



**CITY OF URBANA, ILLINOIS  
FINANCE DEPARTMENT**

**MEMORANDUM**

**TO:** Mayor Prussing and City Council Members

**FROM:** Elizabeth Hannan, Finance Director

**DATE:** July 23, 2015

**SUBJECT: Budget Amendment – Various Items**

**Introduction:** Attached is an Ordinance revising the FY2015/16 annual budget to provide for items described below.

**Discussion:**

Social Services Fund – \$25,030 in unspent funds from FY2015 will be “rebudgeted” for a relocation related to acquisition of the Barnes Mobile Home Park. This relocation did not occur until after July 1, 2015. In addition, \$7,045 in unspent funds for other emergency relocation will be rebudgeted. There is no impact on fund balance, since these funds were budgeted, but not spent, in FY2014/15.

Vehicle & Equipment Replacement Fund – Revenues and expenditures of \$20,645 for an Assistance to Firefighters (AFG) grant for fire equipment will be recognized. The City Council will be asked approve the grant agreement as a separate item on this agenda. In addition, interfund transfers from the General Fund will be reduced by \$150,000. This change is related to a reduction in the transfer that was included in the final Budget Ordinance. The fund balance in the VEF will be reduced by \$150,000 to \$4,298,278.

Economic Development Fund – Both revenues and expenditures will be increased by \$5,000 to reflect receipt and expenditure of SNAP (Supplemental Nutrition Assistance Program) grant funds. The grant agreement will be presented separately on this agenda. There is no impact on fund balance.

ARMS Fund – A portion of the salary for an intern position in the Information Technology Division was inadvertently omitted from the budget. This change will increase expenditures in the ARMS Fund by \$3,107, decreasing fund balance by the same amount.

**Fiscal Impact:** This budget amendment has no impact on the City’s General Operating Fund. Although some other fund balances are affected, the changes will not have any significant impact.

**Recommendation:** Approve the budget amendment.

**ORDINANCE NO. 2015-07-082**

**AN ORDINANCE REVISING THE FISCAL YEAR 2015 - 2016 ANNUAL BUDGET  
(Various Items)**

**WHEREAS**, the corporate authorities heretofore did approve an annual budget for the City of Urbana ("City") for the fiscal year beginning on July 1, 2015, and ending on June 30, 2016; and

**WHEREAS**, the corporate authorities find that the best interests of the City are served by revising the annual budget by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

**WHEREAS**, funds are available to effectuate the purpose of such revision; and

**WHEREAS**, the Budget Director may not make such revision under the authority so delegated to her pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code § 2-133.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Urbana, Champaign County, Illinois, as follows:

**Section 1.**

The Fiscal Year 2015 - 2016 Annual Budget, as revised, is hereby further revised as set forth in Exhibit A, which is attached hereto and incorporated herein by reference.

**Section 2.**

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a meeting of the corporate authorities.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSENT:

ABSTAINED:

Phyllis D. Clark, City Clerk

**APPROVED BY THE MAYOR** this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Laurel Lunt Prussing, Mayor

**Budget Amendment 2015/16 - Exhibit A**

		<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
<b>Social Services Fund</b>					
<u>Expenditures</u>					
F09-1-1300-0666	Emergency Tenant Relocation	-	32,075	32,075	rebudget Barnes relo \$25,030 + emergency relo \$7,045
<u>Total Expenditures</u>		<u>70,000</u>	<u>102,075</u>	<u>32,075</u>	
<u>Ending Fund Balance</u>		<u>3,827</u>	<u>3,827</u>	<u>-</u>	expense offset by increased fund balance carried forward
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<b>Vehicle &amp; Equipment Replacement Fund</b>					
<u>Revenues</u>					
H09-0-0030-0000	General Fund Transfer	1,459,818	1,309,818	(150,000)	correct interfund transfer
H09-0-0062-0000	Fire Equipment Grant	-	20,645	20,645	Fire AFG Grant
<u>Total Revenues</u>		<u>1,568,618</u>	<u>1,439,263</u>	<u>(129,355)</u>	
<u>Expenditures</u>					
H09-1-0600-0098	Fire Equipment Grant	-	20,645	20,645	Fire AFG Grant
<u>Total Expenditures</u>		<u>1,571,463</u>	<u>1,421,463</u>	<u>(150,000)</u>	corrected interfund transfer reduces fund balance
		<u>4,448,278</u>	<u>4,298,278</u>	<u>(150,000)</u>	
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<b>Economic Development Fund</b>					
<u>Revenues</u>					
J18-0-0084-0000	SNAP Grant Revenue	-	5,000	5,000	SNAP grant revenue
<u>Total Revenues</u>		<u>80,550</u>	<u>85,550</u>	<u>5,000</u>	
<u>Expenditures</u>					
J18-2-1300-3506	SNAP Grant - Market	-	5,000	5,000	SNAP grant expenditures
<u>Total Expenditures</u>		<u>116,007</u>	<u>121,007</u>	<u>5,000</u>	
<u>Ending Fund Balance</u>		<u>56,676</u>	<u>56,676</u>	<u>-</u>	no impact on fund balance
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**ARMS Fund**

Expenditures

L17-1-1100-1101	Salaries - Intern	-	2,886	2,886	correction for intern position
L17-1-1100-1855	FICA	<u>4974</u>	<u>5,195</u>	<u>221</u>	correction for intern position
<u>Total Expenditures</u>		<u>133,848</u>	<u>136,955</u>	<u>3,107</u>	
<u>Ending Fund Balance</u>		<u>49,978</u>	<u>46,871</u>	<u>(3,107)</u>	