%	\$2,500.00	\$159.00	\$2,500.00	\$0.00	100.00%	\$2,000.00	-\$500.00	0.31%	0.14%	
TOTAL GENERAL ASS'T	\$520,820.00	\$393,843.00	75.62%	\$601,274.00	\$342,787.01	\$389,613.93	\$211,660.07	64.80%	\$635,747.00	\$34,473.00	100.00%	44.61%	
TOTAL TOWN FUND	\$677,628.00	\$546,761.00	80.69%	\$731,278.00	\$435,115.56	\$559,991.43	\$171,286.57	76.58%	\$789,451.00	\$58,173.00		55.39%	
TOTAL GA FUND	\$520,820.00	\$393,843.00	75.62%	\$601,274.00	\$342,787.01	\$389,613.93	\$211,660.07	64.80%	\$635,747.00	\$34,473.00		44.61%	
TOTAL BUDGET	\$1.198.448.00	\$940.604.00	78.49%	\$1,332,552,00	\$777.902.57	\$949.605.36	\$382,946,64	71.26%	\$1.425.198.00	\$92.646.00		100.00%	