

**CITY OF URBANA
COMMUNITY DEVELOPMENT SERVICE
BUILDING SAFETY DIVISION
400 S. VINE ST., URBANA, IL 61801
217-384-2443 or FAX 217-384-0200**

PROJECT ADDRESS : _____

APPLICANT-NAME : _____ Phone : (_____) _____

Address : _____

PROPERTY OWNER : _____ Phone : (_____) _____

Address: _____

DESCRIPTION OF WORK OR CHANGE IN USE : _____

PERMIT FOR: (Check One)

ESTIMATED COMPLETION DATE: _____

- 1. _____ ***CHANGE IN USE/CERTIFICATE OF OCCUPANCY***
(Square footage of space _____)
- 2. _____ **TEMPORARY CERTIFICATE OF OCCUPANCY**
(Square footage of space _____)
- 3. _____ **FENCE:** (Complete site/plot plan)
Height _____ Length _____ Type _____
- 4. _____ **PARKING LOT:** (Complete site/plot plan) Estimated Cost: _____
- 5. _____ **OTHER:** _____

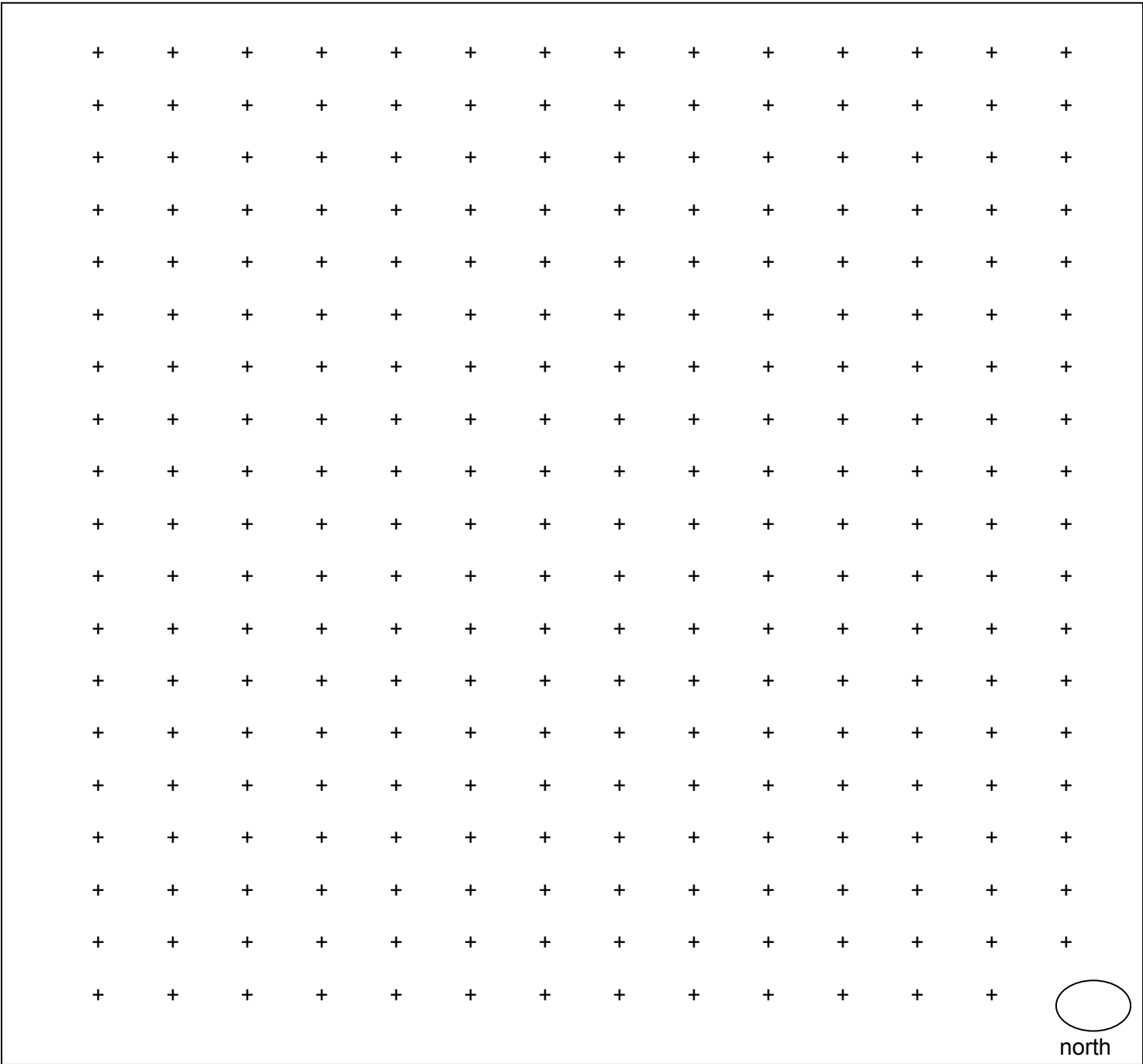
***Note:** Any building, electrical, plumbing, mechanical, or right-of-way work requires separate permits.

(Print Name Here) certifies that all information given is correct and that all pertinent City Codes will be complied with in performing the work for which this application is made.

(Signature of applicant)

OFFICE USE ONLY EZ Yes _____ No _____

PI # _____ ZONING DIS. _____ PERMIT # _____ PERMIT \$ _____



SCALE: _____

SITE OR PLOT PLAN

PROJECT ADDRESS: _____

- NOTE:
- 1. PLOT PLAN MUST SHOW: PROPERTY LINES, ANY EXISTING OR PROPOSED CONSTRUCTION ON THE LOT, AND DISTANCES (SETBACKS) FROM PROPERTY LINES TO BUILDING. ALSO SHOW APPLICABLE STREETS AND DRIVES, EXISTING OR PROPOSED.

 - 2. IF THERE ARE ANY PARCELS OF PROPERTIES WHICH ADJOIN THE AFOREMENTIONED PROPERTY AND ARE NOT NOTED ABOVE, THIS APPLICATION IS NULL AND VOID.